

BOARD OF EDUCATION  
Borough of Manasquan

*The Committee of the Whole Meeting of the Manasquan Board of Education was held in the Manasquan High School Charles Raffetto Media Center, Manasquan, New Jersey, on Tuesday, March 13, 2018.*

*The President, Mr. Pellegrino, called the meeting to order at 6:02 p.m. and read the Opening Statement.*

**1. Call to Order**

Opening Statement: Pursuant to N.J.S.A. 10:4-10, notice of this meeting has been provided by publication in the Asbury Park Press, the Coast Star and posted in the Borough Hall of Manasquan and in the schools within the time limits prescribed by law.

Call to Order

*Mr. Pellegrino requested that everyone join in the Pledge of Allegiance.*

**2. Pledge of Allegiance**

Pledge of Allegiance

**3. Roll Call**

<i>Bruce Bolderman</i>	<i>Mark Furey (Belmar) - absent</i>	<i>Thomas Pellegrino</i>
<i>Donna Bossone</i>	<i>Terence Hoverter</i>	<i>Alfred Sorino - absent</i>
<i>Eugene Cattani</i>	<i>Joseph Loffredo</i>	<i>Tedd Vitale (Brielle)</i>
<i>Linda DiPalma</i>	<i>Anne McGarry (SLH) - absent</i>	<i>Colin Warren</i>

Roll Call

*\*Brielle Board of Education Board Representatives Dr. LaValva and Mr. Milancewich were not in attendance.*

*Also Present: Dr. Frank Kasyan, Superintendent of Schools; Lynn Coates, School Business Administrator/Board Secretary; Gabrielle Pettineo, Board Attorney; Lesley Kenney, Director of School Counseling Services; Barbara Kerensky, Director of Curriculum and Instruction; Jesse Place, Director of Technology and Human Resources; Sandi Freeman, Recording Secretary*

*Christopher Black, Julianna DeGenova, Madison Rydholm and Olivia Easton, Student Board Representatives were not in attendance.* *Quorum Reached*

*Mr. Pellegrino read the Mission Statement and Statement to the Public.*

**4. Mission Statement**

Manasquan School District empowers all students by providing a safe, healthy, and inclusive environment where continual growth, perseverance, and rigorous academic standards are balanced with extensive extra-curricular opportunities and rich tradition through partnership with community.

Mission Statement

**5. Statement to the Public**

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then placed on the agenda at the next Committee of the Whole meeting. The members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the matter. After the Committee of the Whole approves the matter, it is placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

Statement to the Public

Mr. Pellegrino said that since this is a Committee of the Whole meeting the acceptance of the minutes will take place at the regular public meeting being held next Tuesday.

**6. Acceptance of Minutes**

**Recommend** acceptance and approval of the minutes of the Combined Committee of the Whole and Regular Public Meeting and the Closed Executive Session of February 27, 2018. Executive Session Minutes will be withheld from disclosure until such time as the reasons for discussing and acting on a matter in closed executive session no longer exists.

**7. Student Board Representative Report - No Report**

Mr. Pellegrino turned the floor over to Dr. Kasyan for the presentations.

**8. Presentations**

• **All Shore Intermediate Band – Performance by Donovan Brown**

Dr. Kasyan introduced Donovan Brown, who performed in the All Shore Intermediate Band concert on Tuesday, February 6<sup>th</sup> on the bass clarinet. Donovan is a 5<sup>th</sup> grade student and the only Manasquan representative including all of the sending districts selected to perform in the All Shore Intermediate Band. He received the highest audition score on his instrument. Dr. Kasyan turned the floor over to Donovan to perform a selection on the bass clarinet. Dr. Kasyan introduced Eric Clark, the elementary school music teacher, and thanked him for his tutelage and help. Dr. Kasyan presented Donovan with a Certificate of Appreciation and Wally Bucks.

- **Elementary School Geography Bee Winner – Liam Hoverter**
- **District Geography Bee Winner – Kieran Pastelak**

Dr. Kasyan introduced and congratulated Liam Hoverter, the Elementary School Geography Bee Winner and Kieran Pastelak, the District Geography Bee Winner. Dr. Kasyan played a game of Kahoot using geography based questions with the students and presented them with chocolate bars, Certificates of Appreciation and Wally Bucks.

• **Oratory Symposium Presentation**

Dr. Kasyan congratulated the students who participated in the Oratory Symposium. He introduced and thanked Mrs. Trischitta and Mrs. LaMorticella for assisting the students with this program. Dr. Kasyan welcomed Dorothy Loffredo to the podium to narrate the presentation. Ms. Loffredo said the purpose of the Oratory Symposium is to foster memorization, recitation and public speaking skills. The following students presented the program that they performed at the symposium: Abigail Stevens, Colleen Ragan and Adilene Cruz Mendoza. Certificates of Appreciation and Wally Bucks were presented to all of the participants in the Oratory Symposium.

• **Teacher of the Year**

- **Kindle Kuriscak – Elementary School**
- **Claire Kozic – High School**

• **Support Staff Employee of the Year**

- **Nancy LeBlanc – Elementary School**
- **LucyAnn Scerbo – High School**

Dr. Kasyan congratulated Kindle Kuriscak, Claire Kozic, Nancy LeBlanc and LucyAnn Scerbo who have been chosen as Teachers of the Year and Support Staff Employees of the Year. Dr. Kasyan provided a brief biography for each of the recipients and thanked them for their service to the district. He presented them with a memento in recognition for being selected for this award.

The recipients thanked the board and everyone for being selected and recognized this evening.

Minutes  
NO ACTION  
TAKEN

Student Board  
Representative  
No Report

Presentations

Donovan  
Brown  
All Shore  
Intermediate  
Band

E.S. Geography  
Bee and  
District  
Geography  
Winners

Oratory  
Symposium  
Presentation

Teachers of the  
Year  
Recognition

Support Staff  
Employees of  
the Year  
Recognition

*Dr. Kasyan referred to pictures of the proposed field and track that would be further discussed during the Committee of the Whole portion of the meeting.*

*Dr. Kasyan ended the presentation portion of the meeting and asked for a brief pause in the meeting to partake in celebratory cupcakes at 6:02 p.m.*

*Mr. Pellegrino reconvened the meeting at 6:39 and turned the floor over to Dr. Kasyan for the Education, Curriculum & Technology and an update on the Drop and Rotate Block Schedule Parent Nights.*

**9. Committee of the Whole  
Discussion Items for the Agenda**

- **Education, Curriculum & Technology**
  - Drop and Rotate Block Schedule Parent Nights

*Dr. Kasyan said that parent nights have been planned to provide information on the Drop and Rotate Block Schedule. He turned the floor over to Mrs. Kenney, the Director of School Counseling Services, to report on the programs. Mrs. Kenney said that the program held on Thursday evening for the junior class was well attended by the parents. She provided details of the format of the meeting and very valid questions were asked by the parents. Mrs. Kenney felt that very adequate and specific explanations were provided to the reasoning as to why it is felt that this is a good direction to move towards. She reported that prior to the meetings the counselors met with the students over a three day period. Overall she feels that this went very well.*

*Mrs. Kerensky reported that she felt the program was very positive and those with valid concerns walked away feeling better about the change. She said that several students with concerns met with Mrs. Kenney and worked on their schedules and left with a more positive outlook.*

*Mrs. Bossone said that concerns have been expressed to her on students doubling up advanced placement courses. Mrs. Kerensky addressed this question and explained how this could be worked into the student's schedule.*

*Mrs. Kenney addressed Mrs. Bossone's question on the feedback from the meeting and said that she believed there was a lot of positive feedback. She said they were able to do a lot of clarifying and provide accurate information.*

*Mr. Pellegrino said that he has not received any negative comments from individuals he has spoken to; however, they do have questions and may be apprehensive but not negative. He said the parent meetings are an excellent idea because this allows the parents to ask questions and receive the correct information. He believes the change is being implemented to benefit the students. Mrs. Kenney said that she encourages parents and students to discuss their concerns with the counselors.*

*Mrs. Bossone asked if there has been feedback on how all the students would be eating lunch at the same time. Dr. Kasyan said that this schedule offers us a sense of continuity, mastery and availability. He said the year-long class provides the opportunity to be involved in a class structure that will afford the student mastery in that subject area. He said that during the 52 minute unit lunch the student will have the opportunity to eat lunch and have a structured setting their teachers on different days for different subject areas or a coach or particular activity. In addressing Mrs. Bossone's question, he said that there will be several areas for the students to eat at and have three hot food lines instead of one, having more than the cafeteria area prepared for the students to eat with tables set up in the gym in addition to grab and go stations set up in the building. He and Mrs. Coates have met with Simplified Culinary owners to discuss this concept and they have visited schools using this format and they understand the concept. The owners are ready to handle this concept. Dr. Kasyan said that he wants to address this in the best way possible. Mrs. Bossone suggested providing this information to the parents. Dr. Kasyan said that once the logistics are worked out it will be shared with the parents and students.*

Committee of  
the Whole  
Discussion  
Items for  
Agenda

NO ACTION  
TAKEN

Education,  
Curriculum &  
Technology

Drop and  
Rotate Block  
Schedule  
Parent Nights

- **Personnel– To be Discussed in Executive Session- Agenda Items\***
- **Policy– Agenda Items \***
- **Legal**
- **Finance– Agenda Items**
  - Update on proposed 2018-2019 school district budget

Committee of  
the Whole  
Discussion  
Items for  
Agenda

NO ACTION  
TAKEN

Finance  
2018-19  
Budget Update

*Mrs. Coates provided the following update on the 2018-2019 budget process. The board budget committee has met three times over the last two weeks regarding the tentative budget for next school year. She is currently waiting to receive the state aid allocation notices that are expected in the next day or two. The board will receive a full budget packet by email no later than this Friday. She asked that the board review the information and get back to her with any questions. She reported that a meeting will be hosted with the budget committee, the sending district board representatives, Dr. Kasyan and herself next Tuesday, prior to the board meeting at 4:45 p.m. to review the tentative budget. Once the tentative budget is adopted it will be submitted to the County Office of Education for their review. Once reviewed by the county we will hold a public hearing to discuss the facts and figures of the budget on April 24<sup>th</sup> at 6:00 p.m. during the regular board meeting.*

- **Buildings & Grounds/Facilities– Agenda Items \***
  - Updated Rendition Turf Field

*Dr. Kasyan spoke on the new rendition of the turf field. Mr. Warren asked if meets could be held on the track. Dr. Kasyan said that it would be used for practice but he believes it will be big enough for an elementary school meet and meets with the sending districts. Mr. Pellegrino said it would provide an area for the distance runners to practice. Mrs. DiPalma asked if the funding for the field will come out of the budget. Dr. Kasyan said it would be in the budget.*

Buildings &  
Grounds/  
Facilities

Turf Field  
Updated  
Rendition

*Dr. Kasyan will provide his Superintendents report next Tuesday.*

#### **10. Superintendent’s Report & Information Items**

- **Enrollment– Document**
  - **Total Enrollment – 1,526**
    - High School – 936
    - Elementary School – 590
- **Attendance Comparison, Fire Drill Reports, Suspensions & Tardy Reports– Document**
  - **Fire Drill Reports**
    - **High School:**
      - February 9<sup>th</sup> - Lockdown
      - February 27<sup>th</sup> – Fire Drill
    - **Elementary School:**
      - February 22<sup>nd</sup> – Lockdown Drill
      - February 28<sup>th</sup> – Fire Drill
- **HIB Monthly Report – Document**
  - **High School:**
    - No Reports for the Month
  - **Elementary School:**
    - No Reports for the Month
- **Report of the Director of Curriculum and Instruction**
- **Report of the Director of Technology and Human Resources**

Supt’s Report &  
Information  
Items

No Report

- **Report of the Director of School Counseling Services**

**Recommend** approval and acceptance of the Superintendent’s Report.

*Mr. Pellegrino opened the Public Forum on Agenda Items and read the following statement.*

**11. Public Forum on Agenda Items**

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. In the event it appears the public comment portion of the meeting may exceed 45 minutes, the presiding officer may limit each statement made by a participant to 3-5 minutes duration. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. During the public participation portions of this meeting, the Board will not respond to questions from the public involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee. This public forum is limited to comment on items included in this agenda only.

Public Forum  
on Agenda

*Christine Rice, 26 Fletcher Avenue, Manasquan – Ms. Rice asked if the track will be open for community use when not in use by the students. Mr. Pellegrino replied that no decisions have been made on this but the board’s goal has always been to allow for use of the facilities by Squan Recreation. He did not think the gates would be opened at all times for public use.*

*Mr. Pellegrino closed the Public Forum seeing no additional public participation.*

*Mr. Pellegrino asked the board is there were any questions on Manasquan General Items #12 through #19. Seeing none, the items will be included on next Tuesday’s agenda for board approval.*

**MANASQUAN**  
**General Items**

- 12. Recommend** approval of the acceptance of additional funding, in the amount of \$100.00, from the Manasquan Elementary School Education Foundation, for Ms. Taft’s Lenape grant.
- 13. Recommend** approval of the purchase of an Elementary School Playground GameTime Unit NJ State Contract #16-Fleet-00121 in the amount \$59,872.46, as part of the referendum project.
- 14. Recommend** approval of the MOESC Cooperative Transportation Commencement Agreement for the 2018-2019 school year, as per **Document**.

Manasquan  
General Items  
NO ACTION  
TAKEN

MES Educ.  
Foundation  
Grant

MES  
Playground  
Equipment

MOESC Transp.  
Agreement

**Professional Days**

- 15. Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:

E.S.  
Professional  
Days

<u>Date</u>	<u>Name</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Cost</u>
March 2, 2018	Nicole DeStefano	Lakewood	POAC Autism Conference	No	None
February 9, 2018	Kathleen Stonaker	Eatontown	IEP Meetings	Yes	Mileage-\$7.94
March 14, 2018	Oriana Kopec	Toms River	Model Classroom Workshop	Yes	None
March 7, 2018	Amelia Gliddon	Avon	Sending District Collaboration	Yes	None

MINUTES – March 13, 2018

March 9, 2018	Christin Walsh	Avon	Observation – Kindergarten Screening	No	None
March 15, 2018	Amy Young	Manchester	Challenge Day Observation	Yes	None
March 7, 2018	Taylor Ames	Avon	Sending District Collaboration	Yes	None
March 7, 2018	Teresa Reichey	Avon	Sending District Collaboration	Yes	None
March 7, 2018	Brianna Snel	Avon	Sending District Collaboration	Yes	None
March 14, 2018	Lauren Maslihan	Spring Lake Heights	Sending District Collaboration	Yes	None
March 14, 2018	Michele Sayre	Spring Lake Heights	Sending District Collaboration	Yes	None
March 14, 2018	Lauren Buss	Spring Lake Heights	Sending District Collaboration	Yes	None
March 14, 2018	Cheryl Femenella	Spring Lake Heights	Sending District Collaboration	No	None
March 14, 2018	Donna Mead	Spring Lake Heights	Sending District Collaboration	Yes	None
March 14, 2018	Jessica Woytowicz	Spring Lake Heights	Sending District Collaboration	Yes	None
March 14, 2018	Christin Walsh	Spring Lake Heights	Sending District Collaboration	No	None
March 7, 2018	Christin Walsh	Avon	Sending District Collaboration	No	None
March 7, 2018	Kindle Kuriscak	Avon	Sending District Collaboration	No	None
March 14, 2018	Kindle Kuriscak	Spring Lake Heights	Sending District Collaboration	No	None
March 21, 2018	Kindle Kuriscak	Spring Lake Heights	Sending District Collaboration	No	None
March 21, 2018	Christine Melfi	Spring Lake Heights	Sending District Collaboration	Yes	None
March 21, 2018	Carmen Rodriguez	Spring Lake Heights	Sending District Collaboration	Yes	None
March 21, 2018	Cynthia Kirk	Spring Lake Heights	Sending District Collaboration	Yes	None
March 21, 2018	Catherine Kappy	Spring Lake Heights	Sending District Collaboration	Yes	None
March 21, 2018	Kali Mura	Spring Lake Heights	Sending District Collaboration	No	None
March 21, 2018	Sandra Jo Hill	Spring Lake Heights	Sending District Collaboration	Yes	None
March 21, 2018	Christin Walsh	Spring Lake Heights	Sending District Collaboration	No	None
March 23, 2018	Kelly Balon	Somerset	NJABA Conference	No	Mileage-\$27.00

E.S.  
Professional  
Days

**Student Action**  
**Field Trips**

16. **Recommend approval of the field trips listed below: None at this time**

E.S. Field Trips  
No Report

**Placement of Students on Home Instruction**

- 17. **Recommend** that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician:  
**None at this time**

E.S. Home Instruction  
No Report

**Placement of Students Out of District**

- 18. **Recommend** approval of the revised External Placement list that reflects both transportation and tuition costs for the 2017-2018 school year, as per **Document**.

Out of District Placements

**Financials**

- 19. **Recommend acceptance** of the following **Elementary School Central Funds Report** for the month ending **February 28, 2018** as per **Document**.

E.S. Central Funds

*Mr. Pellegrino asked the board is there were any questions on Manasquan/Sending District General Items #20 through #31. Seeing none, the items will be included on next Tuesday's agenda for board approval.*

Manasquan/Sending District General Items  
NO ACTION TAKEN

**MANASQUAN/SENDING DISTRICTS**

**General Items**

- 20. **Secretary's Report/Financials**

**Recommend acceptance** of the following **Financial Reports, High School Central Funds Report, Purchase Orders and Payment and Confirmation of Bills (Current Expense) and (Capital Expense)**.

Financials

**Be it Resolved;** that the amount of district taxes, excluding debt services requirements, needed to meet the obligations of this Board for the next eight weeks is **\$2,449,781.00** and that Manasquan Borough Council is hereby requested to place in the hands of the Treasurer of School Moneys that amount within the 30 days in accordance with the statutes relating thereto.

District Taxes

The Business Administrator/Board Secretary certifies that as of **FEBRUARY 28, 2018** no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the Board of Education of the Borough of Manasquan.

Secretary's Certification

**Be It Resolved:** Pursuant to N.J.A.C. 6A:23A-16.10 (c)3 the Board of Education of the Borough of Manasquan accepts the **Business Administrator/Board Secretary's** certification as of **FEBRUARY 28, 2018** that no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the borough of Manasquan Board of Education.

Acceptance of Secretary's Certification

**Recommend acceptance** of the **Secretary's Financial & Investment Report** and the **Treasurer's Report**, for the month ending **FEBRUARY 28, 2018** per **Document**. (The Treasurer of School Moneys Report for the month of **FEBRUARY 2018** is on file in the Business Office and is in balance with the Secretary's Report).

Secretary's Financial & Investment Reports

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we the members of the Board of Education of the Borough of Manasquan, County of Monmouth, after having reviewed the Report of the Secretary and upon consultation with the appropriate officials, certify that as of **FEBRUARY 28, 2018**, it is to the best of our knowledge that no major account fund has been expanded and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and that the Board of Education further approves the transfers made with line item accounts of the current expense portion of the **2017-2018 budgets** for **FEBRUARY and MARCH** as recommended by the Superintendent of Schools, as per **Document**.

Budget Certification

**Purchase Orders** for the month of **MARCH 2018** be approved, as per Document .  
 Recommend **acceptance** of the **Cafeteria Report – Document** .

*Purchase Orders*

**(C) Be it Resolved:** that the **Bills (Current Expense)** in the amount of \$ for the month of **MARCH, 2018** be approved. Record of checks (#through #), and distributions are on file in the Business Office.

*Bills (Current Expense)*

**Be it Resolved:** that the **Bills (Capital Expense)** in the amount of \$ for the month of **MARCH, 2018** be approved. Record of checks (#through #), and distributions are on file in the Business Office.

*Bills (Capital Expense)*

Confirmation of **Bills (Current Expense)** for **FEBRUARY, 2018** at \$ and checks (#through #) and **(Capital Expense)** for **FEBRUARY, 2018** at \$ and checks (#through #).

*Confirmation of Bills*

Recommend **acceptance** of the following **High School Central Funds Report** for the month ending **FEBRUARY 28, 2018** as per Document .

*H.S. Central Funds*

**Adoption of Tentative 2018-2019 Budget**

*Tentative 2018-2019 Budget Adoption*

- 21. Recommend** approval to submit the tentative 2018-2019 school district budget to the County Office of Education for review and approval as follows:

**BE IT RESOLVED** that the tentative budget be approved for the 2018-2019 school year using the 2018-2019 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	<u>GENERAL FUND</u>	<u>SPECIAL REVENUE</u>	<u>DEBT SERVICE</u>	<u>TOTAL</u>
2018-2019 Total Expenditures	\$ _____	\$ _____	\$ _____	\$ _____
Less: Anticipated Revenues	\$ _____	\$ _____	\$ _____	\$ _____
Taxes to be Raised	\$ _____	\$ _____	\$ _____	\$ _____

And to advertise said tentative budget in THE COAST STAR in accordance with the form required by the State Department of Education and according to law;

**BE IT FURTHER RESOLVED**, that a public hearing be held in the Manasquan High School Media Center, 167 Broad Street, Manasquan, New Jersey, on Tuesday, April 24, 2018 at 6:00 p.m. for the purpose of conducting a public hearing on the budget for the 2018-2019 school year.

**Capital Reserve Account Withdrawal**

**RESOLVED** that the Manasquan Board of Education requests the approval of a capital reserve withdrawal in the amount of \$\_\_\_\_\_. The district intends to utilize these funds for\_\_\_\_\_.

**Capital Reserve Account Deposit**

**RESOLVED** that the Manasquan Board of Education requests the approval of a capital reserve deposit in the amount of \$\_\_\_\_\_. This represents anticipated interest for the 2018-2019 school year.

**Adjustment  
Health Benefits**

*Tentative  
2018-2019  
Budget  
Adoption*

**RESOLVED** that the Manasquan Board of Education includes in the proposed budget the adjustment for increases in the costs of health benefits in the amount of \$\_\_\_\_\_. The additional funds are included in the base budget and will be used to pay for the additional increases in health benefits.

**Travel and Related Expense Reimbursement 2018-2019**

**WHEREAS**, the Manasquan Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

**WHEREAS**, N.J.A.C. 6A:23A-7.2 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

**WHEREAS**, a Board of Education may establish, for regular district business travel as defined in N.J.A.C. 6A:23A-1.2, which includes attendance at regularly scheduled in-state county meetings, Department or Association sponsored events or in-state professional development activities for which the registration fee does not exceed \$150.00 per employee or board member, where prior Board approval shall not be required unless the annual threshold for a staff member exceeds \$1,500 in a given school year (July 1 through June 30); and

**WHEREAS**, the Manasquan Board of Education established \$\_\_\_\_\_ as the maximum travel amount for the current school year and has expended \$\_\_\_\_\_ as of this date; now

**THEREFORE, BE IT RESOLVED** that the Manasquan Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.2, to a maximum expenditure of \$\_\_\_\_\_ for all staff and board members for the 2018-2019 school year.

**BE IT FURHER RESOLVED** that the Manasquan Board of Education approved the following 2018-2019 Tuition Rates:

Manasquan High School 9 - 12	\$	
Pre-School A.M.	\$	(2.25 hours 39%)
Pre-School P.M.	\$	(3.50 hours 61%)
Kindergarten	\$	
Grades 1 – 5	\$	
Grades 6 – 8	\$	
L/LD	\$	
PSH – PT	\$	
PSH – FT	\$	
MD	\$	
Parent Paid K-8	\$	
Parent Paid 9 – 12	\$	

*2018-19  
Tuition Rates*

**22. Recommend** approval to withdraw \$50,000 from the Emergency Reserve Account for unanticipated general fund expenses in the 2017-2018 school year, pursuant to 6A:23A-14.4(a)iv. Once complete the 2017-2018 budget will be increased by this amount.

*Emergency  
Reserve  
Account  
Withdrawal*

- 23. **Recommend** approval to solicit Request for Proposals for 2018-2019 Health Insurance Brokerage Services (RFP has been reviewed and approved by the board attorney)
- 24. **Recommend** approval of the Service Contract with CPC Behavioral Healthcare for Fit to Return Evaluations on an as needed basis, as per Document .
- 25. **Recommend** approval to accept the monetary award in the amount of \$500.00 to be deposited in the Manasquan High School General Fund, received by James Fagen by the 9/11 Tribute Museum.
- 26. **Recommend** approval of the creation of the following club:
  - o Donate Life Club
- 27. **Recommend** approval of the creation of a central fund account for the International Club in accordance with the Addendum C position, and elimination and transfer of fund balances of the following central fund accounts to the International Club central fund:
  - French – Account #95-451-HS 270
  - Spanish – Account #95-451-HS 400
- 28. **Recommend** approval of the following Pay Applications:
  - Pay Application #5 from Kappa Construction Corp., in the amount of \$ \_\_\_\_\_, for Renovations and Addition to the Manasquan High School (pending attorney review).
  - Pay Application #5 from SLS Construction, in the amount of \$ \_\_\_\_\_, for Manasquan High School 2017 Stair Tower Interior Door Replacement (pending attorney review).

RFP Health Insurance Brokerage Service

CPC Behavioral Agreement

9/11 Tribute Museum Award

Donate Life Club

International Club Central Fund Accounts

Kappa Construction Corp. Pay App #5

SLS Construction Pay App #5

**Professional Days**

- 29. **Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:

H.S. Professional Days

<u>Date</u>	<u>Name</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Cost</u>
May 8, 2018	Jesse Place	Mt. Laurel	Corrective Action Plans and Progressive Supervision	No	Mileage-\$37.01 Registration-\$150.00
March 9, 2018	Justin Roach	Freehold	Personalized Learning Visit	No	None

**Student Action**  
**Field Trips**

H.S. Field Trips

- 30. **Recommend** approval of the field trips listed below:

<u>Date</u>	<u>Name</u>	<u>Subject</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Other Board Costs</u>	<u>Other Fund</u>
April 25, 2018	John Driscoll Linda Hoeler Robert Waldeyer Nurse (TBD)	Academy of Finance – Grades 11/12	New York City	Visit Goldman Sachs and Museum of Finance	Yes-3	2 Buses - \$1,500	Academy of Finance Funds-\$1,500

June 1, 2018	Meredith Heeter Marisa Marco Carol Anderson Jamie Onorato Pamela Puryear Lisa Crowning Meghan Hillman Christopher Craig Nurse (TBD)	Grade 12	Atlantic Club	Senior Class Trip	Yes-8	4 Buses - \$900	None
May 23, 2018	John Driscoll Linda Hoeler Robert Waldeyer Nurse (TBD)	Academy of Finance	Six Flags in Jackson	Business and Marketing Education Day	Yes-3	2 Buses - \$600	None

H.S. Field Trips

**Placement of Students on Home Instruction**

- 31. Recommend** that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician:  
**No Report for the Month**

H.S. Home Instruction  
No Report

*Mr. Pellegrino asked if there was any Old or New Business to come before the board.*

**32. Old Business/New Business**

*Mrs. DiPalma referred to a discussion at the last meeting on the doors and locks at the high school and confirmed that according to her note it was not part of the ROD Grants. She asked if the budget would allow for replacement of the doors and locks. Dr. Kasyan said that some of the doors were fixed and this referendum will fix other doors. He said that the center hallway doors have been repaired but not changed. His focus is to address these locks in the next budget year. She asked if funds could be taken from the field to address the locks. Dr. Kasyan said that all the doors lock. Mrs. Bossone asked if every lock is operational and locks. Dr. Kasyan said without hesitation they all lock and every door has been outfitted with a shade to allow for more security in addition to the film installed on the exterior windows.*

Old Business  
New Business  
H.S. Doors & Locks Replacement

*There was no additional old or new business discussed by the board.*

*Mr. Pellegrino opened the second public forum on any items agenda or otherwise.*

**33. Public Forum**

*Christine Rice, 26 Fletcher Avenue, Manasquan – Ms. Rice asked if the district has considered purchasing the devises that are installed in the door jams and used during a lockdown. Dr. Kasyan said there are many products out there and he want to have the teacher able to secure the door as quickly as possible. He said he is willing to look at anything that will make the building more safe and secure.*

Public Forum

*Mr. Pellegrino closed the public forum seeing no additional public participation.*

*Mr. Pellegrino asked for a motion to enter into Executive Session and read the following statement.*

**34. Executive Session**

**WHEREAS**, the Sen. Byron M. Baer Open Public Meetings Act, N.J.S.A. 10:4-6, et seq., (the “Act”) provides that the Manasquan Board of Education hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed in Section 12(b) of the Act; and

Executive Session

**WHEREAS**, it is recommended by the Superintendent that the Manasquan Board of Education go into Executive Session on this date in Manasquan, New Jersey, to discuss matters that are permissible for discussion in Executive Session; and

**WHEREAS**, the length of the Executive Session is estimated to be thirty (30) minutes after

which the public meeting of the Board shall reconvene and proceed with business; and

**WHEREAS**, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

**NOW, THEREFORE BE IT RESOLVED** by the Manasquan Board of Education that the Board shall go into Executive Session to discuss the following items:

- 1. Confidential Matters per Statute or Court Order (Student Matter)
- 2. Impact Rights to Receive Federal Funds
- 3. Unwarranted Invasion of Individual Privacy
- 4. Collective Bargaining (Update on MEA Negotiations)
- 5. Acquisition of Real Property or Investment of Fund
- 6. Public Safety Procedures
- 7. Litigation or Contract Matters or Att./Client
- 8. Personnel Matters (Hiring, Resignation, Leave of Absence)
- 9. Imposition of Penalties Upon an Individual

**ITEMS DISCUSSED IN EXECUTIVE SESSION WILL RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.**

*Mr. Pellegrino said the board would not be returning to take action after executive session.*

*Motion was made by Mr. Hoverter, seconded by Mr. Warran, and approved by voice vote of all those present to enter into Executive Session at 7:12 p.m. MOTION CARRIED*

**MANASQUAN**

**Personnel**

- 35. Recommend** approval of the Elementary School personnel as per **Document .**

E.S. Personnel  
NO ACTION  
TAKEN

**MANASQUAN/SENDING DISTRICTS**

**Personnel**

- 36. Recommend** approval of the High School personnel as per **Document .**

H.S. Personnel  
NO ACTION  
TAKEN

*The board returned from Executive Session at 7:55 p.m. and Mr. Pellegrino asked for a motion to adjourn the meeting.*

*Motion was made by Mr. Warren, seconded by Mr. Cattani, and approved by voice vote of all those present to adjourn the meeting at 7:57 p.m. MOTION CARRIED*

Adjournment

**37. Adjournment**

Motion to Adjourn

Respectfully submitted,



Lynn Coates  
Board Secretary