

MANASQUAN SCHOOL DISTRICT BOARD OF EDUCATION
COMBINED COMMITTEE OF THE WHOLE MEETING &
REGULAR PUBLIC BOARD OF EDUCATION MEETING

Manasquan Borough
Manasquan High School Charles Raffetto Media Center
March 11, 2025
6:00 P.M.

AGENDA

1. Call to Order

2. 48- Hour Notice

Opening Statement: Pursuant to N.J.S.A. 10:4-10, notice of this meeting being held on Tuesday, March 11, 2025, has been provided by publication in the Asbury Park Press, the Coast Star and posted in the Borough Hall of Manasquan and in the schools within the time limits prescribed by law.

3. Pledge of Allegiance

4. Roll Call

Bruce Bolderman

Donna Bossone

Anthony Carnahan (SLH)

Eugene Cattani

Paraskevi Cavanagh (Lake Como)

David D'Ambrosio (Brielle)

William Dibble

Joseph Loffredo

Jaime Malone

Thomas Pellegrino

Alexis Pollock

Alfred Sorino

5. Mission Statement

Manasquan School District empowers all students by providing a safe, healthy, and inclusive environment where continual growth, perseverance, and rigorous academic standards are balanced with extensive extra-curricular opportunities and rich tradition through partnership with community.

6. Statement to the Public

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then placed on the agenda at the next Combined Committee of the Whole and Regular Board meeting. The members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the matter. After discussion during the Committee of the Whole portion of the meeting, the matter is focused on during the Regular Public Board Meeting agenda and presented to the Board of Education for a vote.

7. Student Board Representative Report

- Chris Pinella Chorus Program (video)

8. **Presentations**

- **High School Students of the Month**
 - **Freshman – Jack Bryant**
 - **Sophomore – Alexander Lapitzki**
 - **Junior – Ellie Sitar**
 - **Senior – Julianna Martell**
- **High School Teacher of the Month** – Cheryl Canonaco
- **Elementary School Student of the Month** – Danny D’Arcy
- **Elementary School Teacher of the Month** – Brennan Gordon
- **MHS Indoor Track and Field – 800M Group II Central Jersey State Champion**
 - **Christopher Reyes**
- **MHS Girls Tennis**
 - **Constitution Division Champions**
- **MHS Boys Swim Team**
 - **A South Division Champions**
- **MHS Swim Coach** – Craig Murin
 - **500 Wins**

9. **Resolution Proclaiming “Craig Murin Day”**

WHEREAS, Mr. Craig Murin has dedicated twenty five years of exemplary service to the Manasquan High School Swimming Program; and

WHEREAS, Coach Murin’s commitment, leadership, and passion for the sport have inspired countless student-athletes, fostering an environment of success, sportsmanship, and dedication; and

WHEREAS, under Coach Murin’s guidance, the Manasquan High School Swimming Program has achieved remarkable success, both individually and as a team, earning him the distinction of becoming the first coach in the program’s history to achieve 500 wins; and

WHEREAS, Coach Murin’s achievements exemplify the values of perseverance, discipline, and teamwork, and he has become a cherished and respected figure in the community, positively impacting not only the students he coaches but also the entire school and local community; and

WHEREAS, the Manasquan Board of Education recognizes the significance of Coach Murin’s milestone and seeks to honor him for his remarkable contributions to the school, the students, and the sport of swimming;

NOW, THEREFORE, BE IT RESOLVED that the Manasquan Board of Education hereby proclaims Wednesday, March 12, 2025, as "**Craig Murin Day**" in recognition of his outstanding achievement of 500 career wins as head coach of the Manasquan High School Swimming Program; and

BE IT FURTHER RESOLVED that the Board of Education expresses its sincere congratulations to Coach Craig Murin for his dedication, leadership, and commitment to excellence in coaching and in the lives of the students he has mentored; and

BE IT FURTHER RESOLVED that a copy of this resolution be presented to Coach Murin as a token of appreciation and recognition of his significant accomplishments.

ADOPTED this 11th day of March 2025 by the Manasquan Board of Education.

➤ **Five Minute Break**

10. Acceptance of Minutes

Recommend acceptance and approval of the minutes of the Combined Committee of the Whole and Regular Public Meeting and the Closed Executive Session of February 4, 2025, and the Special Board of Education Meeting of February 4, 2025. Executive Session Minutes will be withheld from disclosure until such time as the reasons for discussing and acting on a matter in closed executive session no longer exists.

11. Public Forum on Agenda Items

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. In the event it appears the public comment portion of the meeting may exceed 45 minutes, the presiding officer may limit each statement made by a participant to 3-5 minutes duration. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. In order to ensure all members of the public who wish to participate are afforded a timely and orderly opportunity to do so, the Board may not answer questions posed by those making comments. The Board may address questions posed during this period once all members of the public wishing to speak have done so. The Board will not respond to questions from the public involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee. This public forum is limited to comment on items included in this agenda only.

12. Public Forum

13. Discussion Items March 11, 2025 Agenda (*Denotes Action Item on This Agenda)

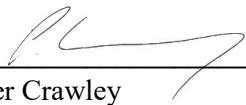
- **Education, Curriculum & Technology***
 - **Curriculum Committee Report – Alexis Pollock**
 - **Strategic Planning Report – William Dibble**
 - **Chronic Absenteeism Corrective Action Plan (MHS)***

- **Personnel– To be Discussed in Executive Session***

- **Policy**

- **Finance***

Peter Crawley, the Business Administrator/Board Secretary for the Manasquan Public School District certifies that no line item has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.


Peter Crawley

School Business Administrator/Board Secretary

- **2025-2026 Tentative Budget Adoption***

- **Buildings & Grounds/Facilities**
 - **Construction Update**

14. Superintendent's Report & Information Items

- **Enrollment – Document A**
 - **Total Enrollment – 1,398**
 - High School: 921
 - Elementary School: 477
- **Attendance Comparison, Fire Drill Reports, Bus Evacuation Reports, Suspensions & Tardy Reports– Document B**
 - **High School/CLI:**
 - **January 10th – Shelter in Place Drill**
 - **January 28th – Fire Drill**
 - **February 4th – Fire Drill**
 - **February 20th – Lockdown Drill**
 - **High School Bus Evacuations: January 16, 2025**
Routes – 9500, 9501, 7518, 7520, 7521, 7523, 7524, PQS7525, Brielle
 - **Elementary School:**
 - **January 15th – Shelter in Place Drill**
 - **January 29th – Fire Drill**
 - **February 4th – Lockdown Drill**
 - **February 27th – Fire Drill**
- **HIB Monthly Report – Document C**
 - **High School: No Report for the Month**
 - **Elementary School: One Incident, One Confirmed HIB**

Recommend approval and acceptance of the Superintendent's Report.

MANASQUAN

General Items

- 15. Recommend** approval of the placement of a Point Pleasant Borough resident student (SID# TBD) in the Manasquan Elementary School Pre-K program, on or about March 1, 2025, to June 30, 2025, at the tuition rate of \$7,650.00 plus any applicable related services (BCBA \$71.56/hour; Speech \$53.50/hour; OT \$66.92/hour; PT \$100/hour) billed separately.

Professional Days

- 16. Recommend** approval of the **attendance** of staff members at conferences/workshops, as per **Document 1**.

Student Action

Field Trips

- 17. Recommend** approval of the field trips, as per **Document 2**.

Placement of Students on Home Instruction

18. **Recommend** that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician: None for the Month

Placement of Students Out of District

19. **Recommend** approval of the revised 2024-2025 External Placement list that reflects tuition costs and transportation costs. **No Report for the Month**

Financials

20. **Recommend acceptance** of the following **Elementary School Central Funds Report** for the month ending **JANUARY 2025 and FEBRUARY 2025 as per Document 3 and 3-1.**

MANASQUAN/SENDING DISTRICTS

General Items

Secretary's Report/Financials

21. **Recommend acceptance** of the following **Financial Reports, High School Central Funds Report, Purchase Orders and Payment and Confirmation of Bills (Current Expense) and (Capital Expense).**

The Business Administrator/Board Secretary certifies that as of **JANUARY and FEBRUARY 2025** no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the Board of Education of the Borough of Manasquan.

Be It Resolved: Pursuant to N.J.A.C. 6A:23A-16.10 (c)3 the Board of Education of the Borough of Manasquan accepts the Business Administrator/Board Secretary's certification as of **JANUARY 31, 2025 and FEBRUARY 28, 2025** that no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the borough of Manasquan Board of Education.

Recommend acceptance of the **Secretary's Financial & Investment Report** and the **Treasurer's Report**, for the months ending **JANUARY 31, 2025 and FEBRUARY 28, 2025**, as per **Document D and D-1.** (The Treasurer of School Moneys Report for the month of **JANUARY and FEBRUARY 2025** is on file in the Business Office and is in balance with the Secretary's Report).

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we the members of the Board of Education of the Borough of Manasquan, County of Monmouth, after having reviewed the Report of the Secretary and upon consultation with the appropriate officials, certify that as of **JANUARY 31, 2025 and FEBRUARY 28, 2025**, it is to the best of our knowledge that no major account fund has been expanded and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and that the Board of Education further approves the transfers made with line item accounts of the current expense portion of the **2024-2025 budget for JANUARY and FEBRUARY** as recommended by the Superintendent of Schools, as per **Document D and D-1.**

Purchase Orders for the month of **FEBRUARY 2025** be approved, as per **Document E.**

Recommend acceptance of the **Cafeteria Reports - Document F**

(C) Be it Resolved: that the **Bills (Current Expense)** in the amount of **\$266,101.71** for the month of **MARCH, 2025** be approved. Record of checks (**#54952** through **#55014**), and distributions are on file in the Business Office.

Confirmation of Bills (Current Expense) for **FEBRUARY 2025** at **\$3,127,358.62** and checks (**#54821** through **#54951**);

22. **Recommend** acceptance of the following High School Central Funds Report for the months ending JANUARY 2025 and FEBRUARY 2025 as per **Document G and G-1**.
23. **Recommend** approval of the Corrective Action Plan for Addressing Chronic Absenteeism for Manasquan High School as per **Document H**.
24. **Recommend** approval of the use of the following **golf facilities** for the 2024-2025 school year:
- Deal Golf Course
 - Spring Lake Golf Club
25. **Recommend** approval of the 3-year pricing agreement with Frontline Technologies for IEP Direct and RTI Direct subscription for the 2025-2026, 2026-2027, and 2027-2028 school years in the amounts per school year listed below. This purchase does not have an applicable state contract and qualifies as exempt under N.J.S.A. 18A:18A-5(19).
- 2025-2026: \$17,343.35
 - 2026-2027: \$17,863.64
 - 2027-2028: \$18,399.56
26. **Recommend** approval to hold the Shore Conference Girls All Star Basketball Game on or about March 27, 2025.
27. **Recommend** approval of the submission of Amendment #2 for the ESEA grant for the 2024-2025 school year.
28. **Recommend** approval of the 2025-2026 contract with Waste Management for Trash Collection Services, at the monthly rate of \$2,526.34.
29. **Recommend** approval of the Renewal #3 of the contract with Centurion Printing, 8998 Route 18, Suite 114, Old Bridge, New Jersey, 08857, for 2025-2026 Printing Services – (original 2022-2023 Printing Services Bid No. PS22-23 of May 11, 2022), in the estimated amount of \$16,595.45.
30. **Recommend** approval of the transportation contract Renewal #8 of contract #17-18FS for the 2025-2026 Student Transportation – School Related Activities, with First Student, Neptune City, NJ, pursuant to N.J.S.A. 18A:39-3 with the maximum negotiated Consumer Price Index (CPI) of 3.57%, in the 2025-2026 estimated contract amount of \$100,000.
31. **Recommend** approval of the following donations to the Manasquan Schools Development Fund, account #61-1750-000-06.

CM3 Building Solutions, Inc.	\$200
George & Ruth Harms	\$5,000
Manasquan Bank	\$7,500

32. **Recommend** approval of the revisions of World Language and Visual and Performing Arts curriculum documents as per **Document I**.

33. The Superintendent recommends approval to adopt the Tentative Budget for FY 2025-2026:

BE IT RESOLVED that the tentative budget be approved for the 2025-2026 School Year using the 2025-2026 state aid figures and the School Business Administrator/Board Secretary be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	General Fund	Special Revenue	Debt Service	TOTAL
2025-2026 Total Expenditures	\$ 35,621,798	\$ 327,022	\$ 2,345,425	\$ 38,294,245
Less: Anticipated Revenues	\$ 17,492,499	\$ 327,022	\$ 723,466	\$ 18,542,987
Taxes to be Raised	\$ 18,129,299	- 0 -	\$ 1,621,959	\$ 19,751,258

And to advertise said tentative budget in the Coast Star in accordance with the form required by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED that a public hearing be held in the Manasquan High School Charles Rafetto Media Center, 167 Broad Street, Manasquan, New Jersey, on Tuesday, May 6, 2025, at 6:00 p.m. for the purpose of conducting a public hearing on the budget for the 2025-2026 school year.

Adjustment for HEALTH CARE COSTS

BE IT RESOLVED that the Manasquan Board of Education includes in the final budget the adjustment for increased costs of health benefits in the amount of \$176,117. The additional funds will be used to pay for the additional increases in health benefit premiums.

Capital Reserve Deposit – Other Capital Projects

BE IT RESOLVED that included in the general fund appropriations is \$100,000 for deposit into the Board of Education's approved Capital Reserve Account for future funding of the replacement of turf fields and represents expenditures for construction elements or projects that are in addition to the facilities efficiency standards necessary to achieve the New Jersey Student Learning Standards.

Capital Reserve Withdrawal – Other Capital Projects

BE IT RESOLVED that included in the general fund appropriations, budget line 620 is a withdrawal from Capital Reserve – Other Capital Projects in the amount of \$190,000 for other capital project costs related to the abatement and replacement of carpet flooring systems throughout the district. The total cost of this project is \$190,000 which represents expenditures for construction elements or projects that are in addition to the facilities efficiency standards determined by the Commissioner as necessary to achieve the New Jersey Student Learning Standards.

Tuition Reserve Withdrawal

BE IT RESOLVED that the general fund appropriations include a \$200,000 withdrawal from the Tuition Reserve Account which were deposited into the account in SY 2023-2024 and are now required to be withdrawn to pay tuition obligations in the 2025-2026 SY.

Travel and Related Expense Reimbursement 2025-2026

WHEREAS, the Manasquan Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.3 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, the Manasquan Board of Education established \$100,000 as the maximum travel amount for the current school year and has expended \$24,729.54 as of this date; now

THEREFORE, BE IT RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.3, to a maximum expenditure of \$100,000 for the 2025-2026 school year.

34. **Recommend** approval of the following 2025-2026 school year tuition rates, as approved by the Executive County Superintendent in accordance with N.J.S.A. 18A:38-3:

Program	Annual Rate
Kindergarten/Pre-K	\$20,082
Grades 1-5	\$25,340
Grades 6-8	\$24,670
Grades 9-12	\$21,389
LLD 9-12	\$32,461
MD PK-8	\$53,163
MD 9-Adult	\$99,400
Children of Staff Members	\$0
Parent Paid PK-3 & PK-4	\$5,000
Parent Paid PK-3 & PK-4 Siblings	\$2,500
PK-3 & PK-4 (Economically Disadvantaged*)	\$0
Parent Paid K-12	\$10,500
Parent Paid K-12 Siblings	\$5,250

*Any student who qualifies for free or reduced lunch will be considered economically disadvantaged

Professional Days

35. **Recommend** approval of the **attendance** of staff members at conferences/workshops, as per **Document J.**

Student Action

Field Trips

36. **Recommend** approval of the field trips, as per **Document K.**

Placement of Students on Home Instruction

37. **Recommend** that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician:

#9556891897	Grade 11	April 2, 2025 – May 2, 2025 (Medical)
#2944567268	Grade 9	March 15, 2025 – April 15, 2025 (Medical)
#7625201955	Grade 12	March 16, 2025 – April 16, 2025 (Medical)
#1080215396	Grade 12	March 19, 2025 – April 18, 2025 (Medical)
#6209331129	Grade 11	March 23, 2025 – April 23, 2025 (Medical)
#3831335864	Grade 11	March 1, 2025 – April 1, 2025 (Medical)

38. **Old Business/New Business**

39. **Executive Session**

WHEREAS, the Sen. Byron M. Baer Open Public Meetings Act, *N.J.S.A. 10:4-6, et seq.*, (the “Act”) provides that the Manasquan Board of Education hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed in Section 12(b) of the Act; and

WHEREAS, it is recommended by the Superintendent that the Manasquan Board of Education go into Executive Session on this date in Manasquan, New Jersey, to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be thirty (30) minutes after which the public meeting of the Board shall reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE BE IT RESOLVED by the Manasquan Board of Education that the Board shall go into Executive Session to discuss the following items:

- ___ 1. Confidential Matters per Statute or Court Order
- ___ 2. Impact Rights to Receive Federal Funds
- ___ 3. Unwarranted Invasion of Individual Privacy
- ___ 4. Collective Bargaining
- ___ 5. Acquisition of Real Property or Investment of Fund
- ___ 6. Public Safety Procedures
- ___ 7. Litigation or Contract Matters or Att./Client
- X 8. Personnel Matters (Hiring)
- ___ 9. Imposition of Penalties Upon an Individual

ITEMS DISCUSSED IN EXECUTIVE SESSION WILL RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.

40. **Roll Call**

MANASQUAN

Personnel

41. **Recommend** approval of the Elementary School personnel as per **Document 4.**

MANASQUAN/SENDING DISTRICTS

Personnel

42. **Recommend** approval of the High School personnel as per **Document L.**

43. **Adjournment**

Motion to Adjourn.