

**MANASQUAN SCHOOL DISTRICT BOARD OF EDUCATION**  
**COMBINED COMMITTEE OF THE WHOLE MEETING &**  
**REGULAR PUBLIC BOARD OF EDUCATION MEETING**

Manasquan Borough  
Manasquan High School Charles Raffetto Media Center  
May 14, 2024  
6:00 P.M.

**AGENDA**

**1. Call to Order**

**2. 48- Hour Notice**

Opening Statement: Pursuant to N.J.S.A. 10:4-10, notice of this meeting being held on Tuesday, May 14, 2024, has been provided by publication in the Asbury Park Press, the Coast Star and posted in the Borough Hall of Manasquan and in the schools within the time limits prescribed by law.

**3. Pledge of Allegiance**

**4. Roll Call**

Bruce Bolderman  
Donna Bossone  
Martin Burns  
Eugene Cattani

Kimberly Chek (Belmar)  
William Dibble  
Joseph Loffredo  
Joseph Milancewich (Brielle)

Brendan O'Reilly (Sea Girt)  
Thomas Pellegrino  
Alexis Pollock  
Alfred Sorino

**5. Mission Statement**

Manasquan School District empowers all students by providing a safe, healthy, and inclusive environment where continual growth, perseverance, and rigorous academic standards are balanced with extensive extra-curricular opportunities and rich tradition through partnership with community.

**6. Statement to the Public**

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then placed on the agenda at the next Combined Committee of the Whole and Regular Board meeting. The members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the matter. After discussion during the Committee of the Whole portion of the meeting, the matter is focused on during the Regular Public Board Meeting agenda and presented to the Board of Education for a vote.

**7. Presentations**

- **High School Students of the Month**
  - **Freshman – Alexander Lapitzki**
  - **Sophomore – Julian Fisher**
  - **Junior – Julia Incolla**
  - **Senior – Morgan Mechler**
- **High School Teacher of the Month – Harry Harvey**

- **Elementary School Student of the Month – Daniel Brennan**
- **Elementary School Teacher of the Month – Taylor Ames**
- **Outstanding Community Service Award – Center for Learning and Independence**

**8. Acceptance of Minutes**

**Recommend** acceptance and approval of the minutes of the Combined Committee of the Whole, Regular Public Meeting and Public Hearing on the 2024-2025 School District Budget and the Closed Executive Session of April 24, 2024. Executive Session Minutes will be withheld from disclosure until such time as the reasons for discussing and acting on a matter in closed executive session no longer exists.

**9. Student Board Representative Report**

**10. Public Forum on Agenda Items**

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. In the event it appears the public comment portion of the meeting may exceed 45 minutes, the presiding officer may limit each statement made by a participant to 3-5 minutes duration. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. In order to ensure all members of the public who wish to participate are afforded a timely and orderly opportunity to do so, the Board may not answer questions posed by those making comments. The Board may address questions posed during this period once all members of the public wishing to speak have done so. The Board will not respond to questions from the public involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee. This public forum is limited to comment on items included in this agenda only.

**11. Public Forum**

**12. Discussion Items May 14, 2024 Agenda (\*Denotes Action Item on This Agenda)**

- **Education, Curriculum & Technology\***
- **Personnel– To be Discussed in Executive Session\***
- **Policy\***
- **2<sup>nd</sup> Reading\***

***Administration***

P 1140 Educational Equity Policies/Affirmative Action (M) (Revised)

P 1523 Comprehensive Equity Plan (M) (Revised)

P & R 1530 Equal Employment Opportunities (M) (Revised)

P 1550 Equal Employment/Anti-Discrimination Practices (M) (Revised)

***Program***

R 2200 Curriculum Content (M) (Revised)

P & R 2260 Equity in School and Classroom Practices (M) (Revised)

P 2411 Guidance Counseling (M) (Revised)

P & R 2423 Bilingual Education (M) (Revised by Replacement)

***Teaching Staff***

P 3211 Code of Ethics (Revised)

***Students***

P 5440 Honoring Student Achievement (Revised)

R 5440 Honoring Student Achievement (New)

P 5570 Sportsmanship (Revised)

P 5750 Equitable Educational Opportunity (M) (Revised)

P 5841 Secret Societies (Revised)

P 5842 Equal Access of Student Organizations (Revised)

***Property***

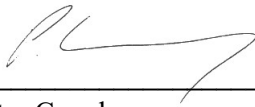
P & R 7610 Vandalism (Revised)

***Community***

P 9323 Notification of Juvenile Offender Case Disposition (Revised)

- **Finance**

Peter Crawley, the Business Administrator/Board Secretary for the Manasquan Public School District certifies that no line item has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.



Peter Crawley

School Business Administrator/Board Secretary

- **Buildings & Grounds/Facilities**

**13. Superintendent's Report & Information Items**

- **Enrollment– Document A**

- **Total Enrollment – 1,454**

- **High School – 949**

- **Elementary School – 505**

- **Attendance Comparison, Fire Drill Reports, Bus Evacuation Reports, Suspensions & Tardy Reports– Document B**

- **High School/CLI:**

- **April 9<sup>th</sup> – Fire Drill**

- **April 23<sup>rd</sup> – Evacuation Drill**

- **Elementary School:**

- **April 16<sup>th</sup> – Fire Drill**

- **April 29<sup>th</sup> – Shelter in Place Drill**

- **HIB Monthly Report – Document C (N/A)**
  - **High School: No Report for the Month**
  - **Elementary School: No Report for the Month**
- **HIB New Jersey Department of Education School Self-Assessment Report 2022-2023 School Year - Document C-2**
- **Report of the Assistant Superintendent**

**Recommend** approval and acceptance of the Superintendent’s Report.

## **MANASQUAN**

### **General Items**

14. **Recommend** approval of the acceptance of the following Tuition Free Student of a Staff Member, in accordance with the MEA/MBOE Negotiated Agreement, in the Manasquan Elementary School, for the 2024-2025 school year:  
H.C. (Student ID# TBD) – Grade K
15. **Recommend** approval of the acceptance of the following Parent Paid Tuition Student in the Manasquan Elementary School, for the 2024-2025 school year:  
G.L. (Student ID# TBD) – Grade K
16. **Recommend** approval of the continuation of placement of the following Tuition Free Student of Staff Members, in accordance with the MEA/MBOE Negotiated Agreement, in the Manasquan Elementary School, for the 2024-2025 school year:
 

Student ID# 8602497437 – Grade 1	Student ID# 6567379652 – Grade 5
Student ID# 8792281513 – Grade 1	Student ID# 9928026984 – Grade 5
Student ID# 1530819036 – Grade 1	Student ID# 4141729557 – Grade 6
Student ID# 5755273220 – Grade 2	Student ID# 7216590335 – Grade 6
Student ID# 7758937094 – Grade 2	Student ID# 1872839224 – Grade 6
Student ID# 9836500836 – Grade 2	Student ID# 6246305095 – Grade 6
Student ID# 5545240548 – Grade 3	Student ID# 1977268868 – Grade 7
Student ID# 1462755743 – Grade 4	Student ID# 7851307892 – Grade 7
Student ID# 1810137644 – Grade 4	Student ID# 7199899419 – Grade 7
Student ID# 1462843571 – Grade 5	Student ID# 3491077643 – Grade 8
	Student ID# 2995511031 – Grade 8
17. **Recommend** approval of the continuation of placement of the following Parent Paid Tuition Students, for the 2024-2025 school year, in the Manasquan Elementary School, at the annual tuition rate of \$10,000.00. In accordance with District Policy 6153 – families enrolling multiple siblings will be charged the normal rate for one student and 50% of the normal rate for all other students:

Student ID# 7310766589 – Grade K	Student ID# 1263379653 – Grade 7
Student ID# 2388460402 – Grade 1	Student ID# 1342476579 – Grade 8
Student ID# 3196373551 – Grade 4	Student ID# 9282941243 – Grade 8
Student ID# 9170203664 – Grade 6	Student ID# 9284864124 – Grade 8
Student ID# 3031374206 – Grade 7	

18. **Recommend** approval of the 2024-2025 Parental Contract for Student Transportation for Student ID: 1667616081 to Wall Township High School, from July 1, 2024 – June 30, 2025, in the contract amount of \$20,200, as per **Document 1.**
19. **Recommend** approval of the 2024-2025 Parental Contract for Student Transportation for Student ID: 4893883869 to Alpha School, from July 1, 2024 – June 30, 2025, in the contract amount \$20,200, as per **Document 2.**
20. **Recommend** approval of the 2024-2025 Parental Contract for Student Transportation for Student ID: 1675443924 to Hawkswood School, from July 1, 2024 – June 30, 2025, in the contract amount \$20,200, as per **Document 3.**

#### **Professional Days**

21. **Recommend** approval of the **attendance** of staff members at conferences/workshops, as per **Document 4.**

#### **Student Action**

##### **Field Trips**

22. **Recommend** approval of the field trips, as per **Document 5.**

##### **Placement of Students on Home Instruction**

23. **Recommend** that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician: None for the Month

##### **Placement of Students Out of District**

24. **Recommend** approval of the revised 2023-2024 External Placement list that reflects both transportation and tuition costs. (No Report)
25. **Recommend** approval of the revised 2024-2025 External Placement list that reflects both transportation and tuition costs, as per **Document 6.**

#### **Financials**

26. **Recommend** acceptance of the following **Elementary School Central Funds Report** for the months ending **APRIL 2024** as per **Document 7.**

### **MANASQUAN/SENDING DISTRICTS**

#### **General Items**

##### **Secretary's Report/Financials**

27. **Recommend** acceptance of the following **Financial Reports, High School Central Funds Report, Purchase Orders and Payment and Confirmation of Bills (Current Expense) and (Capital Expense).**

The Business Administrator/Board Secretary certifies that as of **APRIL 2024** no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the Board of Education of the Borough of Manasquan.

**Be It Resolved:** Pursuant to N.J.A.C. 6A:23A-16.10 (c)3 the Board of Education of the Borough of Manasquan accepts the Business Administrator/Board Secretary's certification as of **APRIL 30, 2024** that no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the borough of Manasquan Board of Education.

**Recommend acceptance** of the **Secretary's Financial & Investment Report** and the **Treasurer's Report**, for the month ending **APRIL 30, 2024**, as per **Document D**. (The Treasurer of School Moneys Report for the months of **APRIL 2024** is on file in the Business Office and is in balance with the Secretary's Report).

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we the members of the Board of Education of the Borough of Manasquan, County of Monmouth, after having reviewed the Report of the Secretary and upon consultation with the appropriate officials, certify that as of **APRIL 30, 2024**, it is to the best of our knowledge that no major account fund has been expanded and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and that the Board of Education further approves the transfers made with line item accounts of the current expense portion of the **2023-2024 budget for APRIL** as recommended by the Superintendent of Schools, as per **Document D**.

**Purchase Orders** for the month of **APRIL 2024** be approved, as per **Document E**.

Recommend **acceptance** of the **Cafeteria Reports** - **Document F**.

**(C) Be it Resolved:** that the **Bills (Current Expense)** in the amount of **\$1,305,029.39** for the month of **MAY, 2024** be approved. Record of checks (**#55213** through **#55259**), and distributions are on file in the Business Office.

Confirmation of **Bills (Current Expense)** for **APRIL, 2024** at **\$3,020,198.66** and checks (**#55098** through **#55212**).

**28. Recommend acceptance** of the following **High School Central Funds Report** for the months ending **APRIL 2024** as per **Document G**.

**29. Recommend approval** of the **amendment** of the following policies and regulations (second reading), as per **Document H**:

- P 1140 Educational Equity Policies/Affirmative Action (M) (Revised)
- P 1523 Comprehensive Equity Plan (M) (Revised)
- P & R 1530 Equal Employment Opportunities (M) (Revised)
- P 1550 Equal Employment/Anti-Discrimination Practices (M) (Revised)
- R 2200 Curriculum Content (M) (Revised)
- P & R 2260 Equity in School and Classroom Practices (M) (Revised)
- P 2411 Guidance Counseling (M) (Revised)
- P & R 2423 Bilingual Education (M) (Revised by Replacement)
- P & R 2431.4 Prevention and Treatment of Sports-Related Concussions and Head Injuries (M) (Revised by Replacement)
- P 3211 Code of Ethics (Revised)
- P 5440 Honoring Student Achievement (Revised)
- P 5570 Sportsmanship (Revised)
- P 5750 Equitable Educational Opportunity (M) (Revised)
- P 5841 Secret Societies (Revised)
- P 5842 Equal Access of Student Organizations (Revised)
- P & R 7610 Vandalism (Revised)
- P 9323 Notification of Juvenile Offender Case Disposition (Revised)

**30. Recommend approval** of the **adoption** of the following regulation (second reading), as per **Document I**:

- R 5440 Honoring Student Achievement (New)

31. **Recommend** approval of the acceptance of Requests for Proposals and the award of a Base Year Contract for the 2024-2025 Food Service Management Company Services, to Culinary Classics, LLC. Culinary Classics, LLC will collect a Flat Management fee of \$22,000 annually and guarantee a return of \$25,000 annually. Total contract cost, in the amount of \$663,436.25 (pending review by Dept. of Agriculture/School Nutrition Programs).
32. **Recommend** approval to acquire and to finance by means of a 3-year, lease purchase (\$1.00 end of term purchase option) 1150 Dell Latitude 3450 laptops in an amount not to exceed \$283,436.70 per year (\$850,310.10 total) through Dell Financial Services, pending attorney review of contract. Device pricing per NJ State Contract # M0483.
33. **Recommend** approval of the continuation of placement of the following Tuition Free Student of Staff Members, in accordance with the MEA/MBOE Negotiated Agreement, in the Manasquan High School, for the 2024-2025 school year:
- |                                   |                                   |
|-----------------------------------|-----------------------------------|
| Student ID# 5336242894 – Grade 9  | Student ID# 3596636428 – Grade 10 |
| Student ID# 3770441278 – Grade 10 | Student ID# 4148189907 – Grade 10 |
| Student ID# 3943136173 – Grade 10 | Student ID# 1382412023 – Grade 12 |
| Student ID# 9497627639 – Grade 10 |                                   |
34. **Recommend** approval of the continuation of placement of the following Parent Paid Tuition Students, for the 2024-2025 school year, in the Manasquan High School, at the annual tuition rate of \$10,000.00. In accordance with District Policy 6153 – families enrolling multiple siblings will be charged the normal rate for one student and 50% of the normal rate for all other students:
- |                                   |                                   |
|-----------------------------------|-----------------------------------|
| Student ID# 9045912219 – Grade 10 | Student ID# 8160948431 – Grade 11 |
| Student ID# 3727898971 – Grade 10 | Student ID# 7875335877 – Grade 12 |
| Student ID# 9329268952 – Grade 10 | Student ID# 7208436262 – Grade 12 |
| Student ID# 5350310461 – Grade 10 | Student ID# 5582519525 – Grade 12 |
| Student ID# 6505708526 – Grade 10 | Student ID# 8872523454 – Grade 12 |
| Student ID# 3409954076 – Grade 10 | Student ID# 8150203775 – Grade 12 |
| Student ID# 3896233469 – Grade 11 | Student ID# 7696879046 – Grade 12 |
| Student ID# 2443342283 – Grade 11 | Student ID# 7334344902 – Grade 12 |
| Student ID# 7873063361 – Grade 11 | Student ID# 1847764421 – Grade 12 |
35. **Recommend** approval of the contract with the Sheraton Eatontown Hotel and the Manasquan School District to hold the Junior Prom on Friday, May 2, 2025, as per **Document J**.
36. **Recommend** approval of the Tax Levy Revenue Schedule for the period July 1, 2024, through June 30, 2025, as per **Document K**.

### **Professional Days**

37. **Recommend** approval of the **attendance** of staff members at conferences/workshops, as per **Document L**.

### **Student Action**

#### **Field Trips**

38. **Recommend** approval of the field trips, as per **Document M**.



**Placement of Students on Home Instruction**

39. **Recommend** that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician:

#7625201955	Grade 11	May 8, 2024 – June 8, 2024 (Medical)
#5142575422	Grade 11	May 10, 2024 – June 10, 2024 (Medical)
#1435923912	Grade 12	April 29, 2024 – May 29, 2024 (Medical)
#4646724217	Grade 9	May 12, 2024 – June 12, 2024 (Medical)
#7979745655	Grade 11	May 9, 2024 – June 9, 2024 (Medical)
#9556891897	Grade 10	May 17, 2024 – June 17, 2024 (Medical)

40. **Old Business/New Business**

41. **Executive Session**

**WHEREAS**, the Sen. Byron M. Baer Open Public Meetings Act, *N.J.S.A. 10:4-6, et seq.*, (the “Act”) provides that the Manasquan Board of Education hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed in Section 12(b) of the Act; and

**WHEREAS**, it is recommended by the Superintendent that the Manasquan Board of Education go into Executive Session on this date in Manasquan, New Jersey, to discuss matters that are permissible for discussion in Executive Session; and

**WHEREAS**, the length of the Executive Session is estimated to be thirty (30) minutes after which the public meeting of the Board shall reconvene and proceed with business; and

**WHEREAS**, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

**NOW, THEREFORE BE IT RESOLVED** by the Manasquan Board of Education that the Board shall go into Executive Session to discuss the following items:

- \_\_\_ 1. Confidential Matters per Statute or Court Order
- \_\_\_ 2. Impact Rights to Receive Federal Funds
- \_\_\_ 3. Unwarranted Invasion of Individual Privacy
- \_\_\_ 4. Collective Bargaining
- \_\_\_ 5. Acquisition of Real Property or Investment of Fund
- \_\_\_ 6. Public Safety Procedures
- \_\_\_ 7. Litigation or Contract Matters or Att./Client
- X 8. Personnel Matters (Hiring, Leave of Absence, Resignation, Rehire Lists)
- \_\_\_ 9. Imposition of Penalties Upon an Individual

**ITEMS DISCUSSED IN EXECUTIVE SESSION WILL RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.**

42. **Roll Call**

**MANASQUAN**

**Personnel**

43. **Recommend** approval of the Elementary School personnel as per **Document 8**.



**MANASQUAN/SENDING DISTRICTS**

**Personnel**

44. **Recommend** approval of the High School personnel as per **Document N.**

45. **Adjournment**

Motion to Adjourn.