

APRIL 15, 2025

## **ELEMENTARY SCHOOL PERSONNEL**

THE CHIEF SCHOOL ADMINISTRATOR RECOMMENDS THE FOLLOWING ELEMENTARY SCHOOL PERSONNEL ACTIONS TO THE BOARD OF EDUCATION FOR APPROVAL:

### **2024-2025 Staffing**

**Revision of the appointment of Sandra Caetano as Elementary School Instructional Paraprofessional** from 5 hours per day (position code 9101-MES-SPEC-14) to **7 hours per day** (position code 9101-MES-SPEC-05) at Step 4, \$26.65 per hour, effective April 4, 2025. *(Previously BOE appointed as 5 hours per day 5/14/2024.)*

**Appointment of Estrella Davanghirang as Elementary School Instructional Paraprofessional (9101-MES-SPEC-14)** from or about May 1, 2025, through June 30, 2025, at **Step 1, \$25.68 per hour, 5 hours per day**. *(Pending criminal history and employment history review.)*

### **Additional Compensation**

**Appointment** of the following employees as **Child Care Teachers in the Warrior Clubhouse Before and Aftercare Program** at Manasquan Elementary School for the 2024-2025 school year on an as-needed basis at \$20.00 per hour:

- Kelly Gale
- Jill Wells

### **Resignations**

**Resignation of Patricia Triggiano as Elementary School Paraprofessional (9101-MES-SPEC-05)**, effective April 4, 2025.

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## **HIGH SCHOOL & DISTRICT PERSONNEL**

THE CHIEF SCHOOL ADMINISTRATOR RECOMMENDS THE FOLLOWING HIGH SCHOOL AND DISTRICT PERSONNEL ACTIONS TO THE BOARD OF EDUCATION FOR APPROVAL:

### **2025-2026 Staffing**

**Appointment of Philip Curtis as High School Teacher of Physics (2000-MHS-SCIE-04) at Step 3-4 BA, \$64,720.00, for the 2025-2026 school year. (Pending criminal history and employment history review.)**

### **Athletic & Extracurricular Positions**

**Revision of the appointment of Chryseis McHugh as High School National Honor Society Advisor (9930-MHS-EXAC-01) for the 2024-25 school year from 100% of position with stipend of \$3,013.00 to 50% of position with stipend of \$1,506.50. (Previously appointed 6/11/2024.)**

**Appointment of Katelyn Festa as High School National Honor Society Advisor (9930-MHS-EXAC-01) for the 2024-25 school year at 50% of position with stipend of \$1,506.50.**

### **Substitutes:**

**Appointment of the following substitutes for the 2024-2025 school year:**

NAME	TEACHER	PARAPROFESSIONAL	CUSTODIAN
Curtis, Philip*	X	X	
Guzman, Pastor			X

*\*Pending Criminal History and Employment History Review*

### **Additional Compensation**

**Appointment of the following Non-Overnight Chaperones for the performing arts field trip to New York City and requires the chaperones to be on duty for more than ten hours, at a stipend of \$125.00 each per the MEA agreement.**

- Melissa Galano
- Madison Schille
- Gabrielle Galizio
- Eva Szakal
- Harry Harvey

**Appointment of the following chaperones for the 2025 Manasquan High School Junior Prom at the rate of \$28.50 per hour, up to four hours each:**

- Chris Craig
- Lawrence Chiang
- Amy Edwards
- Kristen Minutoli
- Paulo Castanheira
- Marisa Choma
- Geniene Podos
- Joann Hall

**Appointment of the following chaperones for the 2025 Manasquan High School Senior Prom at the rate of \$28.50 per hour, up to four hours each:**

- Meghan Hillman
- Gabrielle Galizio
- Madison Schille
- Melissa Galano
- Claire Kozic
- Lisa Crowning
- Meredith Heeter
- Cheryl Canonaco
- Heidi Hodnett

**Appointment of the following school nurses to provide nursing coverage for extracurricular activities as needed and as assigned by supervisor for the 2024-2025 school year for up to 50 hours each at \$50.00 per hour:**

- Patricia Cassidy
- Valerie Hannafey
- Jill Lebre

### **Leave of Absence**

**Unpaid FMLA/NJFLA (concurrent) leave of absence for the birth of a child** of Employee ID #4540 from on or about September 1, 2025, through November 30, 2025 (60 workdays), with an expected return date of December 1, 2025.

**Leave of absence** of Employee ID #4970 from September 1, 2025, through on or about November 16, 2025, with an expected return date of on or about November 17, 2025, as follows:

- Paid Sick Leave: September 1, 2025 – September 26, 2025 (19 sick days)
- Unpaid FMLA/NJFLA Leave for Birth of a Child (*concurrent*): September 27, 2025 – October 13, 2025 (11 workdays)
- Unpaid FMLA Leave for Birth of a Child: October 14, 2025 – November 16, 2025 (22 workdays)

### **Resignations**

**Resignation for the purpose of retirement of Margaret Polak as Supervisor of Instruction (0300-BOE-CURC-02), effective August 1, 2025.**