

**BOARD OF EDUCATION**  
Borough of Manasquan

*The Regular Open Business Meeting of the Manasquan Board of Education was held in the Manasquan High School Auditorium, 167 Broad Street, Manasquan, New Jersey, on Tuesday, January 28, 2014.*

*Mr. Pellegrino called the meeting to order at 7:00 p.m. and read the Opening Statement.*

Call to Order

**1. Call to Order**

Opening Statement: Pursuant to N.J.S.A. 10:4-10, notice of this meeting has been provided by publication in the Asbury Park Press, the Coast Star and posted in the Borough Hall of Manasquan and in the schools within the time limits prescribed by law.

*Prior to the Pledge of Allegiance, Mr. Pellegrino asked the members of the Board, based on the concerns of the public at the last meeting, to refrain from using cell phones during the meeting. He then requested that everyone join in the Pledge of Allegiance.*

Pledge of Allegiance

**2. Pledge of Allegiance**

**3. Roll Call**

Roll Call

<i>Donna Bossone</i>	<i>Michael Forrester (SLH)</i>	<i>Alfred Sorino – arrived at 8:30 p.m.</i>
<i>Jack Campbell</i>	<i>Mark Furey (Belmar)</i>	<i>Tedd Vitale (Brielle)</i>
<i>Kenneth Clayton</i>	<i>Heather Garrett-Muly</i>	<i>James Walsh</i>
<i>Linda DiPalma</i>	<i>Thomas Pellegrino</i>	<i>Patricia Walsh - absent</i>

*Mr. Pellegrino read the Mission Statement and Statement to the Public.*

**4. Mission Statement**

Mission Statement

Manasquan School District's mission is to empower students to reach their potential and become life-long learners. We strive to ensure that students play an active role in their education, are guided by rigorous academic standards aligned with the New Jersey Core Curriculum Content Standards, and function within the community that regards student, educators, and parents as full participants in the educational process. We dedicate ourselves to the realization of a supportive learning environment that nurtures growth, personal integrity and mutual respect.

**5. Statement to the Public**

Statement to the Public

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board committee. The members of the Board committee work with the administration and the Superintendent of Schools to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

*Mr. Pellegrino asked for a motion to accept the minutes.*

**6. Acceptance of Minutes**

Minutes

**Recommend** acceptance and approval of the minutes of the Special Meeting of December 12, 2013, Regular Open Business Meeting and Closed Executive Session of December 19, 2013 and the Reorganization Meeting of January 9, 2014. Closed Session Minutes will be

withheld from disclosure until such time as the reasons for discussing and acting on a matter in closed session no longer exist.

Minutes  
(continued)

*Motion was made by Mr. Campbell, seconded by Mr. Walsh, to accept and approve the minutes as specified in Motion #6.*

*Discussion: None*

*December 12, 2013: Ayes (5); Nays (0); Absent: (2) Mr. Sorino, Mrs. Walsh  
Abstain (5) – Mr. Forrester, Mr. Furey, Mrs. Garrett-Muly, Mr. Vitale,  
Mr. Walsh*

*December 19, 2013: Ayes (7); Nays (0); Absent: (2) Mr. Sorino, Mrs. Walsh  
Abstain (3) – Mr. Furey, Mrs. Garrett-Muly, Mr. Vitale*

*January 9, 2014: Ayes (8); Nays (0); Absent (2) Mr. Sorino, Mrs. Walsh  
Abstain (2) – Mr. Forrester, Mr. Furey* MOTION CARRIED

Presentations

*Ms. LaPrete recognized and congratulated the Students and Teachers of the Months for October, November and December and presented them with certificates. She spoke about the monthly Rotary Club Breakfast and the complimentary comments made by the senior student of the month relating to a faculty member. Ms. LaPrete complimented the staff and students and thanked them for a job well done.*

*Ms. LaPrete introduced Amy Edwards, who presented a report on the MakerSpaces Grant and 3-D printing program. A copy of her PowerPoint presentation will be included in the formal minutes.*

**7. Presentations**

- **Amy Edwards** - MHS Media Specialist – MakerSpaces Grant
- **High School Students of the Month for November** – Kaylan Burns – Senior, Mackenzie Grogan – Junior, Kayla Perez – Sophomore, Leah Tilton – Freshman
- **High School Students of the Month for December** – Megan McLean – Senior, Craig Miller – Junior, Elizabeth Homer – Sophomore, Paige Tipaldi – Freshman
- **Elementary Student of the Month for November** – John Valgenti
- **Elementary Student of the Month for December** – Devin Norton
- **High School Teacher of the Month for October** – Craig Murin
- **High School Teacher of the Month for November** – Joanne Lobosco
- **High School Teacher of the Month for December** – Jamie Mawn

*Mr. Pellegrino introduced Dave Earickson, who presented a report on the multipurpose athletic field. A copy of the report will be included in the formal minutes.*

- **Dave Earickson/President**  
Matrix New World Land Development Services, LLC – Discussion on the Project Proposal: Multipurpose Athletic Field for Manasquan

*Mr. Pellegrino thanked Ms. Edwards and Mr. Earickson for their reports. Mr. Pellegrino then asked Ms. LaPrete to present her report.*

*Ms. LaPrete reported on the Enrollment, the Attendance Comparison, Fire Drill, Suspensions & Tardy Reports, and the HIB Report, as specified in Documents A, B and C.*

Superintendent  
Report

**8. Superintendent's Report & Information Items**

**Recommend** approval of the acceptance of the Superintendent's Reports as listed below:

- Enrollment – **Document A**
- Attendance Comparison, Fire Drill Reports, Suspensions & Tardy Reports–  
**Document B**
- HIB Report – **Document C**

*Mr. Pellegrino asked for a motion to accept the Superintendent's Report.*

Enrollment  
Document A  
Attendance,  
Fire Drill,  
Suspensions  
Document B  
HIB Report  
Document C

*Motion was made by Mr. Clayton, seconded by Mr. Campbell, to accept the Superintendent's Report as specified in Motion #8.*

*Discussion: None*

*Roll Call Vote: Ayes (9); Nays (0); Absent (2) – Mr. Sorino and Mrs. Walsh*

*MOTION CARRIED*

*Ms. LaPrete asked to enter under the Superintendent's report a meeting she had with Mrs. LaSala relating to the Shore Alliance and a program participated in by Ocean and Monmouth counties on the Heroin Epidemic. She said that she along with district staff members will be attending a meeting on March 4<sup>th</sup> that will be the first in a series of meetings for the program. She thanked Mrs. LaSala for this information.*

*Mr. Pellegrino asked Joyce Pegler to present the Student Board Representative Report.*

**9. Student Board Representative Report – Joyce Pegler**

*Ms. Pegler reported on the Heart Healthy Day food collection program for those individuals still displaced from Superstorm Sandy. She said the sophomores were beginning to plan for the Sophomore Semi in March and the senior representatives were planning for the Mr. Manasquan program in May.*

*Mr. Pellegrino asked for Board Committee Report.*

**10. Board Committee Reports**

*Personnel Committee: Mr. Pellegrino reported on the January 23, 2014 Personnel Committee meeting.*

*Athletics/Community Relations Committee: Mrs. DiPalma reported on the January 23, 2014 Athletics/Community Relations Committee meeting. Mr. Pellegrino provided information on Mikey Nelson, a Monroe School District ice hockey student seriously injured while playing ice hockey, who will receive a donation from the February 6, 2014 gate receipts.*

*Finance Committee: Mr. Furey reported on the January 22, 2014 Finance Committee meeting.*

*Mr. Walsh questioned the district's receipt of CDL money last year. Mr. Carrea reported on the application and receipt of \$828,132 of the awarded amount of CDL money for this school year. Mr. Carrea explained the CDL loan process and clarified that the district did not received funds last year.*

*Buildings and Grounds Committee: Mr. Campbell reported on the January 22, 2014 Buildings & Grounds Committee meeting.*

*Policy Committee: Mr. Pellegrino reported on the January 23, 2014 Policy Committee meeting. Mr. Pellegrino said the Board would not be returning to take action after this evening's closed session for discussion on the Random Drug and Alcohol Policy and Regulation.*

*Education, Curriculum & Technology Committee: Mr. Furey reported on the January 22, 2014 Education, Curriculum & Technology Committee meeting.*

*Ms. LaPrete reported on the meeting she will have with the sending districts at which time they will provide her with their tentative numbers of 8<sup>th</sup> graders wishing to participate in classes at the high school. She also commented that there are a number of 7<sup>th</sup> graders taking Algebra I at this time. She said that the district must reach out to find ways to compete with the academies and private schools.*

Superintendent  
Report  
(continued)

Student  
Representative  
Report

Board  
Committee  
Reports

Personnel

Athletics/  
Community  
Relations

Finance

Building &  
Grounds

Policy

Education,  
Curriculum &  
Technology

*Mr. Pellegrino asked the public to share any creative and innovative ways of marketing the Manasquan experience to the 8<sup>th</sup> grade students.*

*A copy of the committee meeting minutes will be included in the formal minutes.*

*Mr. Pellegrino opened the Public Comment on Agenda and read the following statement.*

**11. Public Comment on Agenda**

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. During the public participation portions of this meeting, the Board will not respond to questions from the public involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee. This public forum is limited to comment on items included in this agenda only.

Public  
Comment on  
Agenda Items

*The following members of the public spoke on agenda items:*

*Michelle LaSala, 44 Parker Avenue, Manasquan, commented on the presentation given earlier tonight by Mr. David Eareckson. She asked if the MCT's plan could be posted on the district website.*

*Mr. Pellegrino pointed out that Mr. Eareckson was not being paid for tonight's presentation.*

*Marilyn Jackson, 59 McLean Avenue, Manasquan, member of the Manasquan Concerned Taxpayers, asked requested a copy of the detailed cost estimates. She asked where the money would come from for the project and if there was a plan for assistance from sending districts.*

*Nicholas Perrone, 59 South Jackson Avenue, Manasquan, asked that the elementary school field not be shared with anyone other than the elementary school students.*

*Dick Meincke, 36 N. McClellan, Manasquan, member of the Manasquan Concerned Taxpayers, questioned if any of the sending districts are open to support the project.*

*Donna Ruggiero, 439 Long Avenue, Manasquan, asked for clarity on funding of the project. She asked that people stop referring to the field as Tom Bauer's field and said the field is for the kids.*

*William Ryan, 14 Gardners Lane, Manasquan, commented that moving the varsity baseball field to the elementary school property would be an infringement on the elementary school students.*

*Tim McMahon, 70 Minerva Avenue, Manasquan, asked if any notification was received from the state and if funds were available through fund raising efforts by private citizens.*

*George Clark, Point Pleasant, representing Jack Hawkins, a former Manasquan teacher and coach, expressed the importance of tradition in Manasquan and keeping the varsity baseball field on the high school property. He pointed out the disadvantages of moving the baseball games to Wall Township.*

*Karen Ryan, 14 Gardners Lane, Manasquan, a member of the Manasquan Concerned Taxpayers but speaking on behalf of herself, commented that Board Members are elected by the public to represent the taxpayers of Manasquan and the results of the last election made it evident that the people spoke out and sent a message.*

*Donna Ruggiero, 439 Long Avenue, Manasquan, commented that the Manasquan Concerned Taxpayers efforts were being supported by a small group of people in comparison to the total number of taxpayers living in Manasquan.*

*Tom Bauer, Manasquan, commented that Manasquan has the worse athletic facility in the shore conference. He pointed out that the wall construction would allow for a track to be built now or in the future and this would greatly benefit not only the track team but all the students. He commented that keeping baseball at the high school would cancel out the track. He believed that the elementary school would be a better setting for a baseball game and that sharing the elementary school property with the high school students would not be detrimental to the elementary school students.*

*Joyce Pegler, 1701 Third Avenue, Spring Lake, questioned the executive sessions being conducted at the end of the meeting. She also commented that holding Old/New Business after the Public Forum is not fair to the public because they are not given the opportunity to speak.*

*Ron Jacobson, 59 McLean Avenue, Manasquan, commented that bids put out without funding and approval in place will not receive serious attention by bidders.*

*Mr. Eareckson commented that the bids would be for the retaining wall and drainage project and funding is in place for this project.*

*Judy Collins, Ocean Avenue, Manasquan, spoke against the district's Random Drug Testing Policy.*

*Megan Chelednik, 415 Wildwood Place, Belmar, a high school senior, spoke on her personal experiences while at the high school. She commented on the Random Drug Testing and the disadvantages and ineffectiveness of the program.*

*Casey Wiesing, Brielle, a high school sophomore, spoke on her personal experiences with the Random Drug Testing Policy at the high school and how humiliated she felt when pulled out to be tested. She said the process lacks confidentiality and privacy. She commented that she works hard in school and does not want the testing to affect her student records.*

*Joyce Pegler, 1701 Third Avenue, Spring Lake, commented that testing does affect the student's future because a positive test will result in the student being pulled from sports or programs and the teachers and students will figure this out and look at the student differently.*

*Pat Barnaba, former high school teacher and coach, commented that Manasquan's atmosphere in sports is built around tradition and she would be disappointed to see a major sport lose its tradition by relocating where they play their games.*

*Grace Roberts, Lebanon Drive, Brielle, welcomed Mr. Vitale to the Board. She spoke on her personal experience with the inaccuracies and mistakes with the Random Drug Testing consent form.*

*Jane Wiesing, 313 Leslie Avenue, Brielle, spoke on a matter relating to the recent breach of her daughter's confidentiality. She asked the Board to look hard at what is being done.*

*Mr. Pellegrino closed the Public Comment.*

*Mr. Pellegrino asked for a motion to approve Manasquan Motions # 12 - #14.*

*Motion was made by Mr. Campbell, seconded by Mrs. DiPalma, to approve Manasquan Motions #12 through #14.*

Discussion: None

Roll Call Vote: Ayes (8), Nays (0), Absent: (1) Mrs. Walsh

**MOTION CARRIED**

Manasquan  
Motions  
#12 - #14

2<sup>nd</sup> Reading  
Bylaw #0164  
Document D

New Position  
Spec. Ed.  
Teacher

Special Ed  
Settlement  
Agreement

**12. Recommend** approval of the 2nd Reading of Revised Manasquan Board of Education Bylaw #0164 – Conduct of Board Meetings as per **Document D.**

**13. Recommend** approval to create a new teaching position in the Elementary School for the 2013-2014 SY:

- Special Education Teacher – TCH.ES.SPED.RR.25

**14. Recommend** approval of the amendment to the Special Education Settlement Agreement between the Manasquan Board of Education and petitioners BS and JS representing student #2444 as approved by the Officer of Administrative Law.

*Mr. Pellegrino asked for a motion to approve Manasquan Motions #15 - #19.*

*Motion was made by Mrs. Garrett-Muly, seconded by Mr. Campbell, to approve Manasquan Motions #15 - #19.*

Discussion: None

Roll Call Vote: Ayes (8), Nays (0), Absent (1) – Mrs. Walsh

**MOTION CARRIED**

Manasquan  
Motions  
#15 - #19

2013-14SY  
MEA Teacher  
Salaries  
Document E

S. Kenney  
M.S. Social  
Studies

**Personnel**

**15. Recommend** approval of the MEA Teacher Salaries - as per new MEA contract guide for the 2013-2014 SY to become effective 3/1/14 as per **Document E.**

**16. Recommend** approval of the appointment of Stephanie Kenney, TLR.MS.LTRT.05.06, Middle School Social Studies Teacher, long term replacement, beginning February 26, 2014 through May 30, 2014 at Step 1D \$51,500.00 – pro-rated. (Pending criminal history approval)

**17. Professional Days**

**Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:

E.S.  
Professional  
Days

<u>Date</u>	<u>Name</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Cost</u>
January 20, 2014	Mark Levy Kirt Wahl	Belmar Elementary	Google Training	Yes	None
February 7, 2014	Oriana Kopec	Piscataway	An Essential Team for Common core Success	Yes	\$150 registration \$25.42 mileage
April 3 & 4, 2014	Jill Wells	Baltimore, Maryland	The American Occupational Therapy Assoc. Annual Conference	No	None

**Student Action****18. Field Trips**

**Recommend** approval of the field trips listed below:

<u>Date</u>	<u>Name</u>	<u>Subject</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Other Board Costs</u>	<u>Other Fund</u>
February 6, 2014	Donna Mead	2 <sup>nd</sup> Grade	Algonquin Theater	To enhance language arts curriculum	No	None	Students
February 27, 2014	Desiree Faul	4 <sup>th</sup> Grade	Algonquin Theater	To enhance the social studies curriculum	No	None	Students
March 14, 2014	Katie Kappy	1 <sup>st</sup> Grade	Algonquin Theater	To enhance literary experience	No	None	Students
April 10, 2014	Barbara Clarke	5 <sup>th</sup> Grade	Camden Aquarium	To provide students with hands on experience	No	None	None
May 2, 2014	Krissy Gianna	3 <sup>rd</sup> Grade	Algonquin Theater	To enhance language arts curriculum	No	None	Students

E.S. Field Trips

**19. Placement of Students on Home Instruction**

No placements at this time.

E.S. Home Instruction

*Mr. Pellegrino asked for a motion to approve Manasquan Motion #20.*

*Motion was made by Mrs. DiPalma, seconded by Mr. Campbell, to approve Manasquan Motion #20.*

Manasquan Motion #20

*Discussion: None*

*Roll Call Vote: Ayes (8), Nays (0), Absent (1) – Mrs. Walsh*

**MOTION CARRIED**

**Secretary's Report**

Financial Report

**20. Recommend acceptance of the following Financial Reports, Elementary School Central Funds Report, Purchase Orders and Payment and Confirmation of Bills (Current Expense) as noted in A, B, C and D:**

- A) Secretary's Financial & Investment Report as per **Document F**
- B) Elementary School Central Funds Report as per **Document G**
- C) Purchase Orders as per **Document H**
- D) Cafeteria Report – **Document I**
- E) Bills and Confirmation of Bills (Current Expense)

- A) The Business Administrator/Board Secretary certifies that as of **December 31, 2013** no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the Board of Education of the Borough of Manasquan.

Secretary's Certification

Be it Resolved; that the amount of district taxes, excluding debt services requirements, needed to meet the obligations of this Board for the next eight weeks is **\$2,005,757.00** and that Manasquan Borough Council is hereby requested to place in the hands of the Treasurer of School Moneys that amount within the 30 days in accordance with the statutes relating thereto.

District Taxes

**Be It Resolved:** Pursuant to N.J.A.C. 6:20-2A.10(d), the Board of Education of the Borough of Manasquan accepts the **Business Administrator/Board Secretary's** certification as of **December 31, 2013** that no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the borough of Manasquan Board of Education.

Acceptance of Secretary's Certification

**Recommend acceptance of the Secretary's Financial & Investment Report and the Treasurer's Report**, for the month ending **December 31, 2013** per **Document F**. (The Treasurer of School Moneys Report for the month of **December 2013** is on file in the Business Office and is in balance with the Secretary's Report).

Secretary's  
Financial &  
Investment  
Report  
Document F

Pursuant to N.J.A.C. 6:20-2A.10(e), we the members of the Board of Education of the Borough of Manasquan, County of Monmouth, after having reviewed the Report of the Secretary and upon consultation with the appropriate officials, certify that as of **December 31, 2013** it is to the best of our knowledge that no major account fund has been expanded and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and that the Board of Education further approves the transfers made with line item accounts of the current expense portion of the **2013-2014 budgets** for **December and January** as recommended by the Superintendent of Schools, as per **Document F**.

Budget  
Certification  
Document F

**B) Recommend acceptance of the Elementary School Central Funds Report** for the month ending **December 31, 2013** as per **Document G**.

E. S. Central  
Funds Report  
Document G

**C) Purchase Orders** for the month of **January 2014** be approved, as per **Document H**.

Purchase  
Orders  
Document H

**D) Recommend acceptance of the Cafeteria Report** as per **Document I**.

Cafeteria  
Report  
Document I

**E) Be It Resolved:** that the **Bills (Current Expense)** in the amount of **\$1,415,951.98** for the month of **January 2014** be approved. Records of, checks (**#33923- #34037**) and distributions are on file in the Business Office.

Bills

**F) Confirmation of Bills (Current Expense)** for **December 2013** at **\$1,957,387.02** and checks (**#33800- #33922**).

Confirmation  
of Bills

*Mr. Pellegrino asked for a motion to approve the Manasquan/Sending District motions.*

*Mr. Walsh asked for a separate vote on Item 21.*

*Motion was made by Mr. Walsh, seconded by Mr. Campbell, to approve Manasquan/Sending District Motion #21.*

Manasquan/  
Sending  
District  
Motion #21

*Discussion: Mr. Walsh questioned the need to move forward with the bid process prior to receipt of approval from the state. Mr. Carrea explained that he needed clear direction from the new Board as to what he should do if and when approval was received from the state. He said this will also assist with the budget preparation for next year.*

*Mrs. Garrett-Muly questioned the bid preparation and the release of \$21,000 that is being held. Mr. Carrea explained that the \$21,000 is for Phase II of the project.*

*Roll Call Vote: Ayes (8); Nays (1) – Mr. Walsh; Abstain (2) – Mrs. Garrett-Muly and Mr. Vitale;  
Absent (1) – Mrs. Walsh* **MOTION CARRIED**

### **General Items**

- 21. Be it Resolved** that the Manasquan Board of Education approve the advertisement and solicitation of bids for the construction of a new retaining wall, drainage and bleacher removal. Advertisement and award for bids must be made following state construction plan approval if necessary. The estimated budget is \$250,000.00. (This resolution supersedes an identical resolution which was approved by the Board on July 10, 2013.)

Advertisement  
and Solicitation  
of Bids for  
Retaining Wall,  
Drainage &  
Bleacher  
Removal

*Mr. Pellegrino asked for a motion to approve Manasquan/Sending District Motions # 22 and #23.*

*Motion was made by Mr. Walsh, seconded by Mr. Campbell, to approve Manasquan/Sending District Motions #22 and #23.*

*Discussion: None*

*Roll Call Vote: Ayes (11); Nays (0); Absent (1) – Mrs. Walsh*

Manasquan/  
Sending  
District  
Motions  
#22 - #23

- 22. Recommend** approval of Dr. Worth, Psychiatrist, to conduct psychiatric evaluation at a rate of \$500.00 for high school student #161658 as part of a Child Study Team Evaluation. (Belmar responsible for payment)

Dr. Worth,  
Psychiatric  
Evaluation

- 23. Recommend** approval of a quote submitted by Systems 3000 for an Automated Employee Portal providing for mandatory direct deposits for all employees effective July 1, 2014 in compliance with P.L. 2013 Chapter 28 as follows:
- a. The initial set will cost approximately \$3000.
  - b. There will be an annual cost of \$8.95 per employee for 24 paystubs a W-2's.

Systems 3000  
Automated  
Employee  
Portal

*Motion was made by Mr. Walsh, seconded by Mrs. Bossone, to approve Manasquan/Sending District Motion #24.*

*Discussion: Mr. Walsh questioned the status of this position. Mr. Carrea provided details on the position that is currently being covered on a part time basis and the necessity to fill the position with a full time employee.*

*Roll Call Vote: Ayes (11); Nays (0); Absent (1) – Mrs. Walsh*

**MOTION CARRIED**

Manasquan/  
Sending  
District  
Motion #24

- 24. Recommend** approval of the posting/ immediate hiring of a fulltime payroll clerk for the Business Office.

Payroll Clerk  
Position

*Mr. Pellegrino asked for a motion to approve Manasquan/Sending District Motions #25 through #40.*

*Motion was made by Mr. Campbell, seconded by Mr. Walsh, to approve Manasquan/Sending District Motions #25 through #40.*

*Discussion: None*

*Roll Call Vote: Ayes (11); Nays (0); Absent (1) – Mrs. Walsh*

Manasquan/  
Sending  
District  
Motions  
#25 - #40

- 25. Recommend** approval of the NJ Library Makerspaces Grant in the amount \$5000.00 for the 2013-2014 school year.

NJ Library  
Makerspaces  
Grant

- 26. Recommend** approval to apply and acceptance of the Rutgers Academy of Health Grant in the amount of \$9320.00 for the 2013/2014 school year.

Rutgers  
Academy  
Health Grant

- 27. Recommend** approval of a delayed opening, 10:30 a.m., at the high school on March 4, 5, 6, 2014 for students not taking the HSPA.

H.S. Delayed  
Opening

- 28. Recommend** approval that the Health Careers Club is renamed "Warriors for Wellness".

Warriors for  
Wellness

- 29. Recommend** approval of the following off-site facilities to be used for practices during inclement weather at no cost to the district:

Softball – Wall Indoor Facility, 1906 Baileys Corner Rd., Wall

Baseball – The Sports Center, 2512 Tilton Corner Rd., Wall

Off-Site  
Practice  
Facilities  
Softball &  
Baseball

30. Recommend approval to donate gate receipts from the Manasquan/Wall ice hockey game on February 6, 2014 to Mikey Nichols from the Monroe School District who was seriously injured.

*Donation of  
gate receipts  
2/6/2014  
Ice Hockey  
Game*

**Personnel**

31. Recommend approval of the MEA Teacher Salaries - as per new MEA contract guide for the 2013-2014 SY to become effective 3/1/14 as per **Document 1**.
32. Recommend approval to extend the contract for Judy Hawkins, High School English Teacher, Long Term Replacement, for 3 days, January 23, 24, 27, 2014.

*2013-14SY  
MEA Teacher  
Salaries  
Document 1*

*J. Hawkins  
H.S. English*

33. Recommend approval of the following substitutes for the 2013-2014 SY:

*2013-14  
Substitutes*

**Judy Hawkins** - Teacher  
**Kali Mura** - Teacher

**Athletics**

34. Recommend approval of the following nonpaid volunteers:

*Non-paid  
Volunteers  
Athletics  
Department*

**Jenny Bender** – Assistant Softball Coach  
**Greg Kapalko** – Assistant Softball Coach  
**Kelly Oberto** – Assistant Softball Coach

35. Recommend approval to rescind the following appointments for the 2013-2014 SY:

*Rescinding of  
Appointments*

**Nicole Klindworth** – Drama Assistant  
**Katelynn Congilose** – Assistant Softball Coach

36. **Professional Days**

*H.S.  
Professional  
Days*

Recommend approval of the **attendance** of staff members at conferences/workshops indicated below:

<u>Date</u>	<u>Name</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Cost</u>
January 21 – 24, 2014	Frank Scott	Trenton Catholic	Aerohive Wireless Training	No	\$95.48 mileage
February 5, 2014	Sandi Freeman	Freehold	Non public transportation	No	\$10.32 mileage
February 21, 2014	Jesse Place, Frank Scott, Jamie Egan	Princeton	NJSBA Annual Technology Conference	No	\$150 each registration \$25.30 each mileage (Place, Scott) \$11.41 mileage (Egan)
February 21, 2014	Barbara Buckley, Lisa Crowning	Keyport High School	AP Science Articulation	Yes	\$16.18 each mileage

**Student Action**

37. **Field Trips**

*H.S. Field Trips*

Recommend approval of the field trips listed below:

<u>Date</u>	<u>Name</u>	<u>Subject</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Other Board Costs</u>	<u>Other Fund</u>
January 31, 2014	Lisa Crowning	Academic Team	MAST Academy, Sandy Hook	To compete in an academic bowl	No	\$300 transportation	Club Acct
April 25,	Alan	Jazz Band	Inner	Inner Harbor “Lunchtime	Yes	\$1,250	None

2014	Abraham		Harbor, Baltimore	Performance Concert Series		transportation	
May 26, 2014	Alan Abraham	Band	Manasquan Plaza	Memorial Day Parade	No	None	None
June 7, 2014	Alan Abraham	Marching Band	Wildwood	NJ State Elks Parade	No	None	None

H.S. Field Trips  
(continued)**38. Placement of Students on Home Instruction**H.S. Home  
Instruction

**Recommend** that the following student(s) be placed on home instruction, as recommended by the Child Study Team:

#141046	Grade 12	November 24, 2013 – TBD (Medical)
#161805	Grade 10	December 20, 2013 – January 24, 2014
#121676	Grade 10	January 7, 2014 – TBD
#132074	Grade 9	January 9, 2014 – January 22, 2014
#2471	Grade 9	January 7, 2014 – TBD (Medical)
#1660	Grade 12	November 15, 2013 – December 20, 2013

(Medical)

**39. Placement of Students Out of District**H.S. Out of  
District  
Placements

No placements at this time.

**40. Financials**H.S. Central  
Funds Report  
Document 2

**Recommend** acceptance of the following **High School Central Funds Report** for the month ending **December 31, 2013** as per **Document 2**.

*Mr. Pellegrino opened the second public forum.*

**41. Public Forum**

Public Forum

*Michelle LaSala, 44 Parker Avenue, Manasquan, speaking on behalf of herself, referred to a letter she wrote to the Board and the Department of Education regarding her concern with the professional service fees incurred by the Board. She encouraged the Board to be responsible to the taxpayers and look at the professional service fees for unauthorized directives to the attorney, engineer and auditor because finances need to be transparent.*

*Mr. Pellegrino closed the Public Forum seeing no further comments from the public.*

**42. Old Business/New Business**

Old Business

*Under Old Business:*

*Mr. Walsh referred to the January 9<sup>th</sup> Reorganization meeting when he asked for a discussion after his motion to nominate Pat Walsh for Board President. He said that in checking the Board's Bylaws he could not find it stated that there would be no discussion. He also referred to statements made in Robert's Rule of School Law that encourages deliberate discussion. He questioned how so much time could go into choosing an individual to fill a vacant seat on the Board and no discussion take place into selecting Board leadership.*

*Mr. Gross explained the difference with the nomination process and motion process and said that according to the Bylaws, the nomination process does not require a second nor Board discussion prior to the vote.*

*Mr. Sorino agreed that dialog and a question/answer session should be provided prior to voting on Board leadership.*

*Mrs. Garrett-Muly suggested that the Board be provided training and proper guidance on process and procedure. She also thanked Mr. Pellegrino for suggesting that the members keep cell phones off during the meeting.*

*Under New Business:*

*Mrs. Garrett-Muly spoke complimentary on the High School Art show and the Band Concert.*

*Mr. Pellegrino read the following statement prior to the Board entering into Closed Executive Session.*

**43. Executive Sessions**

**WHEREAS**, the Sen. Byron M. Baer Open Public Meetings Act, *N.J.S.A. 10:4-6, et seq.*, (the “Act”) provides that the Manasquan Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed in Section 12(b) of the Act; and

**WHEREAS**, it is recommended by the Superintendent that the Manasquan Board of Education go into Executive Session on this date at the Manasquan High School, Manasquan, New Jersey, to discuss matters that are permissible for discussion in Executive Session; and

**WHEREAS**, the length of the Executive Session is estimated to be sixty (60) minutes after which the public meeting of the Board **shall not reconvene**; and

**WHEREAS**, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

**NOW, THEREFORE BE IT RESOLVED** by the Manasquan Board of Education that the Board shall go into Executive Session to discuss the following items:

- \_\_\_ 1. Confidential Matters per Statute on Court Order
- \_\_\_ 2. Impact Rights to Receive Federal Funds
- \_\_\_ 3. Unwarranted Invasion of Individual Privacy
- \_\_\_ 4. Collective Bargaining
- \_\_\_ 5. Acquisition of Real Property or Investment of Fund
- \_\_\_ 6. Public Safety Procedures
- X 7. Litigation or Contract Matters or Att./Client Privilege
- \_\_\_ 8. Personnel Matters
- \_\_\_ 9. Imposition of Penalties Upon an Individual

**ITEMS DISCUSSED IN EXECUTIVE SESSION WILL NOT RESULT IN BOARD ACTION.**

*Mr. Pellegrino asked for a motion to enter Closed Executive Session.*

*Motion was made by Mr. Campbell, seconded by Mrs. DiPalma, and CARRIED by voice vote to enter Closed Executive Session at 9:40 p.m.*

**44. Adjournment**

Motion to Adjourn

*Respectfully submitted,*

*Dominic V. Carrea  
Interim Business Administrator/Board Secretary*

New Business

Executive  
Session

Motion to  
enter Closed  
Executive  
Session

Adjournment

**PERSONNEL COMMITTEE MEETING**  
**JANUARY 23, 2014**  
**6:30 P.M.**

**Minutes**

Attendance: Ken Clayton (Chairperson), Donna Bossone, Fred Sorino, Renae LaPrete, Margaret Polak

**NOTE: Please contact Renae LaPrete with any questions you may have regarding these minutes.**

**New Business**

**1. Teachers recommended for January 28, 2014 approval:**

- **High School English Teacher** – Long Term Replacement Teacher – contract needs to be extended for 3 days (1/23, 1/24, 1/27) – transitioning from Judy Hawkins to Meghan Hillman
- **Middle School Social Studies Teacher** – Long Term Replacement Teacher – Stephanie Kenny – February 26, 2014 through May 30, 2014

**2. Special Education – Mrs. Polak**

- We have 104 Special Education students in PreK – 8 including speech at MES
  - Mrs. Polak explained that we have an immediate need for an (In Class Support) Resource Teacher. We now need to create a full time special education position. This is not a budgeted position however, enrollment and State code warrants us to create this position. This will be placed on the January 28, 2014 board agenda for approval.

**ATHLETIC/COMMUNITY RELATIONS COMMITTEE MEETING  
JANUARY 23, 2014**

**5:30 P.M.**

Attendance: Linda DiPalma (Chairperson), Fred Sorino (Co-Chair), Heather Garrett-Muly, Tom Pellegrino, Renae LaPrete, Ron Kornegay

**Minutes**

**NOTE: Any questions concerning minutes, please contact Renae.**

**1. New Business**

- **Recommend approval of the following volunteers assistant softball coaches:**
  - **Jenny Bender** – Manasquan Elementary School Teacher (Pitching Coach)
  - **Greg Kapalko** – Monmouth County Substitute Certificate – expires July 1, 2014
  - **Kelly Oberto** – Monmouth County Substitute Certificate – expires July 1, 2015
  
- **Recommend approval of the following off-site facilities to be used for practices during inclement weather at no cost to the district:**
  - Softball – Wall Indoor Facility, 1906 Baileys Corner Rd., Wall, NJ
  - Baseball – The Sports Center, 2512 Tilton Corner Rd., Wall, NJ
  
- **Stipend Positions – Resignations**
  - **Nicole Klindworth** – Drama Assistant
  - **Katelynn Congilose** – Assistant Softball Coach
  
- **Stipend Positions - Postings**
  - Drama Assistant
  - Assistant Softball Coach
  - Volunteer Golf Coach
  - Volunteer Tennis Coach – Elementary School
  
- **Other**
  - AED Policy – to be approved before 9/1/2014
  - Recommend to donate gate receipts from the Manasquan/Wall ice hockey game on February 6, 2014. Donations will go to Mikey Nelson from the Monroe School District who was seriously injured while playing an ice hockey game. Many schools in the State are donating as well.

**Minutes**  
**FINANCE COMMITTEE MEETING**  
**January 22, 2014 @ 6:00-7:15 pm**

Committee Members Present: Mark Furey- Co-Chair, Ken Clayton, Tedd Vitale, Heather Garrett-Muly(A)

Absent: Jim Walsh (Co-Chair)

Administrators: Renae LaPrete, Dominic Carrea

**Old Business:**

1. **RFP for Custodial and Grounds** – Mr. Carrea informed the Committee of the discussion and unanimous recommendation of the B&G Committee earlier tonight not to pursue/approve an RFP at this time.
2. **RFP for Health Insurance Broker** –A resolution for approval to solicit Requests for a Health Benefits Broker was approved by the Board on August 22, 2013. After some discussion the Committee agreed that Gary Golfarb , V.P. Brown & Brown, the current Health Insurance Broker of Record, be invited to the next Finance Committee Meeting in February to discuss the services rendered by B&B to the District.
3. **The New Jersey Cares Update** –
  - a. Work completed-On Saturday, October 12, 2013 they painted the Elementary Vice principal's Office and Teachers' Room. **On January 20, 2014, weather permitting, new playground equipment will be installed by New Jersey Cares at MES**
  - b. Work to be done- Installation of a fence to block off the protected stream that runs under the building. Deliver and assemble chairs for the faculty room, furnish and install fence in front of the culvert, painting game lines on the blacktop including a large US map, 4 square, and hopscotch and basketball keys, painting the warrior head logo on the brick wall outside the stairs that lead to the girls' locker room. Painting designs will be pre-approved by the District prior to any work being done.
4. **Status of Door ROD Grant and Other ROD Grants** – *See New Business*
5. **Second amendment to the MATRIXNEWORLD contract** – regarding the Athletic Complex Project has not been approved to date: \$21,000.00 (Bid Phase \$4,000.00, Limited Construction Support Services \$14,500.00, Estimated Direct Expenses \$2,500.00)- **Approval of this project is on hold until project approval is received from the State**
6. **Reimbursement Request from Borough of Manasquan Planning Board**- Mr. Carrea sent a letter dated to them requesting a waiver /exemption for the requested amount of \$4785.75 for professional services rendered by their Attorney and Engineer with respect to the MHS Warrior Athletic Field Project. **No response has been received from the Planning Board to date.**

## New Business

1. **Auditing Services-** Discussion of resolution tabled by the Board at the January 9, 2014 Organization Meeting to appoint Holman/Frenia/Allison, PC as the Public School Account for the 2013-2014 school year at a fee of \$23,000 and letter dated January 17, 2014 from Robert A. Hulsart and CO. requesting an interview with the Finance Committee. After some discussion the Committee agreed to interview/invite both firms to a Special Finance Committee of the Board at a date TBD.
2. **FEMA Community Disaster Loan (CDL) Funds Update-**Over the past two weeks the District applied for and received reimbursement in the amount of \$ 828,132 of the \$1,376,474 CDL approved for Manasquan the 2013-14 school year for expenses incurred to date. The Committee asked if the expenses of the Financial Advisor (Holman/Frenia/Allison, PC and incurred by the Board as part of the application process are reimbursable under the current CDL. Mr. Carrea will research an answer to this question.
3. **Status of High School Door ROD Grant and other ROD Grants-** The Committee reviewed the attached Memorandum revised on January 17, 2014 from Ted Hopkins, Principal of FVHD, ( Board Architects) with updated Preliminary Construction Costs and updated Total Project Costs for eight of the 11 ROD Grant Applications submitted this past summer and subsequently approved by the State. The High School ROD Grant was one of the three ROD grant applications not approved to date. Total project cost approved totaled \$3,860,462 with the state share totaling \$1,544,185. **Final Eligible Costs (FEC) determinations are expected from the State soon and will require Board approval.**
4. **Alternative Project Proposal-Multi Purpose Athletic Field for MHS-** prepared by the Concerned Manasquan Taxpayers and presented by M.LaSalla to the Board at the Board's Organization Meeting on January 9, 2014. Mr. Carrea advised the Committee that Mr. David Eareckson, President of Matrix New World, met with the B&G Committee earlier tonight and presented his analysis of this alternative proposal. He agreed, at no cost to the Board, to provide the Board with a written report of his review and analysis. Mr. Eareckson was also invited to the next Board Meeting on January 28, 2014 to present his report to the Board. Copies of his report will be given to the Board and Public at this meeting.
5. **2014-2015 Budget Development Update** – Mr. Carrea informed the Board of progress to-date with respect to the development of the proposed 2014/15 School Budget. Special Finance Committee Meetings to review/discuss the proposed 2014/2015 School Budget will be scheduled in the future at dates TBD.
6. **Full-time Payroll Clerk Vacancy-**remains unfilled since July 1, 2014. In the interim a part clerk was hired on 12/1/14. The Committee was presented with an analysis prepared months ago by Mrs. Hom which clearly indicated that outsourcing would not result in a cost savings to the District since the District would still require a part-time payroll clerk to perform functions not done by an outside contractor. After some discussion the Committee unanimously agreed to immediately post and advertise for this position.

7. Acceptance of the following Grants -Mr. Carrea informed the Board of the need to place resolutions on the agenda for the 1.28.14 Board Meeting approving acceptance of the following two grants:
  - a. New Jersey Library Makerspaces – The Leading Edge Grant in the amount of \$5000.
  - b. Rutgers Academy of Health Grant in the amount of \$9320
8. Approval of new MEA teacher salaries for 2013-2014 – Mr. Carrea informed the Committee that new salaries for all teachers effective March 1, 2014 as per the negotiated Agreement will need to be approved at the next Board meeting.
9. Monthly Reports
10. Other items for discussion pertaining to this Committee- None

### **PROPOSED RESOLUTIONS FOR JANUARY 28, 2014 AGENDA**

1. Recommend acceptance of a quote submitted by Systems 3000 for an Automated Employee Portal providing for mandatory direct deposits for all employees effective July 1, 2014 in compliance with P.L. 2013 Chapter 28 as follows:
  - a. The initial set will cost approximately \$3000.
  - b. There will be an annual cost of \$8.95 per employee for 24 paystubs a W-2's.
2. Recommend posting/ immediate hiring of a fulltime payroll clerk for the Business Office
3. Recommend acceptance of the NJ Library Makerspaces Grant in the amount \$5000.00 for the 2013-2014 school year.
4. Recommend approval to apply and acceptance of the Rutgers Academy of Health Grant in the amount of \$9320.00 for the 2013/2014 school year
5. Approval of MEA Teacher Salaries- as per new MEA contract the new Teacher salaries for 2013-14 become effective 3/1/14

**Minutes**  
**BUILDINGS AND GROUNDS COMMITTEE MEETING**  
**January 22, 2014 @ 5:00PM-6:00PM**

**Committee Members Present:** Jack Campbell (Chair), Donna Bossone, Tom Pellegrino

**Absent:** Jim Walsh (Co-Chair), Linda DePalma (A)

Administrators: Renae LaPrete, Dominic Carrea, Bernie Bigley

Also Present: David Eareckson, PE, President of Matrix New World **(For New Business #2 item )**

**Old Business:**

1. **RFP for Custodial and Grounds** – After further discussion and upon Mr. Carrea's recommendation the Committee unanimously agreed **not** to pursue/approve an RFP at this time.
2. **Tree Removal, Re-grading and Fencing Costs**
  - a) With the decision not to take the tree down by the Board Office alternative solutions to the flooding issue need to be developed. Monies will be budgeted in the 2014/15 school year for this project.
3. **Tennis Courts:**
  - a) The courts were power washed this year. Resurfacing of the courts will be scheduled in June with All Star Tennis at a cost of \$23K. The cost of this project will be shared with the town.
4. **MES Fencing/Installation -**
  - a. The fence by the garden plots will be replaced and funded by the PTO.
5. **The New Jersey Cares-**
  - a. **Work completed-** On Saturday October 12, 2013 they painted the Elementary Vice Principal's Office and Teachers Room. **On January 20, 2014 new playground equipment will be installed by New Jersey Cares.**
  - b. **Work to be done at MES** –Installation of a fence to block off the protected stream that runs under the school building. Deliver and assemble chairs for faculty room, furnish and installation of the fence described above in 8b, painting game lines on the blacktop, including a large US map, 4 square, and hopscotch and basketball keys, painting the warrior head logo on the brick wall outside the stairs that lead to the girls locker room. Painting designs will be pre-approved by the District prior to any work being done.
6. **Matrix New World Contract-** second amendment to contract regarding HS Athletic Field Complex not approved to date: \$21,000 (Bid phase-\$4000., Limited construction support services-\$14,500, Estimated Direct expenses-\$2500)  
Approval of this amendment is on hold until project approval is received from the State.

## **New Business:**

1. **Status of HS Door ROD Grant and other ROD Grants-** The Committee reviewed the attached Memorandum revised on January 17, 2014 from Ted Hopkins, Principal FVHD (Board Architects) with **updated** Preliminary Construction Costs and **updated** Total Project Costs for eight(8) of the eleven (11) ROD grant applications submitted this past summer and subsequently approved by the State. The HS Door ROD grant was one of the three (3) ROD grant applications **not** approved to date. The total project cost approved totaled \$3,860,462 with the state share totaling \$1,544,185. **Final Eligible Costs (FEC) determinations are expected from the State soon and will require Board approval.**
2. **Alternative Project Proposal: Multipurpose Athletic Field for MHS-** prepared by the Concerned Manasquan Taxpayers and presented by Mrs. M. LaSalla to the Board at the Board's Organization Meeting on January 9, 2014. In response to the Committee Chair's invitation Mr. Eareckson was present for this portion of the meeting and presented his comments and analysis of this alternative proposal. Mr. Eareckson was also invited to the Board's Regular Public Meeting on Tuesday January 28, 2014 to present a written report of his review and analysis of this alternative proposal **at no cost to the Board.** Copies will be provided to the Board and the Public at the Board Meeting.
3. **Manasquan Warrior Athletic Complex Retaining Wall & Drainage Bid No. 13-01-** Upon Mr. Carrea's recommendation the Committee unanimously agreed to re-approve a resolution approving the advertisement and solicitation of bids for this project.
4. **2014-15 Budget Update-** Mr. Carrea informed the Committee that he and Mrs. LaPrete recently met with Mr. Bigley to review his budget for Buildings and Grounds. After further revision the B&G Budget will be presented to the Committee for their review.
5. **Other matters pertaining to this committee.-None**

## **PROPOSED RESOLUTION for January 28 , 2014 AGENDA**

1. **Re-approval of advertisement and solicitation of Bids for Bid No. 13-01 –**  
Resolved that the Manasquan Board of Education approve the advertisement and solicitation of bids for the construction of a new retaining wall, drainage and bleacher removal. Advertisement and award for bids must be made following state construction plan approval if necessary. The estimated budget is \$250,000.00. (This resolution supersedes an identical resolution which was approved by the Board on July 10, 2013.)

**POLICY COMMITTEE MEETING  
JANUARY 23, 2014  
7:30 P.M.**

**Minutes**

Attendance: Pat Walsh (phone) (Chairperson), Fred Sorino (Co-Chair), Donna Bossone, Tom Pellegrino, Renae LaPrete, Rick Coppola, Leigh Busco, Michael Gross

**NOTE: Any questions concerning minutes, please contact Renae.**

**The following changes have been recommended for the Student Random Drug and Alcohol Policy and Regulation: Highlighted in yellow (attached)**

**NOTE: We will be going into Executive Session to discuss this matter. The committee reviewed Mr. Gross's letter to the Board from December 13, 2013 (attached)**

**Policy 5536 – Student Random Drug and Alcohol Testing**

**Page 1 of 3 – paragraph 4, second sentence, (NEW "the testing year") (DELETE – eligibility) shall be in effect from the beginning of fall practice season through the end of the school calendar year.**

**Regulation 5536 – Student Random Drug and Alcohol Testing**

**Page 3 of 11 – paragraph 6: Selected pupils are escorted from class to the collection site (NEW - and their confidentiality will be maintained)**

**Page 5 of 11 – n. 2<sup>nd</sup> sentence – This will then be (NEW – treated) (DELETE – determined) as a positive result.**

**(NEW – ADD - o. A phone call will be made to the parent/guardian that the student has been tested.)**

**Page 9 of 11 – paragraph 3 – The pupil must (NEW – complete) (DELETE – attend) a drug/alcohol in-patient rehabilitation program (NEW – ADD – or an Intensive Outpatient Program (IOP)).**

**Manasquan High School Handbook**

**Change page 56, paragraph 6: (attached) (Delete in first sentence – "an entire calendar year") (NEW – ADD – their career at Manasquan High School when Random Student Drug and Alcohol Testing is in effect**

**Other**

- **NJ State Licensed Laboratory: Quest Diagnostics – SAMHSA Certified CLIS #0001085**  
SportSafe has contracted with Quest Diagnostics (NJ Certified certificate attached)
- **Changes to the following:**
  - **Consent to Perform Urinalysis for Drug Testing** (page 12 attached – paragraph 6 –DELETE "the current school year and ADD – "their career at Manasquan High School when Random Student Drug and Alcohol Testing is in effect
- **HIPPA Violation – will be discussed in closed session**
- **Northern Valley Website – Power Point pages 79 & 84 (attached) – Question was asked who approved quotes from Manasquan? Renae spoke to the Superintendent of Northern Valley and was told that his Assistant Superintendent spoke to Bob Mahon.**

# EDUCATION, CURRICULUM & TECHNOLOGY COMMITTEE MEETING

JANUARY 22, 2014

6:30 P.M.

## Minutes

Attendance: Mark Furey (Chairperson), Heather Garrett-Muly (Co-Chair), Tom Pellegrino, Renae LaPrete, Rick Coppola, Colleen Graziano, Jesse Place, Margaret Polak

NOTE: Any questions concerning minutes, please contact Renae.

### **1. Old Business – None**

### **2. New Business**

- March 4, 5, 6, 2014 will be a delayed opening at the high school for students not taking the HSPA – this will be placed on the board agenda for approval
- **2014-2015 Curriculum Update – MES**
  - Mrs. Graziano discussed a new math program to be implemented for grades K-5 (textbooks, workbooks, supplies, new curriculum)
  - A new textbook for math grades 6-8 and curriculum revision for language arts grades 6-8 is budgeted as well
- **1:1 Program**
  - Mr. Place has been meeting with the Student Mobile Technology Committee. It was agreed that Windows platform will work best for us. The committee met with vendors (Dell, Microsoft and CDWG). Mr. Place is working on the finances including leasing – this will not be a one-time purchase. A decision will be made in February, looking to pilot in March.
- **Student Portal**
  - Mr. Place requested for students in grades 6-12 to have their own student portal to log into: check grades, assignments, etc. Parents will have their own portal. The committee agreed to move forward with this request.
- **Mrs. Polak – Special Education**
  - Monmouth University Speech/Language Program – The University reached out to us and asked if we would accept one of their Speech/Language interns for half of a school year. This is a wonderful opportunity, not only for the intern but for the district. Committee agreed.
  - Four new self-contained special education students entered the elementary school on January 2, 2014. Mrs. Polak informed the committee of a staffing need. We will discuss in the Personnel Committee.
- **High School**
  - Algebra 1 Honors (new), Geometry Honors (new)
  - Introduction to Sculpture (replaces existing Graphic Tech)
  - Survey to students for additional language(s) offerings
  - Please see Mr. Coppola's memo (attached) for new initiatives for 2014-2015
  - Mr. Coppola did a very thorough job in presenting and answering questions in tonight's meeting.
  - Health Careers Club was recommended to be renamed "Warriors for Wellness". We will place on Athletic agenda.
- **Other**
  - Mrs. Garrett-Muly asked if we have the resources to promote our school district. The committee thought this was a great idea. Mr. Place and Mr. Coppola will investigate.