

**MANASQUAN ELEMENTARY SCHOOL ACCOUNT  
BANK RECONCILIATION  
FOR THE MONTH ENDING April, 2023**

	<b>RECORD BOOK ACCOUNT</b>	<b>BANK CHECKING ACCOUNT</b>
<b>BALANCE FORWARD</b>	\$ 57,529.64	
<b>Plus Receipts:</b>	<u>4,707.33</u>	
<b>SUB TOTAL:</b>	\$ 62,236.97	
<b>Less Expenditures:</b>	<u>-2,080.00</u>	
Adj for Bank Errors		
<b><u>TOTAL FUNDS AVAILABLE:</u></b>	<b><u>\$ 60,156.97</u></b>	
<b>Balance in Checking Account End Of April, 2023</b>		
Manasquan Bank		\$ 74,702.95
Stop payment Reversal		\$ -
bank adj (recorded as \$106 but was \$105		\$ -
Prior Year Check 5507 (orginal check# 5114)		\$ (9.98)
Less Outstanding Checks:		(\$14,536.00)
<b><u>TOTAL FUNDS AVAILABLE:</u></b>		<b><u>\$ 60,156.97</u></b>
		\$ -



**Manasquan Board of Education  
Expenditure Summary  
2022-23 April - Funds 22**

Account	Description	Original Appropriation	Current Appropriation	Total Encumbered	Req Encumbered	Disbursed	Outstanding	Available	Percent Used
22-401-100-600-02-100	GENERAL ACCOUNT			-135.82		-135.82		135.82	
22-401-100-600-02-101	ATHLETIC OFFICIAL			-3,674.57	.00	-3,674.57	.00	3,674.57	
22-401-100-600-02-103	MES CHORUS			-47.90		-47.90		47.90	
22-401-100-600-02-171	CLASS OF 2012		-10	-10		-10		.00	
22-401-100-600-02-179	CLASS OF 2020		-2,956.24	-2,956.24		-2,956.24		.00	
22-401-100-600-02-180	CLASS OF 2021		-1,044.19	-1,044.19		-1,044.19		.00	
22-401-100-600-02-181	CLASS OF 2022		-692.26	-692.26		-692.26		.00	
22-401-100-600-02-182	CLASS OF 2023			-18,219.85	.00	-18,670.25	450.40	18,219.85	
22-401-100-600-02-183	CLASS OF 2024			-1,441.70		-1,441.70		1,441.70	
22-401-100-600-02-184	CLASS OF 2025			-1,950.95	.00	-1,950.95	.00	1,950.95	
22-401-100-600-02-185	CLASS OF 2026			-1,390.79		-1,390.79		1,390.79	
22-401-100-600-02-186	CLASS OF 2027			-601.96	.00	-601.96	.00	601.96	
22-401-100-600-02-187	CLASS OF 2028			-2,174.38	.00	-2,174.38	.00	2,174.38	
22-401-100-600-02-188	CLASS OF 2029			-1,508.00		-1,508.00		1,508.00	
22-401-100-600-02-189	CLASS OF 2030			-526.42		-526.42		526.42	
22-401-100-600-02-190	CLASS OF 2031			-130.00		-130.00		130.00	
22-401-100-600-02-205	ART			-167.03		-167.03		167.03	
22-401-100-600-02-215	BAND			-120.69		-120.69		120.69	
22-401-100-600-02-225	DRAMA CLUB			-2,980.94	.00	-2,980.94	.00	2,980.94	
22-401-100-600-02-226	HISTORY			-25.70		-25.70		25.70	
22-401-100-600-02-227	HEALTH & WELLNESS			-218.82		-218.82		218.82	
22-401-100-600-02-240	INTEREST			-1,363.14		-1,363.14		1,363.14	
22-401-100-600-02-250	LIBRARY			-827.78		-827.78		827.78	
22-401-100-600-02-255	MATH CLUB			-148.90		-148.90		148.90	
22-401-100-600-02-270	NATIONAL JR HONOR SOCIETY			-125.95	.00	-125.95	.00	125.95	
22-401-100-600-02-280	NOON WHISTLE			-1,720.71		-1,720.71		1,720.71	
22-401-100-600-02-281	ROAD RUNNERS			-495.50		-495.50		495.50	
22-401-100-600-02-290	STUDENT COUNCIL			-1,678.60	.00	-1,678.60	.00	1,678.60	
22-401-100-600-02-291	STEM			-25.70		-25.70		25.70	
22-401-100-600-02-295	TECHNOLOGY CLUB			-205.58		-205.58		205.58	
22-401-100-600-02-296	VIDEO PRODUCTION			-25.70		-25.70		25.70	
22-401-100-600-02-300	YEARBOOK			-2,337.17		-2,337.17		2,337.17	
22-401-100-600-02-310	STUDENT ACTIVITY		4,692.79	-7,680.95	.00	-7,680.95	.00	12,373.74	264%
22-401-100-600-02-320	ENVIRONMENTAL CLUB			-2,829.49		-2,829.49		2,829.49	
22-401-100-600-02-321	WARRIOR ATHLETICS			-78.84		-78.84		78.84	
22-401-100-600-02-330	WARRIORS WARDROBE			-154.25		-154.25		154.25	
<b>22 ES Student Activities totals:</b>		<b>.00</b>	<b>.00</b>	<b>-59,706.57</b>	<b>.00</b>	<b>-60,156.97</b>	<b>450.40</b>	<b>59,706.57</b>	



Manasquan Board of Education  
Expenditure Summary  
2022-23 April - Funds 22

Account	Description	Original Appropriation	Current Appropriation	Total Encumbered	Req Encumbered	Disbursed	Outstanding	Available	Percent Used
Report Total:		.00	.00	-59,706.57	.00	-60,156.97	450.40	59,706.57	



# INVESTMENT REPORT

DOCUMENT D

(1) Earned Interest Previous Balance (General Funds):	\$ 94,375.07
Agency & Salary & Petty Cash	0.00
Prior Month Adjustment	0.00
Checking Account Interest This Month:	11,891.22

**Total Interest Earned to Date:** \$ **106,266.29**

## (2) Bank Reconciliation for April, 2023

### BANK BALANCES

Manasquan Bank - Funds 10, 12, 20, 40	3,766,809.25
Manasquan Bank - Funds 30 #2	93,766.26
Manasquan Bank - Funds 10/31 - Shared Service Agreement	0.00
Manasquan Bank - Fund (60) Before/After School	24,647.57
Manasquan Bank - Fund (61) Manasquan Schools Development Fund	55,650.84
Manasquan Bank - Fund 90 (Payroll Agency)	63,951.17
Manasquan Bank - Fund 96 (Salary)	2,691.84
Manasquan Bank - FSA Account	21,036.60
Manasquan Bank - Unemployment Account	178,816.68
Manasquan Bank - Combined Scholarship	116,056.70
Manasquan Bank - Cafeteria	242,641.36
Manasquan Bank - Technology Device & Use Fee	0.00
Manasquan Bank - Staff Function Account	1,479.16
Plus Bank Adjustments and/or Deposit in Transit	-113.57
Outstanding Checks-Funds 10, 12, 20, 30, 40 (General)	-355,525.28
Outstanding Checks - Fund 60 (Before/After Care)	0.00
Outstanding Checks - Fund 61 (School Development Fund)	0.00
Outstanding Checks - Fund 62 (Cafeteria Account)	-380.00
Outstanding Checks - Fund 23 (Combined Scholarship)	-5,850.00
Outstanding Checks- Fund 90 (Payroll Agency)	-50,502.17
Outstanding Checks- (Payroll)	0.00
Outstanding Checks - Fund 92 (Unemployment Account)	0.00
Outstanding Checks - Fund 93 (Staff Account)	-34.84
Outstanding Checks - Fund 98 (FSA Account)	0.00
Outstanding Checks - Fund 91 (Technology Device & Use)	0.00
<b>Total Bank Balances:</b>	<b>** \$ 4,155,141.57</b>

### FUND BALANCES\*\*

#### Governmental Funds

Fund 10 (General)	\$ 3,366,661.10
Fund 10 (Capital Reserve)	244,617.97
Fund 10 (Maintenance Reserve)	1,400.00
Fund 20 (Special Project)	*** -122,970.20
Fund 30 (Capital Project)	14,424.50
Fund 31 (Capital Project)-Moved to Fund 10	0.00
Fund 40 (Debt Service)	936.84

#### Total Governmental Funds

**3,505,070.21**

#### Enterprise Funds

Before and After Care School Program (Fund 60)	24,647.57
Manasquan Schools Development Fund (Fund 61)	55,800.84
Cafeteria (Fund 62)	242,259.36

#### Total Enterprise Funds

**322,707.77**

#### Trust and Agency Funds

Combined Scholarship Account (Fund 23)	110,206.70
Payroll Agency (Fund 90)	13,167.45
Technology Device & Use Fee (Fund 91)	0.00
Unemployment Account (Fund 92)	178,816.68
Staff Function Account (Fund 93)	1,444.32
FSA (Fund 94)	21,036.60
Payroll (Fund 96)	2,691.84

#### Total Trust and Agency Funds

**327,363.59**

**Total Fund Balances:** \*\* \$ **4,155,141.57**

\*\* As per Treasurer of School Monies Report.

\*\*\* Waiting for Federal Funding



Report of the Secretary to the Board of Education  
Manasquan Board of Education  
2022-23 April

10 General Fund

Assets and Liabilities

<b>Assets</b>		
101	Cash	3,366,661.10
102-107	Cash on hand and equivalents	.00
114	Interest Receivable	
116	Capital Reserve Account	244,617.97
117	Maintenance Reserve	1,400.00
121	Tax Levy Receivable	2,784,207.00
	Accounts Receivable:	
132	Interfund 61 Receivable	
133	Interfund 30 Receivable	100,000.00
140	Co-Op with Point	
141	A/R: State of NJ	742,312.77
143	A/R: Local-Tuition	1,916,467.37
144	A/R FICA Recievable	(52,401.11)
145	AR TECH FEES	2,305.59
146	AR FIELDHOUSE REPAIRS	1,136.19
		<u>2,709,820.81</u>
	Loans Receivable:	
131	Interfund 93 Receivable	.00
	Total Other Assets	63,810.16
<b>Resources</b>		
301	Estimated Revenues (Control Account / Normal Debit Balance)	30,995,142.00
302	Revenues	(31,678,646.65)
	<b>Total assets and resources:</b>	<u>(683,504.65)</u> <b>8,487,012.39</b>



**Report of the Secretary to the Board of Education**  
**Manasquan Board of Education**  
**2022-23 April**

**10 General Fund**

**Liabilities and Fund Equity**

<b>Liabilities</b>				
499	Other Curr Liab-School Lunch		<u>47,888.37</u>	47,888.37
<b>Fund Balance</b>				
	Appropriated			
	Reserve for Encumbrances			
753	Reserve for Encumbrances - Current Year		6,051,765.19	
754	Reserve for Encumbrances: Prior		114,463.53	
601	Appropriations (Control Account/Normal Credit Balance)		33,440,744.67	
602	Expenditures	26,793,577.48		
603	Encumbrances (Control Account/Normal Debit or Credit Balance)	<u>6,166,228.72</u>		
	Less: Expenditures and Encumbrances		(32,959,806.20)	
	<b>Total Appropriations</b>			<u>6,647,167.19</u>
	<b>Reserved Fund Balance</b>			
610	Add: Increase in Bus Advertising Reserve for Fuel Costs			
315	Less: Withdrawal from Bus Advertising Reserve for Fuel Costs			
611	Add: Increase in Federal Impact Aid Reserve (General)			
318	Less: Withdrawal from Federal Impact Aid Reserve (General)			
612	Add: Increase in Federal Impact Aid Reserve (Capital)			
319	Less: Withdrawal from Federal Impact Aid Reserve (Capital)			
761	Capital Reserve	244,617.97		
604	Add: Increase in Capital Reserve /Interest Deposit to Capital Reserve	75,050.00		
307	Less: Budgeted Withdrawal from Cap Reserve			
309	Less: Budgeted Withdrawal from Capital Reserve - Excess Costs and Other Capital Projects			
			<u>319,667.97</u>	
605	Add: Increase in Sale/Leaseback Reserve			
308	Less: Budgeted Withdrawal From Sale/Leaseback Reserve			
764	Maintenance Reserve	1,400.00		
606	Add: Increase in Maintenance Reserve			
310	Less: Budgeted Withdrawal from Maintenance Reserve	<u>(1,400.00)</u>		
				<u>.00</u>
311	Less: Budgeted Withdrawal from Tuition Reserve			
766	Emergency Reserve			



**Report of the Secretary to the Board of Education**  
**Manasquan Board of Education**  
**2022-23 April**

607	Add: Increase in Current Expense Emergency Reserve/Interest Deposits	
312	Less: Budgeted Withdrawal from Current Expense Emergency Reserve	
608	Add: Increase in Debt Service Reserve	
313	Less: Budgeted Withdrawal from Debt Service Reserve	
75X,76x	Other Reserves	<u>.00</u>
	Total Reserved Fund Balance:	319,667.97
	Unappropriated:	
303	Budgeted Fund Balance	(294,000.00)
317	Withdrawal from Capital Reserve - Transfer to Debt Service	
770	Unassigned Fund Balance	<u>1,766,288.86</u>
	Total Unappropriated:	1,472,288.86
	<b>Total Liabilities and Fund Balance</b>	<u><b>8,487,012.39</b></u>



**Report of the Secretary to the Board of Education**  
**Manasquan Board of Education**  
**2022-23 April**

**10 General Fund**

**Recapitulation of Budgeted Fund Balance**

	Budgeted	Actual	Variance
Appropriations		32,959,806.20	480,938.47
Revenues	33,440,744.67	(31,678,646.65)	(-683,504.65)
	<b>2,445,602.67</b>	<b>1,281,159.55</b>	<b>1,164,443.12</b>
Change in Bus Advertising Reserves:			
Plus: Increase in Bus Advertising Reserve for Fuel Costs (610)			
Less: Withdrawal from Bus Advertising Reserve for Fuel Costs (315)	.00	.00	.00
Change in Federal Impact Aid Reserve (General):			
Plus: Increase in Federal Impact Aid Reserve (General) (611)			
Less: Withdrawal from Federal Impact Aid Reserve (General) (318)	.00	.00	.00
Change in Federal Impact Aid Reserve (Capital):			
Plus: Increase in Federal Impact Aid Reserve (Capital) (612)			
Less: Withdrawal from Federal Impact Aid Reserve (Capital) (319)	.00	.00	.00
Change in Capital Reserve:			
Plus: Increase in Capital Reserve /Interest Deposit to Capital Reserve (604)			
Less: Budgeted Withdrawal from Cap Reserve (307)			
Less: Budgeted Withdrawal from Capital Reserve - Excess Costs and Other Capital Projects (309)	75,050.00	75,050.00	.00
Less: Withdrawal from Capital Reserve - Transfer to Debt Service (317)			
Change in Sales/Leaseback reserve:	75,050.00	75,050.00	.00
Plus: Increase in Sale/Leaseback Reserve (605)			
Less: Budgeted Withdrawal From Sale/Leaseback Reserve (308)			
Change in Maintenance Reserve:	.00	.00	.00
Plus: Increase in Maintenance Reserve (606)			
Less: Budgeted Withdrawal from Maintenance Reserve (310)	(1,400.00)	(1,400.00)	(.00)
Change in Tuition Reserve:	(1,400.00)	(1,400.00)	.00
Less: Budgeted Withdrawal from Tuition Reserve (311)			
Change in Emergency Reserve:	.00	.00	.00
Plus: Increase in Current Expense Emergency Reserve/Interest Deposits (607)			



**Report of the Secretary to the Board of Education**  
**Manasquan Board of Education**  
**2022-23 April**

Less: Budgeted Withdrawal from Current Expense Emergency Reserve (312)	.00	.00	.00
Change in Debt Service Reserve:			
Plus: Increase in Debt Service Reserve (608)			
Less: Budgeted Withdrawal from Debt Service Reserve (313)			
	.00	.00	.00
Less: Reserve for Encumbrances: Prior	2,225,252.67	2,225,252.67	.00
Budgeted Fund Balance:	294,000.00	-870,443.12	1,164,443.12



Report of the Secretary to the Board of Education  
Manasquan Board of Education  
2022-23 April

10 General Fund

Interim Statements Comparing  
Budget Revenue with Actual to Date and  
Appropriations with Expenditures and Encumbrances to Date

Revenue/sources of funds				
	Budgeted Estimated	Actual To Date		Unrealized Balance
1XXX From Local Sources	29,992,713.00	30,349,762.51		-357,049.51
3XXX From State Sources	973,007.00	1,298,643.00		-325,636.00
4XXX From Federal Sources	29,422.00	30,241.14		-819.14
	<b>30,995,142.00</b>	<b>31,678,646.65</b>		<b>-683,504.65</b>
Expenditures	Appropriations	Expenditures	Encumbrances	Available Balance
<b>General Current Expenses</b>				
11-1xx-100-xxx Regular Programs	9,728,903.81	7,856,858.25	1,816,688.50	55,357.06
11-2xx-100-xxx Special Education	2,885,461.68	2,232,331.21	648,062.21	5,068.26
11-230-100-xxx Basic Skills / Remedial	141,656.29	113,002.49	28,653.80	.00
11-240-100-xxx Bilingual Education	145,125.00	113,062.95	31,862.05	200.00
11-401-100-xxx School-sponsored Co/Extra-Curricular Activities	251,830.00	123,670.85	120,523.00	7,636.15
11-402-100-xxx School-sponsored Athletics	861,825.10	594,752.33	162,931.87	104,140.90
	14,014,801.88	11,033,678.08	2,808,721.43	172,402.37
<b>Undistributed Expenditures</b>				
11-000-xxx-xxx Other	16,905,667.83	13,531,157.68	3,092,253.42	282,256.73
	16,905,667.83	13,531,157.68	3,092,253.42	282,256.73
<b>Capital Outlay</b>				
xx-xxx-xxx-73x Equipment	272,355.04	133,624.30	117,470.68	21,260.06
12-000-4xx-xxx Facilities Acquisition and Construction Services	2,247,919.92	2,095,117.42	147,783.19	5,019.31
	2,520,274.96	2,228,741.72	265,253.87	26,279.37
<b>Special Schools</b>				
	.00	.00	.00	.00
<b>Other</b>				
	.00	.00	.00	.00
	<b>33,440,744.67</b>	<b>26,793,577.48</b>	<b>6,166,228.72</b>	<b>480,938.47</b>



Report of the Secretary to the Board of Education  
Manasquan Board of Education  
2022-23 April

10 General Fund

Schedule Of Revenues

Actual Compared with Estimated

	Estimated	Actual	Unrealized
<b>Revenues from Local Sources</b>			
10-1210 Ad Valorem Taxes - Local Tax Levy	16,705,244.00	16,705,244.00	.00
10-1251 Point Pleasant Jointure	18,000.00	18,727.00	-727.00
10-1252 Avon CST Jointure	6,000.00	7,940.00	-1,940.00
10-1310 Tuition From Individuals	232,058.00	406,579.05	-174,521.05
10-1320 Tuition from Other LEAs within the State	12,872,950.00	12,943,230.36	-70,280.36
10-1510 Interest On Investments	.00	106,266.29	-106,266.29
10-1950 Services Provided Other LEAs	158,461.00	152,988.31	5,472.69
10-1980 Refund of Prior Year's Expenditures	.00	8,787.50	-8,787.50
	29,992,713.00	30,349,762.51	-357,049.51
<b>Revenues from State Sources</b>			
10-3121 Categorical Transportation Aid	76,841.00	76,841.00	.00
10-3131 Extraordinary Aid.	120,000.00	445,636.00	-325,636.00
10-3132 Categorical Special Education Aid	671,702.00	671,702.00	.00
10-3177 Categorical Security Aid	83,868.00	83,868.00	.00
10-3178 Adjustment Aid	20,596.00	20,596.00	.00
	973,007.00	1,298,643.00	-325,636.00
<b>Revenues from Federal Sources</b>			
10-4200 Unrestricted Grants from the Federal Govt through State	29,422.00	30,241.14	-819.14
	29,422.00	30,241.14	-819.14
	30,995,142.00	31,678,646.65	-683,504.65



**Report of the Secretary to the Board of Education  
Manasquan Board of Education  
2022-23 April**

**10 General Fund**

**Statement of Appropriations  
Compared with Expenditures and Encumbrances**

	Appropriations	Expenditures	Encumbrances	Available Balance
<b>Regular Programs - Instruction</b>				
11-105-100-101 Preschool - Salaries of Teachers	31,974.00	23,278.32	8,695.68	.00
11-110-100-101 Kindergarten - Salaries of Teachers	286,975.00	229,044.86	57,930.14	.00
11-120-100-101 Grades 1-5 - Salaries of Teachers	1,780,713.00	1,419,001.84	361,710.92	.24
11-130-100-101 Grades 6-8 - Salaries of Teachers	1,322,122.00	1,059,460.50	262,660.62	.88
11-140-100-101 Grades 9-12 - Salaries of Teachers	5,415,842.87	4,327,993.15	1,087,268.50	581.22
	8,837,626.87	7,058,778.67	1,778,265.86	582.34
<b>Regular Programs - Home Instruction</b>				
11-150-100-101 Salaries of Teachers	10,000.00	5,238.50	4,761.50	.00
11-150-100-320 Purchased Professional-Educational Services	56,554.01	25,776.10	7,024.03	23,753.88
	66,554.01	31,014.60	11,785.53	23,753.88
<b>Regular Programs - Undistributed Instruction</b>				
11-190-100-320 Purchased Professional-Educational Services	1,750.00	1,340.00	.00	410.00
11-190-100-340 Purchased Technical Services	111,284.00	111,283.22	.00	.78
11-190-100-500 Other Purchased Services (400-500 series)	50,462.00	38,981.40	5,504.64	5,975.96
11-190-100-610 General Supplies	591,121.43	553,060.54	17,781.97	20,278.92
11-190-100-640 Textbooks	21,258.00	19,170.00	.00	2,088.00
11-190-100-800 Other Objects	13,811.00	8,194.06	3,350.50	2,266.44
	789,686.43	732,029.22	26,637.11	31,020.10
<b>Regular Programs - Elementary/Secondary</b>				
11-100-100-101 Grades 6-8 - Salaries of Teachers	35,036.50	35,035.76	.00	.74
	35,036.50	35,035.76	.00	.74
<b>Special Education - Learning and/or Language Disabilities</b>				
11-204-100-101 Salaries of Teachers	403,871.00	322,384.04	81,486.96	.00
11-204-100-106 Other Salaries for Instruction	32,418.00	25,934.53	6,483.47	.00
11-204-100-610 General Supplies	2,665.00	2,527.49	.00	137.51
	438,954.00	350,846.06	87,970.43	137.51
<b>Special Education - Multiple Disabilities</b>				
11-212-100-101 Salaries of Teachers	303,889.00	245,642.00	58,247.00	.00
11-212-100-106 Other Salaries for Instruction	168,392.30	87,210.71	81,181.20	.39
11-212-100-320 Purchased Professional-Educational Services	31,330.00	14,700.00	13,300.00	3,330.00



**Report of the Secretary to the Board of Education  
Manasquan Board of Education  
2022-23 April**

	Appropriations	Expenditures	Encumbrances	Available Balance
11-212-100-580				
Travel - All Other	1,400.00	526.60	873.40	.00
11-212-100-610				
General Supplies	22,306.92	18,117.83	4,188.81	.28
11-212-100-800				
Other Objects	8,081.08	8,080.16	.00	.92
	535,399.30	374,277.30	157,790.41	3,331.59
<b>Special Education - Resource Room/Resource Center</b>				
11-213-100-610				
General Supplies	1,599.00	.00	.00	1,599.00
11-213-100-101				
Salaries of Teachers	1,597,253.00	1,261,890.17	335,362.83	.00
	1,598,852.00	1,261,890.17	335,362.83	1,599.00
<b>Special Education - Autism</b>				
11-214-100-101				
Salaries of Teachers	495.00	495.00	.00	.00
11-214-100-106				
Other Salaries for Instruction	4,050.00	4,050.00	.00	.00
	4,545.00	4,545.00	.00	.00
<b>Special Education - Preschool Disabilities - Full-Time</b>				
11-216-100-101				
Salaries of Teachers	196,355.00	157,469.00	38,886.00	.00
11-216-100-106				
Other Salaries for Instruction	103,316.38	82,763.68	20,552.54	.16
	299,671.38	240,232.68	59,438.54	.16
<b>Special Education - Home Instruction</b>				
11-219-100-101				
Salaries of Teachers	7,500.00	.00	7,500.00	.00
11-219-100-320				
Purchased Professional-Educational Services	540.00	540.00	.00	.00
	8,040.00	540.00	7,500.00	.00
<b>Basic Skills/Remedial - Instruction</b>				
11-230-100-101				
Salaries of Teachers	141,585.00	112,931.20	28,653.80	.00
11-230-100-610				
General Supplies	71.29	71.29	.00	.00
	141,656.29	113,002.49	28,653.80	.00
<b>Bilingual Education - Instruction</b>				
11-240-100-101				
Salaries of Teachers	144,925.00	113,062.95	31,862.05	.00
11-240-100-610				
General Supplies	200.00	.00	.00	200.00
	145,125.00	113,062.95	31,862.05	200.00
<b>School - Sponsored Co-curricular and Extra-curricular Activities</b>				
11-401-100-100				
Salaries	240,498.00	120,025.00	120,473.00	.00
11-401-100-420				
Purchased Services (300-500 series)	3,700.00	.00	.00	3,700.00
11-401-100-600				
Supplies and Materials	4,662.00	3,175.90	50.00	1,436.10
11-401-100-800				
Other Objects	2,970.00	469.95	.00	2,500.05
	251,830.00	123,670.85	120,523.00	7,636.15
<b>School - Sponsored Athletics</b>				
11-402-100-100				
Salaries	617,173.50	455,768.19	157,750.31	3,655.00



**Report of the Secretary to the Board of Education  
Manasquan Board of Education  
2022-23 April**

	Appropriations	Expenditures	Encumbrances	Available Balance
11-402-100-300	Purchased Services (300-500 series)	69,957.41	3,250.00	18,342.59
11-402-100-580	Travel - All Other	2,393.64	.00	1,106.36
11-402-100-600	Supplies and Materials	55,693.09	1,931.56	7,581.95
11-402-100-800	Other Objects	5,940.00	.00	3,455.00
11-402-100-930	Transfers to Cover Deficit (Agency Funds)	5,000.00	.00	70,000.00
	861,825.10	594,752.33	162,931.87	104,140.90
<b>UNDISTRIBUTED EXPENDITURES</b>				
<b>Instruction</b>				
11-000-100-562	Tuition to Other LEAs Within the State-Special	42,196.40	14,387.75	1,854.99
11-000-100-563	Tuition to County Vocational School District - Regular	73,039.20	30,222.80	.00
11-000-100-564	Tuition to County Vocational School District - Special	12,484.00	8,945.60	.00
11-000-100-566	Tuition to APSDD Within the State	459,868.00	329,548.60	.00
	634,053.14	453,729.80	178,468.35	1,854.99
<b>Attendance and Social Work Services</b>				
11-000-211-100	Salaries	221,664.92	44,333.08	.00
	265,998.00	221,664.92	44,333.08	.00
<b>Health Services</b>				
11-000-213-100	Salaries	138,883.19	86,399.83	.98
11-000-213-300	Purchased Professional and Technical Services	15,911.00	2,060.00	159.00
11-000-213-500	Other Purchased Services (400-500 series)	6,873.60	3,147.36	.20
11-000-213-600	Supplies and Materials	11,692.61	10,079.81	372.80
11-000-213-800	Other Objects	170.00	.00	.00
	262,150.21	168,770.04	92,847.19	532.98
<b>Speech/Occupational Therapy/Physical Therapy and Related Services</b>				
11-000-216-100	Salaries	244,654.41	57,491.30	3,667.29
11-000-216-320	Purchased Professional - Educational Services	67,297.50	10,500.00	.00
11-000-216-600	Supplies and Materials	2,134.00	.00	.56
	385,744.50	314,085.35	67,991.30	3,667.85
<b>Extraordinary Services</b>				
11-000-217-107	Salaries	261,547.79	73,328.66	.45
	334,876.90	261,547.79	73,328.66	.45
<b>Guidance Services</b>				
11-000-218-104	Salaries of Other Professional Staff	605,599.76	143,245.49	.75
11-000-218-105	Salaries of Secretarial and Clerical Assistants	69,882.73	15,797.27	.00
11-000-218-320	Purchased Professional - Educational Services	6,900.00	3,795.25	54.75
11-000-218-390	Other Purchased Prof. and Tech. Services	70,987.66	14,641.90	465.76



**Report of the Secretary to the Board of Education  
Manasquan Board of Education  
2022-23 April**

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-218-580				
Travel - All Other	713.34	713.34	.00	.00
11-000-218-600				
Supplies and Materials	8,211.00	7,351.06	858.75	1.19
11-000-218-800				
Other Objects	1,553.00	1,203.00	250.00	100.00
	922,891.00	703,187.04	219,081.51	622.45
<b>Child Study Teams</b>				
11-000-219-104				
Salaries of Other Professional Staff	446,982.00	348,906.75	76,191.50	21,883.75
11-000-219-105				
Salaries of Secretarial and Clerical Assistants	83,243.00	58,708.71	24,534.29	.00
11-000-219-320				
Purchased Professional - Educational Services	22,460.00	4,050.00	4,525.00	13,885.00
11-000-219-390				
Other Purchased Prof. and Tech. Services	14,482.00	14,479.96	.00	2.04
11-000-219-580				
Miscellaneous Purchased Services (400-500 series Other than Residential Costs)	5,940.71	1,486.53	2,172.47	2,281.71
11-000-219-600				
Supplies and Materials	11,474.29	10,671.04	.00	803.25
11-000-219-800				
Other Objects	1,276.00	1,275.00	.00	1.00
	585,858.00	439,577.99	107,423.26	38,856.75
<b>Improvement of Instruction Services</b>				
11-000-221-102				
Salaries of Supervisor of Instruction	579,164.00	481,386.82	97,777.18	.00
11-000-221-104				
Salaries of Other Professional Staff	115,159.00	95,470.82	19,688.18	.00
11-000-221-105				
Salaries of Secretaries and Clerical Assistants	14,270.00	11,808.11	2,461.89	.00
11-000-221-580				
Travel - All Other	3,671.20	3,029.08	.00	642.12
11-000-221-600				
Supplies and Materials	6,695.00	5,334.51	.00	1,360.49
11-000-221-800				
Other Objects	1,400.00	382.10	.00	1,017.90
	720,359.20	597,411.44	119,927.25	3,020.51
<b>Educational Media/Library Services</b>				
11-000-222-100				
Salaries - Regular	101,750.00	81,870.00	19,880.00	.00
11-000-222-177				
Salaries of Technology Coordinators	372,322.74	312,099.40	60,223.34	.00
11-000-222-500				
Other Purchased Services (400-500 series)	16,252.40	14,957.43	406.77	888.20
11-000-222-580				
Travel - All Other	3,199.00	3,197.74	.00	1.26
11-000-222-600				
Supplies and Materials	6,750.60	1,849.46	2,211.60	2,689.54
11-000-222-800				
Other Objects	1,145.00	985.00	.00	160.00
	501,419.74	414,959.03	82,721.71	3,739.00
<b>Instructional Staff Training Services</b>				
11-000-223-104				
Salaries of Other Professional Staff	6,000.00	1,200.00	4,800.00	.00
11-000-223-320				
Purchased Professional - Educational Services	2,287.80	.00	.00	2,287.80
11-000-223-580				
Travel - All Other	12,910.00	7,004.16	1,639.87	4,265.97
11-000-223-600				
Supplies and Materials	600.00	56.00	.00	544.00
	21,797.80	8,260.16	6,439.87	7,097.77
<b>Support Services - General Administration</b>				
11-000-230-100				
Salaries	331,879.00	276,584.71	55,294.16	.13



**Report of the Secretary to the Board of Education  
Manasquan Board of Education  
2022-23 April**

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-230-199	Unused Vacation Payment to Terminated / Retired Staff	11,200.00	.00	.00
11-000-230-331	Legal Services (Note: APSSD - Not Litigation Related Legal Services)	85,495.00	70,427.00	10,018.00
11-000-230-332	Audit Fees	12,500.00	12,500.00	.00
11-000-230-334	Architectural/Engineering Services	312.50	312.50	.00
11-000-230-339	Other Purchased Professional Services	4,758.88	1,100.00	3,658.88
11-000-230-340	Purchased Technical Services	19,368.00	19,367.61	.39
11-000-230-530	Communications / Telephone	87,575.00	63,003.25	6,339.74
11-000-230-580	Travel - All Other	6,416.11	4,394.10	2,022.01
11-000-230-590	Miscellaneous Purchased Services (400-500) [Other than 530 and 585]	84,292.92	83,518.88	14.44
11-000-230-610	General Supplies	15,892.89	15,024.51	724.93
11-000-230-890	Miscellaneous Expenditures	10,974.00	8,865.00	2,109.00
11-000-230-895	BOE Membership Dues and Fees	11,000.00	10,854.37	145.63
		681,664.30	565,951.93	25,033.15
			90,679.22	
<b>Support Services - School Administration</b>				
11-000-240-103	Salaries of Principals / Assistant Principals / Program Directors	776,954.00	641,996.10	.00
11-000-240-105	Salaries of Secretarial and Clerical Assistants	282,482.00	233,790.92	.00
11-000-240-300	Purchased Professional and Technical Services	3,948.00	330.00	1,134.00
11-000-240-500	Other Purchased Services (400-500 series)	59,525.04	57,145.09	2,027.56
11-000-240-580	Travel - All Other	3,693.00	500.00	3,193.00
11-000-240-600	Supplies and Materials	37,099.91	8,853.34	8,205.09
11-000-240-800	Other Objects	10,434.00	6,216.00	4,218.00
		1,174,135.95	948,831.45	18,777.65
			206,526.85	
<b>Central Services</b>				
11-000-251-100	Salaries	555,788.00	466,294.74	2.05
11-000-251-199	Unused Vacation Payment to Terminated / Retired Staff	14,675.00	14,675.00	.00
11-000-251-330	Purchased Professional Services	1,250.00	1,250.00	.00
11-000-251-335	Purchased Professional Services - Public Relations Costs	3,000.00	.00	3,000.00
11-000-251-340	Purchased Technical Services	9,701.00	8,000.00	.00
11-000-251-580	Travel - All Other	2,135.00	1,095.22	1,039.78
11-000-251-600	Supplies and Materials	11,645.19	9,514.95	3.89
11-000-251-890	Miscellaneous Expenditures	2,660.00	2,660.00	.00
		600,854.19	503,489.91	4,045.72
			93,318.56	
<b>Administrative Information Technology</b>				
11-000-252-100	Salaries	6,632.00	3,315.00	2.00



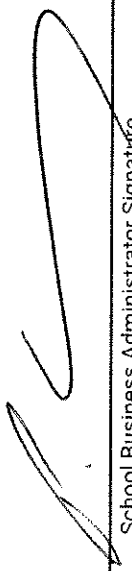
**Report of the Secretary to the Board of Education**  
**Manasquan Board of Education**  
**2022-23 April**

	Appropriations	Expenditures	Encumbrances	Available Balance
<b>Required Maintenance for School Facilities</b>	6,632.00	3,315.00	3,315.00	2.00
Salaries	11,750.00	10,083.20	1,666.80	.00
"Cleaning, Repair, and Maintenance Services"	123,523.18	107,044.70	15,614.76	863.72
General Supplies	.30	.30	.00	.00
	135,273.48	117,128.20	17,281.56	863.72
<b>Custodial Services</b>				
Salaries	850,618.95	711,977.15	138,637.93	3.87
Salaries of Non-Instructional Aides	98,424.00	80,160.78	18,263.22	.00
"Cleaning, Repair, and Maintenance Services"	83,395.00	73,101.34	10,063.41	230.25
Rental of Land and Building Other than Lease Purchase Agreement	273,053.00	272,698.64	.00	354.36
Other Purchased Property Services	18,017.00	17,860.82	.00	156.18
Insurance	218,957.00	218,956.15	.00	.85
Travel - All Other	1,506.00	1,299.31	.00	206.69
General Supplies	31,887.88	12,228.20	984.22	18,675.46
Energy (Natural Gas)	205,460.00	178,146.19	26,711.23	602.58
Energy (Electricity)	364,712.00	241,352.39	123,359.61	.00
Other Objects	8,650.00	8,650.00	.00	.00
	2,154,680.83	1,816,430.97	318,019.62	20,230.24
<b>Care and Upkeep of Grounds</b>				
Salaries	178,789.00	148,989.98	29,799.02	.00
"Cleaning, Repair, and Maintenance Services"	47,979.53	39,353.79	8,570.00	55.74
General Supplies	42,970.47	36,840.02	5,423.62	706.83
	269,739.00	225,183.79	43,792.64	762.57
<b>Security</b>				
Salaries	271,004.50	216,609.00	54,395.50	.00
Purchased Professional and Technical Services	44,238.00	24,947.36	11,081.95	8,208.69
Travel - All Other	250.00	.00	.00	250.00
General Supplies	9,209.43	7,706.05	.00	1,503.38
	324,701.93	249,262.41	65,477.45	9,962.07
<b>Student Transportation Services</b>				
Salaries for Pupil Transportation (Between Home and School) - Special Education	19,233.00	15,621.23	3,611.40	.37
Salaries for Pupil Transportation (Other than Between Home and School)	27,846.83	27,845.83	.00	1.00
Rental Payments - School Buses	27,600.00	20,995.00	6,605.00	.00
Contract Services (Other than Between Home and School)-Vendors	186,915.99	93,207.52	77,388.74	16,319.73



**Report of the Secretary to the Board of Education  
Manasquan Board of Education  
2022-23 April**

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-270-513				
Contract Services (Between Home and School)-Joint Agreements	39,550.00	28,600.00	10,950.00	.00
11-000-270-517				
Contract Services (Regular Students)-ESCs and CTSAs	202,030.79	174,359.01	26,727.78	944.00
11-000-270-518				
Contract Services (Special Ed Students)-ESCs and CTSAs	416,077.22	266,317.81	149,759.41	.00
	919,253.83	626,946.40	275,042.33	17,265.10
<b>Personnel Services - Unallocated Employee Benefits</b>				
11-000-291-220				
Social Security Contributions	395,000.00	344,879.84	.00	50,120.16
11-000-291-241				
Other Retirement Contributions - PERS	481,500.00	478,322.25	.00	3,177.75
11-000-291-260				
Workmen's Compensation	149,539.83	149,435.26	.00	104.57
11-000-291-270				
Health Benefits	4,285,897.67	3,538,731.33	747,166.34	.00
11-000-291-280				
Tuition Reimbursement	108,000.00	35,480.72	.00	72,519.28
11-000-291-290				
Other Employee Benefits	583,646.33	344,574.66	239,071.67	.00
	6,003,583.83	4,891,424.06	986,238.01	125,921.76
<b>Facilities Acquisition and Construction Services</b>				
12-000-400-450				
Construction Services	5,019.31	.00	.00	5,019.31
12-000-400-896				
Assessment for Debt Service on SDA Funding	27,109.00	.00	27,109.00	.00
	32,128.31	.00	27,109.00	5,019.31
<b>Facilities Acquisition and Construction Services</b>				
12-000-431-390				
Construction Services	2,215,791.61	2,095,117.42	120,674.19	.00
	2,215,791.61	2,095,117.42	120,674.19	.00
<b>Equipment</b>				
12-120-100-730				
Grades 1-5	49,701.86	3,774.00	42,289.44	3,638.42
12-140-100-730				
Grades 9-12	219,753.18	129,850.30	75,181.24	14,721.64
12-000-240-730				
Undistributed Expenditures - School Administration	2,900.00	.00	.00	2,900.00
	272,355.04	133,624.30	117,470.68	21,260.06
<b>Contribution (Transfer) of Funds to Charter Schools</b>				
	.00	.00	.00	.00
<b>General Fund</b>	<b>33,440,744.67</b>	<b>26,793,577.48</b>	<b>6,166,228.72</b>	<b>480,938.47</b>


  
 School Business Administrator Signature

Date

5/16/23



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**Report of the Secretary to the Board of Education  
Manasquan Board of Education  
2022-23 April**

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Report of the Secretary to the Board of Education  
Manasquan Board of Education  
2022-23 April

20 Special Revenue Fund

Assets and Liabilities

<b>Assets</b> 101	Cash	(122,970.20)	
	HS Central Funds	333,820.30	
	ES Student Activities	60,156.97	
	Combined Scholarship Account	110,206.70	
	Combined Scholarship Account		
141	Accounts Receivable:		
	A/R: State of NJ	340,595.86	340,595.86
<b>Resources</b> 301 302	Estimated Revenues (Control Account / Normal Debit Balance)	1,211,212.59	
	Revenues	(902,070.58)	
		309,142.01	
<b>Total assets and resources:</b>		<b>1,030,951.64</b>	



**Report of the Secretary to the Board of Education  
Manasquan Board of Education  
2022-23 April**

## 20 Special Revenue Fund

## Liabilities and Fund Equity

<b>Liabilities</b>					.00
<b>Fund Balance</b>					
	Appropriated				
	Reserve for Encumbrances				
753	Reserve for Encumbrances: Current			192,316.22	
754	Reserve for Encumbrances: Prior				
601	Appropriations (Control Account/Normal Credit Balance)			1,215,895.59	
602	Expenditures		689,127.92		
603	Encumbrances		<u>192,316.22</u>		
	Less: Expenditures and Encumbrances			(881,444.14)	
	Total Appropriations				526,767.67
	Reserved Fund Balance				
	Other Reserves			.00	
75X,76x	Total Reserved Fund Balance:				.00
	Unappropriated:				
303	Budgeted Fund Balance				
770	Unassigned Fund Balance				
	HS Central Funds			333,820.30	
	ES Student Activities			60,156.97	
	Combined Scholarship Account			110,206.70	
	Combined Scholarship Account				
	Total Unappropriated:				504,183.97
					1,030,951.64



Report of the Secretary to the Board of Education  
Manasquan Board of Education  
2022-23 April

20 Special Revenue Fund

Recapitulation of Budgeted Fund Balance

	Budgeted	Actual	Variance
Appropriations	1,215,895.59	881,444.14	334,451.45
Revenues	(1,211,212.59)	(902,070.58)	(309,142.01)
	<b>4,683.00</b>	<b>(20,626.44)</b>	<b>25,309.44</b>
Less: Reserve for Encumbrances: Prior	4,683.00	4,683.00	.00
Budgeted Fund Balance:	.00	<b>-25,309.44</b>	<b>25,309.44</b>



**Report of the Secretary to the Board of Education  
Manasquan Board of Education  
2022-23 April**

**20 Special Revenue Fund**

**Interim Statements Comparing  
Budget Revenue with Actual to Date and  
Appropriations with Expenditures and Encumbrances to Date**

Revenue/sources of funds				
	Budgeted Estimated	Actual To Date	Unrealized Balance	
1XXX From Local Sources	18,630.83	18,630.83	.00	
3XXX From State Sources	45,108.00	38,448.00	6,660.00	
4XXX From Federal Sources	1,147,473.76	844,991.75	302,482.01	
	1,211,212.59	902,070.58	309,142.01	
Expenditures	Appropriations	Expenditures	Encumbrances	Available Balance
20-* Local Projects				
Other Special Revenue Fund	25,290.83	5,790.74	2,172.52	17,327.57
	25,290.83	5,790.74	2,172.52	17,327.57
State Projects				
SDA Emergent Needs and Capital Maint	38,448.00	38,448.00	.00	.00
Comp Special Education/Related Services (ACSERS)	164,349.90	115,118.76	49,231.14	.00
	202,797.90	153,566.76	49,231.14	.00
Federal Projects				
ARP - IDEA PreSchool Grant Program	.35	.35	.00	.00
ESSA Title I, Part A	63,184.16	42,646.96	5,785.20	14,752.00
ESSA Title III	2,166.46	2,139.00	27.46	.00
I.D.E.A. Part B	310,753.30	310,753.30	.00	.00
ESSA Title IIA / IID	17,617.74	7,516.00	5,100.00	5,001.74
ESSA Title IV	14,683.96	14,683.96	.00	.00
CRRSA Act-Learning Acceleration Grant Program	4,250.00	4,250.00	.00	.00
CRRSA Act-Mental Health Grant Program	15,825.00	11,000.00	1,250.00	3,575.00
ARP-ESSER Grant Program	361,444.51	82,324.52	26,326.32	252,793.67
ARP ESSER Subgrant (ALCES)	67,144.58	1,383.00	65,761.58	.00
ARP ESSER Subgrant (EBSLEA)	40,000.00	29,275.00	8,772.00	1,953.00
ARP Evidence Based Learning Beyond the Sch Day	27,502.80	958.33	.00	26,544.47
20-491-xxx-xxx ARP ESSER Subgrant (NJTSS)	45,000.00	17,275.00	22,725.00	5,000.00
20-36x-xxx-xxx Vocational Programs - Federal	18,234.00	5,565.00	5,165.00	7,504.00
	987,806.86	529,770.42	140,912.56	317,123.88
	1,215,895.59	689,127.92	192,316.22	334,451.45



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**Report of the Secretary to the Board of Education  
Manasquan Board of Education  
2022-23 April**

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**Report of the Secretary to the Board of Education  
Manasquan Board of Education  
2022-23 April**

**20 Special Revenue Fund**

**Schedule Of Revenues**

**Actual Compared with Estimated**

	Estimated	Actual	Unrealized
<b>Revenues from Local Sources</b>			
20-1000 Revenue from Local Sources	18,630.83	18,630.83	.00
	18,630.83	18,630.83	.00
<b>Revenues from Intermediate Sources</b>			
20-2200 Restricted Grants-in-Aid	.00	.00	.00
	.00	.00	.00
<b>Revenues from State Sources</b>			
20-3257 SDA Emergent Needs and Capital Maint in School Districts	38,448.00	38,448.00	.00
20-3291 Climate Awareness Education Grant	6,660.00	.00	6,660.00
	45,108.00	38,448.00	6,660.00
<b>Revenues from Federal Sources</b>			
20-4409 ARP - IDEA PreSchool Grant Program	.35	.35	.00
20-4411 Title I-Part A	63,184.16	36,862.98	26,321.18
20-4421 I.D.E.A. Part B	310,753.30	309,886.30	867.00
20-4430 Carl D. Perkins Vocational and Technical Education Act	18,234.00	5,565.12	12,668.88
20-4451 Title II-A	17,617.74	6,082.00	11,535.74
20-4471 Title IV - Part A - Student Support and Acad Enrichment	10,000.96	12,197.00	-2,196.04
20-4491 Title III	2,166.46	3,706.00	-1,539.54
20-4535 CRRSA Act - Learning Acceleration Grant	4,250.00	.00	4,250.00
20-4536 CRRSA Act - Mental Health Grant	15,825.00	.00	15,825.00
20-4537 Additional/Comp Special Education and Related Services	164,349.90	164,350.00	-.10
20-4540 ARP-ESSR	361,444.51	302,648.00	58,796.51
20-4541 ARP ESSER Accelerated Learning Coaching/Ed Support	67,144.58	486.00	66,658.58
20-4542 ARP ESSER Evid-Based Sum Learning & Enrichment Act	40,000.00	3,180.00	36,820.00
20-4543 ARP ESSER Evid-Based Comp Beyond the School Day Act	27,502.80	.00	27,502.80
20-4544 ARP ESSER NJTSS Mental Health Support Staffing	45,000.00	28.00	44,972.00
	1,147,473.76	844,991.75	302,482.01
	<b>1,211,212.59</b>	<b>902,070.58</b>	<b>309,142.01</b>



Report of the Secretary to the Board of Education  
Manasquan Board of Education  
2022-23 April

20 Special Revenue Fund

Statement of Appropriations  
Compared with Expenditures and Encumbrances

	Appropriations	Expenditures	Encumbrances	Available Balance
<b>Athletic/Football - Summit</b> Program Expenditures	4,800.00	3,800.00	.00	1,000.00
	4,800.00	3,800.00	.00	1,000.00
<b>Athletic/Basketball-Summit</b> Program Expenditures	1,000.00	840.00	.00	160.00
	1,000.00	840.00	.00	160.00
<b>Project Lead the Way</b> Program Expenditures	10,000.00	.00	.00	10,000.00
	10,000.00	.00	.00	10,000.00
<b>Shaping NJ Health</b> Program Expenditures	296.51	.00	.00	296.51
	296.51	.00	.00	296.51
<b>NJ Audubon Society</b> Program Expenditures	1,502.50	.00	.00	1,502.50
	1,502.50	.00	.00	1,502.50
<b>ESL Funds HS</b> Program Expenditures	31.82	.00	31.82	.00
	31.82	.00	31.82	.00
<b>National Council for Well Being</b> Program Expenditures	1,000.00	.00	.00	1,000.00
	1,000.00	.00	.00	1,000.00
<b>ARP - IDEA PreSchool Grant Program</b> Program Expenditures	.35	.35	.00	.00
	.35	.35	.00	.00
<b>ESSA Title I, Part A</b> Disposition of Program Income	17,104.64	17,104.64	.00	.00
Salaries of Teachers	28,926.00	23,140.80	5,785.20	.00
Instructional Supplies	2,401.52	2,401.52	.00	.00
Employee Benefits	14,752.00	.00	.00	14,752.00
	63,184.16	42,646.96	5,785.20	14,752.00
<b>ESSA Title III</b>				



**Report of the Secretary to the Board of Education  
Manasquan Board of Education  
2022-23 April**

	Appropriations	Expenditures	Encumbrances	Available Balance
20-242-100-100				
Disposition of Program Income	900.00	900.00	.00	.00
20-242-200-100				
Salaries - Support	900.00	900.00	.00	.00
20-242-200-300				
Professional Technical Services	339.00	339.00	.00	.00
20-242-200-600				
Supplies and Materials	27.46	.00	27.46	.00
	2,166.46	2,139.00	27.46	.00
<b>IDEA Part B</b>				
20-255-100-600				
Instructional Supplies	10,625.30	10,625.30	.00	.00
	10,625.30	10,625.30	.00	.00
<b>IDEA Part B</b>				
20-256-100-500				
Program Expenditures	300,128.00	300,128.00	.00	.00
	300,128.00	300,128.00	.00	.00
<b>ESSA Title IIA / IID</b>				
20-278-200-300				
Professional Technical Services	12,069.00	5,678.00	3,900.00	2,491.00
20-278-200-500				
Other Purchased Services	5,548.74	1,838.00	1,200.00	2,510.74
	17,617.74	7,516.00	5,100.00	5,001.74
<b>ESSA Title IV</b>				
20-280-100-600				
Instructional Supplies	10,000.96	10,000.96	.00	.00
20-280-400-731				
Other Federal Expenditures	4,683.00	4,683.00	.00	.00
	14,683.96	14,683.96	.00	.00
<b>Vocational Programs - Federal</b>				
20-361-100-800				
Other Objects	3,173.00	.00	.00	3,173.00
20-361-200-100				
Salaries - Support	10,730.00	5,565.00	5,165.00	.00
20-361-200-200				
Employee Benefits	821.00	.00	.00	821.00
20-361-200-500				
Other Purchased Services	3,510.00	.00	.00	3,510.00
	18,234.00	5,565.00	5,165.00	7,504.00
<b>Climate Awareness Education Grant</b>				
20-471-100-600				
Program Expenditures	6,660.00	1,150.74	2,140.70	3,368.56
	6,660.00	1,150.74	2,140.70	3,368.56
<b>CRRSA Act-Learning Acceleration Grant Program</b>				
20-484-XXX-XXX				
Program Expenditures	4,250.00	4,250.00	.00	.00
	4,250.00	4,250.00	.00	.00
<b>CRRSA Act-Mental Health Grant Program</b>				
20-485-XXX-XXX				
Program Expenditures	15,825.00	11,000.00	1,250.00	3,575.00
	15,825.00	11,000.00	1,250.00	3,575.00
<b>Comp Special Education and Related Services (ACSERS)</b>				



**Report of the Secretary to the Board of Education  
Manasquan Board of Education  
2022-23 April**

	Appropriations	Expenditures	Encumbrances	Available Balance
20-486-XXX-XXX	164,349.90	115,118.76	49,231.14	.00
	164,349.90	115,118.76	49,231.14	.00
<b>ARP-ESSER Grant Program</b>				
20-487-100-500	95,000.43	40,807.95	12,821.48	41,371.00
20-487-100-101	266,444.08	41,516.57	13,504.84	211,422.67
	361,444.51	82,324.52	26,326.32	252,793.67
<b>ARP ESSER Subgrant (ALCES)</b>				
20-488-XXX-XXX	67,144.58	1,383.00	65,761.58	.00
	67,144.58	1,383.00	65,761.58	.00
<b>ARP ESSER Subgrant (EBSLEA)</b>				
20-489-XXX-XXX	40,000.00	29,275.00	8,772.00	1,953.00
	40,000.00	29,275.00	8,772.00	1,953.00
<b>ARP Evidence Based Learning Beyond the School Day</b>				
20-490-XXX-XXX	27,502.80	958.33	.00	26,544.47
	27,502.80	958.33	.00	26,544.47
<b>ARP ESSER Subgrant (NJTSS)</b>				
20-491-XXX-XXX	45,000.00	17,275.00	22,725.00	5,000.00
	45,000.00	17,275.00	22,725.00	5,000.00
<b>SDA Emergent Needs and Capital Maintenance in School Districts</b>				
20-492-431-450	38,448.00	38,448.00	.00	.00
	38,448.00	38,448.00	.00	.00
<b>Special Revenue Fund</b>	<b>1,215,895.59</b>	<b>689,127.92</b>	<b>192,316.22</b>	<b>334,451.45</b>



5/16/23

School Business Administrator Signature

Date



Report of the Secretary to the Board of Education  
Manasquan Board of Education  
2022-23 April

30 Capital Projects Fund-Ref#2023

Assets and Liabilities

Assets			
	101	Cash	14,424.50
		Accounts Receivable:	
132		Interfund Receivable	(100,000.00)
			(100,000.00)
Resources			
	301	Estimated Revenues	13,770,000.00
	302	Revenues	(425.14)
			13,769,574.86
		Total assets and resources:	13,683,999.36



Report of the Secretary to the Board of Education  
Manasquan Board of Education  
2022-23 April

30 Capital Projects Fund-Ref#2023

Liabilities and Fund Equity

<b>Liabilities</b>					
<b>Fund Balance</b>					.00
	Appropriated				
	Reserve for Encumbrances				
753	Reserve for Encumbrances: Current			838,851.25	
754	Reserve for Encumbrances: Prior				
601	Appropriations			13,770,000.00	
602	Expenditures		86,000.64		
603	Encumbrances		<u>838,851.25</u>		
	Less: Expenditures and Encumbrances			(924,851.89)	
	<b>Total Appropriations</b>				13,683,999.36
	<b>Reserved Fund Balance</b>				
	Other Reserves			<u>.00</u>	
75X,76x	<b>Total Reserved Fund Balance:</b>				.00
	<b>Unappropriated:</b>				
303	Budgeted Fund Balance				
770	Unassigned Fund Balance				
	<b>Total Unappropriated:</b>				.00
	<b>Total Liabilities and Fund Balance</b>				<u>13,683,999.36</u>



Report of the Secretary to the Board of Education  
Manasquan Board of Education  
2022-23 April

30 Capital Projects Fund-Ref#2023

Recapitulation of Budgeted Fund Balance

	Budgeted	Actual	Variance
Appropriations			
Revenues	13,770,000.00	924,851.89	12,845,148.11
	(13,770,000.00)	(425.14)	(13,769,574.86)
	.00	924,426.75	(924,426.75)
Less: Reserve for Encumbrances: Prior			
Budgeted Fund Balance:	.00	924,426.75	-924,426.75



Report of the Secretary to the Board of Education  
Manasquan Board of Education  
2022-23 April

30 Capital Projects Fund-Ref#2023

Interim Statements Comparing  
Budget Revenue with Actual to Date and  
Appropriations with Expenditures and Encumbrances to Date

Revenue/sources of funds		Budgeted Estimated	Actual To Date	Unrealized Balance
1XXX	From Local Sources			
		13,770,000.00	425.14	13,769,574.86
		13,770,000.00	425.14	13,769,574.86

Expenditures	Appropriations	Expenditures	Encumbrances	Available Balance
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Report of the Secretary to the Board of Education  
Manasquan Board of Education  
2022-23 April

30 Capital Projects Fund-Ref#2023

Schedule Of Revenues  
Actual Compared with Estimated

	Estimated	Actual	Unrealized
Revenues from Local Sources			
Interest On Investments	13,770,000.00	425.14	13,769,574.86
30-1510	13,770,000.00	425.14	13,769,574.86
	13,770,000.00	425.14	13,769,574.86



Report of the Secretary to the Board of Education  
Manasquan Board of Education  
2022-23 April

30 Capital Projects Fund-Ref#2023

Statement of Appropriations  
Compared with Expenditures and Encumbrances

	Appropriations	Expenditures	Encumbrances	Available Balance
<b>Undistributed Expenditures</b>				
30-000-230-330	931,431.89	86,000.64	838,851.25	6,580.00
30-000-401-450	12,838,568.11	.00	.00	12,838,568.11
	13,770,000.00	86,000.64	838,851.25	12,845,148.11
<b>Capital Projects Fund-Ref#2023</b>	<b>13,770,000.00</b>	<b>86,000.64</b>	<b>838,851.25</b>	<b>12,845,148.11</b>



School Business Administrator Signature

5/16/23

Date



Report of the Secretary to the Board of Education  
Manasquan Board of Education  
2022-23 April

40 Debt Service Fund

Assets and Liabilities

<b>Assets</b>		
101	Cash	936.84
121	Tax Levy Receivable	
	Accounts Receivable:	
132	Interfund A/R	
141	A/R: State of NJ	.00
<b>Resources</b>		
301	Estimated Revenues (Control Account / Normal Debit Balance)	1,706,047.00
302	Revenues	(1,706,047.00)
<b>Total assets and resources:</b>		<u>.00</u>
		<b>936.84</b>



## 40 Debt Service Fund

## Liabilities and Fund Equity

<b>Liabilities</b>		_____.	.00
<b>Fund Balance</b>			
	Appropriated		
	Reserve for Encumbrances		
753	Reserve for Encumbrances: Current		
754	Reserve for Encumbrances: Prior		
601	Appropriations (Control Account/Normal Credit Balance)		1,711,863.00
602	Expenditures	1,711,862.50	
603	Encumbrances		(1,711,862.50)
	Less: Expenditures and Encumbrances		
	Total Appropriations		.50
	Reserved Fund Balance		
	Other Reserves		.00
75X,76x	Total Reserved Fund Balance:		.00
	Unappropriated:		
	Budgeted Fund Balance		(5,816.00)
303	Unassigned Fund Balance		6,752.34
770	Total Unappropriated:		936.34
	<b>Total Liabilities and Fund Balance</b>		<b>936.84</b>



Report of the Secretary to the Board of Education  
Manasquan Board of Education  
2022-23 April

40 Debt Service Fund

Recapitulation of Budgeted Fund Balance

	Budgeted	Actual	Variance
Appropriations	1,711,863.00	1,711,862.50	.50
Revenues	(1,706,047.00)	(1,706,047.00)	(.00)
	5,816.00	5,815.50	.50
Less: Reserve for Encumbrances: Prior			
Budgeted Fund Balance:	5,816.00	5,815.50	.50



Report of the Secretary to the Board of Education  
Manasquan Board of Education  
2022-23 April

40 Debt Service Fund

Interim Statements Comparing  
Budget Revenue with Actual to Date and  
Appropriations with Expenditures and Encumbrances to Date

Revenue/sources of funds		Budgeted Estimated	Actual To Date	Unrealized Balance	
1XXX	From Local Sources	1,400,800.00	1,400,800.00	.00	
3XXX	From State Sources	305,247.00	305,247.00	.00	
		<b>1,706,047.00</b>	<b>1,706,047.00</b>	<b>.00</b>	
Expenditures		Appropriations	Expenditures	Encumbrances	Available Balance
40-701-510-xxx	<b>Repayment of Debt</b>				
	Repayment of Debt - Regular	1,711,863.00	1,711,862.50	.00	.50
		1,711,863.00	1,711,862.50	.00	.50
40-*	<b>Other</b>				
	Other Debt Service Fund	.00	.00	.00	.00
		.00	.00	.00	.00
		<b>1,711,863.00</b>	<b>1,711,862.50</b>	<b>.00</b>	<b>.50</b>



Report of the Secretary to the Board of Education  
Manasquan Board of Education  
2022-23 April

40 Debt Service Fund

Schedule Of Revenues  
Actual Compared with Estimated

	Estimated	Actual	Unrealized
<b>Revenues from Local Sources</b>			
Ad Valorem Taxes - Local Tax Levy	1,400,800.00	1,400,800.00	.00
40-1210	1,400,800.00	1,400,800.00	.00
<b>Revenues from State Sources</b>			
Debt Service Aid Type II.	305,247.00	305,247.00	.00
40-3160	305,247.00	305,247.00	.00
	<b>1,706,047.00</b>	<b>1,706,047.00</b>	<b>.00</b>



Report of the Secretary to the Board of Education  
Manasquan Board of Education  
2022-23 April

40 Debt Service Fund

Statement of Appropriations  
Compared with Expenditures and Encumbrances

	Appropriations	Expenditures	Encumbrances	Available Balance
<b>Regular Debt Service</b>				
40-701-510-910 Redemption of Principal-Early Retirement Bonds	1,090,000.00	1,089,999.50	.00	.50
40-701-510-830 Interest on Mortgage	621,863.00	621,863.00	.00	.00
	1,711,863.00	1,711,862.50	.00	.50
<b>Debt Service Fund</b>	<b>1,711,863.00</b>	<b>1,711,862.50</b>	<b>.00</b>	<b>.50</b>

*[Signature]*

5/15/23

School Business Administrator Signature

Date

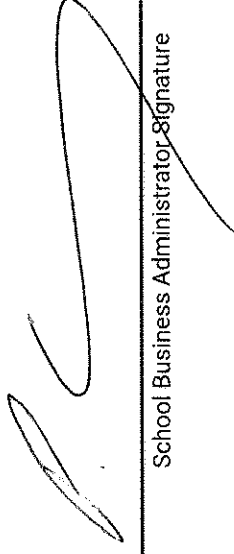


Budget Category	Accounts	Original Budget	Prior Year Encumbrances	Original Budget For 10% Calc	Maximum Transfer Out Allowed	YTD Net Transfers	% change of transfers	Remaining Transfers Out Allowed	Account Balance
Regular Programs	11-1xx-100-xxx 12-1xx-100-xxx 13-1xx-100-xxx 18-1xx-100-xxx	9,861,220.00	19,576.39	9,880,796.39	988,079.64	117,562.46	1.19	1,105,642.10	66,730.18
Special Education, Basic Skills/Remedial and Bilingual Instruction and Speech/OT/PT and Ex	1x-2xx-100-xxx 1x-000-216-xxx 1x-000-217-xxx	4,036,773.00	.00	4,036,773.00	403,677.30	-143,908.63	-3.56	259,768.67	8,936.56
Vocational Programs-Local	1x-3xx-100-xxx	.00	.00	.00	.00	.00	.00	.00	.00
School-Spon. Co/Extra-Curr. Activities,School Sponsored Athletics, and Other Instructional	11-4xx-100-xxx 11-4xx-2xx-xxx 12-4xx-100-xxx	1,120,370.00	6,645.60	1,127,015.60	112,701.56	-13,360.50	-1.19	99,341.06	111,653.05
Community Services Programs/Operations	1x-800-330-xxx	.00	.00	.00	.00	.00	.00	.00	.00
UNDISTRIBUTED EXPENSES		15,018,363.00	26,221.99	15,044,584.99	1,504,458.50	-39,706.67	-.26	1,464,751.83	187,319.79
Tuition	11-000-100-xxx 16-000-100-xxx 17-000-100-xxx 18-000-100-xxx	671,249.00	.00	671,249.00	67,124.90	-37,195.86	-5.54	29,929.04	1,854.99
Attendance and Social Work, Health, Guidance, Child Study Teams, Education, Media Services	1x-000-211-xxx 1x-000-213-xxx 1x-000-218-xxx 1x-000-219-xxx 1x-000-222-xxx	2,535,904.00	.00	2,535,904.00	253,590.40	2,412.95	.10	256,003.35	32,801.18
Improvement of Instruction Services and Instructional Staff Training Services	1x-000-221-xxx 1x-000-223-xxx	746,034.00	.00	746,034.00	74,603.40	-3,877.00	-.52	70,726.40	9,562.00
General Administration	11-000-230-xxx	746,336.00	312.50	746,648.50	74,664.85	-64,984.20	-8.70	9,680.65	24,377.37
School Administration	11-000-240-xxx	1,148,596.00	.00	1,148,596.00	114,859.60	25,539.95	2.22	140,399.55	11,534.65
Central Services & Administrative Information Technology	11-000-25x-xxx	581,771.00	.00	581,771.00	58,177.10	25,715.19	4.42	83,892.29	4,047.72
Operation and Maintenance of Plant Services	11-000-26x-xxx	2,863,062.00	614.43	2,863,676.43	286,367.64	20,718.81	.72	307,086.45	29,943.60
Student Transportation Services	11-000-270-xxx	836,482.00	.00	836,482.00	83,648.20	82,771.83	9.90	166,420.03	15,007.22
Personal Services-Employee Benefits	11-xxx-xxx-2xx	6,040,586.00	.00	6,040,586.00	604,058.60	-37,002.17	-.61	567,056.43	125,921.76
Food Services	11-000-310-xxx	.00	.00	.00	.00	.00	.00	.00	.00
Transfer Property Sale Proceedes to Debt Service Reserve	11-000-520-934	.00	.00	.00	.00	.00	.00	.00	.00
Transfer from General Fund Surplus to Debt Service Fund to Repay CDL	11-000-520-936	.00	.00	.00	.00	.00	.00	.00	.00
TOTAL GENERAL CURRENT EXPENSE		16,170,020.00	926.93	16,170,946.93	1,617,094.69	14,099.50	.09	1,631,194.19	255,050.49
Equipment	12-xxx-xxx-73x	.00	.00	.00	.00	2,900.00		2,900.00	2,900.00
Facilities Acquisition and Construction Services	12-000-4xx-xxx	27,109.00	2,198,103.75	2,225,212.75	222,521.28	22,707.17	1.02	245,228.45	5,019.31
Capital Reserve-Transfer to Capital Expend. Fund	12-000-4xx-931	.00	.00	.00	.00	.00	.00	.00	.00



Malasquan Board of Education  
Monthly Transfer Report  
2022-23 April

Budget Category	Accounts	Original Budget	Prior Year Encumbrances	Original Budget For 10% Calc	Maximum Transfer Out Allowed	YTD Net Transfers	% change of transfers	Remaining Transfers Out Allowed	Account Balance
Capital Reserve-Transfer to Repayment of Debt	12-000-4xx-933	.00	.00	.00	.00	.00	.00	.00	.00
<b>TOTAL CAPITAL EXPENDITURES</b>		<b>27,109.00</b>	<b>2,198,103.75</b>	<b>2,225,212.75</b>	<b>222,521.28</b>	<b>25,607.17</b>	<b>1.15</b>	<b>248,128.45</b>	<b>7,919.31</b>
<b>TOTAL SPECIAL SCHOOLS</b>	13-xxx-xxx-xxx	.00	.00	.00	.00	.00	.00	.00	.00
Transfer of Funds to Charter Schools	10-000-100-56x	.00	.00	.00	.00	.00	.00	.00	.00
General Fund Contribution to School Based Budgets	10-000-520-930	.00	.00	.00	.00	.00	.00	.00	.00
<b>OPERATING BUDGET GRAND TOTAL</b>		<b>31,215,492.00</b>	<b>2,225,252.67</b>	<b>33,440,744.67</b>	<b>3,344,074.47</b>	<b>.00</b>	<b>.00</b>	<b>3,344,074.47</b>	<b>450,289.59</b>



School Business Administrator Signature

Date

5/16/23



**Appropriation Adjustment Journal for 2022-23**

Account Number	Act Description	Tx Id	Date	Tx Description	Current Appropriation	Adjustment	New Appropriation
11-000-270-512-01-01-00-001	AD - Athletic Trips	50298	4/5/2023	Adjustment - Budget Transfer request from 4826 Winter, Stephanie Charter Bus PO	.00	1,500.00	1,500.00
11-402-100-600-01-00-15-001	Hs-Soccer-B-Supplies	50298	4/5/2023	Adjustment - Budget Transfer request from 4826 Winter, Stephanie Charter Bus PO	4,150.00	-1,000.00	3,150.00
11-402-100-600-01-00-16-001	Hs-Soccer-G-Supplies	50298	4/5/2023	Adjustment - Budget Transfer request from 4826 Winter, Stephanie Charter Bus PO	4,150.00	-500.00	3,650.00
11-000-100-562-20-00-00	Tuition to Other LEA in State - Special Education	50401	4/6/2023	Exp Act Transfer Out - New Transfer	86,773.00	-1,100.00	85,673.00
11-000-100-562-20-00-00	Tuition to Other LEA in State - Special Education	50401	4/6/2023	Exp Act Transfer Out - New Transfer	85,673.00	-18.50	85,654.50
11-000-230-339-21-00-00	Other Purchased Professi	50401	4/6/2023	Exp Act Transfer In - New Transfer	.00	1,100.00	1,100.00
11-000-230-590-21-04-00	Sch Elec Pr/Pub	50401	4/6/2023	Exp Act Transfer In - New Transfer	145.00	18.50	163.50
62-910-310-800-20-00	Board-Other Exp	50403	4/6/2023	Adjustment - Adjustments	.00	336.10	336.10
11-000-217-107-02-00-01-002	Es-Salary In Class Aide Sub	50419	4/6/2023	Adjustment - Adjustments for 4/15/23 payroll	.00	250.00	250.00
11-000-240-105-02-12-00-002	Es-Salsub Secy	50419	4/6/2023	Adjustment - Adjustments for 4/15/23 payroll	2,000.00	100.00	2,100.00
11-000-266-100-01-01-00-001	Hs-Salary Security Sro Extra	50419	4/6/2023	Adjustment - Adjustments for 4/15/23 payroll	9,000.00	132.00	9,132.00
11-000-270-162-01-00-00-001	School Bus Driver Salary	50419	4/6/2023	Adjustment - Adjustments for 4/15/23 payroll	10,000.00	963.00	10,963.00
11-000-270-162-10-00-00-001	CLI Bus Driver Salary	50419	4/6/2023	Adjustment - Adjustments for 4/15/23 payroll	.00	225.00	225.00
11-100-100-101-02-00-00-00	ES Salaries Extras	50419	4/6/2023	Adjustment - Adjustments for 4/15/23 payroll	29,690.00	1,326.00	31,016.00
11-140-100-101-01-01-00-001	Hs-Salary Hs Teacher	50419	4/6/2023	Adjustment - Adjustments for 4/15/23 payroll	5,177,662.00	-13,609.00	5,164,053.00
11-140-100-101-01-02-00-001	Hs-Salary HS Teacher Subs	50419	4/6/2023	Adjustment - Adjustments for 4/15/23 payroll	60,000.00	7,590.00	67,590.00
11-204-100-101-11-01-01-001	Hs-Salary L/ID Teacher Subs	50419	4/6/2023	Adjustment - Adjustments for 4/15/23 payroll	500.00	176.00	676.00
11-212-100-106-10-01-00-001	HS-Salary-CLI Para	50419	4/6/2023	Adjustment - Adjustments for 4/15/23 payroll	31,818.00	43.00	31,861.00
11-213-100-101-13-01-01-001	Hs-Salary RR Teacher Sub	50419	4/6/2023	Adjustment - Adjustments for 4/15/23 payroll	6,000.00	1,524.00	7,524.00
11-214-100-101-01-01-00-001	HS-Salary - ABA Teacher Sub	50419	4/6/2023	Adjustment - Adjustments for 4/15/23 payroll	.00	110.00	110.00
11-214-100-106-00-00-30-001	HS-Salary-ABA-Para-Teacher Coverage	50419	4/6/2023	Adjustment - Adjustments for 4/15/23 payroll	.00	50.00	50.00
11-240-100-101-20-01-02-001	Hs-Salary Bilingual Subs	50419	4/6/2023	Adjustment - Adjustments for 4/15/23 payroll	850.00	745.00	1,595.00
11-402-100-100-01-02-00-001	Hs-Salary Athletics	50419	4/6/2023	Adjustment - Adjustments for 4/15/23 payroll	131,385.00	375.00	131,760.00
60-800-330-100-02-00-00-002	WCH-Salaries-Teachers/Para	50420	4/6/2023	Adjustment - Adjustments	.00	303.72	303.72
11-000-223-580-02-03-01-002	ES-Teacher Registration-Lower	50440	4/6/2023	Adjustment - Budget Transfer request from 4343 King, Catherine M Registration cost for NJCIE	1,000.00	525.00	1,525.00
11-190-100-610-02-02-00-002	Es-Workbooks	50440	4/6/2023	Adjustment - Budget Transfer request from 4343 King, Catherine M Registration cost for NJCIE	12,810.00	-525.00	12,285.00
11-000-261-420-02-00-00	Es-Cont Serv Fac Main	50441	4/6/2023	Adjustment - Budget Transfer request from 4973 Pickett, Michelle E FALKINBURG EMRGNCY TREE SVC, FAST SVC CALL TO ES, RT 34 BLUE STONE, HOME DEPOT WATER COOLERS, JACOBS DEMO DUMPSTER FOR ES CLEAN OUT	33,600.00	360.00	33,960.00



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Account Number	Act Description	Tx Id	Date	Tx Description	Current Appropriation	Adjustment	New Appropriation
11-000-262-610-01-00-19	HS Supplies - COVID	50441	4/6/2023	Adjustment - Budget Transfer request from 4973 Picker, Michelle E FALKINBURG EMRGNCY TREE SVC, FAST SVC CALL TO ES, RT 34 BLUE STONE, HOME DEPOT WATER COOLERS, JACOBS DEMO DUMPSTER FOR ES CLEAN OUT	47,500.00	-4,730.00	42,770.00
11-000-262-610-02-00-00	Es-Custodial Supplies	50441	4/6/2023	Adjustment - Budget Transfer request from 4973 Picker, Michelle E FALKINBURG EMRGNCY TREE SVC, FAST SVC CALL TO ES, RT 34 BLUE STONE, HOME DEPOT WATER COOLERS, JACOBS DEMO DUMPSTER FOR ES CLEAN OUT	40,000.00	1,100.00	41,100.00
11-000-262-610-02-00-19	ES Supplies COVID	50441	4/6/2023	Adjustment - Budget Transfer request from 4973 Picker, Michelle E FALKINBURG EMRGNCY TREE SVC, FAST SVC CALL TO ES, RT 34 BLUE STONE, HOME DEPOT WATER COOLERS, JACOBS DEMO DUMPSTER FOR ES CLEAN OUT	30,000.00	-4,000.00	26,000.00
11-000-263-420-01-00-00	Hs-Grounds Clean,Rep, Ma	50441	4/6/2023	Adjustment - Budget Transfer request from 4973 Picker, Michelle E FALKINBURG EMRGNCY TREE SVC, FAST SVC CALL TO ES, RT 34 BLUE STONE, HOME DEPOT WATER COOLERS, JACOBS DEMO DUMPSTER FOR ES CLEAN OUT	25,100.00	2,250.00	27,350.00
11-000-263-420-02-00-00	Es-Grounds Clean,Rep, Ma	50441	4/6/2023	Adjustment - Budget Transfer request from 4973 Picker, Michelle E FALKINBURG EMRGNCY TREE SVC, FAST SVC CALL TO ES, RT 34 BLUE STONE, HOME DEPOT WATER COOLERS, JACOBS DEMO DUMPSTER FOR ES CLEAN OUT	11,800.00	3,300.00	15,100.00
11-000-263-610-01-03-00	Hs-Grounds Supplies	50441	4/6/2023	Adjustment - Budget Transfer request from 4973 Picker, Michelle E FALKINBURG EMRGNCY TREE SVC, FAST SVC CALL TO ES, RT 34 BLUE STONE, HOME DEPOT WATER COOLERS, JACOBS DEMO DUMPSTER FOR ES CLEAN OUT	20,000.00	1,720.00	21,720.00
11-000-100-562-20-00-00	Tuition to Other LEA in State - Special Education	50511	4/18/2023	Exp Act Transfer Out - transfer for ad	85,654.50	-500.00	85,154.50
11-000-230-590-21-04-00	Sch Elec Pt/Pub	50511	4/18/2023	Exp Act Transfer In - transfer for ad	163.50	500.00	663.50
11-000-261-420-01-00-00	Hs-Cont Serv Fac Main	50525	4/18/2023	Adjustment - Budget Transfer request from 4973 Picker, Michelle E FAST ES SVC CALL, OTIS ELEVATOR, SUPERIOR BOILER HS STORM DAMAGE, SULLIVANS FENCE REPAIRS FROM STORM DAMAGE, BILLOWS, MR KEYS, NAT'L GREEN GROUNDS MNTNCE.	47,700.00	5,577.18	53,277.18
11-000-261-420-02-00-00	Es-Cont Serv Fac Main	50525	4/18/2023	Adjustment - Budget Transfer request from 4973 Picker, Michelle E FAST ES SVC CALL, OTIS ELEVATOR, SUPERIOR BOILER HS STORM DAMAGE, SULLIVANS FENCE REPAIRS FROM STORM DAMAGE, BILLOWS, MR KEYS, NAT'L GREEN GROUNDS MNTNCE.	33,960.00	937.00	34,897.00
11-000-262-610-01-00-00	Hs-Custodial Supplies	50525	4/18/2023	Adjustment - Budget Transfer request from 4973 Picker, Michelle E FAST ES SVC CALL, OTIS ELEVATOR, SUPERIOR BOILER HS STORM DAMAGE, SULLIVANS FENCE REPAIRS FROM STORM DAMAGE, BILLOWS, MR KEYS, NAT'L GREEN GROUNDS MNTNCE.	43,000.00	425.00	43,425.00



**Appropriation Adjustment Journal for 2022-23**

Account Number	Act Description	Tx Id	Date	Tx Description	Current Appropriation	Adjustment	New Appropriation
11-000-262-610-01-00-19	HS Supplies - COVID	50525	4/18/2023	Adjustment - Budget Transfer request from 4973 Picker, Michelle E FAST ES SVC CALL, OTIS ELEVATOR, SUPERIOR BOILER HS STORM DAMAGE, SULLIVANS FENCE REPAIRS FROM STORM DAMAGE, BILLOWS, MR KEYS, NAT'L GREEN GROUNDS MNTNCE.	42,770.00	-3,659.18	39,110.82
11-000-262-610-02-00-19	ES Supplies COVID	50525	4/18/2023	Adjustment - Budget Transfer request from 4973 Picker, Michelle E FAST ES SVC CALL, OTIS ELEVATOR, SUPERIOR BOILER HS STORM DAMAGE, SULLIVANS FENCE REPAIRS FROM STORM DAMAGE, BILLOWS, MR KEYS, NAT'L GREEN GROUNDS MNTNCE.	26,000.00	-10,000.00	16,000.00
11-000-263-420-01-00-00	Hs-Grounds Clean,Rep, Ma	50525	4/18/2023	Adjustment - Budget Transfer request from 4973 Picker, Michelle E FAST ES SVC CALL, OTIS ELEVATOR, SUPERIOR BOILER HS STORM DAMAGE, SULLIVANS FENCE REPAIRS FROM STORM DAMAGE, BILLOWS, MR KEYS, NAT'L GREEN GROUNDS MNTNCE.	27,350.00	3,725.00	31,075.00
11-000-263-420-02-00-00	Es-Grounds Clean,Rep, Ma	50525	4/18/2023	Adjustment - Budget Transfer request from 4973 Picker, Michelle E FAST ES SVC CALL, OTIS ELEVATOR, SUPERIOR BOILER HS STORM DAMAGE, SULLIVANS FENCE REPAIRS FROM STORM DAMAGE, BILLOWS, MR KEYS, NAT'L GREEN GROUNDS MNTNCE.	15,100.00	2,995.00	18,095.00
20-070-100-610-00-00-00	PLTW Grant	50917	4/21/2023	Adjustment - PLTW Grant Setup	.00	10,000.00	10,000.00
11-000-270-512-02-02-00	Es-Field Trips	50886	4/24/2023	Exp Act Transfer Out - 8th Grade Supplies	8,800.00	-4,000.00	4,800.00
11-190-100-610-02-01-00-002	Es-Teaching Supplies-Upper	50886	4/24/2023	Exp Act Transfer In - 8th Grade Supplies	22,975.00	4,000.00	26,975.00
11-190-100-610-01-01-00-001	Hs-Teaching Supplies	50890	4/25/2023	Adjustment - Budget Transfer request from 4527 Read, Richard W Transfer to teaching supplies to cover photography paper	143,567.00	600.00	144,167.00
12-140-100-730-01-00-00-001	Gr 9-12 Equ Ins	50890	4/25/2023	Adjustment - Budget Transfer request from 4527 Read, Richard W Transfer to teaching supplies to cover photography paper	2,000.00	-600.00	1,400.00
11-000-261-420-01-00-00	Hs-Cont Serv Fac Main	50891	4/25/2023	Adjustment - Budget Transfer request from 4973 Picker, Michelle E SUPERIOR BOILER / HS BOILER STORM DAMAGE	53,277.18	1,650.00	54,927.18
11-000-262-580-01-01-00	Hs Travel/Registration	50891	4/25/2023	Adjustment - Budget Transfer request from 4973 Picker, Michelle E SUPERIOR BOILER / HS BOILER STORM DAMAGE	2,000.00	-200.00	1,800.00
11-000-262-580-02-01-00	Es Travel/Registration	50891	4/25/2023	Adjustment - Budget Transfer request from 4973 Picker, Michelle E SUPERIOR BOILER / HS BOILER STORM DAMAGE	1,000.00	-450.00	550.00
11-000-262-610-02-00-19	ES Supplies COVID	50891	4/25/2023	Adjustment - Budget Transfer request from 4973 Picker, Michelle E SUPERIOR BOILER / HS BOILER STORM DAMAGE	16,000.00	-1,000.00	15,000.00
11-000-230-580-21-03-02	Supt Office Travel/Registration	50892	4/25/2023	Adjustment - Budget Transfer request from 4681 Hudson, Tara Teacher of Year luncheon travel reimbursement	1,500.00	60.00	1,560.00



**Appropriation Adjustment Journal for 2022-23**

Account Number	Act Description	Tx Id	Date	Tx Description	Current Appropriation	Adjustment	New Appropriation
11-000-230-610-21-00-00	Supt. Gen. Supp	50892	4/25/2023	Adjustment - Budget Transfer request from 4681 Hudson, Tara Teacher of Year luncheon travel reimbursement	8,100.00	-60.00	8,040.00
11-000-218-390-01-00-00-001	Hs-Guid Oth Pur Pt	50894	4/25/2023	Exp Act Transfer Out - March Monthly	73,500.00	-1,115.00	72,385.00
11-150-100-320-01-00-00-001	Hs-Out Of Dist Home Inst	50894	4/25/2023	Exp Act Transfer In - March Monthly	9,500.00	1,115.00	10,615.00
11-000-213-600-02-00-00-002	Es-Health Supp	50979	4/25/2023	Adjustment - Budget Transfer request from 4343 King, Catherine M for additional 3 teachers to attend NJCIE June 9	2,000.00	-525.00	1,475.00
11-000-223-580-02-03-01-002	ES-Teacher Registration-Lower	50979	4/25/2023	Adjustment - Budget Transfer request from 4343 King, Catherine M for additional 3 teachers to attend NJCIE June 9	1,525.00	525.00	2,050.00
11-000-261-420-01-00-00	Hs-Cont Serv Fac Main	50980	4/25/2023	Adjustment - Budget Transfer request from 4973 Picker, Michelle E STONE GRAPHICS FLAG FOR OUTSIDE OF FIELDHOUSE	54,927.18	4,800.00	59,727.18
11-000-262-580-01-01-00	Hs Travel/Registration	50980	4/25/2023	Adjustment - Budget Transfer request from 4973 Picker, Michelle E STONE GRAPHICS FLAG FOR OUTSIDE OF FIELDHOUSE	1,800.00	-294.00	1,506.00
11-000-262-580-02-01-00	Es Travel/Registration	50980	4/25/2023	Adjustment - Budget Transfer request from 4973 Picker, Michelle E STONE GRAPHICS FLAG FOR OUTSIDE OF FIELDHOUSE	550.00	-550.00	.00
11-000-262-610-01-00-19	HS Supplies - COVID	50980	4/25/2023	Adjustment - Budget Transfer request from 4973 Picker, Michelle E STONE GRAPHICS FLAG FOR OUTSIDE OF FIELDHOUSE	39,110.82	-1,638.04	37,472.78
11-000-262-610-02-00-19	ES Supplies COVID	50980	4/25/2023	Adjustment - Budget Transfer request from 4973 Picker, Michelle E STONE GRAPHICS FLAG FOR OUTSIDE OF FIELDHOUSE	15,000.00	-2,307.96	12,692.04
11-000-262-800-01-00-00	Hs-Other Objects	50980	4/25/2023	Adjustment - Budget Transfer request from 4973 Picker, Michelle E STONE GRAPHICS FLAG FOR OUTSIDE OF FIELDHOUSE	1,000.00	-10.00	990.00
11-000-270-512-01-01-00-001	AD - Athletic Trips	51016	4/26/2023	Adjustment - Budget Transfer request from 4336 Mahon, Kathleen A transportation	1,500.00	300.00	1,800.00
11-402-100-600-01-00-15-001	Hs-Soccer-B-Supplies	51016	4/26/2023	Adjustment - Budget Transfer request from 4336 Mahon, Kathleen A transportation	3,150.00	-300.00	2,850.00
11-190-100-610-01-01-00-001	Hs-Teaching Supplies	51017	4/26/2023	Adjustment - Budget Transfer request from 4826 Winter, Stephanie transfer for AP shirts	144,167.00	1,000.00	145,167.00
11-190-100-800-01-00-00-001	Hs-Other Objects	51017	4/26/2023	Adjustment - Budget Transfer request from 4826 Winter, Stephanie transfer for AP shirts	6,111.00	-1,000.00	5,111.00
61-800-330-610-00-08-00-000	MSDF-Car Show	51102	4/27/2023	Adjustment - Transfer for car show	.00	500.00	500.00



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Account Number	Act Description	Tx Id	Date	Tx Description	Current Appropriation	Adjustment	New Appropriation
22-401-100-600-02-171	CLASS OF 2012	51104	4/27/2023	Exp Act Transfer Out - transfer for MES central funds	.00	-10	-10
22-401-100-600-02-179	CLASS OF 2020	51104	4/27/2023	Exp Act Transfer Out - transfer for MES central funds	.00	-2,956.24	-2,956.24
22-401-100-600-02-180	CLASS OF 2021	51104	4/27/2023	Exp Act Transfer Out - transfer for MES central funds	.00	-1,044.19	-1,044.19
22-401-100-600-02-181	CLASS OF 2022	51104	4/27/2023	Exp Act Transfer Out - transfer for MES central funds	.00	-692.26	-692.26
22-401-100-600-02-310	STUDENT ACTIVITY	51104	4/27/2023	Exp Act Transfer In - transfer for MES central funds	.00	.10	.10
22-401-100-600-02-310	STUDENT ACTIVITY	51104	4/27/2023	Exp Act Transfer In - transfer for MES central funds	.10	2,956.24	2,956.34
22-401-100-600-02-310	STUDENT ACTIVITY	51104	4/27/2023	Exp Act Transfer In - transfer for MES central funds	2,956.34	1,044.19	4,000.53
22-401-100-600-02-310	STUDENT ACTIVITY	51104	4/27/2023	Exp Act Transfer In - transfer for MES central funds	4,000.53	692.26	4,692.79
							.00
11-000-270-162-10-00-00-001	CLI Bus Driver Salary	51212	4/27/2023	Exp Act Transfer In - Transfer for CLI bus driver	225.00	875.00	1,100.00
11-000-270-512-10-00-00	HS-Field Trips-CLI	51212	4/27/2023	Exp Act Transfer Out - Transfer for CLI bus driver	29,000.00	-875.00	28,125.00
							.00
11-000-217-107-02-00-00-002	Es-Salary In Class Aide	51213	4/27/2023	Adjustment - Adjustments for 4/30/23 payroll	300,417.00	333.00	300,750.00
11-000-217-107-02-00-01-002	Es-Salary In Class Aide Sub	51213	4/27/2023	Adjustment - Adjustments for 4/30/23 payroll	250.00	500.00	750.00
11-000-262-100-01-00-00	HS-Salary Custodian	51213	4/27/2023	Adjustment - Adjustments for 4/30/23 payroll	478,728.00	176.00	478,904.00
11-000-262-100-01-03-00	HS-Salary Ot Custodian	51213	4/27/2023	Adjustment - Adjustments for 4/30/23 payroll	42,000.00	966.00	42,966.00
11-000-262-100-01-05-00	HS-Salary Cust Carpentry Work	51213	4/27/2023	Adjustment - Adjustments for 4/30/23 payroll	6,000.00	306.00	6,306.00
11-000-262-100-02-00-00	Es-Salary Custodian	51213	4/27/2023	Adjustment - Adjustments for 4/30/23 payroll	257,775.00	93.00	257,868.00
11-000-262-100-02-03-00	Es-Salary Ot Custodian	51213	4/27/2023	Adjustment - Adjustments for 4/30/23 payroll	25,000.00	2,064.00	27,064.00
11-000-266-100-01-01	HS - Security Subs	51213	4/27/2023	Adjustment - Adjustments for 4/30/23 payroll	1,900.00	-800.00	1,100.00
11-000-266-100-01-01-00-001	HS-Salary Security Sro Extra	51213	4/27/2023	Adjustment - Adjustments for 4/30/23 payroll	9,132.00	396.00	9,528.00
11-000-266-100-02-00-01	Es-Salary Security Sro Extra	51213	4/27/2023	Adjustment - Adjustments for 4/30/23 payroll	6,000.00	330.00	6,330.00
11-000-270-162-01-00-00-001	School Bus Driver Salary	51213	4/27/2023	Adjustment - Adjustments for 4/30/23 payroll	10,963.00	2,850.00	13,813.00
11-100-100-101-02-00-00-00	ES Salaries Extras	51213	4/27/2023	Adjustment - Adjustments for 4/30/23 payroll	31,016.00	2,865.00	33,881.00
11-140-100-101-01-01-00-001	HS-Salary HS Teacher	51213	4/27/2023	Adjustment - Adjustments for 4/30/23 payroll	5,164,053.00	-4,779.00	5,159,274.00
11-140-100-101-01-02-00-001	HS-Salary HS Teacher Subs	51213	4/27/2023	Adjustment - Adjustments for 4/30/23 payroll	67,590.00	2,020.00	69,610.00
11-204-100-101-11-01-01-00-001	HS-Salary L/LD Teacher Subs	51213	4/27/2023	Adjustment - Adjustments for 4/30/23 payroll	676.00	55.00	731.00
11-212-100-106-10-01-00-001	HS-Salary-CLI Para	51213	4/27/2023	Adjustment - Adjustments for 4/30/23 payroll	31,861.00	118.00	31,979.00
11-213-100-101-13-01-01-00-001	HS-Salary RR Teacher Sub	51213	4/27/2023	Adjustment - Adjustments for 4/30/23 payroll	7,524.00	535.00	8,059.00
11-214-100-106-00-00-30-001	HS-Salary-ABA-Para-Teacher Coverage	51213	4/27/2023	Adjustment - Adjustments for 4/30/23 payroll	50.00	250.00	300.00
11-240-100-101-20-01-02-00-001	HS-Salary Bilingual Subs	51213	4/27/2023	Adjustment - Adjustments for 4/30/23 payroll	1,595.00	220.00	1,815.00
11-402-100-100-01-02-00-001	HS-Salary Athletics	51213	4/27/2023	Adjustment - Adjustments for 4/30/23 payroll	131,760.00	660.00	132,420.00
11-402-100-100-01-02-14-001	HS-Lacrosse-Girls Salary	51213	4/27/2023	Adjustment - Adjustments for 4/30/23 payroll	16,025.00	-9,158.00	6,867.00
							.00
60-800-330-100-02-00-00-002	WCH-Salaries-Teachers/Para	51214	4/27/2023	Adjustment - Adjustments	303.72	551.93	855.65
							551.93
11-000-270-512-01-01-00-00	HS-Athletic Trips	51253	4/28/2023	Exp Act Transfer Out - Transfer for LK home instruction	154,000.00	-23,753.01	130,246.99



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Account Number	Act Description	Tx Id	Date	Tx Description	Current Appropriation	Adjustment	New Appropriation
11-150-100-320-01-00-00-001	Hs-Out Of Dist Home Inst	51253	4/28/2023	Exp Act Transfer In - Transfer for LK home instruction	10,615.00	23,753.01	34,368.01
11-000-219-390-01-00-00-001	Hs-Other Purch P/T	51254	4/28/2023	Adjustment - Budget Transfer request from 4901 Lovell, Kara Transfer for Spring Conference	650.00	-505.00	145.00
11-000-219-580-01-02-00-00-001	Hs-Cst Travel/Registration	51254	4/28/2023	Adjustment - Budget Transfer request from 4901 Lovell, Kara Transfer for Spring Conference	900.00	505.00	1,405.00
11-000-261-420-01-00-00-000	Hs-Cont Serv Fac Main	51255	4/28/2023	Adjustment - Budget Transfer request from 4973 Picker, Michelle E FIELD HOUSE BACK UP, VIC GERARD GOLF CAR RENATL FOR GRADUATION	59,727.18	500.00	60,227.18
11-000-262-420-01-00-00-000	Hs-Clean, Repair & Maint	51255	4/28/2023	Adjustment - Budget Transfer request from 4973 Picker, Michelle E FIELD HOUSE BACK UP, VIC GERARD GOLF CAR RENATL FOR GRADUATION	18,440.00	-140.54	18,299.46
11-000-262-420-01-AB-00-001	Hs-Clean, Repair & Maint- ABA Building	51255	4/28/2023	Adjustment - Budget Transfer request from 4973 Picker, Michelle E FIELD HOUSE BACK UP, VIC GERARD GOLF CAR RENATL FOR GRADUATION	4,500.00	-264.46	4,235.54
11-000-262-610-01-03-00-000	Hs-Custodial Uniforms	51255	4/28/2023	Adjustment - Budget Transfer request from 4973 Picker, Michelle E FIELD HOUSE BACK UP, VIC GERARD GOLF CAR RENATL FOR GRADUATION	6,200.00	-300.00	5,900.00
11-000-262-610-01-04-00-000	Hs-Custodial Shoe Allotm	51255	4/28/2023	Adjustment - Budget Transfer request from 4973 Picker, Michelle E FIELD HOUSE BACK UP, VIC GERARD GOLF CAR RENATL FOR GRADUATION	2,000.00	-300.00	1,700.00
11-000-262-610-02-04-00-000	Es-Custodial Shoe Allotm	51255	4/28/2023	Adjustment - Budget Transfer request from 4973 Picker, Michelle E FIELD HOUSE BACK UP, VIC GERARD GOLF CAR RENATL FOR GRADUATION	1,200.00	-250.00	950.00
11-000-263-610-01-03-00-000	Hs-Grounds Supplies	51255	4/28/2023	Adjustment - Budget Transfer request from 4973 Picker, Michelle E FIELD HOUSE BACK UP, VIC GERARD GOLF CAR RENATL FOR GRADUATION	21,720.00	755.00	22,475.00
11-000-240-600-02-01-00-00-002	Es-Graduation Exp	51256	4/28/2023	Adjustment - Budget Transfer request from 4343 King, Catherine M cover graduation expenses of yearbooks for graduates	3,000.00	500.00	3,500.00
11-190-100-610-02-01-00-00-002	Es-Teaching Supplies-Upper	51256	4/28/2023	Adjustment - Budget Transfer request from 4343 King, Catherine M cover graduation expenses of yearbooks for graduates	26,975.00	-500.00	26,475.00
11-000-262-490-01-00-00-000	Hs-Water/Sewer	51260	4/28/2023	Exp Act Transfer In - transfer for water for hs	8,200.00	500.00	8,700.00
11-000-262-490-02-00-00-000	Es-Water/Sewer	51260	4/28/2023	Exp Act Transfer Out - transfer for water for hs	3,500.00	-500.00	3,000.00
11-000-263-420-01-00-00-000	Hs-Grounds Clean,Rep, Ma	51268	4/28/2023	Exp Act Transfer Out - transfer for MP	31,075.00	-5.88	31,069.12
11-000-263-610-01-03-00-000	Hs-Grounds Supplies	51268	4/28/2023	Exp Act Transfer In - transfer for MP	22,475.00	5.88	22,480.88
11-000-270-512-01-01-00-000	Hs-Athletic Trips	51311	4/28/2023	Exp Act Transfer Out - transfer for field trips	130,246.99	-2,026.41	128,220.58



Appropriation Adjustment Journal for 2022-23

Account Number	Act Description	Tx Id	Date	Tx Description	Current Appropriation	Adjustment	New Appropriation
11-000-270-512-01-02-00	Hs-Field Trips	51311	4/28/2023	Exp Act Transfer In - transfer for field trips	13,000.00	2,026.41	15,026.41
						.00	



## Summary Page

Fund	Program	Current Appropriation	Adjustment	New Appropriation
11 General Current Expense	000 Undistributed Expenditures	16,930,335.00	-59,466.15	16,870,868.85
	100 Regular Programs - Elementary/Secondary	29,690.00	7,511.50	37,201.50
	105 Regular Programs- Preschool	47,815.00	-15,841.00	31,974.00
	110 Regular Programs - Kindergarten	284,642.00	2,333.00	286,975.00
	120 Regular Programs - Grades 1-5	1,756,580.00	24,133.00	1,780,713.00
	130 Regular Programs - Grades 6-8	1,431,554.00	-107,813.00	1,323,741.00
	140 Regular Programs - Grades 9-12	5,319,862.00	123,536.92	5,443,398.92
	150 Regular Programs - Home Instruction	20,000.00	46,554.01	66,554.01
	190 Regular Programs - Undistributed	909,077.00	-109,002.87	800,074.13
	204 Special Education - Learning and/or Language Disabilities	428,145.00	10,947.00	439,092.00
	212 Special Education - Multiple Disabilities	444,660.00	89,794.30	534,454.30
	213 Special Education - Resource Room/Resource Center	1,680,435.00	-80,300.00	1,600,135.00
	214 Special Education - Autism	.00	4,895.00	4,895.00
	216 Special Education - Preschool Disabilities - Full-Time	374,079.00	-74,299.62	299,779.38
	219 Special Education - Home Instruction	15,000.00	-6,960.00	8,040.00
	230 Basic Skills/Remedial - Instruction	187,609.00	-45,952.71	141,656.29
	240 Bilingual Education - Instruction	146,530.00	-1,075.00	145,455.00
	401 School - Sponsored Co-curricular and Extra-curricular Activities	246,184.00	5,646.00	251,830.00
	402 School - Sponsored Athletics	874,186.00	-15,013.50	859,172.50
		<b>31,126,383.00</b>	<b>-200,373.12</b>	<b>30,926,009.88</b>
12 Capital Outlay	000 Undistributed Expenditures	27,109.00	25,607.17	52,716.17
	120 Regular Programs - Grades 1-5	4,000.00	42,063.86	46,063.86
	130 Regular Programs - Grades 6-8	4,000.00	-4,000.00	.00
	140 Regular Programs - Grades 9-12	54,000.00	136,702.09	190,702.09
		<b>89,109.00</b>	<b>200,373.12</b>	<b>289,482.12</b>
20 Special Revenue Fund	061 Athletic/Football - Summit	.00	4,800.00	4,800.00
	062 Athletic/Basketball-Summit	.00	1,000.00	1,000.00
	070 Project Lead the Way	.00	10,000.00	10,000.00
	074 Shaping NJ Health	296.51	.00	296.51
	076 NJ Audobon Society	2.50	1,500.00	1,502.50
	083 ESL Funds HS	31.82	.00	31.82
	090 National Council for Well Being	1,000.00	.00	1,000.00
	224 ARP - IDEA PreSchool Grant Program	.35	.00	.35
	231 ESSA Title I, Part A	61,604.16	1,580.00	63,184.16
	242 ESSA Title III	1,383.46	783.00	2,166.46
	255 IDEA Part B	7,949.30	2,676.00	10,625.30
	256 IDEA Part B	243,676.00	56,452.00	300,128.00
	278 ESSA Title IIA / IID	17,009.74	608.00	17,617.74
	280 ESSA Title IV	16,690.96	-6,690.00	10,000.96
	361 Vocational Programs - Federal	14,767.00	9,032.00	23,799.00
	471 Climate Awareness Education Grant	.00	6,660.00	6,660.00



**Appropriation Adjustment Journal for 2022-23**

<b>Fund</b>	<b>Program</b>	<b>Current Appropriation</b>	<b>Adjustment</b>	<b>New Appropriation</b>
22 ES Student Activities	484 CRRSA Act-Learning Acceleration Grant Program	4,250.00	.00	4,250.00
	485 CRRSA Act-Mental Health Grant Program	15,825.00	.00	15,825.00
	486 Comp Special Education and Related Services (ACSERS)	.00	164,349.90	164,349.90
	487 ARP-ESSER Grant Program	361,444.51	.00	361,444.51
	488 ARP ESSER Subgrant (ALCES)	65,144.58	2,000.00	67,144.58
	489 ARP ESSER Subgrant (EBSLEA)	40,000.00	.00	40,000.00
	490 ARP Evidence Based Learning Beyond the School Day	27,502.80	.00	27,502.80
	491 ARP ESSER Subgrant (NJTSS)	45,000.00	.00	45,000.00
	492 SDA Emergent Needs and Capital Maintenance in School Districts	.00	38,448.00	38,448.00
		<b>923,578.69</b>	<b>293,198.90</b>	<b>1,216,777.59</b>
30 Capital Projects Fund-Ref#2023	401 School - Sponsored Co-curricular and Extra-curricular Activities	.00	.00	.00
	000 Undistributed Expenditures	.00	.00	.00
		.00	13,770,000.00	13,770,000.00
		<b>.00</b>	<b>13,770,000.00</b>	<b>13,770,000.00</b>
40 Debt Service Fund	701 Debt Service - Regular	1,711,863.00	.00	1,711,863.00
		<b>1,711,863.00</b>	<b>.00</b>	<b>1,711,863.00</b>
60 Manasquan Warrior Club	800 Community Services Programs	9,320.00	9,212.50	18,532.50
		<b>9,320.00</b>	<b>9,212.50</b>	<b>18,532.50</b>
61 Manasquan Schools Development Fund	800 Community Services Programs	.00	64,280.10	64,280.10
		<b>.00</b>	<b>64,280.10</b>	<b>64,280.10</b>
62 Manasquan Cafeteria	910 Food Services	.00	821,539.27	821,539.27
		<b>.00</b>	<b>821,539.27</b>	<b>821,539.27</b>



10 General Fund

Statement of Appropriations  
Compared with Expenditures and Encumbrances

	Appropriations	Expenditures	Encumbrances	Available Balance
<b>Regular Programs - Instruction</b>				
11-105-100-101	31,974.00	24,576.84	7,397.16	.00
11-110-100-101	286,975.00	243,388.42	43,586.58	.00
11-120-100-101	1,780,713.00	1,507,262.29	273,450.47	.24
11-130-100-101	1,323,741.00	1,126,344.55	197,395.37	1.08
11-140-100-101	5,443,398.92	4,591,082.24	830,649.41	21,667.27
	8,866,801.92	7,492,654.34	1,352,478.99	21,668.59
<b>Regular Programs - Home Instruction</b>				
11-150-100-101	10,000.00	5,478.50	4,521.50	.00
11-150-100-320	56,554.01	31,967.84	24,585.29	.88
	66,554.01	37,446.34	29,106.79	.88
<b>Regular Programs - Undistributed Instruction</b>				
11-190-100-320	1,750.00	1,340.00	.00	410.00
11-190-100-340	111,284.00	111,283.22	.00	.78
11-190-100-440	51,237.00	41,246.22	4,014.82	5,975.96
11-190-100-610	600,994.43	562,027.71	18,139.22	20,827.50
11-190-100-640	21,258.00	19,170.00	.00	2,088.00
11-190-100-800	13,811.00	8,584.06	3,075.50	2,151.44
	800,334.43	743,651.21	25,229.54	31,453.68
<b>Regular Programs - Elementary/Secondary</b>				
11-100-100-101	37,201.50	37,200.76	.00	.74
	37,201.50	37,200.76	.00	.74
<b>Special Education - Learning and/or Language Disabilities</b>				
11-204-100-101	404,009.00	342,527.84	61,480.66	.50
11-204-100-106	32,418.00	27,555.44	4,862.56	.00
11-204-100-610	2,665.00	2,527.49	.00	137.51
	439,092.00	372,610.77	66,343.22	138.01
<b>Special Education - Multiple Disabilities</b>				
11-212-100-101	302,339.00	259,726.50	42,612.50	.00
11-212-100-106	168,539.30	106,459.89	62,078.49	.92
11-212-100-320	31,330.00	14,700.00	13,300.00	3,330.00



**Report of the Secretary to the Board of Education  
Manasquan Board of Education  
2022-23 May**

	Appropriations	Expenditures	Encumbrances	Available Balance
11-212-100-580				
Travel - All Other	1,400.00	526.60	873.40	.00
11-212-100-610				
General Supplies	22,306.92	18,834.28	3,472.36	.28
11-212-100-800				
Other Objects	8,539.08	8,538.04	.00	1.04
	534,454.30	408,785.31	122,336.75	3,332.24
<b>Special Education - Resource Room/Resource Center</b>				
11-213-100-610				
General Supplies	1,599.00	.00	.00	1,599.00
11-213-100-101				
Salaries of Teachers	1,598,536.00	1,339,969.70	258,565.80	.50
	1,600,135.00	1,339,969.70	258,565.80	1,599.50
<b>Special Education - Autism</b>				
11-214-100-101				
Salaries of Teachers	495.00	495.00	.00	.00
11-214-100-106				
Other Salaries for Instruction	4,400.00	4,400.00	.00	.00
	4,895.00	4,895.00	.00	.00
<b>Special Education - Preschool Disabilities - Full-Time</b>				
11-216-100-101				
Salaries of Teachers	196,355.00	167,190.50	29,164.50	.00
11-216-100-106				
Other Salaries for Instruction	103,424.38	88,009.78	15,414.44	.16
	299,779.38	255,200.28	44,578.94	.16
<b>Special Education - Home Instruction</b>				
11-219-100-101				
Salaries of Teachers	7,500.00	.00	7,500.00	.00
11-219-100-320				
Purchased Professional-Educational Services	540.00	540.00	.00	.00
	8,040.00	540.00	7,500.00	.00
<b>Basic Skills/Remedial - Instruction</b>				
11-230-100-101				
Salaries of Teachers	141,585.00	119,891.90	21,693.10	.00
11-230-100-610				
General Supplies	71.29	71.29	.00	.00
	141,656.29	119,963.19	21,693.10	.00
<b>Bilingual Education - Instruction</b>				
11-240-100-101				
Salaries of Teachers	145,255.00	119,128.72	26,126.28	.00
11-240-100-610				
General Supplies	200.00	.00	.00	200.00
	145,455.00	119,128.72	26,126.28	200.00
<b>School - Sponsored Co-curricular and Extra-curricular Activities</b>				
11-401-100-100				
Salaries	240,498.00	224,826.50	15,671.50	.00
11-401-100-420				
Purchased Services (300-500 series)	3,700.00	.00	.00	3,700.00
11-401-100-600				
Supplies and Materials	4,662.00	3,175.90	50.00	1,436.10
11-401-100-800				
Other Objects	2,970.00	469.95	124.00	2,376.05
	251,830.00	228,472.35	15,845.50	7,512.15
<b>School - Sponsored Athletics</b>				
11-402-100-100				
Salaries	622,446.50	577,384.01	41,406.24	3,656.25



**Report of the Secretary to the Board of Education  
Manasquan Board of Education  
2022-23 May**

	Appropriations	Expenditures	Encumbrances	Available Balance
11-402-100-300	Purchased Services (300-500 series)	69,957.41	3,250.00	18,342.59
11-402-100-580	Travel - All Other	2,393.64	.00	1,106.36
11-402-100-600	Supplies and Materials	55,693.09	1,852.12	7,661.39
11-402-100-800	Other Objects	5,940.00	.00	2,175.00
11-402-100-930	Transfers to Cover Deficit (Agency Funds)	5,000.00	.00	70,000.00
		716,368.15	46,508.36	102,941.59
<b>UNDISTRIBUTED EXPENDITURES</b>				
<b>Instruction</b>				
11-000-100-562	Tuition to Other LEAs Within the State-Special	50,380.84	6,203.31	.00
11-000-100-563	Tuition to County Vocational School District - Regular	73,039.20	30,222.80	.00
11-000-100-564	Tuition to County Vocational School District - Special	8,945.60	3,538.40	.00
11-000-100-566	Tuition to APSSD Within the State	358,442.60	101,425.40	.00
		490,808.24	141,389.91	.00
<b>Attendance and Social Work Services</b>				
11-000-211-100	Salaries	232,748.17	33,249.83	.00
		232,748.17	33,249.83	.00
<b>Health Services</b>				
11-000-213-100	Salaries	149,083.50	76,699.52	.98
11-000-213-300	Purchased Professional and Technical Services	15,911.00	2,060.00	159.00
11-000-213-500	Other Purchased Services (400-500 series)	3,758.38	3,115.02	.20
11-000-213-600	Supplies and Materials	10,079.81	1,240.00	372.80
11-000-213-800	Other Objects	170.00	.00	.00
		179,002.69	83,114.54	532.98
<b>Speech/Occupational Therapy/Physical Therapy and Related Services</b>				
11-000-216-100	Salaries	259,027.35	43,118.36	3,667.29
11-000-216-320	Purchased Professional - Educational Services	69,297.50	8,500.00	.00
11-000-216-600	Supplies and Materials	2,133.44	.00	.56
		330,458.29	51,618.36	3,667.85
<b>Extraordinary Services</b>				
11-000-217-107	Salaries	281,690.98	54,277.47	.45
		281,690.98	54,277.47	.45
<b>Guidance Services</b>				
11-000-218-104	Salaries of Other Professional Staff	640,473.35	108,371.90	.75
11-000-218-105	Salaries of Secretarial and Clerical Assistants	73,381.59	12,298.41	.00
11-000-218-320	Purchased Professional - Educational Services	4,380.25	2,465.00	54.75
11-000-218-390	Other Purchased Prof. and Tech. Services	14,641.90	55,880.00	465.76



report of the Secretary to the Board of Education  
Manasquan Board of Education  
2022-23 May

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-218-580				
11-000-218-600	713.34	713.34	.00	.00
11-000-218-800	8,211.00	7,351.06	858.75	1.19
	1,553.00	1,203.00	250.00	100.00
	922,891.00	742,144.49	180,124.06	622.45
<b>Child Study Teams</b>				
11-000-219-104	413,873.25	363,975.88	49,897.37	.00
11-000-219-105	83,243.00	68,101.95	15,141.05	.00
11-000-219-320	21,685.00	4,050.00	4,525.00	13,110.00
11-000-219-390	14,752.00	14,479.96	270.00	2.04
11-000-219-580	5,940.71	2,085.53	1,573.47	2,281.71
11-000-219-600	11,979.29	10,671.04	1,278.81	29.44
11-000-219-800	1,276.00	1,275.00	.00	1.00
	552,749.25	464,639.36	72,685.70	15,424.19
<b>Improvement of Instruction Services</b>				
11-000-221-102	579,164.00	505,456.17	73,707.83	.00
11-000-221-104	115,159.00	98,937.87	16,221.13	.00
11-000-221-105	14,270.00	12,398.52	1,871.48	.00
11-000-221-580	4,364.20	3,241.56	.00	1,122.64
11-000-221-600	5,495.00	5,334.51	.00	160.49
11-000-221-800	1,500.00	382.10	.00	1,117.90
	719,952.20	625,750.73	91,800.44	2,401.03
<b>Educational Media/Library Services</b>				
11-000-222-100	101,750.00	86,747.50	15,002.50	.00
11-000-222-177	372,322.74	327,154.86	45,167.88	.00
11-000-222-500	16,252.40	15,022.45	341.75	888.20
11-000-222-580	6,006.00	3,197.74	.00	2,808.26
11-000-222-600	6,750.60	4,043.14	.00	2,707.46
11-000-222-800	1,145.00	985.00	.00	160.00
	504,226.74	437,150.69	60,512.13	6,563.92
<b>Instructional Staff Training Services</b>				
11-000-223-104	6,000.00	1,200.00	4,800.00	.00
11-000-223-320	3,796.80	.00	.00	3,796.80
11-000-223-580	12,910.00	8,164.16	1,449.87	3,295.97
11-000-223-600	291.00	56.00	.00	235.00
	22,997.80	9,420.16	6,249.87	7,327.77
<b>Support Services - General Administration</b>				
11-000-230-100	331,879.00	290,408.16	41,470.71	.13



**Report of the Secretary to the Board of Education  
Manasquan Board of Education  
2022-23 May**

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-230-331	Legal Services (Note: APSSD - Not Litigation Related Legal Services)	70,427.00	5,050.00	10,018.00
11-000-230-332	Audit Fees	12,500.00	.00	.00
11-000-230-334	Architectural/Engineering Services	312.50	.00	.00
11-000-230-339	Other Purchased Professional Services	4,758.88	.00	3,658.88
11-000-230-340	Purchased Technical Services	19,368.00	.00	.39
11-000-230-530	Communications / Telephone	89,329.00	21,689.66	.00
11-000-230-580	Travel - All Other	6,394.39	60.00	1,940.29
11-000-230-590	Miscellaneous Purchased Services (400-500) [Other than 530 and 585]	84,308.20	409.52	.00
11-000-230-610	General Supplies	15,903.70	561.24	60.00
11-000-230-890	Miscellaneous Expenditures	10,974.00	.00	2,109.00
11-000-230-895	BOE Membership Dues and Fees	11,000.00	.00	145.63
	672,222.67	585,049.22	69,241.13	17,932.32
<b>Support Services - School Administration</b>				
11-000-240-103	Salaries of Principals / Assistant Principals / Program Directors	680,040.28	96,913.72	.00
11-000-240-105	Salaries of Secretarial and Clerical Assistants	282,006.70	36,263.93	.00
11-000-240-300	Purchased Professional and Technical Services	3,948.00	2,484.00	1,134.00
11-000-240-500	Other Purchased Services (400-500 series)	59,525.04	57,233.52	2,027.56
11-000-240-580	Travel - All Other	3,693.00	500.00	3,193.00
11-000-240-600	Supplies and Materials	37,099.91	8,853.34	23,781.48
11-000-240-800	Other Objects	10,434.00	6,216.00	4,218.00
	1,173,660.65	998,915.91	159,707.09	15,037.65
<b>Central Services</b>				
11-000-251-100	Salaries	555,788.00	67,521.63	2.05
11-000-251-199	Unused Vacation Payment to Terminated / Retired Staff	14,675.00	.00	.00
11-000-251-330	Purchased Professional Services	1,250.00	.00	.00
11-000-251-335	Purchased Professional Services - Public Relations Costs	3,000.00	.00	3,000.00
11-000-251-340	Purchased Technical Services	9,701.00	.00	94.50
11-000-251-580	Travel - All Other	2,135.00	.00	1,007.44
11-000-251-600	Supplies and Materials	11,645.19	10,875.30	3.89
11-000-251-890	Miscellaneous Expenditures	2,660.00	2,660.00	.00
	600,854.19	528,458.68	68,287.63	4,107.88
<b>Administrative Information Technology</b>				
11-000-252-100	Salaries	6,632.00	.00	2.00
	6,632.00	6,630.00	.00	2.00



**Report of the Secretary to the Board of Education  
Manasquan Board of Education  
2022-23 May**

	Appropriations	Expenditures	Encumbrances	Available Balance
<b>Required Maintenance for School Facilities</b>				
Salaries	13,500.00	12,249.86	1,250.14	.00
"Cleaning, Repair, and Maintenance Services"	124,820.20	108,155.70	16,439.76	224.74
General Supplies	.30	.30	.00	.00
	138,320.50	120,405.86	17,689.90	224.74
<b>Custodial Services</b>				
Salaries	853,969.95	746,594.45	107,372.17	3.33
Salaries of Non-Instructional Aides	98,424.00	84,554.20	13,869.80	.00
"Cleaning, Repair, and Maintenance Services"	83,397.46	75,512.95	7,882.80	1.71
Rental of Land and Building Other than Lease Purchase Agreement	273,053.00	272,698.64	.00	354.36
Other Purchased Property Services	18,017.00	17,860.82	.00	156.18
Insurance	218,957.00	218,956.15	.00	.85
Travel - All Other	1,299.31	1,299.31	.00	.00
General Supplies	24,032.66	13,873.66	1,868.95	8,290.05
Energy (Natural Gas)	205,460.00	178,146.19	26,711.23	602.58
Energy (Electricity)	364,712.00	253,250.15	111,461.85	.00
Other Objects	8,650.00	8,650.00	.00	.00
	2,149,972.38	1,871,396.52	269,166.80	9,409.06
<b>Care and Upkeep of Grounds</b>				
Salaries	178,789.00	156,439.50	22,349.50	.00
"Cleaning, Repair, and Maintenance Services"	49,423.79	39,353.79	10,070.00	.00
General Supplies	47,513.64	41,068.96	6,225.17	219.51
	275,726.43	236,862.25	38,644.67	219.51
<b>Security</b>				
Salaries	268,952.50	228,127.13	40,825.37	.00
Purchased Professional and Technical Services	44,238.00	24,947.36	11,081.95	8,208.69
Travel - All Other	250.00	.00	.00	250.00
General Supplies	9,206.05	7,706.05	.00	1,500.00
	322,646.55	260,780.54	51,907.32	9,958.69
<b>Student Transportation Services</b>				
Salaries for Pupil Transportation (Between Home and School) - Special Education	19,233.00	16,399.01	2,833.62	.37
Salaries for Pupil Transportation (Other than Between Home and School)	30,570.83	30,570.83	.00	.00
Rental Payments - School Buses	27,600.00	23,295.00	4,305.00	.00
Contract Services (Other than Between Home and School)-Vendors	187,737.99	107,832.94	71,748.32	8,156.73



Report of the Secretary to the Board of Education  
**Manasquan Board of Education**  
**2022-23 May**

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-270-513				
Contract Services (Between Home and School)-Joint Agreements	39,550.00	28,600.00	10,950.00	.00
11-000-270-517				
Contract Services (Regular Students)-ESCs and CTSA's	202,030.79	174,359.01	26,727.78	944.00
11-000-270-518				
Contract Services (Special Ed Students)-ESCs and CTSA's	416,077.22	268,540.03	147,537.19	.00
	922,799.83	649,596.82	264,101.91	9,101.10
<b>Personnel Services - Unallocated Employee Benefits</b>				
Social Security Contributions	395,000.00	378,831.99	.00	16,168.01
Other Retirement Contributions - PERS	481,500.00	478,690.21	.00	2,809.79
Workmen's Compensation	149,539.83	149,435.26	.00	104.57
Health Benefits	4,285,897.67	3,945,108.02	340,789.65	.00
Tuition Reimbursement	108,000.00	35,480.72	2,337.00	70,182.28
Other Employee Benefits	583,646.33	344,574.66	239,071.67	.00
	6,003,583.83	5,332,120.86	582,198.32	89,264.65
<b>Facilities Acquisition and Construction Services</b>				
Construction Services	5,019.31	.00	.00	5,019.31
Assessment for Debt Service on SDA Funding	27,109.00	.00	27,109.00	.00
	32,128.31	.00	27,109.00	5,019.31
<b>Facilities Acquisition and Construction Services</b>				
Construction Services	2,215,791.61	2,100,988.32	114,463.53	339.76
	2,215,791.61	2,100,988.32	114,463.53	339.76
<b>Equipment</b>				
Grades 1-5	46,063.86	5,023.44	41,040.00	.42
Grades 9-12	210,018.18	132,071.54	77,197.85	748.79
Undistributed Expenditures - School Administration	2,900.00	.00	.00	2,900.00
	258,982.04	137,094.98	118,237.85	3,649.21
<b>Contribution (Transfer) of Funds to Charter Schools</b>				
	.00	.00	.00	.00
<b>General Fund</b>	<b>33,440,744.67</b>	<b>28,498,999.88</b>	<b>4,572,090.73</b>	<b>369,654.06</b>



3. 2000



Waukegan Board of Education  
Monthly Transfer Report  
2022-23 May

Budget Category	Accounts	Original Budget	Prior Year Encumbrances	Original Budget For 10% Calc	Maximum Transfer Out Allowed	YTD Net Transfers	% change of transfers	Remaining Transfers Out Allowed	Account Balance
Capital Reserve-Transfer to Repayment of Debt	12-000-4xx-933	.00	.00	.00	.00	.00	.00	.00	.00
<b>TOTAL CAPITAL EXPENDITURES</b>		27,109.00	2,198,103.75	2,225,212.75	222,521.28	25,607.17	1.15	248,128.45	8,259.07
<b>TOTAL SPECIAL SCHOOLS</b>	13-xxx-xxx-xxx	.00	.00	.00	.00	.00	.00	.00	.00
Transfer of Funds to Charter Schools	10-000-100-56x	.00	.00	.00	.00	.00	.00	.00	.00
General Fund Contribution to School Based Budgets	10-000-520-930	.00	.00	.00	.00	.00	.00	.00	.00
<b>OPERATING BUDGET GRAND TOTAL</b>		31,215,492.00	2,225,252.67	33,440,744.67	3,344,074.47	.00	.00	3,344,074.47	347,379.35

School Business Administrator Signature

Date



Report PO\_DETAILS\_BOE: Purchase Order by PO# for BOE  
Run on 5/12/2023 9:16AM

## PO-23-0002199 to Nj Shore Consortium - Gifted &amp; Talented

Item Description	Unit Price	Qty	Total Price
Poetry Slam Convocation for grade 8 students	65.00	6	390.00

PO TOTAL COST: \$390.00

## PO-23-0002200 to Sean Fitzsimmons

Item Description	Unit Price	Qty	Total Price
4/13/23 - jv baseball v. rbr	67.00	1	67.00

PO TOTAL COST: \$67.00

## PO-23-0002201 to Amazon.Com Llc

Item Description	Unit Price	Qty	Total Price
Desk Lamp, Double Head Desk Lamps for Home Office, Dimmable Desk Lamp with USB Charging Port, 5 Color Modes 5 Brightness Levels, LED Desk Light with Night Light, 1H Timer	36.99	1	36.99
BIC Wite-Out Brand EZ Correct Correction Tape, 39.3 Feet, 10-Count Pack of white Correction Tape, Fast, Clean and Easy to Use Tear-Resistant Tape Office or School Supplies	21.97	1	21.97
Enday Steno Pads Spiral 6x9 12 Pack, Gregg Rule White Paper, 80 Sheets Steno Notebook for writing in Pink, Purple, Green, Blue, Red, Grey, Multicolor	24.99	1	24.99

PO TOTAL COST: \$83.95

## PO-23-0002202 to Shore District Advertising

Item Description	Unit Price	Qty	Total Price
full page ad for sportsmanship award winners ad (ryann bannerman and vincent hyland	400.00	1	400.00

PO TOTAL COST: \$400.00

## PO-23-0002203 to Matthew Adams

Item Description	Unit Price	Qty	Total Price
4/5/23 - jv softball v. sjv	64.00	1	64.00

PO TOTAL COST: \$64.00

## PO-23-0002204 to Frank Ozello

Item Description	Unit Price	Qty	Total Price
4/5/23 - varsity softball v. sjv	84.00	1	84.00



Report PO\_DETAILS\_BOE: Purchase Order by PO# for BOE  
Run on 5/12/2023 9:16AM

PO TOTAL COST: \$84.00

PO-23-0002205 to Nancy Coleman Perez

Item Description	Unit Price	Qty	Total Price
4/5/23 - varsity softball v. sjv	84.00	1	84.00

PO TOTAL COST: \$84.00

PO-23-0002206 to Martin Ficke

Item Description	Unit Price	Qty	Total Price
4/10/23 - varsity softball v. holmdel	84.00	1	84.00

PO TOTAL COST: \$84.00

PO-23-0002207 to Nancy Coleman Perez

Item Description	Unit Price	Qty	Total Price
4/10/23 - varsity softball v. ranney	84.00	1	84.00

PO TOTAL COST: \$84.00

PO-23-0002208 to Kevin Loesch

Item Description	Unit Price	Qty	Total Price
4/13/23 - varsity softball v. rbr	84.00	1	84.00

PO TOTAL COST: \$84.00

PO-23-0002209 to Dombroski, Howard

Item Description	Unit Price	Qty	Total Price
4/13/23 - varsity softball v. rbr	84.00	1	84.00

PO TOTAL COST: \$84.00

PO-23-0002210 to Smith, Vinny

Item Description	Unit Price	Qty	Total Price
4/18/23 - varsity softball v. raritan	84.00	1	84.00

PO TOTAL COST: \$84.00

PO-23-0002211 to Tom Zambrano



**Report PO\_DETAILS\_BOE: Purchase Order by PO# for BOE**  
Run on 5/12/2023 9:16AM

Item Description	Unit Price	Qty	Total Price
4/18/23 - varsity softball v. raritan	84.00	1	84.00
<b>PO TOTAL COST: \$84.00</b>			

**PO-23-0002212 to Amazon.Com Llc**

Item Description	Unit Price	Qty	Total Price
Canon LU-101 13X19(50) Luster Photo Paper, 13" x 19" (50 Sheets)	59.00	2	118.00
Koala Thin Presentation Paper Double-Sided Matte for Printing Photo 13X19 Inches 110 Sheets Compatible with Inkjet Printer	24.00	8	192.00
HP Premium Plus Photo Paper, Glossy, 8.5x11 in, 50 sheets (CR664A)	26.19	8	209.52
HP Everyday Photo Paper, Glossy, 4x6 in, 100 sheets (CR759A)	11.69	7	81.83
<b>PO TOTAL COST: \$601.35</b>			

**PO-23-0002213 to Paul Favaloro**

Item Description	Unit Price	Qty	Total Price
3/30/23 - jv baseball v. raritan	67.00	1	67.00
<b>PO TOTAL COST: \$67.00</b>			

**PO-23-0002214 to Eamon Mulholland**

Item Description	Unit Price	Qty	Total Price
4/5/23 - jv baseball v. sjv (solo)	100.50	1	100.50
<b>PO TOTAL COST: \$100.50</b>			

**PO-23-0002215 to Andrew Slobiski**

Item Description	Unit Price	Qty	Total Price
4/19/23 - freshman baseball v. ocean twp.	67.00	1	67.00
<b>PO TOTAL COST: \$67.00</b>			

**PO-23-0002216 to Kristen Pike**

Item Description	Unit Price	Qty	Total Price
4/14/23 - jv girls lacrosse v. holmdel	67.00	1	67.00
<b>PO TOTAL COST: \$67.00</b>			

**PO-23-0002217 to Brielle Cyclery**



**Report PO\_DETAILS\_BOE: Purchase Order by PO# for BOE**  
Run on 5/12/2023 9:16AM

Item Description	Unit Price	Qty	Total Price
CRUISER LUX 31 LADIES' 26 SEA GREEN METALLIC	487.49	1	487.49
<b>PO TOTAL COST: \$487.49</b>			

**PO-23-0002218 to Robert Worthington**

Item Description	Unit Price	Qty	Total Price
4/19/23 - freshman baseball v. ocean twp.	67.00	1	67.00
<b>PO TOTAL COST: \$67.00</b>			

**PO-23-0002219 to Robert Devish**

Item Description	Unit Price	Qty	Total Price
4/14/23 - varsity girls lacrosse v. holmdel	94.00	1	94.00
<b>PO TOTAL COST: \$94.00</b>			

**PO-23-0002220 to Shore Conference Of Schools**

Item Description	Unit Price	Qty	Total Price
sportsmanship brunch 5/21 - 4 tickets @ \$20.00	80.00	1	80.00
<b>PO TOTAL COST: \$80.00</b>			

**PO-23-0002221 to Dombroski, Howard**

Item Description	Unit Price	Qty	Total Price
3/29/23 - JV softball v. colts neck	64.00	1	64.00
<b>PO TOTAL COST: \$64.00</b>			

**PO-23-0002222 to Amazon.Com Lic**

Item Description	Unit Price	Qty	Total Price
Navy Blue 3/8" Wide 36" Flat Braid Breakaway Lanyard, Swivel Hook (100/bag)	42.65	4	170.60
USUPERINK 5 Roll (300 Labels/roll) Compatible for Dymo LabelWriter 30374 Non-Adhesive White Business Appointment Cards 2" x 3-1/2"	36.99	3	110.97
Power Strip Surge Protector Tower- 9 AC Multiple Outlets with 4 USB Ports (1 USB C), 10 Ft Long Heavy Duty Extension Cord, Flat Plug Charging Station with Overload Protection for Home Office Dorm Desk	32.99	3	98.97
Rarlan Wood-Cased #2 HB Pencils, Pre-sharpened, 500 Count Bulk Pack	37.96	4	151.84
<b>PO TOTAL COST: \$532.38</b>			

**PO-23-0002223 to Michael Stewart**



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Item Description	Unit Price	Qty	Total Price
3/29/23 - jv softball v. colts neck	64.00	1	64.00
PO TOTAL COST: \$64.00			

PO-23-0002224 to Mr. & Mrs. Stephen Bird

Item Description	Unit Price	Qty	Total Price
Reimbursement for Model UN	275.00	1	275.00
PO TOTAL COST: \$275.00			

PO-23-0002225 to Doug McKenzie

Item Description	Unit Price	Qty	Total Price
4/10/23 - varsity softball v. holmdel	84.00	1	84.00
PO TOTAL COST: \$84.00			

PO-23-0002226 to John Devaney

Item Description	Unit Price	Qty	Total Price
4/14/23 - v/jv girls lacrosse v. holmdel	161.00	1	161.00
PO TOTAL COST: \$161.00			

PO-23-0002227 to Kevin Loesch

Item Description	Unit Price	Qty	Total Price
3/30/23 - jv baseball v. raritan	67.00	1	67.00
PO TOTAL COST: \$67.00			

PO-23-0002228 to Jim Veilleux

Item Description	Unit Price	Qty	Total Price
4/10/23 - varsity softball v. ranney	84.00	1	84.00
PO TOTAL COST: \$84.00			

PO-23-0002229 to Superior Central Boiler

Item Description	Unit Price	Qty	Total Price
EMERGENCY SERVICE CALL TO THE HS FOR FLAME FAILURE ON THE 31 BOILER	2783.00	1	2783.00
PO TOTAL COST: \$2,783.00			



Report PO\_DETAILS\_BOE: Purchase Order by PO# for BOE  
Run on 5/12/2023 9:16AM

PO-23-0002230 to Shore Conference Of Schools

Item Description	Unit Price	Qty	Total Price
shore conference golf tournament entry for 2 @ \$60.00	120.00	1	120.00

PO TOTAL COST: \$120.00

PO-23-0002231 to St. John Vianney High School

Item Description	Unit Price	Qty	Total Price
entry fee for jv baseball tournament	125.00	1	125.00

PO TOTAL COST: \$125.00

PO-23-0002232 to New Jersey State Bar Association

Item Description	Unit Price	Qty	Total Price
REGISTRATION FOR PETE CRAWLEY - ORDER #1002485200 - PUBLIC EMPLOYMENT CONFERENCE - MAY 4, 2023	235.00	1	235.00
REGISTRATION FOR JESSE PLACE - ORDER #1002485201 - PUBLIC EMPLOYMENT CONFERENCE - MAY 4, 2023	235.00	1	235.00

PO TOTAL COST: \$470.00

PO-23-0002233 to Patrick Alfano

Item Description	Unit Price	Qty	Total Price
Baseball Ref	65.00	1	65.00

PO TOTAL COST: \$65.00

PO-23-0002234 to Gordon, Arthur

Item Description	Unit Price	Qty	Total Price
Baseball Ref	65.00	1	65.00

PO TOTAL COST: \$65.00

PO-23-0002235 to Herner, Art

Item Description	Unit Price	Qty	Total Price
Baseball Ref	65.00	1	65.00

PO TOTAL COST: \$65.00

PO-23-0002236 to William Jeffray

Item Description	Unit Price	Qty	Total Price
Baseball Ref	65.00	1	65.00



Report PO\_DETAILS\_BOE: Purchase Order by PO# for BOE  
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PO TOTAL COST: \$65.00

PO-23-0002237 to Carr, Kimberly

Item Description	Unit Price	Qty	Total Price
Track meet	65.00	1	65.00

PO TOTAL COST: \$65.00

PO-23-0002238 to Michael Broder

Item Description	Unit Price	Qty	Total Price
Track	65.00	1	65.00

PO TOTAL COST: \$65.00

PO-23-0002239 to Joanna Douglas

Item Description	Unit Price	Qty	Total Price
Track meet	65.00	1	65.00

PO TOTAL COST: \$65.00

PO-23-0002240 to Patricia Luongo

Item Description	Unit Price	Qty	Total Price
Track meet	65.00	1	65.00

PO TOTAL COST: \$65.00

PO-23-0002241 to Coast Star

Item Description	Unit Price	Qty	Total Price
LEGAL NOTICE FOR BID ADVERTISEMENT RENOVATIONS AND REPAIRS AT MHS AND MES - APRIL 27 2023	106.90	1	106.90

PO TOTAL COST: \$106.90

PO-23-0002242 to Superior Central Boiler

Item Description	Unit Price	Qty	Total Price
EMERGENCY SERVICE CALL TO THE HS FOR SMALL LEAKS DETECTED BY NJNG	1000.00	1	1000.00

PO TOTAL COST: \$1,000.00

PO-23-0002243 to Great Minds Pbc



**Report PO\_DETAILS\_BOE: Purchase Order by PO# for BOE**  
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Item Description	Unit Price	Qty	Total Price
See attached quote for itemized list. Approved #23-136	79266.42	1	79266.42

**PO TOTAL COST: \$79,266.42**

**PO-23-0002244 to Reichy, Teresa**

Item Description	Unit Price	Qty	Total Price
2022-2023 TUITION REIMBURSEMENT FOR SPRING 2023 SEMESTER	1606.80	1	1606.80

**PO TOTAL COST: \$1,606.80**

**PO-23-0002245 to Environmental Connection**

Item Description	Unit Price	Qty	Total Price
Asbestos Building Inspector	90.00	8	720.00
Polarized Light Microscopy (PLM) Samples	17.50	40	700.00
Transmission Electron Microscopy (TEM) Samples	70.00	10	700.00
Report	400.00	1	400.00
Proposal #23239-01		1	
Asbestos Containing Material Inspection - Manasquan Elementary School & High School Renovations		1	
Project Manager	125.00	2	250.00

**PO TOTAL COST: \$2,770.00**

**PO-23-0002246 to Riddell/all American**

Item Description	Unit Price	Qty	Total Price
phenom ap shoulder pad/lg	476.00	1	476.00

**PO TOTAL COST: \$476.00**

**PO-23-0002247 to Debbie Maloney**

Item Description	Unit Price	Qty	Total Price
4/17/23 - divisional meet @ matawan - \$117.00 4/19/23 - divisional meet @ rbr - \$117.00	234.00	1	234.00

**PO TOTAL COST: \$234.00**

**PO-23-0002248 to Martin Ficke**



**Report PO\_DETAILS\_BOE: Purchase Order by PO# for BOE**  
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Item Description	Unit Price	Qty	Total Price
4/21/23 - JV baseball v. ocean twp	67.00	1	67.00
<b>PO TOTAL COST: \$67.00</b>			

**PO-23-0002249 to Fernandez, Rich**

Item Description	Unit Price	Qty	Total Price
4/21/23 - varsity baseball v. ocean twp	90.00	1	90.00
<b>PO TOTAL COST: \$90.00</b>			

**PO-23-0002250 to Vacchiano, Frank**

Item Description	Unit Price	Qty	Total Price
4/21/23 - varsity baseball v. ocean twp	90.00	1	90.00
<b>PO TOTAL COST: \$90.00</b>			

**PO-23-0002251 to Mike MacStudy**

Item Description	Unit Price	Qty	Total Price
4/18/23 - varsity baseball v. raritan	90.00	1	90.00
<b>PO TOTAL COST: \$90.00</b>			

**PO-23-0002252 to Jackson Memorial High School**

Item Description	Unit Price	Qty	Total Price
5/11/23 - jags JV golf tournament	250.00	1	250.00
<b>PO TOTAL COST: \$250.00</b>			

**PO-23-0002253 to Jim Veilleux**

Item Description	Unit Price	Qty	Total Price
4/21/23 - varsity softball v. ocean twp	84.00	1	84.00
<b>PO TOTAL COST: \$84.00</b>			

**PO-23-0002254 to Allen, Mike**

Item Description	Unit Price	Qty	Total Price
4/21/23 - varsity softball v. ocean twp	84.00	1	84.00
<b>PO TOTAL COST: \$84.00</b>			



Report PO\_DETAILS\_BOE: Purchase Order by PO# for BOE  
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PO-23-0002255 to Pete Hawkins

Item Description	Unit Price	Qty	Total Price
4/18/23 - varsity baseball v. raritan	90.00	1	90.00

PO TOTAL COST: \$90.00

PO-23-0002256 to John T. Ross

Item Description	Unit Price	Qty	Total Price
4/21/23 - jv baseball v. ocean twp	67.00	1	67.00

PO TOTAL COST: \$67.00

PO-23-0002257 to Ray Welsh

Item Description	Unit Price	Qty	Total Price
4/22/23 - v/jv boys lacrosse v. haddonfield	161.00	1	161.00

PO TOTAL COST: \$161.00

PO-23-0002258 to Jeff Fritts

Item Description	Unit Price	Qty	Total Price
4/22/23 - varsity boys lacrosse v. haddonfield	94.00	1	94.00

PO TOTAL COST: \$94.00

PO-23-0002259 to William Mansfield

Item Description	Unit Price	Qty	Total Price
4/22/23 - varsity boys lacrosse v. haddonfield	94.00	1	94.00

PO TOTAL COST: \$94.00

PO-23-0002260 to Keifer Paul

Item Description	Unit Price	Qty	Total Price
4/22/23 - jv boys lacrosse v. haddonfield	67.00	1	67.00

PO TOTAL COST: \$67.00

PO-23-0002261 to Rke Athletic Lettering

Item Description	Unit Price	Qty	Total Price
Pin Flags for MSDF Golf Outing	40.00	4	160.00



Report PO\_DETAILS\_BOE: Purchase Order by PO# for BOE  
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PO TOTAL COST: \$160.00

PO-23-0002262 to Nuse, Bob

Item Description	Unit Price	Qty	Total Price
2023 boys lacrosse assignor's fee	161.00	1	161.00

PO TOTAL COST: \$161.00

PO-23-0002263 to John Bransley

Item Description	Unit Price	Qty	Total Price
4/24/23 - varsity softball v. wall	84.00	1	84.00

PO TOTAL COST: \$84.00

PO-23-0002264 to Gordon, Jonathan C.

Item Description	Unit Price	Qty	Total Price
4/24/23 - varsity softball v. wall	84.00	1	84.00

PO TOTAL COST: \$84.00

PO-23-0002265 to Dru Kegreiss

Item Description	Unit Price	Qty	Total Price
4/24/23 - freshman baseball v. wall	67.00	1	67.00

PO TOTAL COST: \$67.00

PO-23-0002266 to Edmond Burke

Item Description	Unit Price	Qty	Total Price
4/24/23 - freshman baseball v. wall	67.00	1	67.00

PO TOTAL COST: \$67.00

PO-23-0002267 to Njasa

Item Description	Unit Price	Qty	Total Price
Spring Leadership Conference registration for Jennifer Steffich Non-member fee for full conference	599.00	1	599.00

PO TOTAL COST: \$599.00

PO-23-0002268 to Amazon.Com Llc



**Report PO\_DETAILS\_BOE: Purchase Order by PO# for BOE**  
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Item Description	Unit Price	Qty	Total Price
Everybody Needs a Buddy (Big Idea Gang) Hardcover	4.45	52	231.40
Justification 23-128		1	

**PO TOTAL COST: \$231.40**

**PO-23-0002269 to New Jersey Coalition for Inclusive Education**

Item Description	Unit Price	Qty	Total Price
NJCIE (Conference Registration June 9 229 Main Street #1340 Alyse Leybovich, Kim Murn, Suzanne Deegan Little Falls, NJ 07424	175.00	3	525.00
Justification 23-129		1	

**PO TOTAL COST: \$525.00**

**PO-23-0002270 to Dogwig Printing**

Item Description	Unit Price	Qty	Total Price
342 Tshirts for AP program	2116.20	1	2116.20

**PO TOTAL COST: \$2,116.20**

**PO-23-0002271 to Stone Graphics Company, Inc.**

Item Description	Unit Price	Qty	Total Price
ALUMINUM AMERICAN FLAG FOR OUTSIDE OF FIELDHOUSE - SUPPLIED AND INSTALLED - QUOTED 4/24/23	4800.00	1	4800.00

**PO TOTAL COST: \$4,800.00**

**PO-23-0002272 to Dell Computer**

Item Description	Unit Price	Qty	Total Price
Dell VxRail S670 hyperconverged infrastructure (compute, storage, and networking) appliance and associated peripherals, build as per Dell Quote #: 3000150689859.3	114000.00	1	114000.00
BOE Approved 4/25/2023 (Agenda #31) NJ State Contract #M0483			

**PO TOTAL COST: \$114,000.00**

**PO-23-0002273 to Cdwg**

Item Description	Unit Price	Qty	Total Price
HPE Aruba - SFP+ Transceiver Module - 10 GbE Mfg. Part#: J9150D	853.26	4	3413.04



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Item Description	Unit Price	Qty	Total Price
Tripp Lite 1M 10Gb Duplex Multimode 50 125 Aqua Fiber Patch Cable LC LC Mfg. Part#: N820-01M	14.41	4	57.64

**PO TOTAL COST: \$3,470.68**

**PO-23-0002274 to Amazon.Com Llc**

Item Description	Unit Price	Qty	Total Price
TENABORT 5 Pack Large Storage Basket Bin, Foldable Storage Cube Box Canvas Fabric Collapsible Organizer with Handles for Closet Home Office Clothes Shelf, Grey	37.99	1	37.99
bagmad 50 Pack 8x4 75x10 inch Medium Blue Kraft Paper Bags with Handles Bulk, Gift Bags, Craft Grocery Shopping Retail Party Favors Wedding Bags Sacks (Blue, 50pcs)	16.65	3	49.95
Flexicore Packaging Navy Blue Gift Wrap Tissue Paper   Size: 15 Inch X 20 Inch   Count: 10 Sheets   Color: Navy Blue	9.99	1	9.99
Flexicore Packaging Gray Gift Wrap Tissue Paper XL   Size: 20 Inch X 30 Inch   Count: 48 Sheets   Color: Gray	7.49	1	7.49

**PO TOTAL COST: \$105.42**

**PO-23-0002275 to The Cameos, llc.**

Item Description	Unit Price	Qty	Total Price
Deposit for Cruise Night	500.00	1	500.00

**PO TOTAL COST: \$500.00**

**PO-23-0002276 to Rke Athletic Lettering**

Item Description	Unit Price	Qty	Total Price
LADIES MEDALIST JACKET 2.0 Style # 4397 Ladies - Navy Medium - 1 Large - 2	41.00	3	123.00

**PO TOTAL COST: \$123.00**

**PO-23-0002277 to Us Coachways, Inc.**

Item Description	Unit Price	Qty	Total Price
Transportation service for 4/25/23 pick up at 7:45am at 167 Broad Street, Manasquan, NJ 08736, to 525 Arch St., Philadelphia, PA 19106, Departing on 4/25/23 at 3:15pm	1983.23	1	1983.23

**PO TOTAL COST: \$1,983.23**

**PO-23-0002278 to Mast**



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Item Description	Unit Price	Qty	Total Price
registration fee for academic team in pop culture	124.00	1	124.00
<b>PO TOTAL COST: \$124.00</b>			

**PO-23-0002279 to A-Generalplumbing & Sewer Service, LLC.**

Item Description	Unit Price	Qty	Total Price
SERVICE CALL TO FIELDHOUSE FOR BACKUP	500.00	1	500.00
<b>PO TOTAL COST: \$500.00</b>			

**PO-23-0002280 to Dru Kegreiss**

Item Description	Unit Price	Qty	Total Price
4/25/23 - JV softball v. matawan	64.00	1	64.00
<b>PO TOTAL COST: \$64.00</b>			

**PO-23-0002281 to Stephen Delguercio**

Item Description	Unit Price	Qty	Total Price
4/25/23 - JV baseball v. matawan	67.00	1	67.00
<b>PO TOTAL COST: \$67.00</b>			

**PO-23-0002282 to Pete Hawkins**

Item Description	Unit Price	Qty	Total Price
JV baseball v. matawan (ended up varsity)	90.00	1	90.00
<b>PO TOTAL COST: \$90.00</b>			

**PO-23-0002283 to Jim Ryan**

Item Description	Unit Price	Qty	Total Price
4/25/23 - varsity baseball v. matawan	90.00	1	90.00
<b>PO TOTAL COST: \$90.00</b>			

**PO-23-0002284 to Bob Serino**

Item Description	Unit Price	Qty	Total Price
4/25/23 - varsity baseball v. matawan	90.00	1	90.00
<b>PO TOTAL COST: \$90.00</b>			



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PO-23-0002285 to Daniel Farinaro, Sr.

Item Description	Unit Price	Qty	Total Price
4/25/23 - varsity softball v. matawan	84.00	1	84.00

PO TOTAL COST: \$84.00

PO-23-0002286 to Gary Purpura Sr.

Item Description	Unit Price	Qty	Total Price
4/25/23 - varsity softball v. matawan	84.00	1	84.00

PO TOTAL COST: \$84.00

PO-23-0002287 to Dombroski, Howard

Item Description	Unit Price	Qty	Total Price
4/25/23 - jv softball v. matawan	64.00	1	64.00

PO TOTAL COST: \$64.00

PO-23-0002288 to Walter Czerwinski

Item Description	Unit Price	Qty	Total Price
4/24/23 - jv softball v. wall	64.00	1	64.00

PO TOTAL COST: \$64.00

PO-23-0002289 to Doug Mckenzie

Item Description	Unit Price	Qty	Total Price
4/24/23 - jv softball v. wall	64.00	1	64.00

PO TOTAL COST: \$64.00

PO-23-0002290 to Rke Athletic Lettering

Item Description	Unit Price	Qty	Total Price
BI-COLOR VITAL POLO AUGUSTA 5028 NAVY Large - 33 Medium - 6 Small - 3 XL - 45 XXL XXXL	22.00	87	1914.00
	24.00	18	432.00
	26.00	4	104.00



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Item Description	Unit Price	Qty	Total Price
BI-COLOR VITAL POLO AUGUSTA 5029 NAVY	22.00	3	66.00
Woman Large - 1 Woman Medium - 1 Woman Small - 1			
MSDF Logo on Chest "MSDF Golf Outing 2023"			

PO TOTAL COST: \$2,516.00

PO-23-0002291 to Nichols Berse

Item Description	Unit Price	Qty	Total Price
2023 - v/jv/f baseball/vjv softball assignor's fee	372.00	1	372.00

PO TOTAL COST: \$372.00

PO-23-0002292 to Educere Llc

Item Description	Unit Price	Qty	Total Price
Estimated Cost for Students on Home Instruction 22-23	6692.00	1	6692.00

PO TOTAL COST: \$6,692.00

PO-23-0002293 to Learnwell

Item Description	Unit Price	Qty	Total Price
Estimated Cost for Students on Home Instruction 22-23	17061.00	1	17061.00

PO TOTAL COST: \$17,061.00

PO-23-0002294 to Amazon.Com Llc

Item Description	Unit Price	Qty	Total Price
Inflatable Bopper	16.47	2	32.94
Slingshot	17.45	1	17.45
Juggling Balls	14.99	1	14.99
Juggling Set	36.99	1	36.99
King Robe and Crown	39.99	1	39.99

PO TOTAL COST: \$155.90



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**PO-23-0002295 to Culinary Classics**

Item Description	Unit Price	Qty	Total Price
Small cookies	.50	100	50.00
Bagels with cream cheese	2.25	50	112.50

**PO TOTAL COST: \$162.50**

**PO-23-0002296 to Amazon.Com Llc**

Item Description	Unit Price	Qty	Total Price
21.5 inch Anti-Glare Blue Light Blocking Screen Protector Panel for 16:9 Widescreen Computer Monitor - LED PC Anti-UV Eye Protection Filter Film - Anti-Scratch Diagonal Frame Shield	27.87	1	27.87

**PO TOTAL COST: \$27.87**

**PO-23-0002297 to Raritan Valley Bus Service**

Item Description	Unit Price	Qty	Total Price
Bus for MES/MHS Band Competition 5/19/23	8985.00	1	8985.00

**PO TOTAL COST: \$8,985.00**

**PO-23-0002298 to Air Dynamic Systems**

Item Description	Unit Price	Qty	Total Price
FEDERAL GRAB & GO CASE		1	
NU BLASTER CLEANER	29.00	1	29.00
HARDWARE	16.00	1	16.00
TECHNICIAN HOURLY RATE	98.00	2	196.00

**PO TOTAL COST: \$241.00**

**PO-23-0002299 to Kiefer Awards Company**

Item Description	Unit Price	Qty	Total Price
GIRLS SWIMMING: Front: 3" gold w/ diamond cut border, swim themed w/ Back: Coordinating 2" custom sublimated disc for logo and text 1 1/2" grey & blue neck ribbon.	7.25	34	246.50



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**PO TOTAL COST: \$246.50**

**PO-23-0002300 to Kiefer Awards Company**

Item Description	Unit Price	Qty	Total Price
ICE HOCKEY: Front: 3" gold w/ diamond cut border, swim themed w/ Back: Coordinating 2" custom sublimated disc for logo and text. 1 1/2" grey & blue neck ribbon.	7.25	24	174.00

**PO TOTAL COST: \$174.00**

**PO-23-0002301 to Kiefer Awards Company**

Item Description	Unit Price	Qty	Total Price
TRACK: Front: 3" gold w/ diamond cut border, swim themed w/ Back: Coordinating 2" custom sublimated disc for logo and text. 1 1/2" grey & blue neck ribbon. *individual achievements added to text. + 50	7.75	8	62.00
Plaque TRACK: W/ TITLES 8" x 10" black woodgrain. Full color custom sublimated plate w/ recipients photo *custom art and set up includ	15.00	5	75.00
Resin Statues TRACK SPECIAL AWARD: 10 1/2" Running Diamond #PDU-55309GS w/ custom color sublimated plate to include, logo, individual accomplishments, photo.	38.28	1	38.28

**PO TOTAL COST: \$175.28**

**PO-23-0002302 to Cdwg**

Item Description	Unit Price	Qty	Total Price
Epson ELPMBP04 Suspended Ceiling Kit Mfg. Part#: V12H804001	116.77	1	116.77
Epson ELPMB02 9"-12" Adjustable Extension Column Mfg. Part#: V12H810001	74.31	1	74.31
Epson ELPMBPRH Custom Micro-Adjustable Projector Mount Mfg. Part#: V12H809001	171.77	1	171.77



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Item Description	Unit Price	Qty	Total Price
Epson PowerLite L730U Full HD WUXGA Long-throw Laser Projector Mfg. Part#: V11HA25020	3875.00	1	3875.00

**PO TOTAL COST: \$4,237.85**

**PO-23-0002303 to Payne & Sons LLC**

Item Description	Unit Price	Qty	Total Price
Hot Surface Ignitor 4/25/23	225.00	1	225.00
Labor-oven not not working changed glow ignitor unit tests ok	130.00	2	260.00
INV #109732		1	

**PO TOTAL COST: \$485.00**

**PO-23-0002304 to Doolans Shore Club**

Item Description	Unit Price	Qty	Total Price
\$45.00/pp (12,540)	45.00	314	14130.00
Gratuity	2608.60	1	2608.60

**PO TOTAL COST: \$16,738.60**

**PO-23-0002305 to Jostens**

Item Description	Unit Price	Qty	Total Price
Graduating class of 2023 - Grade 8 -yearbooks	55.00	68	3740.00

**PO TOTAL COST: \$3,740.00**

**PO-23-0002306 to Kean University/ New Jersey FBLA-PBL**

Item Description	Unit Price	Qty	Total Price
Cost for Hotel at FBLA Competition In Atlantic City NJ- 2 Students attended for 2 nights	220.00	2	440.00
Cost for Hotel at FBLA Competition In Atlantic City NJ -1 Student attended for 2 night	310.00	1	310.00

**PO TOTAL COST: \$750.00**

**PO-23-0002307 to Vic Gerard Golf Cars**

Item Description	Unit Price	Qty	Total Price
1 DAY RENTAL OF 2, 6 PASSENGER GOLF CARS FOR GRADUATION- QUOTED ON 4/25/2023	285.00	2	570.00
FUEL CHARGE	25.00	1	25.00



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PO TOTAL COST: \$775.00

PO-23-0002308 to Dyer, Jen

Item Description	Unit Price	Qty	Total Price
Reimbursement for algonquin class trip. Justification form 23-92	170.00	1	170.00

PO TOTAL COST: \$170.00

PO-23-0002309 to Dyer, Jen

Item Description	Unit Price	Qty	Total Price
Reimbursement for iplay class trip. Justification form 23-92	287.88	1	287.88

PO TOTAL COST: \$287.88

PO-23-0002310 to Saker Shoprites, Inc.

Item Description	Unit Price	Qty	Total Price
Snacks, water and juice	69.92	1	69.92

PO TOTAL COST: \$69.92

PO-23-0002311 to Academy Express LLC

Item Description	Unit Price	Qty	Total Price
4/28/23 - charter bus for boys lacrosse to wilmington delaware	1800.00	1	1800.00

PO TOTAL COST: \$1,800.00

PO-23-0002312 to Amazon.Com Llc

Item Description	Unit Price	Qty	Total Price
Neenah Exact Index Cardstock, 8.5" x 11", 110 lb/199 gsm, Ivory, 250 Sheets (48588)	30.99	2	61.98
eewonda Bulk Earbuds Headphones 100 Pack Earphones Wholesale Classroom Ear Buds Kids Bulk Headphones Mixed 5 Assorted Colors Earbuds for Schools, Libraries, Hospitals (Mixed-Color) \$66.19 & FREE Returns	67.57	2	135.14
Justification 23-141 attached		1	

PO TOTAL COST: \$196.10

PO-23-0002313 to Shore Track Coaches Association

Item Description	Unit Price	Qty	Total Price
4/17, 4/19 - b-north divisional track meet (timing system)	187.50	1	187.50



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**PO TOTAL COST: \$187.50**

**PO-23-0002314 to Kevin Fleming**

Item Description	Unit Price	Qty	Total Price
4/29/23 - varsity boys lacrosse v. point boro	94.00	1	94.00

**PO TOTAL COST: \$94.00**

**PO-23-0002315 to Lake Como Board of Education**

Item Description	Unit Price	Qty	Total Price
Refund for Spec Ed (March & April)	2843.40	2	5686.80

**PO TOTAL COST: \$5,686.80**

**PO-23-0002316 to Andy Hanson**

Item Description	Unit Price	Qty	Total Price
4/29/23 - varsity boys lacrosse v. point boro	94.00	1	94.00

**PO TOTAL COST: \$94.00**

**PO-23-0002317 to Cdwg**

Item Description	Unit Price	Qty	Total Price
Epson ELPLP78 Replacement Projector Lamp for PowerLite 1222 Mfg. Part#: V13H010L78	146.67	5	733.35
Epson ELPLP88 Replacement Projector Lamp Bulb for PowerLite S27 Mfg. Part#: V13H010L88	104.22	5	521.10
Ricoh SP3500XA Black High Yield Toner Cartridge Mfg. Part#: 406989	130.67	20	2613.40
HP 508X - High Yield - yellow - original - LaserJet - toner cartridge (CF36 Mfg. Part#: CF362X	349.67	2	699.34
HP 508X - High Yield - magenta - original - LaserJet - toner cartridge (CF3 Mfg. Part#: CF363X	349.67	1	349.67
HP 508X Black High Yield Toner Cartridge Mfg. Part#: CF360X	253.14	2	506.28
HP 508X - High Yield - cyan - original - LaserJet - toner cartridge (CF361X Mfg. Part#: CF361X	349.67	2	699.34
Ricoh SP 330L - black - original - toner cartridge Mfg. Part#: 408288	106.10	8	848.80

**PO TOTAL COST: \$6,971.28**



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PO-23-0002318 to Safe Schools Integrated Pest Management

Item Description	Unit Price	Qty	Total Price
EXTRA SERVICE FOR ANTS IN THE BOARD OF ED OFFICES	75.00	1	75.00

PO TOTAL COST: \$75.00

PO-23-0002319 to Manasquan Cafeteria

Item Description	Unit Price	Qty	Total Price
Boxed Lunches	48.00	1	48.00

PO TOTAL COST: \$48.00

PO-23-0002320 to Peter Crawley

Item Description	Unit Price	Qty	Total Price
Reimbursement for Car Show Liq. License	102.80	1	102.80

PO TOTAL COST: \$102.80

PO-23-0002321 to Culinary Classics

Item Description	Unit Price	Qty	Total Price
Big Cookies	2.25	15	33.75

PO TOTAL COST: \$33.75

PO-23-0002322 to Sperry Tents

Item Description	Unit Price	Qty	Total Price
46' Round Sperry Tent Antique White - DEPOSIT	700.00	1	700.00

PO TOTAL COST: \$700.00

PO-23-0002323 to Bonnie Brae

Item Description	Unit Price	Qty	Total Price
2016-2017 TUITION RATE ADJUSTMENT FOR (C.H.)	624.11	1	624.11

PO TOTAL COST: \$624.11

PO-23-0002324 to Allaire Community Farm

Item Description	Unit Price	Qty	Total Price
Field Trip	692.00	1	692.00



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PO TOTAL COST: \$692.00

PO-23-0002325 to Brick Markers USA Inc.

Item Description	Unit Price	Qty	Total Price
Vitrix® Bricks Belden Landmark Gray 4x8x2¼ - chamfered edge, with space lugs	35.00	7	245.00
Vitrix® Bricks Belden Landmark Gray 8x8x2¼ - chamfered edge, no space lugs	44.00	5	220.00

PO TOTAL COST: \$486.22

PO-23-0002326 to Carr, Kimberly

Item Description	Unit Price	Qty	Total Price
Track official	65.00	1	65.00

PO TOTAL COST: \$65.00

PO-23-0002327 to Jamie Ferro

Item Description	Unit Price	Qty	Total Price
Track official	65.00	1	65.00

PO TOTAL COST: \$65.00

PO-23-0002328 to John Kingman

Item Description	Unit Price	Qty	Total Price
Track official	65.00	1	65.00

PO TOTAL COST: \$65.00

PO-23-0002329 to Robert Walzer Jr

Item Description	Unit Price	Qty	Total Price
Softball Ref	87.00	1	87.00

PO TOTAL COST: \$87.00

PO-23-0002330 to Kim Mckeon

Item Description	Unit Price	Qty	Total Price
Softball Ref	87.00	1	87.00

PO TOTAL COST: \$87.00



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PO-23-0002331 to Algonquin Arts Theatre

Item Description	Unit Price	Qty	Total Price
Algonquin trip	1080.00	1	1080.00

PO TOTAL COST: \$1,080.00

PO-23-0002332 to John Mayo

Item Description	Unit Price	Qty	Total Price
4/25/23 - v/jv girls lacrosse v. monmouth reg	161.00	1	161.00

PO TOTAL COST: \$161.00

PO-23-0002333 to Pat McCormack

Item Description	Unit Price	Qty	Total Price
4/25/23 - varsity girls lacrosse v. monmouth reg	94.00	1	94.00

PO TOTAL COST: \$94.00

PO-23-0002334 to Bill Carlin

Item Description	Unit Price	Qty	Total Price
4/25/23 - jv girls lacrosse v. monmouth reg	67.00	1	67.00

PO TOTAL COST: \$67.00

PO-23-0002335 to Kristen Pike

Item Description	Unit Price	Qty	Total Price
5/2/23 - v/jv girls lacrosse v. sjv	161.00	1	161.00

PO TOTAL COST: \$161.00

PO-23-0002336 to Robert Devish

Item Description	Unit Price	Qty	Total Price
5/2/23 - girls v/jv lacrosse v. sjv	161.00	1	161.00

PO TOTAL COST: \$161.00

PO-23-0002337 to Stephen Delguercio

Item Description	Unit Price	Qty	Total Price
5/2/23 - freshman baseball v. rbc (alone)	100.50	1	100.50



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PO TOTAL COST: \$100.50

PO-23-0002338 to Amazon.Com Llc

Item Description	Unit Price	Qty	Total Price
Amazon Order for international club	169.87	1	169.87

PO TOTAL COST: \$169.87

PO-23-0002339 to Amazon.Com Llc

Item Description	Unit Price	Qty	Total Price
Prom King and Queen Sashes and Crowns	134.14	1	134.14

PO TOTAL COST: \$134.14

PO-23-0002340 to Ciaciarelli Instrument Repairs

Item Description	Unit Price	Qty	Total Price
Bass Clarinet Repair	175.00	1	175.00

PO TOTAL COST: \$175.00

PO-23-0002341 to Mr. Keys Inc.

Item Description	Unit Price	Qty	Total Price
Cam locks to key 221 for the MHS cafeteria	28.00	3	84.00

PO TOTAL COST: \$84.00

PO-23-0002342 to National Dance Education Organization

Item Description	Unit Price	Qty	Total Price
National Dance Education Professional Development Course	115.00	1	115.00

PO TOTAL COST: \$115.00

PO-23-0002343 to Millbrook Lawn Sprinklers, Llc.

Item Description	Unit Price	Qty	Total Price
REPAIRS NEEDED TO THE MAIN LINE AT THE HIGH SCHOOL	1500.00	1	1500.00

PO TOTAL COST: \$1,500.00

PO-23-0002344 to Amazon.Com Llc



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Item Description	Unit Price	Qty	Total Price
WORK SHOES FOR HARRY HAYDEN AS PER CONTRACT	78.71	1	78.71
DIGITAL WALL CLOCK - EXTRA LARGE DISPLAY CALENDAR, TIME, TEMP	37.00	1	37.00
HENSON SWING GATE WHEEL FOR ES FENCE NEAR PRIMARY PLAYGROUND.	40.99	1	40.99
ECO PURE REPLACEMENT WATER FILTER FOR HS	28.50	2	57.00

**PO TOTAL COST: \$213.70**

**PO-23-0002345 to Linda Hoeler**

Item Description	Unit Price	Qty	Total Price
Meals - \$65.00			
Mileage - \$135.36			
Tolls - \$12.12			
Parking - \$30.00			
This was Board Approved on February 7th	.00	1	.00

**PO TOTAL COST: \$212.48**

**PO-23-0002346 to Mr. Keys Inc.**

Item Description	Unit Price	Qty	Total Price
20 MASTER LOCK KEYS FOR THE HS - QUOTE 5895	10.00	20	200.00
10 ADMIN KEYS / 10 CLASSROOM KEYS FOR ES	6.00	20	120.00

**PO TOTAL COST: \$320.00**

**PO-23-0002347 to A'S Home Center**

Item Description	Unit Price	Qty	Total Price
SUPPLIES FOR DISTRICT	500.00	1	500.00

**PO TOTAL COST: \$500.00**

**PO-23-0002348 to M & M Window And Glass Co.**

Item Description	Unit Price	Qty	Total Price
REPLACEMENT OF 1 INSULATED GLASS UNIT IN WOODSHOP WINDOW / IA BUILDING. QUOTED ON 5/1/23	500.00	1	500.00

**PO TOTAL COST: \$500.00**

**PO-23-0002349 to Balfour Campus Supply**

Item Description	Unit Price	Qty	Total Price
Graduation cords for SNHS	14.00	20	280.00



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PO TOTAL COST: \$280.00

PO-23-0002350 to Cdwg

Item Description	Unit Price	Qty	Total Price
2 PACK TONER FOR FACILITIES PRINTER - QUOTE 1CBDPHT	130.67	2	261.34

PO TOTAL COST: \$261.34

PO-23-0002351 to Amazon.Com Llc

Item Description	Unit Price	Qty	Total Price
See attached Amazon Order for details	89.03	1	89.03

PO TOTAL COST: \$89.03

PO-23-0002352 to C & H plumbing & Heating LLC

Item Description	Unit Price	Qty	Total Price
REPAIRS TO LEAKY TOILET IN THE HS 200 SECTION GIRLS RESTROOM	750.00	1	750.00

PO TOTAL COST: \$674.00

PO-23-0002353 to Peter Crawley

Item Description	Unit Price	Qty	Total Price
MILEAGE REIMBURSEMENT FOR TRAVEL TO AND FROM EAST BRUNSWICK ON MAY 4, 2023 FOR PUBLIC EMPLOYMENT CONFERENCE -- BOARD APPROVED ON 4/25/23	32.34	1	32.34

PO TOTAL COST: \$32.34

PO-23-0002354 to Kean University/ New Jersey FBLA-PBL

Item Description	Unit Price	Qty	Total Price
Cost of Student Registration for FBLA State Competition March 6-8th. Approved on February Board Motions	330.00	1	330.00
Cost per Student \$110 each - 3 students attended			
Cost of Hotel for FBLA State Competition. (FBLA pays the Hotel up front and the High School Entry pays FBLA)	440.00	1	440.00
This hotel cost is only for staff - \$220 per Staff member.			
Linda Hoeler and Lorraine Koenig approved on the February Board Motions			

PO TOTAL COST: \$770.00

PO-23-0002355 to Jimmys Cucina



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Item Description	Unit Price	Qty	Total Price
Pizza & salad for negotiation meeting	79.96	1	79.96
<b>PO TOTAL COST: \$79.96</b>			

**PO-23-0002356 to Jonathan Green**

Item Description	Unit Price	Qty	Total Price
1 PALLET OF TURFACE / QUICK DRY- SKU # 12065	800.00	1	800.00
<b>PO TOTAL COST: \$800.00</b>			

**PO-23-0002357 to Kiefer Awards Company**

Item Description	Unit Price	Qty	Total Price
Kasyan Cup for Bowling Tournament Estimated Cost	200.00	1	200.00
<b>PO TOTAL COST: \$200.00</b>			

**PO-23-0002358 to Amazon.Com Llc**

Item Description	Unit Price	Qty	Total Price
Mr. Potato Head Disney 4 pack	11.89	1	11.89
Disney Junior Mickey Mouse Outdoor and explore	27.99	1	27.99
Classic Disney mini figures 5 pack	13.95	1	13.95
Mickey Clubhouse Activity book	4.99	1	4.99
Mickey clubhouse playset	39.99	1	39.99
<b>PO TOTAL COST: \$98.81</b>			

**PO-23-0002359 to Thomas Paduano**

Item Description	Unit Price	Qty	Total Price
5/3/23 - jv softball v. neptune (travel fee) game cancelled	32.00	1	32.00
<b>PO TOTAL COST: \$32.00</b>			

**PO-23-0002360 to Shore Track Coaches Association**

Item Description	Unit Price	Qty	Total Price
5/4/23 - mon cty outdoor relay championship	1200.00	1	1200.00
<b>PO TOTAL COST: \$1,200.00</b>			



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PO-23-0002361 to Jack Ryan

Item Description	Unit Price	Qty	Total Price
5/3/23 - varsity softball v. neptune (double header)	168.00	1	168.00

PO TOTAL COST: \$168.00

PO-23-0002362 to Amazon.Com Llc

Item Description	Unit Price	Qty	Total Price
C Pen Reader Pens 23-159	295.00	4	1180.00

PO TOTAL COST: \$1,180.00

PO-23-0002363 to Briggs Transportation

Item Description	Unit Price	Qty	Total Price
CLI and Academy Field Trips and community based instruction. 23-159	600.00	1	600.00

PO TOTAL COST: \$600.00

PO-23-0002364 to Paper Transactions

Item Description	Unit Price	Qty	Total Price
Paper Transaction for Commission for the Blind and Visually Impaired Tuition	4400.00	1	4400.00

PO TOTAL COST: \$4,400.00

PO-23-0002365 to Manasquan Combined Scholarship Account

Item Description	Unit Price	Qty	Total Price
Moving Money from AOF account to combined scholarship account to create checks	15500.00	1	15500.00

PO TOTAL COST: \$15,500.00

PO-23-0002366 to Payne & Sons LLC

Item Description	Unit Price	Qty	Total Price
Hot Food Well, 208/240v, 1200/1600w	1150.18	1	1150.18
Labor	130.00	8	1040.00
		1	
INVOICE #109808		1	



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PO TOTAL COST: \$2,190.18

PO-23-0002367 to Monmouth County Roundtable

Item Description	Unit Price	Qty	Total Price
Monmouth County Governor's Educator of the Year Program 2 Guests, Jackie Puleio & Alyse Leybovich	30.00	2	60.00

PO TOTAL COST: \$60.00

PO-23-0002368 to Offshore Satellite Services

Item Description	Unit Price	Qty	Total Price
Off Shore Satellite Services Access - Plan B	690.00	1	690.00

PO TOTAL COST: \$690.00

PO-23-0002369 to Coughlin, Charley

Item Description	Unit Price	Qty	Total Price
5/3/23 - varsity softball v. neptune (double header)	168.00	1	168.00

PO TOTAL COST: \$168.00

PO-23-0002370 to Dawn West

Item Description	Unit Price	Qty	Total Price
Trip Refund	12.00	1	12.00

PO TOTAL COST: \$12.00

PO-23-0002371 to Courtney Bounassi

Item Description	Unit Price	Qty	Total Price
Trip Refund	12.00	1	12.00

PO TOTAL COST: \$12.00

PO-23-0002372 to Richard Bonfiglio

Item Description	Unit Price	Qty	Total Price
5/6/23 - v/jv girls lacrosse v. bridgewater-raritan	161.00	1	161.00

PO TOTAL COST: \$161.00



Report PO\_DETAILS\_BOE: Purchase Order by PO# for BOE  
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PO-23-0002373 to Terri Connor

Item Description	Unit Price	Qty	Total Price
5/6/23 - v/jv girls lacrosse v. bridgewater-raritan	161.00	1	161.00

PO TOTAL COST: \$161.00

PO-23-0002374 to Allen, Mike

Item Description	Unit Price	Qty	Total Price
5/3/23 - varsity baseball v. neptune	90.00	1	90.00

PO TOTAL COST: \$90.00

PO-23-0002375 to Marty Ficke

Item Description	Unit Price	Qty	Total Price
5/3/23 - varsity baseball v. neptune	90.00	1	90.00

PO TOTAL COST: \$90.00

PO-23-0002376 to Elizabeth Perez

Item Description	Unit Price	Qty	Total Price
Grade 5 trip refund	12.00	1	12.00

PO TOTAL COST: \$12.00

PO-23-0002377 to Lisa Burgess

Item Description	Unit Price	Qty	Total Price
Trip refund	12.00	1	12.00

PO TOTAL COST: \$12.00

PO-23-0002378 to Joe Erickson

Item Description	Unit Price	Qty	Total Price
5/5/23 - varsity baseball v. freehold boro	90.00	1	90.00

PO TOTAL COST: \$90.00

PO-23-0002379 to Patricia Cassidy

Item Description	Unit Price	Qty	Total Price
Trip Refund	12.00	1	12.00



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PO TOTAL COST: \$12.00

PO-23-0002380 to Eldridge, Maria

Item Description	Unit Price	Qty	Total Price
Trip Refund	12.00	1	12.00

PO TOTAL COST: \$12.00

PO-23-0002381 to Michael Impresa

Item Description	Unit Price	Qty	Total Price
5/5/23 - varsity baseball v. freehold boro	90.00	1	90.00

PO TOTAL COST: \$90.00

PO-23-0002382 to Elizabeth Martin

Item Description	Unit Price	Qty	Total Price
Trip Refund	12.00	1	12.00

PO TOTAL COST: \$12.00

PO-23-0002383 to Fenlon, Monica

Item Description	Unit Price	Qty	Total Price
Trip Refund	12.00	1	12.00

PO TOTAL COST: \$12.00

PO-23-0002384 to Lindsey Breeden

Item Description	Unit Price	Qty	Total Price
Trip Refund	12.00	1	12.00

PO TOTAL COST: \$12.00

PO-23-0002385 to Paula Sanchez

Item Description	Unit Price	Qty	Total Price
Trip Refund	12.00	1	12.00

PO TOTAL COST: \$12.00

PO-23-0002386 to Melissa Kelly



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Item Description	Unit Price	Qty	Total Price
Trip Refund	12.00	1	12.00

PO TOTAL COST: \$12.00

PO-23-0002387 to Melissa Lamonica

Item Description	Unit Price	Qty	Total Price
Trip Refund	12.00	1	12.00

PO TOTAL COST: \$12.00

PO-23-0002388 to Tom Howard

Item Description	Unit Price	Qty	Total Price
5/5/23 - varsity softball v. freehold boro	84.00	1	84.00

PO TOTAL COST: \$84.00

PO-23-0002389 to Lauren Macdonald

Item Description	Unit Price	Qty	Total Price
Trip Refund	12.00	1	12.00

PO TOTAL COST: \$12.00

PO-23-0002390 to O'Toole, Kerri

Item Description	Unit Price	Qty	Total Price
Trip Refund	12.00	1	12.00

PO TOTAL COST: \$12.00

PO-23-0002391 to Jennifer Robinson

Item Description	Unit Price	Qty	Total Price
Trip Refund	12.00	1	12.00

PO TOTAL COST: \$12.00

PO-23-0002392 to Jim Ryan

Item Description	Unit Price	Qty	Total Price
5/5/23 - varsity softball v. freehold boro	84.00	1	84.00

PO TOTAL COST: \$84.00



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PO-23-0002393 to Jamie Sanders

Item Description	Unit Price	Qty	Total Price
Trip Refund	12.00	1	12.00

PO TOTAL COST: \$12.00

PO-23-0002394 to Culinary Classics

Item Description	Unit Price	Qty	Total Price
100 Cookies	.50	100	50.00
Coffee	1.00	50	50.00

PO TOTAL COST: \$100.00

PO-23-0002395 to Nicole Terzis

Item Description	Unit Price	Qty	Total Price
Trip Refund	12.00	1	12.00

PO TOTAL COST: \$12.00

PO-23-0002396 to Michelle Dougherty

Item Description	Unit Price	Qty	Total Price
Trip Refund	12.00	1	12.00

PO TOTAL COST: \$12.00

PO-23-0002397 to Jaclyn Ewing

Item Description	Unit Price	Qty	Total Price
Trip Refund	12.00	1	12.00

PO TOTAL COST: \$12.00

PO-23-0002398 to Eugene Hannafey

Item Description	Unit Price	Qty	Total Price
Trip Refund	12.00	1	12.00

PO TOTAL COST: \$12.00

PO-23-0002399 to Nicole Kelly

Item Description	Unit Price	Qty	Total Price
Trip Refund	12.00	1	12.00



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PO TOTAL COST: \$12.00

PO-23-0002400 to Marina Kranz

Item Description	Unit Price	Qty	Total Price
Trip Refund	12.00	1	12.00

PO TOTAL COST: \$12.00

PO-23-0002401 to Oscar Lopez

Item Description	Unit Price	Qty	Total Price
Trip Refund	12.00	1	12.00

PO TOTAL COST: \$12.00

PO-23-0002402 to Jillian Manno

Item Description	Unit Price	Qty	Total Price
Trip Refund	12.00	1	12.00

PO TOTAL COST: \$12.00

PO-23-0002403 to Christine Meyer

Item Description	Unit Price	Qty	Total Price
Trip refund	12.00	1	12.00

PO TOTAL COST: \$12.00

PO-23-0002404 to Tina Peisel

Item Description	Unit Price	Qty	Total Price
Trip Refund	12.00	1	12.00

PO TOTAL COST: \$12.00

PO-23-0002405 to Alexander Glen

Item Description	Unit Price	Qty	Total Price
5/5/23 - jv baseball v. freehold boro	67.00	1	67.00

PO TOTAL COST: \$67.00

PO-23-0002406 to Amanda Seibert



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Item Description	Unit Price	Qty	Total Price
Trip Refund	12.00	1	12.00

PO TOTAL COST: \$12.00

PO-23-0002407 to Keira Shelly

Item Description	Unit Price	Qty	Total Price
Trip Refund	12.00	1	12.00

PO TOTAL COST: \$12.00

PO-23-0002408 to Samantha Buddle

Item Description	Unit Price	Qty	Total Price
Trip Refund	12.00	1	12.00

PO TOTAL COST: \$12.00

PO-23-0002409 to Tiffanie Vowterras

Item Description	Unit Price	Qty	Total Price
Trip Refund	12.00	1	12.00

PO TOTAL COST: \$12.00

PO-23-0002410 to Diana Young

Item Description	Unit Price	Qty	Total Price
Trip Refund	12.00	1	12.00

PO TOTAL COST: \$12.00

PO-23-0002411 to Eloina Gutierrez

Item Description	Unit Price	Qty	Total Price
Trip Refund	12.00	1	12.00

PO TOTAL COST: \$12.00

PO-23-0002412 to Marion Ahem

Item Description	Unit Price	Qty	Total Price
Trip Refund	12.00	1	12.00

PO TOTAL COST: \$12.00



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PO-23-0002413 to Covert, Nichole

Item Description	Unit Price	Qty	Total Price
Trip Refund	12.00	1	12.00

PO TOTAL COST: \$12.00

PO-23-0002414 to Paul Kane

Item Description	Unit Price	Qty	Total Price
2023 spring track assignors fee	50.00	1	50.00

PO TOTAL COST: \$50.00

PO-23-0002415 to Derosa, Thomas

Item Description	Unit Price	Qty	Total Price
Softball ref	87.00	1	87.00

PO TOTAL COST: \$87.00

PO-23-0002416 to Lilia Lopez- Velasco

Item Description	Unit Price	Qty	Total Price
Trip Refund	12.00	1	12.00

PO TOTAL COST: \$12.00

PO-23-0002417 to Cheryl Femenella

Item Description	Unit Price	Qty	Total Price
Trip Refund	12.00	1	12.00

PO TOTAL COST: \$12.00

PO-23-0002418 to Kristy Parise

Item Description	Unit Price	Qty	Total Price
Trip Refund Juliana	12.00	1	12.00
Trip Refund Stella	12.00	1	12.00

PO TOTAL COST: \$24.00

PO-23-0002419 to Mary Kate Nitto

Item Description	Unit Price	Qty	Total Price
Trip Refund	12.00	1	12.00



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PO TOTAL COST: \$12.00

PO-23-0002420 to Gretchen Steger

Item Description	Unit Price	Qty	Total Price
Trip Refund	12.00	1	12.00

PO TOTAL COST: \$12.00

PO-23-0002421 to Tara Dowd

Item Description	Unit Price	Qty	Total Price
Trip Refund	12.00	1	12.00

PO TOTAL COST: \$12.00

PO-23-0002422 to Regina Stanley

Item Description	Unit Price	Qty	Total Price
Trip Refund	12.00	1	12.00

PO TOTAL COST: \$12.00

PO-23-0002423 to Kristin McLaughlin

Item Description	Unit Price	Qty	Total Price
Trip Refund	12.00	1	12.00

PO TOTAL COST: \$12.00

PO-23-0002424 to Jamie Lachacz

Item Description	Unit Price	Qty	Total Price
Trip Refund	12.00	1	12.00

PO TOTAL COST: \$12.00

PO-23-0002425 to Pirro, Bobbie

Item Description	Unit Price	Qty	Total Price
5/8/23 - varsity softball v. marlboro	84.00	1	84.00

PO TOTAL COST: \$84.00

PO-23-0002426 to Melanie Chiappone



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Item Description	Unit Price	Qty	Total Price
5/8/23 - varsity softball v. marlboro	84.00	1	84.00
<b>PO TOTAL COST: \$84.00</b>			

**PO-23-0002427 to Peter Crawley**

Item Description	Unit Price	Qty	Total Price
Reimbursement of gift card from Batch	5.00	12	60.00
<b>PO TOTAL COST: \$60.00</b>			

**PO-23-0002428 to Shore Conference Of Schools**

Item Description	Unit Price	Qty	Total Price
sct fees for baseball, softball, boys lacrosse, girls lacrosse @ \$100.00 per team	400.00	1	400.00
<b>PO TOTAL COST: \$400.00</b>			

**PO-23-0002429 to Taylor Hamarich**

Item Description	Unit Price	Qty	Total Price
Student of the Year- AOF Scholarship 2023	1500.00	1	1500.00
<b>PO TOTAL COST: \$1,500.00</b>			

**PO-23-0002430 to Sofia Wall**

Item Description	Unit Price	Qty	Total Price
Student of the Year- AOF Scholarship 2023	1500.00	1	1500.00
<b>PO TOTAL COST: \$1,500.00</b>			

**PO-23-0002431 to Margaret Pierciey**

Item Description	Unit Price	Qty	Total Price
AOF Leadership Scholarship- AOF Scholarship 2023	1500.00	1	1500.00
<b>PO TOTAL COST: \$1,500.00</b>			

**PO-23-0002432 to Jackson Gardner**

Item Description	Unit Price	Qty	Total Price
"Friends of the Academy" Leadership Scholarship- AOF Scholarship 2023	1000.00	1	1000.00
<b>PO TOTAL COST: \$1,000.00</b>			



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PO-23-0002433 to Sarah Davis

Item Description	Unit Price	Qty	Total Price
Caughey Scholarship- AOF Scholarship 2023	1000.00	1	1000.00

PO TOTAL COST: \$1,000.00

PO-23-0002434 to Jack Dettlinger

Item Description	Unit Price	Qty	Total Price
Giunco Scholarship- AOF Scholarship 2023	1000.00	1	1000.00

PO TOTAL COST: \$1,000.00

PO-23-0002435 to Delia Kline

Item Description	Unit Price	Qty	Total Price
Academic Excellence- AOF Scholarship 2023	1000.00	1	1000.00

PO TOTAL COST: \$1,000.00

PO-23-0002436 to Lauren Jordan

Item Description	Unit Price	Qty	Total Price
Academic Excellence- AOF Scholarship 2023	1000.00	1	1000.00

PO TOTAL COST: \$1,000.00

PO-23-0002438 to Kevin Prime

Item Description	Unit Price	Qty	Total Price
Academic Achievement- AOF Scholarship 2023	750.00	1	750.00

PO TOTAL COST: \$750.00

PO-23-0002439 to Lily Ducharme

Item Description	Unit Price	Qty	Total Price
Academic Achievement- AOF Scholarship 2023	750.00	1	750.00

PO TOTAL COST: \$750.00

PO-23-0002440 to Rebecca Curran

Item Description	Unit Price	Qty	Total Price
Academic Achievement- AOF Scholarship 2023	750.00	1	750.00



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PO TOTAL COST: \$750.00

PO-23-0002441 to Michael Flanagan

Item Description	Unit Price	Qty	Total Price
Academic Achievement- AOF Scholarship 2023	750.00	1	750.00

PO TOTAL COST: \$750.00

PO-23-0002442 to Catherine McKiever

Item Description	Unit Price	Qty	Total Price
Brielle Chamber of Commerce - AOF Scholarship 2023	500.00	1	500.00

PO TOTAL COST: \$500.00

PO-23-0002443 to Shane Devine

Item Description	Unit Price	Qty	Total Price
Distinguished Graduate - AOF Scholarship 2023	500.00	1	500.00

PO TOTAL COST: \$500.00

PO-23-0002444 to Marin McCarthy

Item Description	Unit Price	Qty	Total Price
Distinguished Graduate - AOF Scholarship 2023	500.00	1	500.00

PO TOTAL COST: \$500.00

PO-23-0002445 to Thomas Schnurr

Item Description	Unit Price	Qty	Total Price
Distinguished Graduate - AOF Scholarship 2023	500.00	1	500.00

PO TOTAL COST: \$500.00

PO-23-0002446 to Ryann Bannerman

Item Description	Unit Price	Qty	Total Price
Distinguished Graduate - AOF Scholarship 2023	500.00	1	500.00

PO TOTAL COST: \$500.00

PO-23-0002447 to Mary Breen



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Item Description	Unit Price	Qty	Total Price
Spring Lake Chamber of Commerce - AOF Scholarship 2023	500.00	1	500.00

PO TOTAL COST: \$500.00

PO-23-0002448 to Nassp

Item Description	Unit Price	Qty	Total Price
NJHS Dues	385.00	1	385.00

PO TOTAL COST: \$385.00

PO-23-0002449 to Derosa, Thomas

Item Description	Unit Price	Qty	Total Price
Softball ref	87.00	1	87.00

PO TOTAL COST: \$87.00

PO-23-0002450 to John Kingman

Item Description	Unit Price	Qty	Total Price
Track Official	65.00	1	65.00

PO TOTAL COST: \$65.00

PO-23-0002451 to Jeanne Kinneally

Item Description	Unit Price	Qty	Total Price
Track Official	65.00	1	65.00

PO TOTAL COST: \$65.00

PO-23-0002452 to John Kingman

Item Description	Unit Price	Qty	Total Price
Track official	65.00	1	65.00

PO TOTAL COST: \$65.00

PO-23-0002453 to Karen Serwin

Item Description	Unit Price	Qty	Total Price
Track official.	65.00	1	65.00

PO TOTAL COST: \$65.00



Report PO\_DETAILS\_BOE: Purchase Order by PO# for BOE  
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PO-23-0002454 to Manasquan Cafeteria

Item Description	Unit Price	Qty	Total Price
Grade 8 Breakfast	350.00	1	350.00

PO TOTAL COST: \$350.00

PO-23-0002455 to Amazon.Com Llc

Item Description	Unit Price	Qty	Total Price
Grade 8 Dance supplies	605.53	1	605.53

PO TOTAL COST: \$605.53



**FOOD SERVICE FUND BALANCE -April, 2023**

<b>CATEGORY</b>	<b>April, 2023</b>	<b>Y-T-D 2022-2023</b>
<b>INCOME</b>		
Cash Sales	42,826.69	<b>396,940.90</b>
Paid Lunch	6,757.75	<b>64,650.75</b>
Refunds for Cash Sales	-	-
Catering	702.50	<b>17,728.67</b>
Catering Cancelled	-	-
Football	-	<b>8,009.00</b>
Interest on Deposit	683.22	<b>4,990.79</b>
Subsidiary Reimb- PBT	-	-
Subsidiary Reimb- SCA (Covid Reimburse)	-	<b>33,814.32</b>
Subsidiary Reimb-Income	7,022.54	<b>52,016.72</b>
Rebate/Discounts	-	<u><b>59.24</b></u>
<b>TOTAL INCOME</b>	<b>57,992.70</b>	<b>578,210.39</b>
<b>EXPENSES</b>		
Other Board Expenses	1,039.00	<b>70,169.78</b>
Football Expenses		<b>6,242.65</b>
Simplified Culinary Services - Operation	52,340.62	<b>488,079.46</b>
Simplified Culinary Services - Start Up Cost	-	<u><b>7,766.94</b></u>
<b>TOTAL EXPENSES</b>	<b>53,379.62</b>	<b>572,258.83</b>
<b>OVERALL TOTAL</b>	<b>4,613.08</b>	<b>5,951.56</b>



**MANASQUAN HIGH SCHOOL ACCOUNT  
BANK RECONCILIATION  
FOR THE MONTH ENDING APRIL, 2023**

**DOCUMENT G**

		<b>RECORD BOOK ACCOUNT</b>	<b>BANK CHECKING ACCOUNT</b>
<b>BALANCE FORWARD</b>		\$ 306,319.56	
<b>Plus Receipts:</b>		\$42,025.13	
		\$ -	
<b>SUB TOTAL:</b>		\$ 348,344.69	
<b>Less Expenditures:</b>			
Expenditures	(\$14,583.38)		
Checks	\$0.00		
Payover of Interest	\$0.00		
	<u>\$0.00</u>		
	\$0.00		
Adj for Bank Errors	<u>\$0.00</u>		
		(\$14,583.38)	
<b><u>TOTAL FUNDS AVAILABLE:</u></b>		<b><u>\$ 333,761.31</u></b>	
<b>Balance in Checking Account End Of April , 2023</b>			
MANASQUAN BANK			\$ 345,088.30
Stop Payment Fee to be Reversed			\$ 25.00
			\$ -
Less Outstanding Checks:			\$ (11,351.99)
<b><u>TOTAL FUNDS AVAILABLE:</u></b>			<b><u>\$ 333,761.31</u></b>

0.00



**Manasquan Board of Education  
Expenditure Summary  
2022-23 April - Parent Funds 21**

Account	Description	Original Appropriation	Current Appropriation	Total Encumbered	Req Encumbered	Disbursed	Outstanding	Available	Percent Used
21-401-100-600-01-100	ART			-518.64		-518.64		518.64	
21-401-100-600-01-103	HS-ELL Cultural Experiences			-131.00		-131.00		131.00	
21-401-100-600-01-105	AMNESTY INTERNATIONAL			-735.78		-735.78		735.78	
21-401-100-600-01-110	ATHLETIC ASSOCIATION			-9,014.15	1,182.50	-9,014.15	.00	7,831.65	
21-401-100-600-01-113	AA-THANKSGIVING GAME			-15,759.56	.00	-15,759.56	.00	15,759.56	
21-401-100-600-01-115	ACADEMY OF FINANCE			-19,590.29		-19,590.29		19,590.29	
21-401-100-600-01-116	ACADEMIC HALL OF FAME			-270.00		-270.00		270.00	
21-401-100-600-01-117	ACADEMY OF PUBLIC SAFETY			-424.00	.00	-424.00	.00	424.00	
21-401-100-600-01-118	ACADEMY OF ENGINEERING			-856.23	.00	-856.23	.00	856.23	
21-401-100-600-01-119	MANASQUAN ACE			-550.31		-550.31		550.31	
21-401-100-600-01-120	BAND			-8,445.89		-8,445.89		8,445.89	
21-401-100-600-01-121	ATHLETIC LEADERSHIP CLUB			-970.68		-970.68		970.68	
21-401-100-600-01-123	BIKE CLUB								
21-401-100-600-01-125	BOYS BASKETBALL			-163.40		-163.40		163.40	
21-401-100-600-01-126	BOYS & GIRLS BOWLIN			-229.40		-229.40		229.40	
21-401-100-600-01-130	BLUE & GRAY			-1,739.94		-1,739.94		1,739.94	
21-401-100-600-01-135	BASEBALL			-1,542.35		-1,542.35		1,542.35	
21-401-100-600-01-140	CHEERLEADERS			-266.13		-266.13		266.13	
21-401-100-600-01-150	CHORUS			-5,447.05	.00	-5,447.05	.00	5,447.05	
21-401-100-600-01-171	Math Honor Society			-157.20	.00	-157.20	.00	157.20	
21-401-100-600-01-205	CLIPPER			-710.87		-710.87		710.87	
21-401-100-600-01-215	CROSS COUNTRY			-319.88		-319.88		319.88	
21-401-100-600-01-219	CLASS OF 2019			-3,328.68		-3,328.68		3,328.68	
21-401-100-600-01-220	CLASS OF 2020			-1,417.94		-1,417.94		1,417.94	
21-401-100-600-01-221	CLASS OF 2021			-10,289.61		-10,289.61		10,289.61	
21-401-100-600-01-222	CLASS OF 2022			-2,643.05		-2,643.05		2,643.05	
21-401-100-600-01-223	CLASS OF 2023			-4,982.22	.00	-4,982.22	.00	4,982.22	
21-401-100-600-01-224	CLASS OF 2024			-21,953.87	.00	-21,953.87	.00	21,953.87	
21-401-100-600-01-225	CLASS OF 2025			-7,566.78	.00	-7,566.78	.00	7,566.78	
21-401-100-600-01-226	CLASS OF 2026			-1,063.65	.00	-1,063.65	.00	1,063.65	
21-401-100-600-01-239	Dance Club			-2,165.45	.00	-4,649.25	2,483.80	2,165.45	
21-401-100-600-01-240	DRAMA			-63,403.97	.00	-63,403.97	.00	63,403.97	
21-401-100-600-01-241	ENVIRONMENTAL CLUB			-1,058.54		-1,058.54		1,058.54	
21-401-100-600-01-245	FELLOWSHIP OF			-337.35		-337.35		337.35	
21-401-100-600-01-250	FIELD HOCKEY			-2,315.95	.00	-2,315.95	.00	2,315.95	
21-401-100-600-01-260	FOOTBALL			-54.55		-54.55		54.55	
21-401-100-600-01-280	FBLA (Future Business Leaders of America)			-1,094.00	.00	-1,094.00	.00	1,094.00	
21-401-100-600-01-281	FISHING CLUB			-1,401.10	.00	-1,401.10	.00	1,401.10	
21-401-100-600-01-319	GENERAL ACCOUNT			-1,688.47	.00	-1,688.47	.00	1,688.47	
21-401-100-600-01-321	GIRLS BASKETBALL			-270.35		-270.35		270.35	
21-401-100-600-01-322	GIRLS SOCCER			-81.72	.00	-81.72	.00	81.72	
21-401-100-600-01-323	GYMNASTICS			-125.97		-125.97		125.97	



**Manasquan Board of Education  
Expenditure Summary  
2022-23 April - Parent Funds 21**

Account	Description	Original Appropriation	Current Appropriation	Total Encumbered	Req Encumbered	Disbursed	Outstanding	Available	Percent Used
21-401-100-600-01-324	Garden Club			-261.50		-261.50		261.50	
21-401-100-600-01-325	WARRIOR FOR WELLNESS			-1,136.63		-1,136.63		1,136.63	
21-401-100-600-01-326	GIRLS VOLLEYBALL			-747.57		-747.57		747.57	
21-401-100-600-01-330	HONOR SOCIETY			-3,358.46	.00	-3,548.39	189.93	3,358.46	
21-401-100-600-01-331	HISTORY HONORS			-1,470.80	.00	-1,470.80	.00	1,470.80	
21-401-100-600-01-340	INTEREST			-6,683.32	.00	-6,683.32		6,683.32	
21-401-100-600-01-343	ICE HOCKEY			-2,459.33	.00	-2,459.33	.00	2,459.33	
21-401-100-600-01-344	INNOVATION LAB			-3,019.83	.00	-3,019.83	.00	3,019.83	
21-401-100-600-01-345	ITALIAN CLUB			-1,540.19		-1,540.19		1,540.19	
21-401-100-600-01-350	KEY CLUB			-14,325.30	.00	-14,325.30	.00	14,325.30	
21-401-100-600-01-351	INTERNATIONAL CLUB			-821.12		-821.12		821.12	
21-401-100-600-01-360	LACROSS - BOYS			-112.97		-112.97		112.97	
21-401-100-600-01-361	LACROSS - GIRLS			-5,741.87		-5,741.87		5,741.87	
21-401-100-600-01-370	LIBRARY			-3.84		-3.84		3.84	
21-401-100-600-01-371	LIFE IS GOOD			-4,129.06		-4,129.06		4,129.06	
21-401-100-600-01-372	LGBTQ			-74.06		-74.06		74.06	
21-401-100-600-01-375	MODEL UN			-460.84	.00	-460.84	.00	460.84	
21-401-100-600-01-376	SQUANATHON			-360.04		-360.04		360.04	
21-401-100-600-01-380	PING PONG CLUB			-66.43		-66.43		66.43	
21-401-100-600-01-381	PSAT			-25.96	.00	-25.96	.00	25.96	
21-401-100-600-01-382	PEER LEADERSHIP			-2,789.07	.00	-2,789.07	.00	2,789.07	
21-401-100-600-01-383	Performing Arts Academy			-379.13		-379.13		379.13	
21-401-100-600-01-390	RECORDING STUDIO			-1,747.45		-1,747.45		1,747.45	
21-401-100-600-01-392	RUTGERS HEALTH CAREERS ACADEMY			-2,708.25	.00	-2,708.25	.00	2,708.25	
21-401-100-600-01-393	ROBOTICS			-522.30		-522.30		522.30	
21-401-100-600-01-399	SPRING TRACK			-556.04		-556.04		556.04	
21-401-100-600-01-400	Science National Honor Society			-609.59	.00	-609.59	.00	609.59	
21-401-100-600-01-401	YEARBOOK			-5,947.71	.00	-5,947.71	.00	5,947.71	
21-401-100-600-01-402	SPANISH/FRENCH HONOR			-1,497.26		-1,497.26		1,497.26	
21-401-100-600-01-403	SURF TEAM			-76.32		-76.32		76.32	
21-401-100-600-01-410	STUDENT COUNCIL			-7,605.09	69.92	-7,605.09	.00	7,535.17	
21-401-100-600-01-411	STUDENT ALLIANCE			-231.68		-231.68		231.68	
21-401-100-600-01-415	TENNIS CLUB			-8.15		-8.15		8.15	
21-401-100-600-01-416	VIBE TRIBE								
21-401-100-600-01-430	WINTER TRACK			-13.71		-13.71		13.71	
21-401-100-600-01-431	WOODWORKING CLUB								
21-401-100-600-01-799	SOFTBALL			-1,318.97		-1,318.97		1,318.97	
21-401-100-600-01-800	P/Y CLASSES			-63,191.77		-63,191.77	.00	63,191.77	
<b>21 HS Central Funds totals:</b>		<b>.00</b>	<b>.00</b>	<b>-331,087.58</b>	<b>1,252.42</b>	<b>-333,761.31</b>	<b>2,673.73</b>	<b>329,835.16</b>	



**Manasquan Board of Education  
Expenditure Summary  
2022-23 April - Parent Funds 21**

Account	Description	Original Appropriation	Current Appropriation	Total Encumbered	Req Encumbered	Disbursed	Outstanding	Available	Percent Used
Report Total:		.00	.00	-331,087.58	1,252.42	-333,761.31	2,673.73	329,835.16	



MAY 16, 2023

Monmouth - Manasquan Boro

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Notice is hereby given to the legal voters of the Manasquan Public School District, in the County of Monmouth, of the State of New Jersey, that a Public Hearing will be held in the Charles Rafetto Media Center, Manasquan High School of the Manasquan Board of Education, 167 Broad Street, Manasquan, NJ 08736 on April 25, 2023 at 6:00 PM, for the purpose of conducting a public hearing on the following budget for the 2023-2024 school year.

Advertised Enrollments

Enrollment Categories	October 15, 2021 Actual	October 15, 2022 Actual	October 13, 2023 Estimated
Pupils On Roll Regular Full-Time	1,269	1,217	1,255
Pupils On Roll Regular Shared-Time	10	9	7
Pupils On Roll - Special Full-Time	197	203	185
Pupils On Roll - Special Shared-Time	29	20	7
Subtotal - Pupils On Roll	1,505	1,449	1,454
Private School Placements	8	6	7
Pupils Sent to Other Dists - Spec Ed Prog	2	2	5
Pupils Received	724	716	666

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Monmouth - Manasquan Boro  
Advertised Revenues

Budget Category	Account	2021-22 Actual	2022-23 Revised	2022-23 Pro
Operating Budget:				
Revenues from Local Sources:				
Local Tax Levy	10-1210	16,281,645	16,705,244	17,250
Other Local Governmental Units-Unrestricted	10-12XX	25,429	0	0
Other Local Governmental Units-Restricted	10-12XX	0	24,000	2
Total Tuition	10-1300	12,874,972	13,105,008	14,120
Unrestricted Miscellaneous Revenues	10-1XXX	224,038	158,411	160
Interest Earned on Capital Reserve Funds	10-1XXX	0	50	0
Other Restricted Miscellaneous Revenues / Paycheck Protection Program (APSSDs Only)	10-1XXX	31,730	0	0
Total Revenues from Local Sources		29,437,814	29,992,713	31,570
Revenues from State Sources:				
Categorical Transportation Aid	10-3121	76,841	76,841	7
Extraordinary Aid	10-3131	445,636	120,000	12
Categorical Special Education Aid	10-3132	628,260	671,702	68
Categorical Security Aid	10-3177	83,868	83,868	8
Adjustment Aid	10-3178	20,596	20,596	2
Total Revenues from State Sources		1,255,201	973,007	99
Revenues from Federal Sources:				
Medicaid Reimbursement	10-4200	12,041	29,422	2
Other Federal Grant Revenue-Passed Through State	10-42XX	90,569	0	0
Total Revenues from Federal Sources		102,610	29,422	2
Budgeted Fund Balance-Operating Budget	10-303	0	294,000	49
Withdrawal from Maintenance Reserve	10-310	0	1,400	0
Other Financing Sources	10-5XXX	870,233	0	0
Adjustment for Prior Year Encumbrances		0	2,225,253	0
Actual Revenues (Over)/Under Expenditures		1,112,336	0	0
Total Operating Budget		32,778,194	33,515,795	33,070
Grants and Entitlements:				
Student Activity Fund Revenue	20-1760	453,727	100	0
Scholarship Fund Revenue	20-1770	78,479	100	0
Other Revenue from Local Sources	20-1XXX	18,098	8,631	0
Total Revenues from Local Sources	20-1XXX	550,304	8,831	0
Revenues from State Sources:				
SDA Emergent Needs and Capital Maintenance In School Districts	20-3257	0	38,448	0
Other Restricted Entitlements	20-32XX	930	0	0
State Grants Through Intermediate Sources	20-3700	38,777	0	0
Total Revenues from State Sources		39,707	38,448	0
Revenues from Federal Sources:				
Title I	20-4411-4416	32,200	63,184	5
Title II	20-4451-4455	16,842	17,618	1
Title III	20-4491-4494	1,568	2,166	0
Title IV	20-4471-4474	19,633	14,684	1
ARP-IDEA Preschool	20-4409	5,518	0	0
ARP-IDEA Basic	20-4419	64,672	0	0
IDEA Part B (Handicapped)	20-4420-4429	292,820	310,753	26
ARP-ESSER Subgrant-Accelerated Learning Coaching and Educator Support Grant	20-4541	4,006	67,145	0
ARP-ESSER Subgrant-Evidence-Based Summer Learning and Enrichment Activities Grant	20-4542	0	40,000	0
ARP-ESSER Subgrant-Evidence-Based Comprehensive Beyond the School Day Activities Grant	20-4543	12,497	27,503	0
ARP-ESSER Subgrant-New Jersey Tiered System of Supports (NJTSS) Mental Health Support	20-4544	0	45,000	0
Staffing Grant				
Vocational Education				
ARP-ESSER	20-4430	0	18,234	1
CRRSA Act-ESSER II	20-4540	234,265	361,445	0
CRRSA Act-Learning Acceleration Grant	20-4534	265,062	0	0
Other	20-4535	20,750	4,250	0
CRRSA Act-Mental Health Grant	20-4XXX	14,859	0	0
Additional or Compensatory Special Education and Related Services (ACSERS)	20-4536	29,175	15,825	0
Total Revenues from Federal Sources	20-4537	0	164,350	0
Actual Revenues (Over)/Under Expenditures-Student Activity Fund		1,013,867	1,152,157	36
Actual Revenues (Over)/Under Expenditures-Scholarship Fund		-38,681	0	0
Total Grants and Entitlements		-18,679	0	0
		1,546,518	1,199,436	36

(Continued)



**Monmouth - Manasquan Boro  
Advertised Revenues**

Budget Category	Account	2021-22 Actual	2022-23 Revised	2021-22 Prct
Repayment of Debt:				
Transfers from Other Funds	40-5200	936	0	
Revenues from Local Sources:				
Local Tax Levy	40-1210	1,450,519	1,400,800	1,3
Total Revenues from Local Sources		1,450,519	1,400,800	1,3
Revenues from State Sources:				
Debt Service Aid Type II	40-3160	308,069	305,247	3
Budgeted Fund Balance	40-303	0	5,816	
Total Local Repayment of Debt		1,759,524	1,711,863	1,7
Actual Revenues (Over)/Under Expenditures		125,052	0	
Total Repayment of Debt		1,884,576	1,711,863	1,7
Total Revenues/Sources		36,209,288	36,427,094	35,1
Total Revenues/Sources Net of Transfers		36,209,288	36,427,094	35,1

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Monmouth - Manasquan Boro  
Advertised Appropriations

Budget Category	Account	2021-22 Actual	2022-23 Revised	2021-22 Pr
<b>General Current Expense:</b>				
<b>Instruction:</b>				
Regular Programs-Instruction	11-1XX-100-XXX	9,437,925	9,832,408	10,0
Special Education-Instruction	11-2XX-100-XXX	2,698,560	2,879,928	3,3
Basic Skills/Remedial-Instruction	11-230-100-XXX	134,434	141,656	1
Bilingual Education-Instruction	11-240-100-XXX	137,654	144,160	1
School-Sponsored Cocurricular or Extracurricular Activities-Instruction	11-401-100-XXX	205,646	252,118	2
School-Sponsored Athletics-Instruction	11-402-100-XXX	797,297	845,157	9
<b>Support Services:</b>				
Undistributed Expenditures-Instruction (Tuition)	11-000-100-XXX	438,110	650,791	7
Undistributed Expenditures-Attendance and Social Work	11-000-211-XXX	65,321	265,998	1
Undistributed Expenditures-Health Services	11-000-213-XXX	275,788	260,958	2
Undistributed Expenditures-Speech, OT, PT and Related Services	11-000-216-XXX	271,180	386,796	3
Undistributed Expenditures-Other Support Services, Students-Extraordinary Services	11-000-217-XXX	496,670	333,137	3
Undistributed Expenditures-Guidance	11-000-218-XXX	890,341	924,688	9
Undistributed Expenditures-Child Study Teams	11-000-219-XXX	664,675	585,858	6
Undistributed Expenditures-Improvement of Instruction Services	11-000-221-XXX	740,796	720,150	7
Undistributed Expenditures-Education Media Services/Library	11-000-222-XXX	482,259	501,721	5
Undistributed Expenditures-Instructional Staff Training Services	11-000-223-XXX	11,296	20,730	.
Undistributed Expenditures-Support Services-General Administration	11-000-230-XXX	743,741	754,174	7
Undistributed Expenditures-Support Services-School Administration	11-000-240-XXX	1,146,357	1,273,957	1,2
Undistributed Expenditures-Central Services	11-000-251-XXX	551,208	630,649	6
Undistributed Expenditures-Administrative InformationTechnology	11-000-252-XXX	6,406	6,632	
Undistributed Expenditures-Operation and Maintenance of Plant Services	11-000-26X-XXX	3,441,873	2,890,047	3,0
Undistributed Expenditures-Student Transportation Services	11-000-270-XXX	854,600	934,417	9
Personal Services-Employee Benefits	11-XXX-XXX-2XX	5,679,539	5,826,460	6,4
Total Undistributed Expenditures		16,760,160	16,967,163	17,9
Total General Current Expense		30,171,676	31,062,590	32,8
<b>Capital Expenditures:</b>				
Equipment	12-XXX-XXX-730	76,988	137,873	
Facilities Acquisition and Construction Services	12-000-400-XXX	2,529,530	2,240,282	1
Increase in Capital Reserve	10-604	0	75,000	
Interest Deposit to Capital Reserve	10-604	0	50	
Total Capital Outlay		2,606,518	2,453,205	2
General Fund Grand Total		32,778,194	33,515,795	33,0
<b>Special Grants and Entitlements:</b>				
<b>Local Projects</b>				
Student Activity Fund	20-XXX-XXX-XXX	18,098	8,631	
Scholarship Fund	20-475-XXX-XXX	415,046	100	
Other State Projects:	20-476-XXX-XXX	59,800	100	
<b>Nonpublic Handicapped Services</b>				
SDA Emergent Needs and Capital Maintenance In School Districts	20-XXX-XXX-XXX	930	0	
Other	20-492-XXX-XXX	0	38,448	
Total Other State Projects	20-XXX-XXX-XXX	38,777	0	
Total State Projects		39,707	38,448	
Federal Projects:	20-XXX-XXX-XXX	39,707	38,448	
Title I	20-XXX-XXX-XXX	32,200	63,184	
Title II	20-XXX-XXX-XXX	16,842	17,618	
Title III	20-XXX-XXX-XXX	1,568	2,166	
Title IV	20-XXX-XXX-XXX	19,633	14,684	
IDEA Part B (Handicapped)	20-XXX-XXX-XXX	292,820	310,753	2
Vocational Education	20-XXX-XXX-XXX	0	18,234	
ARP-IDEA Basic Grant Program	20-223-xxx-xxx	64,672	0	
ARP-IDEA Preschool Grant Program	20-224-xxx-xxx	5,518	0	
Other	20-XXX-XXX-XXX	14,859	0	
CRRSA Act-ESSER II Grant Program	20-483-xxx-xxx	265,062	0	
CRRSA Act-Learning Acceleration Grant Program	20-484-xxx-xxx	20,750	4,250	
CRRSA Act-Mental Health Grant Program	20-485-xxx-xxx	29,175	15,825	
Additional or Compensatory Special Education and Related Services (ACSERS) Program	20-486-XXX-XXX	0	164,350	
ARP-ESSER Grant Program	20-487-xxx-xxx	234,265	361,445	
ARP-ESSER Subgrant Accelerated Learning Coaching and Educator Support Grant	20-488-xxx-xxx	4,006	67,145	
ARP-ESSER Subgrant Evidence-Based Summer Learning and Enrichment Activities Grant	20-489-xxx-xxx	0	40,000	
ARP-ESSER Subgrant Evidence-Based Comprehensive Beyond the School Day Activities Grant	20-490-xxx-xxx	12,497	27,503	

(Continued)



**Monmouth - Manasquan Boro  
Advertised Appropriations**

Budget Category	Account	2021-22 Actual	2022-23 Revised	2021-22 Pro
ARP-ESSER Subgrant New Jersey Tiered System of Supports (NJTSS) Mental Health	20-491-xxx-xxx	0	45,000	
Support Staffing Grant				
Total Federal Projects	20-XXX-XXX-XXX	1,013,867	1,152,157	36
Total Special Revenue Funds		1,546,518	1,199,436	36
Repayment of Debt:				
Total Regular Debt Service	40-701-510-XXX	1,884,576	1,711,863	1,70
Total Debt Service Funds		1,884,576	1,711,863	1,70
Total Expenditures/Appropriations		36,209,288	36,427,094	35,14
Total Expenditures Net of Transfers		36,209,288	36,427,094	35,14

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Monmouth - Manasquan Boro  
Advertised Recapitulation of Balances

Budget Category	Audited Balance 06-30-2021	Audited Balance 06-30-2022	Estimated Balance 06-30-2023	Estimated Balance 06-30-2024
Unrestricted:				
(General Operating Budget)	887,412	1,275,200	625,811	625,811
(Repayment of Debt)	131,804	6,752	936	0
Restricted for Specific Purposes:				
(General Operating Budget)				
--Capital Reserve	135,557	244,618	319,668	339,718
--Adult Education Programs	0	0	0	0
--Maintenance Reserve	1,400	1,400	355,389	355,389
--Legal Reserve	80,501	491,089	491,089	0
--Unemployment Fund	142,763	174,493	174,493	174,493
--Tuition Reserve	0	0	0	0
--Current Expense Emergency Reserve	0	0	0	0
--Impact Aid Reserve for General Expenses (Sections 8002 and 8003)	0	0	0	0
--Impact Aid Reserve for Capital Expenses (Sections 8007 and 8008)	0	0	0	0
(Special Revenue Fund)				
--Student Activity Fund	285,265	323,946	323,946	323,946
--Scholarship Fund	60,676	79,355	79,355	79,355
(Repayment of Debt)				
--Restricted for Repayment of Debt	0	0	0	0

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**Monmouth - Manasquan Boro**  
**Advertised Per Pupil Cost Calculations**

	2020-21	2021-22	2022-23	2022-23	2023-24
	Actual	Actual	Original	Revised	Proposed
Per Pupil Cost Calculations	Costs	Costs	Budget	Budget	Budget
Total Budgetary Comparative Per Pupil Cost	\$17,736	\$19,476	\$19,845	\$20,549	\$21,521
Total Classroom Instruction	\$9,960	\$10,655	\$11,192	\$11,471	\$12,157
Classroom-Salaries and Benefits	\$9,514	\$10,068	\$10,530	\$10,762	\$11,509
Classroom-General Supplies and Textbooks	\$352	\$473	\$523	\$534	\$508
Classroom-Purchased Services	\$94	\$114	\$138	\$175	\$140
Total Support Services	\$3,015	\$3,358	\$3,469	\$3,532	\$3,715
Support Services-Salaries and Benefits	\$2,884	\$3,210	\$3,297	\$3,321	\$3,488
Total Administrative Costs	\$1,964	\$2,029	\$2,059	\$2,299	\$2,249
Administration Salaries and Benefits	\$1,660	\$1,665	\$1,730	\$1,968	\$1,908
Total Operations and Maintenance of Plant	\$2,022	\$2,593	\$2,195	\$2,300	\$2,403
Operations and Maintenance-Salaries and Benefits	\$1,157	\$1,194	\$1,199	\$1,272	\$1,310
Board Contribution to Food Services	\$0	\$0	\$0	\$0	\$0
Total Extracurricular Costs	\$771	\$835	\$924	\$939	\$989
Total Equipment Costs	\$62	\$52	\$42	\$96	\$21
Legal Costs	\$41	\$82	\$58	\$60	\$60
Employee Benefits as a percentage of salaries*	30.65%	29.39%	30.01%	28.86%	30.24%

\*Does not include pension and social security paid by the State on-behalf of the district.

\*\* Federal and State funds in the blended resource school-based budgets.

The information presented in columns 1 through 3 as well as the related descriptions of the per pupil cost calculations are contained in the Taxpayers Guide to Education Spending can be found on the Department of Education website: <http://www.state.nj.us/education/guide/>. This publication is also available in the board office and public libraries. The same calculations were performed using the 2022-23 revised appropriations and the 2023-24 budgeted appropriations presented in this advertised budget. Total Budgetary Comparative Pupil Cost is defined as current expense exclusive of tuition expenditures, transportation, residential costs, and judgments against the school district. For all years it also includes restricted entitlement aids. With the exception of Total Equipment Cost, each of the other per pupil cost calculations presented is a component of the total comparative per pupil cost although all components are not shown.

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Monmouth - Manasquan Boro  
Capital Projects

Description/Activity	Project Number	Dollar Amount	Eligible for Grant	Request to Exceed Referendum	Funding Source for Request to Exceed Referendum
Baseball Net Installation	1	\$60,000	N	N	
Central Office Upgrades	2	\$42,000	N	N	
Sod	3	\$55,000	N	N	

The complete budget will be on file and open to examination at the Board of Education building, 169 Broad Street, Manasquan, NJ 08736, Monmouth County Jersey between the hours of 8:00 am and 4:00 pm Monday through Friday, excluding holidays.

The school district has proposed programs and services in addition to the New Jersey Student Learning Standards adopted by the State Board of Education.

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**MANASQUAN BOARD OF EDUCATION  
TAX LEVY REVENUE SCHEDULE  
JULY 1, 2023 TO JUNE 30, 2024**

<b>TOTAL SCHOOL TAX LEVY FOR 2023-2024</b>				<b>\$18,654,289.00</b>
<b>FOR GENERAL FUND</b>				<b>\$17,256,038.00</b>
<b>FOR DEBT SERVICE</b>				<b>\$1,398,251.00</b>
				<b>\$18,654,289.00</b>
<b>DATE OF REQUEST</b>	<b>DATE DUE</b>	<b>GENERAL FUND</b>	<b>DEBT SERVICE</b>	<b>TOTAL DUE</b>
5/23/2023	7/3/2023		\$699,126.00	\$699,126.00
5/23/2023	7/10/2023	\$2,876,008.00		\$2,876,008.00
7/24/2023	8/28/2023	\$2,876,006.00		\$2,876,006.00
10/23/2023	11/6/2023	\$2,876,006.00		\$2,876,006.00
12/17/2023	1/2/2024	\$2,876,006.00	\$699,125.00	\$3,575,131.00
1/22/2024	2/19/2024	\$2,876,006.00		\$2,876,006.00
3/26/2024	4/15/2024	\$2,876,006.00		\$2,876,006.00
<b>TOTAL:</b>				<b>\$18,654,289.00</b>



**CONTRACT FOR SCHOOL NURSING SERVICES**

This AGREEMENT is made and entered into this 1st day of **July, 2023** by **Monmouth Ocean Educational Services Commission**, located at 900 Hope Road, Tinton Falls, New Jersey 07712 (hereinafter referred to **MOESC**) and the \_\_\_\_\_ **Board of Education** (hereinafter referred to as **SCHOOL**).

**RECITALS**

A. **M-OESC** is engaged in the business of providing nursing services and **SCHOOL** has identified a need for a nurse to provide basic nursing care.

B. WHEREAS, it is the desire of both parties to make provision for on site/off site nursing services, in accordance with the terms of this Agreement.

THEREFORE, in consideration for the mutual covenants expressed herein, **M-OESC** and **SCHOOL** agree to the terms and conditions outlined herein:

**I. RESPONSIBILITIES OF MOESC**

A. Qualifications of Personnel

The Nurse supplied by **MOESC** shall be a Registered Nurse (RN)/Licensed Practical Nurse (LPN) who shall hold a current license, registration or certification to practice in the State of New Jersey and shall provide services pursuant to the applicable state laws.

B. Personnel Records Inspection

**MOESC** shall make available for inspection, upon the request of **SCHOOL**, the contractor file of its nurse who is providing on site services. The contents of such file will include:

1. Verification of current licensure or certification as applicable; and
2. Completed application/resume; and
3. A criminal record check, conducted upon approval, if required by state law; and



C. Service

**MOESC** shall provide a nurse to **SCHOOL** for (as needed) per week with the approval of **MOESC**. The Nurse will provide basic nursing services to **SCHOOL'S** students. **SCHOOL** acknowledges and understands that Nurse is a private sub-contractor, and substitution of nursing services can be arranged under this contract, provided sufficient notice is given by school and/or subcontractor nurse.

D. Place of Performance

**M-OESC** shall provide services **Nursing Services/Substitute Nursing Services/Field Trip Nursing Services throughout the 2023-2024 school year.**

---

E. Insurance

1. **Nursing Agency** shall maintain professional liability insurance **and Workers Compensation Insurance**.
2. **M-OESC** shall maintain general liability insurance for all acts of any contractor or employee.
3. **The School District must provide MOESC with a Certificate of Insurance naming MOESC as an additional insured providing \$5,000,000 in general liability limits and \$5,000,000 in auto liability limits.**

F. Payment of Contractor

**MOESC**, as a contracting agency, shall remain responsible for the payment of sub-contractor invoices, reimbursement of any required expenses of sub-contractor, IRS and state reporting requirements.

G. Equal Opportunity Employment

**MOESC** agrees to comply with the New Jersey State requirements of N.J.S.A. 10:5-31 et seq., N.J.A.C. 17:27, and the Americans With Disabilities Act, where applicable, during the performance of this Agreement and will not discriminate against any employee or applicant for employment or contractor because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation or sex. **MOESC** will provide required reports as requested.



## II. RESPONSIBILITIES OF SCHOOL

### A. Payment for Services

**SCHOOL** shall compensate **MOESC** for services rendered pursuant to this Agreement. Section III hereunder shall govern billing terms and compensation.

### B. Insurance

1. **SCHOOL** shall maintain at its sole expense valid policies of general liability insurance.
2. **SCHOOL** shall maintain, at its sole expense, Workers' Compensation Insurance for its employees.

### C. Equipment and Supplies

**SCHOOL** shall supply **MOESC** Nurse with all necessary equipment, tools, materials and supplies necessary to perform services under this Agreement.

## III. BILLING AND COMPENSATION

A. **SCHOOL** agrees to compensate **MOESC** at a rate of **\$78.00/hour for Public School Certified Nurse, \$68.00/hour for Registered Nurse (RN) services and \$52.00/hour for LPN (students being transported will be billed a minimum of two (2) hours per trip)**

B. **M-OESC** shall forward to **SCHOOL** an itemized bill on a monthly basis.

C. **SCHOOL** agrees that the fees paid to **M-OESC** as outlined in Section A will be automatically increased at each anniversary of the Agreement's effective date, without any notice or formal amendment required under the Agreement. This does not prohibit **SCHOOL** or **M-OESC** from negotiating additional services or adjustments to Section A during each then current contract term.

D. **SCHOOL** agrees to pay submitted bills within thirty (30) days of receipt.

## IV. ADDITIONAL TERMS

### A. Term and Termination



This Agreement shall come into effect beginning on July 1, 2023 and shall remain in effect until June 30, 2024. This Agreement may be extended upon the written consent of each party outlining the terms and time for extension.

B. Governing Law

This Agreement shall be construed and governed in all respects according to the laws of the State of New Jersey.

C. Relationship to Parties

**MOESC** is an independent contractor. Nothing contained in this Agreement will be construed to create a partnership, joint venture, agency or employment relationship between the parties.

D. Assignment

This agreement may not be assigned by either party, in whole or in part.

E. Modification of Terms

No amendments or modifications to the terms of this Agreement shall be binding unless evidenced in writing and signed by an authorized representative of each party hereto.

F. Notices

Any Notice given in connection with this Agreement shall be given in writing and shall be delivered either by hand or by certified mail, return receipt requested, to the other party, at the party's address stated below. Any party may change its address as stated herein by giving Notice of the change of address in accordance with this Paragraph.

G. Entire Agreement


This writing evidences the entire Agreement between **MOESC** and **SCHOOL**, there are no prior written or oral promises or representations incorporated herein. This Agreement may be executed in any number of Amendments or counter-parts, each which will be given full effect under this Agreement.

IN WITNESS WHEREOF, the parties have caused this AGREEMENT to be duly executed as of this \_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_.



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DISTRICT PRESIDENT BOARD OF EDUCATION  
EDUCATION



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Scott McCue  
MOESC PRESIDENT BOARD OF EDUCATION  
EDUCATION

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DISTRICT SECRETARY BOARD OF



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Christopher Mullins  
MOESC SECRETARY BOARD OF





## 2023-2024 FEE SCHEDULE

### Aide Placement Public Schools (APPS) - Paraprofessionals

Includes hiring, employing, evaluating, single health benefits (for Full Time), pension payments, payroll and W2 services.

Part Time / ESY	\$ 30 per hour
Full Time	\$ 48,900 per year

### Child Study Team Services

Full Testing: Social Worker/Psychologist/LDTC, Report Only, No Meeting (1 to 75 Evals)	\$ 390 per evaluation (1 to 75)
Full Testing: Social Worker/Psychologist/LDTC, Report Only, No Meeting (76+ Evals)	\$ 370 per evaluation (76+)
Functional Behavioral Assessment	\$ 525 per assessment
Social Worker - per diem*	\$ 540 per day
Social Worker - per hour	\$ 87 per hour
Counseling Services - per diem*	\$ 600 per day
Counseling Services - per hour	\$ 97 per hour
Bilingual Full Testing: Social Worker/Psychologist/LDTC, Report Only, No Meeting	\$ 675 per evaluation
Bilingual Social Worker/Psychologist/LDTC - Services	\$ 155 per hour
Psychologist / LDTC - per diem*	\$ 600 per day
Psychologist / LDTC - per hour	\$ 97 per hour
Speech - Evaluations	\$ 390 per evaluation
Speech - Services - per diem*	\$ 835 per day
Speech - Services - per hour	\$ 135 per session/hour
Bilingual Speech - Evaluations	\$ 675 per evaluation
Bilingual Speech - Services	\$ 155 per session/hour
Occupational Therapy - Evaluations	\$ 390 per evaluation
Occupational Therapy - Services - per diem*	\$ 835 per day
Occupational Therapy - Services - per hour	\$ 135 per hour
Physical Therapy - Evaluations	\$ 390 per evaluation
Physical Therapy - Services - per diem*	\$ 835 per day
Physical Therapy - Services - per hour	\$ 135 per hour
Physical Therapy Assistant - Services - per diem* (must be supervised by a PT)	\$ 430 per day
Physical Therapy Assistant - Services - per hour (must be supervised by a PT)	\$ 70 per hour
Behaviorist - Board Certified Behavior Analyst (BCBA) - per diem*	\$ 955 per day
Behaviorist - Board Certified Behavior Analyst (BCBA) - per hour	\$ 155 per hour
Behaviorist - Registered Behavior Technician (RBT must be supervised by a BCBA)	\$ 80 per hour
Document Management in IEP Direct Software - New Student	\$ 50 per student
Document Management in IEP Direct Software - Existing Student	\$ 25 per student

\* Per diem includes up to 6.5 hours per calendar day. If over 6.5 hours/day, then per diem + per hour charges will apply.



**2023-2024 FEE SCHEDULE****Contracted Business, Administrative & Technology Services****Business Office Services\***

Business Administrator	\$ 625 per day
Management / Assistant Business Administrator	\$ 500 per day
Payroll	\$ 50 per hour
Accounts Payable / Accounts Receivable	\$ 45 per hour
Administrative Assistant	\$ 40 per hour
On-Site & Substitute Administrative Services	\$ 500 per day
Teacher Evaluations* - Pre-conference, Observation, Post-conference, Written Eval.	\$ 150 per evaluation
<b>Technology Services*</b>	
System & Network Administrators	\$ 95 per hour
Level I Technician	\$ 80 per hour
Level II Technician	\$ 55 per hour

\* Travel is not included in the rate(s), and will be billed to the District for both time and mileage

**Electronics Recycling Services**

Reimbursable Items (Free Pick-up with 50 functional, non-obsolete and unlocked units per pick-up location) : computers, laptops, servers, tablets & Chromebooks. Free Pick-up Items (with 50 Reimbursable Items per pick-up location) : keyboards, mice, LCD monitors, printers, scanners, copiers, telefax machines, interactive whiteboards, associated computer components and parts, digital storage devices, networking devices, UPS equipment, LCD TVs, VCRs, DVD players, radios, stereos, video game consoles, projection devices, movie and slide projectors, cell phones, PDAs, MP3 players, iPods, Walkman music players, digital and analog telephones, calculators, adding machines, typewriters, cash registers, power cords and batteries associated with any of the above. Fees Apply for CRT monitors and CRT TVs. Non-Reimbursable Items: Any non-functional, obsolete, or locked units and/or the Free Pick-up Items listed above.

**Reimbursement Items:**

Computers \$3 per unit,  
Laptops \$5 per unit,  
Servers \$3 per unit,  
Tablets \$6 per unit,  
Chromebooks \$3 per unit.

(Free Pick-up with minimum 50 functional, non-obsolete, unlocked above items per pick-up location)

**Home Instruction**

MOESC Services	\$ 75 per hour
Outside Agency Services - Administrative Fee	7%

**IDEA and ESEA**

Administrative Fee (from Allocations) - Based upon Expenditures Only	6%
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**Nonpublic Chapter 192/193**

Administrative Fee (from Allocations) - Based upon State Approved Rates	6%
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**Nonpublic Chapter 226 Nursing**

Administrative Fee (from Allocations) - Based upon State Approved Rates	6%
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**Nonpublic Security**

Administrative Fee	7%
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**Nonpublic Technology**

Administrative Fee (from Allocations) - NJ State Grant	5%
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**Nonpublic Textbooks**

Administrative Fee	7%
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## Monmouth-Ocean Educational Services Commission

900 Green Grove Road, Tinton Falls, NJ 07712 • 732-695-7800 • fax 732-493-4515 • www.moesc.org

### 2023-2024 FEE SCHEDULE

#### Nursing Services

Public School Certified Nurse	\$ 78 per hour
Registered Nurse	\$ 68 per hour
Licensed Practical Nurse	\$ 52 per hour
Intensive / 1:1 Student Nurse Services*, Registered Nurse (RN)	\$ 90 per hour
Intensive / 1:1 Student Nurse Services*, Licensed Practical Nurse (LPN)	\$ 80 per hour

\* To include (but not be limited to): Oxygen Administration, Tracheotomy cleanings, seizure monitoring, diabetes management, medication administration, specialized treatments, school bus, etc. per doctor, 504, IEP, ISP, Health Plan or other guidance.

#### Professional Development

Virtual/On-Demand PD Courses and Webinars	\$ 50 per workshop/person
Virtual/On-Demand Courses and Webinars (District Membership up to 20 Participants)	\$ 900 per year
Personalized Webinar (Based upon District Needs, up to 25 attendees)	\$ 150 per hour
On-Site Certified Staff Training (Full day*, 1/2 day, or hourly)	TBD
- Pricing will be negotiated with the District, and based upon course length, content, number of attendees, etc.	
Para Professional Training - per day* (up to 15 attendees)	\$ 100 per person / day
Para Professional Training - per day* (16+ attendees)	\$ 80 per person / day

\* Per diem includes up to 6.5 hours/day.

#### Real Estate

MAECOM School of Real Estate - NJ State Licensing Course (Textbook <u>not</u> included)	\$ 395 per course
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#### Restraint Training

Certification Full-day = Approx 6 hrs <i>Minimum 5, Maximum 30 participants</i> <i>(Can be combined w/Re-Cert 1/2-day)</i>	5 - 9 Participants	\$ 178 per person
	10 - 14 Participants	\$ 128 per person
	15 - 19 Participants	\$ 102 per person
	20 - 25 Participants	\$ 82 per person
	26 - 30 Participants	\$ 66 per person
Re-Certification 1/2-day = Approx 3 hrs <i>Minimum 5, Maximum 30 participants</i> <i>(Can be combined w/Re-Cert 1/2-day)</i>	5 - 9 Participants	\$ 128 per person
	10 - 14 Participants	\$ 77 per person
	15 - 19 Participants	\$ 61 per person
	20 - 25 Participants	\$ 51 per person
	26 - 30 Participants	\$ 41 per person

#### Right To Know (RTK)

Training - On-Site	\$ 610 on-site/day
Training - Virtual	\$ 395 virtual/day
Training - Co-op	(Minimum 5 District Attendees) \$ 60 per person

#### School Security Officer Services

Unarmed	\$ 50 per hour
Armed	\$ 70 per hour





# Monmouth-Ocean Educational Services Commission

900 Green Grove Road, Tinton Falls, NJ 07712 • 732-695-7800 • fax 732-493-4515 • [www.moesc.org](http://www.moesc.org)

## 2023-2024 FEE SCHEDULE

### Student Tuition Programs

<b>Regional Achievement Academy</b> (w/ or w/o an IEP) <b>Grades 6-12</b>	\$ 6,100 per month
<ul style="list-style-type: none"> <li>• Individual Therapeutic, Group and Substance Abuse Counseling (included)</li> <li>• Vocational and Life Skills (included)</li> <li>• Wyman's Teen Outreach Program (included)</li> <li>• Community-Based and Adventure Education (included)</li> </ul>	
<b>Summer Program - Regional Achievement Academy</b> <b>Grades 6-12</b>	\$ 8,000 per program
<b>Alternative Interim Program</b> - (45 to 90 days only) <b>Grades 6-12</b>	\$ 365 per day
Drug or Alcohol Screening	\$ 100 per test
1:1 Aide - per Diem	\$ 275 per day

### Title I, II, III, IV: Every Student Succeeds Act (ESSA) Services

<b>Student Auxiliary, Administrative and Supervisory Services</b>		
Title I, Part A - (Fee from Allocations) - Based upon State Approved Rates	5.0%	Administrative Fee
Title I, Part D - (Fee from Allocations) - Based upon State Approved Rates	5.0%	Administrative Fee
Title II, Part A - (Fee from Allocations) - Based upon State Approved Rates	5.0%	Administrative Fee
Title III - (Fee from Allocations) - Based upon State Approved Rates	2.0%	Administrative Fee
Title III, Immigrant - (Fee from Allocations) - Based upon State Approved Rates	2.0%	Administrative Fee
Title IV, Part A - (Fee from Allocations) - Based upon State Approved Rates	2.0%	Administrative Fee

### Transportation Services

Contracted Routes	5.5%	Administrative Fee
Aide in Lieu Management	5.5%	Administrative Fee
NonPublic additional bidding/procurement (after 1st bid is not successful) (fee includes advertising, reconfiguring of route, staff time and resources)	\$ 50	per additional bid

### Virtual School (New Jersey Virtual School™ [www.njvs.org](http://www.njvs.org)) Supervised by NJ Certified Teachers

Credit Recovery Course	\$ 350 per student*
Semester Course	\$ 350 per student*
Comprehensive Course	\$ 650 per student*
Comprehensive Course - Five (5) or more students per course	\$ 450 per student*
Advanced Placement - Comprehensive Course	\$ 800 per student*
Advanced Placement - Five (5) or more students per course	\$ 600 per student*
Personal Financial Literacy	\$ 225 per student*
Health - Credit Recovery	\$ 350 per student*
Health - Semester Course	\$ 650 per student*
<b>Home School</b> Core Content: Five (5) Comprehensive Courses	\$ 3,000 per student*
<b>GED</b> (General Educational Development) High School Diploma Course	\$ 450 per student*
Short-Term Instruction (minimum 2 weeks, school year only)	\$ 80 per wk/stud/course*
<b>Summer School</b> - Credit Recovery	\$ 300 per student*
<b>Summer School</b> - Semester Course	\$ 350 per student*
<b>Summer School</b> - Comprehensive Course	\$ 650 per student*
Drop Course Fee (Non-Refundable after the Drop Period ends)	\$ 100 per student/course**

\* Required Texts/Materials are not included in the course cost(s). Some courses may require the purchase of additional materials. Please see [www.njvs.org](http://www.njvs.org) for specific course requirements.

\*\* Refund requests must be submitted through [help.njvs.org](mailto:help.njvs.org) -> Submit a Request. A full refund may be granted if requested within one (1) day of enrollment (the Drop Period) with the NJVS. After the Drop Period, NJVS administration will determine refund eligibility (if any), however a \$100 Drop Course Fee is non-refundable.





# AIA® Document B101® – 2017

## Standard Form of Agreement Between Owner and Architect

**AGREEMENT** made as of the Fourteenth day of March in the year Two Thousand Twenty Three  
*(In words, indicate day, month and year.)*

**BETWEEN** the Architect's client identified as the Owner:  
*(Name, legal status, address and other information)*

Manasquan Board of Education

169 Broad Street

Manasquan, NJ 08736

and the Architect:  
*(Name, legal status, address and other information)*

Tokarski Millemann Architects, LLC

1729 Route 35

Wall, NJ 07719

for the following Project:  
*(Name, location and detailed description)*

Facilities Improvements to Manasquan High School, Manasquan Elementary School,  
 Grounds Garage and various site amenities  
 Manasquan, NJ

The Owner and Architect agree as follows.

### ADDITIONS AND DELETIONS:

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Init.

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User Notes:

(3B9ADA34)



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### ARTICLE 1 INITIAL INFORMATION

§ 1.1 This Agreement is based on the Initial Information set forth in this Section 1.1.

*(For each item in this section, insert the information or a statement such as "not applicable" or "unknown at time of execution.")*

§ 1.1.1 The Owner's program for the Project:

*(Insert the Owner's program, identify documentation that establishes the Owner's program, or state the manner in which the program will be developed.)*

Refer to attached Exhibit last dated March 4, 2023, Scope of Services at: A. General 1. (a) (b) (c) and B. A/E Services

§ 1.1.2 The Project's physical characteristics:

*(Identify or describe pertinent information about the Project's physical characteristics, such as size; location; dimensions; geotechnical reports; site boundaries; topographic surveys; traffic and utility studies; availability of public and private utilities and services; legal description of the site, etc.)*

Refer to attached Exhibit last dated March 4, 2023 for Scope of Services

§ 1.1.3 The Owner's budget for the Cost of the Work, as defined in Section 6.1:

*(Provide total and, if known, a line item breakdown.)*

Init.



The estimated budget based on the documents submitted to the NJDOE are delineated as follows: \$2,295,536 for hard construction costs for the High School work, \$8,626,935 for hard construction costs for the Elementary School, and \$145,000 for hard construction costs for the Grounds Garage.

**§ 1.1.4 The Owner's anticipated design and construction milestone dates:**

**.1 Design phase milestone dates, if any:**

Construction Documents for the Summer 2023 projects will commence immediately and will be completed in accordance with the attached Summer work schedule.  
Construction Documents for the Main project will commence immediately and will be completed in accordance with the attached Full work schedule

**.2 Construction commencement date:**

Construction for the Summer 2023 projects will commence upon availability of the work areas and will be completed in accordance with the attached Summer work schedule.  
Construction for the Main project will commence upon availability of space from the Owner and will be completed in accordance with the attached Full work schedule.

**.3 Substantial Completion date or dates:**

Substantial Completion dates will vary based on the project and availability and phasing of spaces throughout the schools. Refer to attached schedules for anticipated completion dates

**.4 Other milestone dates:**

**§ 1.1.5 The Owner intends the following procurement and delivery method for the Project:**

*(Identify method such as competitive bid or negotiated contract, as well as any requirements for accelerated or fast-track design and construction, multiple bid packages, or phased construction.)*

A combination of Co-operative purchasing and Competitive Bid as required by NJSA 18A:18A

**§ 1.1.6 The Owner's anticipated Sustainable Objective for the Project:**

*(Identify and describe the Owner's Sustainable Objective for the Project, if any.)*

None

*(Paragraph Deleted)*

**§ 1.1.6.1** If the Owner identifies a Sustainable Objective, the Owner and Architect shall complete and incorporate AIA Document E204™-2017, Sustainable Projects Exhibit, into this Agreement to define the terms, conditions and services related to the Owner's Sustainable Objective. If E204-2017 is incorporated into this agreement, the Owner and Architect shall incorporate the completed E204-2017 into the agreements with the consultants and contractors performing services or Work in any way associated with the Sustainable Objective.

**§ 1.1.7 The Owner identifies the following representative in accordance with Section 5.3:**

*(List name, address, and other contact information.)*

Dr. Peter Crawley, Business Administrator / Board Secretary  
Manasquan Board of Education  
169 Broad Street  
Manasquan, NJ 08736

**§ 1.1.8 The persons or entities, in addition to the Owner's representative, who are required to review the Architect's**

Init.



submittals to the Owner are as follows:  
(List name, address, and other contact information.)

§ 1.1.9 The Owner shall retain the following consultants and contractors:  
(List name, legal status, address, and other contact information.)

(Paragraphs Deleted)

§ 1.1.10 The Architect identifies the following representative in accordance with Section 2.3:  
(List name, address, and other contact information.)

Michael J. Millemann, AIA  
Tokarski Millemann Architects, LLC  
1729 Route 35  
Wall, NJ 07719

§ 1.1.11 The Architect shall retain the consultants identified in Sections 1.1.11.1 and 1.1.11.2:  
(List name, legal status, address, and other contact information.)

§ 1.1.11.1 Consultants retained under Basic Services:

(Paragraph Deleted)

.1 Mechanical, Electrical, Plumbing Engineer:

KSI Consulting Engineers  
149 Yellowbrook Road  
Farmingdale, NJ 07727

.2 Site/Civil Engineer:

Suburban Consulting Engineers, Inc.  
2430 Highway 34  
Wall, NJ 08736

§ 1.1.11.2 Consultants retained under Supplemental Services:

N/A

Init.



§ 1.1.12 Other Initial Information on which the Agreement is based:

§ 1.2 The Owner and Architect may rely on the Initial Information. Both parties, however, recognize that the Initial Information may materially change and, in that event, the Owner and the Architect shall appropriately adjust the Architect's services, schedule for the Architect's services, and the Architect's compensation. The Owner shall adjust the Owner's budget for the Cost of the Work and the Owner's anticipated design and construction milestones, as necessary, to accommodate material changes in the Initial Information.

§ 1.3 The parties shall agree upon protocols governing the transmission and use of Instruments of Service or any other information or documentation in digital form. The parties will use AIA Document E203™-2013, Building Information Modeling and Digital Data Exhibit, to establish the protocols for the development, use, transmission, and exchange of digital data.

§ 1.3.1 Any use of, or reliance on, all or a portion of a building information model without agreement to protocols governing the use of, and reliance on, the information contained in the model and without having those protocols set forth in AIA Document E203™-2013, Building Information Modeling and Digital Data Exhibit, and the requisite AIA Document G202™-2013, Project Building Information Modeling Protocol Form, shall be at the using or relying party's sole risk and without liability to the other party and its contractors or consultants, the authors of, or contributors to, the building information model, and each of their agents and employees.

## ARTICLE 2 ARCHITECT'S RESPONSIBILITIES

§ 2.1 The Architect shall provide professional services as set forth in this Agreement. The Architect represents that it is properly licensed in the jurisdiction where the Project is located to provide the services required by this Agreement, or shall cause such services to be performed by appropriately licensed design professionals.

§ 2.2 The Architect shall perform its services consistent with the professional skill and care ordinarily provided by architects practicing in the same or similar locality, at the same time and under the same or similar circumstances and conditions. The Architect shall perform its services as expeditiously as is consistent with such professional skill and care and the orderly progress of the Project. The Architect makes no other representations or warranties, hether expressed or implied, with respect to the services rendered hereunder.

§ 2.3 The Architect shall identify a representative authorized to act on behalf of the Architect with respect to the Project.

§ 2.4 Except with the Owner's knowledge and consent, the Architect shall not engage in any activity, or accept any employment, interest or contribution that would reasonably appear to compromise the Architect's professional judgment with respect to this Project.

§ 2.5 The Architect shall maintain the following insurance until termination of this Agreement. If any of the requirements set forth below are in addition to the types and limits the Architect normally maintains, the Owner shall pay the Architect as set forth in Section 11.9.

§ 2.5.1 Commercial General Liability with policy limits of not less than One Million Dollars (\$ 1,000,000 ) for each occurrence and Two Million Dollars (\$ 2,000,000 ) in the aggregate for bodily injury and property damage.

§ 2.5.2 Automobile Liability covering vehicles owned, and non-owned vehicles used, by the Architect with policy limits of not less than One Million Dollars (\$ 1,000,000 ) per accident for bodily injury, death of any person, and property damage arising out of the ownership, maintenance and use of those motor vehicles, along with any other statutorily required automobile coverage.

§ 2.5.3 The Architect may achieve the required limits and coverage for Commercial General Liability and Automobile Liability through a combination of primary and excess or umbrella liability insurance, provided such primary and excess or umbrella liability insurance policies result in the same or greater coverage as the coverages required under Sections 2.5.1 and 2.5.2, and in no event shall any excess or umbrella liability insurance provide

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narrower coverage than the primary policy. The excess policy shall not require the exhaustion of the underlying limits only through the actual payment by the underlying insurers.

**§ 2.5.4 Workers' Compensation at statutory limits.**

**§ 2.5.5 Employers' Liability** with policy limits not less than One Million Dollars (\$ 1,000,000 ) each accident, One Million Dollars (\$ 1,000,000 ) each employee, and One Million Dollars (\$ 1,000,000 ) policy limit.

**§ 2.5.6 Professional Liability** covering negligent acts, errors and omissions in the performance of professional services with policy limits of not less than One Million Dollars (\$ 1,000,000 ) per claim and One Million Dollars (\$ 1,000,000 ) in the aggregate.

**§ 2.5.7 Additional Insured Obligations.** To the fullest extent permitted by law, the Architect shall cause the primary and excess or umbrella policies for Commercial General Liability and Automobile Liability to include the Owner as an additional insured for claims caused in whole or in part by the Architect's negligent acts or omissions. The additional insured coverage shall be primary and non-contributory to any of the Owner's insurance policies and shall apply to both ongoing and completed operations.

**§ 2.5.8** The Architect shall provide certificates of insurance to the Owner that evidence compliance with the requirements in this Section 2.5.

### **ARTICLE 3 SCOPE OF ARCHITECT'S BASIC SERVICES**

**§ 3.1** The Architect's Basic Services consist of those described in this Article 3 and include usual and customary, mechanical, and electrical engineering services. Services not set forth in this Article 3 are Supplemental or Additional Services.

**§ 3.1.1** The Architect shall manage the Architect's services, research applicable design criteria, attend Project meetings, communicate with members of the Project team, and report progress to the Owner.

**§ 3.1.2** The Architect shall coordinate its services with those services provided by the Owner and the Owner's consultants. The Architect shall be entitled to rely on, and shall not be responsible for, the accuracy, completeness, and timeliness of, services and information furnished by the Owner and the Owner's consultants. The Architect shall provide prompt written notice to the Owner if the Architect becomes aware of any error, omission, or inconsistency in such services or information.

**§ 3.1.3** As soon as practicable after the date of this Agreement, the Architect shall submit for the Owner's approval a schedule for the performance of the Architect's services. The schedule initially shall include anticipated dates for the commencement of construction and for Substantial Completion of the Work as set forth in the Initial Information. The schedule shall include allowances for periods of time required for the Owner's review, for the performance of the Owner's consultants, and for approval of submissions by authorities having jurisdiction over the Project. Once approved by the Owner, time limits established by the schedule shall not, except for reasonable cause, be exceeded by the Architect or Owner. With the Owner's approval, the Architect shall adjust the schedule, if necessary, as the Project proceeds until the commencement of construction.

**§ 3.1.4** The Architect shall not be responsible for an Owner's directive or substitution, or for the Owner's acceptance of non-conforming Work, made or given without the Architect's written approval. The Owner shall defend, indemnify and hold the Architect harmless from any claims or demands arising out of a directive or substitution made against the Architect's advice.

**§ 3.1.5** The Architect shall contact governmental authorities required to approve the Construction Documents and entities providing utility services to the Project. The Architect shall respond to applicable design requirements imposed by those authorities and entities.

**§ 3.1.6** The Architect shall assist the Owner in connection with the Owner's responsibility for filing documents required for the approval of governmental authorities having jurisdiction over the Project.

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### **§ 3.2 Schematic Design Phase Services**

**§ 3.2.1** The Architect shall review the program and other information furnished by the Owner, and shall review laws, codes, and regulations applicable to the Architect's services.

**§ 3.2.2** The Architect shall prepare a preliminary evaluation of the Owner's program, schedule, budget for the Cost of the Work, Project site, the proposed procurement and delivery method, and other Initial Information, each in terms of the other, to ascertain the requirements of the Project. The Architect shall notify the Owner of (1) any inconsistencies discovered in the information, and (2) other information or consulting services that may be reasonably needed for the Project.

**§ 3.2.3** The Architect shall present its preliminary evaluation to the Owner and shall discuss with the Owner alternative approaches to design and construction of the Project. The Architect shall reach an understanding with the Owner regarding the requirements of the Project.

**§ 3.2.4** Based on the Project requirements agreed upon with the Owner, the Architect shall prepare and present, for the Owner's approval, a preliminary design illustrating the scale and relationship of the Project components.

**§ 3.2.5** Based on the Owner's approval of the preliminary design, the Architect shall prepare Schematic Design Documents for the Owner's approval. The Schematic Design Documents shall consist of drawings and other documents including a site plan, if appropriate, and preliminary building plans, sections and elevations; and may include some combination of study models, perspective sketches, or digital representations. Preliminary selections of major building systems and construction materials shall be noted on the drawings or described in writing.

**§ 3.2.5.1** The Architect shall discuss with the Owner sustainable design alternatives, such as material choices and building orientation, together with other considerations based on program and aesthetics, in developing a design that is consistent with the Owner's program, schedule and budget for the Cost of the Work. The Owner may obtain more advanced sustainable design services as a Supplemental Service under Section 4.1.1. The LEED Green Building Rating System or similar environmental guidelines ("LEED") utilizes certain design, construction and usage criteria in order to promote environmentally friendly building. The Owner acknowledges and understands that LEED is subject to interpretation, and achieving levels of compliance involves factors beyond the control of the Design Professional, including, but not limited to, the Owner's use, operation and maintenance of the completed project. In addressing LEED, the Design Professional shall perform its services in a manner consistent with that degree of skill and care ordinarily exercised by design professionals performing similar services in the same locality, and under the same or similar circumstances and conditions. The Design Professional will use reasonable care consistent with the foregoing standard in interpreting LEED and designing in accordance with LEED. However, the Design Professional does not warrant or represent that the Project will actually achieve LEED certification or realize any particular energy savings. The Design Professional shall not be responsible for any environmental or energy issues arising out of the Owner's use and operation of the completed project. Neither the Client nor the Design Professional shall be liable to the other or shall make any claim for any incidental, indirect or consequential damages arising out of, or connected in any way to the Project or this Agreement. This mutual waiver includes, but is not limited to, damages related to loss of use, loss of profits, loss of income, loss of reputation, unrealized savings or diminution of property value and shall apply to any cause of action including negligence, strict liability, breach of contract and breach of warranty.

**§ 3.2.5.2** The Architect shall consider the value of alternative materials, building systems and equipment, together with other considerations based on program and aesthetics, in developing a design for the Project that is consistent with the Owner's program, schedule, and budget for the Cost of the Work.

**§ 3.2.6** The Architect shall submit to the Owner an estimate of the Cost of the Work prepared in accordance with Section 6.3.

**§ 3.2.7** The Architect shall submit the Schematic Design Documents to the Owner, and request the Owner's approval.

### **§ 3.3 Design Development Phase Services**

**§ 3.3.1** Based on the Owner's approval of the Schematic Design Documents, and on the Owner's authorization of any adjustments in the Project requirements and the budget for the Cost of the Work, the Architect shall prepare

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Design Development Documents for the Owner's approval. The Design Development Documents shall illustrate and describe the development of the approved Schematic Design Documents and shall consist of drawings and other documents including plans, sections, elevations, typical construction details, and diagrammatic layouts of building systems to fix and describe the size and character of the Project as to architectural, structural, mechanical and electrical systems, and other appropriate elements. The Design Development Documents shall also include outline specifications that identify major materials and systems and establish, in general, their quality levels.

**§ 3.3.2** The Architect shall update the estimate of the Cost of the Work prepared in accordance with Section 6.3.

**§ 3.3.3** The Architect shall submit the Design Development Documents to the Owner, advise the Owner of any adjustments to the estimate of the Cost of the Work, and request the Owner's approval.

#### **§ 3.4 Construction Documents Phase Services**

**§ 3.4.1** Based on the Owner's approval of the Design Development Documents, and on the Owner's authorization of any adjustments in the Project requirements and the budget for the Cost of the Work, the Architect shall prepare Construction Documents for the Owner's approval. The Construction Documents shall illustrate and describe the further development of the approved Design Development Documents and shall consist of Drawings and Specifications setting forth in detail the quality levels and performance criteria of materials and systems and other requirements for the construction of the Work. The Owner and Architect acknowledge that, in order to perform the Work, the Contractor will provide additional information, including Shop Drawings, Product Data, Samples and other similar submittals, which the Architect shall review in accordance with Section 3.6.4.

**§ 3.4.2** The Architect shall incorporate the design requirements of governmental authorities having jurisdiction over the Project into the Construction Documents.

**§ 3.4.3** During the development of the Construction Documents, the Architect shall assist the Owner in the development and preparation of (1) procurement information that describes the time, place, and conditions of bidding, including bidding or proposal forms; (2) the form of agreement between the Owner and Contractor; and (3) the Conditions of the Contract for Construction (General, Supplementary and other Conditions). The Architect shall also compile a project manual that includes the Conditions of the Contract for Construction and Specifications, and may include bidding requirements and sample forms.

**§ 3.4.4** The Architect shall update the estimate for the Cost of the Work prepared in accordance with Section 6.3.

**§ 3.4.5** The Architect shall submit the Construction Documents to the Owner, advise the Owner of any adjustments to the estimate of the Cost of the Work, take any action required under Section 6.5, and request the Owner's approval.

#### **§ 3.5 Procurement Phase Services**

##### **§ 3.5.1 General**

For Competitively bid sub-projects, The Architect shall assist the Owner in establishing a list of prospective contractors. Following the Owner's approval of the Construction Documents, the Architect shall assist the Owner in (1) obtaining competitive bids; (2) confirming responsiveness of bids or proposals; (3) determining the successful bid or proposal, if any; and, (4) awarding and preparing contracts for construction. For sub-projects procured using co-operative purchasing agreements, The Architect shall assist the Owner in contacting vendors, reviewing the scope of work with the vendor, reviewing the proposals and making recommendations to the Owner.

##### **§ 3.5.2 Competitive Bidding**

**§ 3.5.2.1** Bidding Documents shall consist of bidding requirements and proposed Contract Documents.

**§ 3.5.2.2** The Architect shall assist the Owner in bidding the Project by:

- .1 facilitating the distribution of Bidding Documents to prospective bidders;
- .2 organizing and conducting a pre-bid conference for prospective bidders;
- .3 preparing responses to questions from prospective bidders and providing clarifications and interpretations of the Bidding Documents to the prospective bidders in the form of addenda; and,
- .4 organizing and conducting the opening of the bids, and subsequently documenting and distributing the bidding results, as directed by the Owner.

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*(Paragraphs Deleted)*

### **§ 3.6 Construction Phase Services**

#### **§ 3.6.1 General**

**§ 3.6.1.1** The Architect shall provide administration of the Contract between the Owner and the Contractor as set forth below and in AIA Document A201™–2017, General Conditions of the Contract for Construction. If the Owner and Contractor modify AIA Document A201–2017, those modifications shall not affect the Architect's services under this Agreement unless the Owner and the Architect amend this Agreement.

**§ 3.6.1.2** The Architect shall advise and consult with the Owner during the Construction Phase Services. The Architect shall have authority to act on behalf of the Owner only to the extent provided in this Agreement. The Architect shall not have control over, charge of, or responsibility for the construction means, methods, techniques, sequences or procedures, or for safety precautions, programs and enforcement in connection with the Work, as these responsibilities are provided by the Contractor. In addition, nor shall the Architect be responsible for the Contractor's failure to perform the Work in accordance with the requirements of the Contract Documents. The Architect shall be responsible for the Architect's negligent acts or omissions, but shall not have control over or charge of, and shall not be responsible for, acts or omissions of the Contractor or of any other persons or entities performing portions of the Work.

**§ 3.6.1.3** Subject to Section 4.2 and except as provided in Section 3.6.6.5, the Architect's responsibility to provide Construction Phase Services commences with the award of the Contract for Construction and terminates on the date the Architect issues the final Certificate for Payment.

**§ 3.6.1.4** If the Owner chooses not to include Construction Phase Services as part of this Agreement, the Owner shall be solely responsible for interpreting the Contract Documents and observing the Work of the Contractor to discover, correct, or mitigate errors, inconsistencies, or omissions. If the Owner authorizes deviations, recorded or unrecorded from the documents prepared by the Architect, the Owner shall not bring any claim against the Architect and shall indemnify and hold the Architect harmless from and against all claims, losses, damages, and expenses, including but not limited to defense costs and the time of the Architect to the extent such claim, loss, damage, or expense arises out of or results in whole, or in part from such deviations, regardless of whether or not such claim, loss, damage, or expense is caused in part by a party indemnified under this provision.

#### **§ 3.6.2 Evaluations of the Work**

**§ 3.6.2.1** The Architect shall visit the site at intervals appropriate to the stage of construction, or as otherwise required in Section 4.2.3, in order to observe the progress and quality of the portion of the Work completed, and to determine, in general, if the Work observed is being performed in a manner indicating that the Work, when fully completed, will be in accordance with the Contract Documents. However, the Architect shall not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the Work. On the basis of the site visits, the Architect shall keep the Owner reasonably informed about the progress and quality of the portion of the Work completed, and promptly report to the Owner (1) known deviations from the Contract Documents, (2) known deviations from the most recent construction schedule submitted by the Contractor, and (3) defects and deficiencies observed in the Work.

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**§ 3.6.2.2** The Architect has the authority to reject Work that does not conform to the Contract Documents. Whenever the Architect considers it necessary or advisable, the Architect shall have the authority to require inspection or testing of the Work in accordance with the provisions of the Contract Documents, whether or not the Work is fabricated, installed or completed. However, neither this authority of the Architect nor a decision made in good faith either to exercise or not to exercise such authority shall give rise to a duty or responsibility of the Architect to the Contractor, Subcontractors, suppliers, their agents or employees, or other persons or entities performing portions of the Work.

**§ 3.6.2.3** The Architect shall interpret and decide matters concerning performance under, and requirements of, the Contract Documents on written request of either the Owner or Contractor. The Architect's response to such requests shall be made in writing within any time limits agreed upon or otherwise with reasonable promptness.

**§ 3.6.2.4** Interpretations and decisions of the Architect shall be consistent with the intent of, and reasonably inferable from, the Contract Documents and shall be in writing or in the form of drawings. When making such interpretations and decisions, the Architect shall endeavor to secure faithful performance by both Owner and Contractor, shall not show partiality to either, and shall not be liable for results of interpretations or decisions rendered in good faith. The Architect's decisions on matters relating to aesthetic effect shall be final if consistent with the intent expressed in the Contract Documents.

**§ 3.6.2.5** Unless the Owner and Contractor designate another person to serve as an Initial Decision Maker, as that term is defined in AIA Document A201-2017, the Architect shall render initial decisions on Claims between the Owner and Contractor as provided in the Contract Documents.

**§ 3.6.3 Certificates for Payment to Contractor**

**§ 3.6.3.1** The Architect shall review and certify the amounts due the Contractor and shall issue certificates in such amounts. The Architect's certification for payment shall constitute a representation to the Owner, based on the Architect's evaluation of the Work as provided in Section 3.6.2 and on the data comprising the Contractor's Application for Payment, that, to the best of the Architect's knowledge, information and belief, the Work has progressed to the point indicated, the quality of the Work is in accordance with the Contract Documents, and that the Contractor is entitled to payment in the amount certified. The foregoing representations are subject to (1) an evaluation of the Work for conformance with the Contract Documents upon Substantial Completion, (2) results of subsequent tests and inspections, (3) correction of minor deviations from the Contract Documents prior to completion, and (4) specific qualifications expressed by the Architect.

**§ 3.6.3.2** The issuance of a Certificate for Payment shall not be a representation that the Architect has (1) made exhaustive or continuous on-site inspections to check the quality or quantity of the Work, (2) reviewed construction means, methods, techniques, sequences or procedures, (3) reviewed copies of requisitions received from Subcontractors and suppliers and other data requested by the Owner to substantiate the Contractor's right to payment, or (4) ascertained how or for what purpose the Contractor has used money previously paid on account of the Contract Sum.

**§ 3.6.3.3** The Architect shall maintain a record of the Applications and Certificates for Payment.

**§ 3.6.4 Submittals**

**§ 3.6.4.1** The Architect shall review the Contractor's submittal schedule and shall not unreasonably delay or withhold approval of the schedule. The Architect's action in reviewing submittals shall be taken in accordance with the approved submittal schedule or, in the absence of an approved submittal schedule, with reasonable promptness while allowing sufficient time, in the Architect's professional judgment, to permit adequate review.

**§ 3.6.4.2** The Architect shall review and approve, or take other appropriate action upon, the Contractor's submittals such as Shop Drawings, Product Data and Samples, but only for the limited purpose of checking for conformance with information given and the design concept expressed in the Contract Documents. Review of such submittals is not for the purpose of determining the accuracy and completeness of other information such as dimensions, quantities, and installation or performance of equipment or systems, which are the Contractor's responsibility. The Architect's review shall not constitute approval of safety precautions or construction means, methods, techniques, sequences or procedures. The Architect's approval of a specific item shall not indicate approval of an assembly of which the item is a component.

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**§ 3.6.4.3** If the Contract Documents specifically require the Contractor to provide professional design services or certifications by a design professional related to systems, materials, or equipment, the Architect shall specify the appropriate performance and design criteria that such services must satisfy. The Architect shall review and take appropriate action on Shop Drawings and other submittals related to the Work designed or certified by the Contractor's design professional, provided the submittals bear such professional's seal and signature when submitted to the Architect. The Architect's review shall be for the limited purpose of checking for conformance with information given and the design concept expressed in the Contract Documents. The Architect shall be entitled to rely upon, and shall not be responsible for, the adequacy and accuracy of the services, certifications, and approvals performed or provided by such design professionals.

**§ 3.6.4.4** Subject to Section 4.2, the Architect shall review and respond to requests for information about the Contract Documents. The Architect shall set forth, in the Contract Documents, the requirements for requests for information. Requests for information shall include, at a minimum, a detailed written statement that indicates the specific Drawings or Specifications in need of clarification and the nature of the clarification requested. The Architect's response to such requests shall be made in writing within any time limits agreed upon, or otherwise with reasonable promptness. If appropriate, the Architect shall prepare and issue supplemental Drawings and Specifications in response to the requests for information.

**§ 3.6.4.5** The Architect shall maintain a record of submittals and copies of submittals supplied by the Contractor in accordance with the requirements of the Contract Documents.

**§ 3.6.5 Changes in the Work**

**§ 3.6.5.1** The Architect may order minor changes in the Work that are consistent with the intent of the Contract Documents and do not involve an adjustment in the Contract Sum or an extension of the Contract Time. Subject to Section 4.2, the Architect shall prepare Change Orders and Construction Change Directives for the Owner's approval and execution in accordance with the Contract Documents.

**§ 3.6.5.2** The Architect shall maintain records relative to changes in the Work.

**§ 3.6.6 Project Completion**

**§ 3.6.6.1** The Architect shall:

- .1 conduct inspections to determine the date or dates of Substantial Completion and the date of final completion;
- .2 issue Certificates of Substantial Completion;
- .3 forward to the Owner, for the Owner's review and records, written warranties and related documents required by the Contract Documents and received from the Contractor; and,
- .4 issue a final Certificate for Payment based upon a final inspection indicating that, to the best of the Architect's knowledge, information, and belief, the Work complies with the requirements of the Contract Documents.

**§ 3.6.6.2** The Architect's inspections shall be conducted with the Owner to check conformance of the Work with the requirements of the Contract Documents and to verify the accuracy and completeness of the list submitted by the Contractor of Work to be completed or corrected.

**§ 3.6.6.3** When Substantial Completion has been achieved, the Architect shall inform the Owner about the balance of the Contract Sum remaining to be paid the Contractor, including the amount to be retained from the Contract Sum, if any, for final completion or correction of the Work.

**§ 3.6.6.4** The Architect shall forward to the Owner the following information received from the Contractor: (1) consent of surety or sureties, if any, to reduction in or partial release of retainage or the making of final payment; (2) affidavits, receipts, releases and waivers of liens, or bonds indemnifying the Owner against liens; and (3) any other documentation required of the Contractor under the Contract Documents.

**§ 3.6.6.5** Upon request of the Owner, and prior to the expiration of one year from the date of Substantial Completion, the Architect shall, without additional compensation, conduct a meeting with the Owner to review the facility operations and performance.



## ARTICLE 4 SUPPLEMENTAL AND ADDITIONAL SERVICES

### § 4.1 Supplemental Services

§ 4.1.1 The services listed below are not included in Basic Services but may be required for the Project. The Architect shall provide the listed Supplemental Services only if specifically designated in the table below as the Architect's responsibility, and the Owner shall compensate the Architect as provided in Section 11.2. Unless otherwise specifically addressed in this Agreement, if neither the Owner nor the Architect is designated, the parties agree that the listed Supplemental Service is not being provided for the Project.

*(Designate the Architect's Supplemental Services and the Owner's Supplemental Services required for the Project by indicating whether the Architect or Owner shall be responsible for providing the identified Supplemental Service. Insert a description of the Supplemental Services in Section 4.1.2 below or attach the description of services as an exhibit to this Agreement.)*

Supplemental Services	Responsibility (Architect, Owner, or not provided)
§ 4.1.1.1 Programming	Not Provided
§ 4.1.1.2 Multiple preliminary designs	Not Provided
§ 4.1.1.3 Measured drawings	Not Provided
§ 4.1.1.4 Existing facilities surveys	Not Provided
§ 4.1.1.5 Site evaluation and planning	Not Provided
§ 4.1.1.6 Building Information Model management responsibilities	Not Provided
§ 4.1.1.7 Development of Building Information Models for post construction use	Not Provided
§ 4.1.1.8 Civil engineering	Not Provided
§ 4.1.1.9 Landscape design	Not Provided
§ 4.1.1.10 Architectural interior design	Architect
§ 4.1.1.11 Value analysis	Not Provided
§ 4.1.1.12 Detailed cost estimating beyond that required in Section 6.3	Not Provided
§ 4.1.1.13 On-site project representation	Not Provided
§ 4.1.1.14 Conformed documents for construction	Not Provided
§ 4.1.1.15 As-designed record drawings	Not Provided
§ 4.1.1.16 As-constructed record drawings	Not Provided
§ 4.1.1.17 Post-occupancy evaluation	Not Provided
§ 4.1.1.18 Facility support services	Not Provided
§ 4.1.1.19 Tenant-related services	Not Provided
§ 4.1.1.20 Architect's coordination of the Owner's consultants	Architect
§ 4.1.1.21 Telecommunications/data design	Not Provided
§ 4.1.1.22 Security evaluation and planning	Not Provided
§ 4.1.1.23 Commissioning	Not Provided
§ 4.1.1.24 Sustainable Project Services pursuant to Section 4.1.3	Not Provided
§ 4.1.1.25 Fast-track design services	Not Provided
§ 4.1.1.26 Multiple bid packages	Not Provided
§ 4.1.1.27 Historic preservation	Not Provided
§ 4.1.1.28 Furniture, furnishings, and equipment design	Not Provided
§ 4.1.1.29 Other services provided by specialty Consultants	Not Provided
§ 4.1.1.30 Other Supplemental Services	Not Provided

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#### § 4.1.2 Description of Supplemental Services

§ 4.1.2.1 A description of each Supplemental Service identified in Section 4.1.1 as the Architect's responsibility is provided below.

*(Describe in detail the Architect's Supplemental Services identified in Section 4.1.1 or, if set forth in an exhibit, identify the exhibit. The AIA publishes a number of Standard Form of Architect's Services documents that can be included as an exhibit to describe the Architect's Supplemental Services.)*

Refer to attached Exhibit for Scope

§ 4.1.2.2 A description of each Supplemental Service identified in Section 4.1.1 as the Owner's responsibility is provided below.

*(Describe in detail the Owner's Supplemental Services identified in Section 4.1.1 or, if set forth in an exhibit, identify the exhibit.)*

§ 4.1.3 If the Owner identified a Sustainable Objective in Article 1, the Architect shall provide, as a Supplemental Service, the Sustainability Services required in AIA Document E204™–2017, Sustainable Projects Exhibit, attached to this Agreement. The Owner shall compensate the Architect as provided in Section 11.2.

#### § 4.2 Architect's Additional Services

The Architect may provide Additional Services after execution of this Agreement without invalidating the Agreement. Except for services required due to the fault of the Architect, any Additional Services provided in accordance with this Section 4.2 shall entitle the Architect to compensation pursuant to Section 11.3 and an appropriate adjustment in the Architect's schedule.

§ 4.2.1 Upon recognizing the need to perform the following Additional Services, the Architect shall notify the Owner with reasonable promptness and explain the facts and circumstances giving rise to the need. The Architect shall not proceed to provide the following Additional Services until the Architect receives the Owner's written authorization:

1. Services necessitated by a change in the Initial Information, previous instructions or approvals given by the Owner, or a material change in the Project including size, quality, complexity, the Owner's schedule or budget for Cost of the Work, or procurement or delivery method;
2. Services necessitated by the enactment or revision of codes, laws, or regulations, including changing or editing previously prepared Instruments of Service;
3. Changing or editing previously prepared Instruments of Service necessitated by official interpretations of applicable codes, laws or regulations that are either (a) contrary to specific interpretations by the applicable authorities having jurisdiction made prior to the issuance of the building permit, or (b) contrary to requirements of the Instruments of Service when those Instruments of Service were prepared in accordance with the applicable standard of care;
4. Services necessitated by decisions of the Owner not rendered in a timely manner or any other failure of performance on the part of the Owner or the Owner's consultants or contractors;
5. Preparing digital models or other design documentation for transmission to the Owner's consultants and contractors, or to other Owner-authorized recipients;
6. Preparation of design and documentation for alternate bid or proposal requests proposed by the Owner;
7. Preparation for, and attendance at, a public presentation, meeting or hearing;
8. Preparation for, and attendance at, a dispute resolution proceeding or legal proceeding, except where the Architect is party thereto;
9. Evaluation of the qualifications of entities providing bids or proposals;
10. Consultation concerning replacement of Work resulting from fire or other cause during construction; or,
11. Assistance to the Initial Decision Maker, if other than the Architect.

§ 4.2.2 To avoid delay in the Construction Phase, the Architect shall provide the following Additional Services, notify the Owner with reasonable promptness, and explain the facts and circumstances giving rise to the need. If,

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upon receipt of the Architect's notice, the Owner determines that all or parts of the services are not required, the Owner shall give prompt written notice to the Architect of the Owner's determination. The Owner shall compensate the Architect for the services provided prior to the Architect's receipt of the Owner's notice.

- .1 Reviewing a Contractor's submittal out of sequence from the submittal schedule approved by the Architect;
- .2 Responding to the Contractor's requests for information that are not prepared in accordance with the Contract Documents or where such information is available to the Contractor from a careful study and comparison of the Contract Documents, field conditions, other Owner-provided information, Contractor-prepared coordination drawings, or prior Project correspondence or documentation;
- .3 Preparing Change Orders and Construction Change Directives that require evaluation of Contractor's proposals and supporting data, or the preparation or revision of Instruments of Service;
- .4 Evaluating an extensive number of Claims as the Initial Decision Maker; or,
- .5 Evaluating substitutions proposed by the Owner or Contractor and making subsequent revisions to Instruments of Service resulting therefrom.

**§ 4.2.3** The Architect shall provide Construction Phase Services exceeding the limits set forth below as Additional Services. When the limits below are reached, the Architect shall notify the Owner:

- .1 Two ( 2 ) reviews of each Shop Drawing, Product Data item, sample and similar submittals of the Contractor

*(Paragraph Deleted)*

- .3 Two ( 2 ) inspections for any portion of the Work to determine whether such portion of the Work is substantially complete in accordance with the requirements of the Contract Documents
- .4 One ( 1 ) inspections for any portion of the Work to determine final completion.

**§ 4.2.4** Except for services required under Section 3.6.6.5 and those services that do not exceed the limits set forth in Section 4.2.3, Construction Phase Services provided more than 60 days after (1) the date of Substantial Completion of the Work or (2) the initial date of Substantial Completion identified in the agreement between the Owner and Contractor, whichever is earlier, shall be compensated as Additional Services to the extent the Architect incurs additional cost in providing those Construction Phase Services.

**§ 4.2.5** If the services covered by this Agreement have not been completed within Twenty-Eight ( 28 ) months of the date of this Agreement, through no fault of the Architect, extension of the Architect's services beyond that time shall be compensated as Additional Services.

## **ARTICLE 5 OWNER'S RESPONSIBILITIES**

**§ 5.1** Unless otherwise provided for under this Agreement, the Owner shall provide information in a timely manner regarding requirements for and limitations on the Project, including a written program, which shall set forth the Owner's objectives; schedule; constraints and criteria, including space requirements and relationships; flexibility; expandability; special equipment; systems; and site requirements.

**§ 5.2** The Owner shall establish the Owner's budget for the Project, including (1) the budget for the Cost of the Work as defined in Section 6.1; (2) the Owner's other costs; and, (3) reasonable contingencies related to all of these costs. The Owner shall update the Owner's budget for the Project as necessary throughout the duration of the Project until final completion. If the Owner significantly increases or decreases the Owner's budget for the Cost of the Work, the Owner shall notify the Architect. The Owner and the Architect shall thereafter agree to a corresponding change in the Project's scope and quality.

**§ 5.3** The Owner shall identify a representative authorized to act on the Owner's behalf with respect to the Project. The Owner shall render decisions and approve the Architect's submittals in a timely manner in order to avoid unreasonable delay in the orderly and sequential progress of the Architect's services.

**§ 5.4** The Owner shall furnish surveys to describe physical characteristics, legal limitations and utility locations for the site of the Project, and a written legal description of the site. The surveys and legal information shall include, as applicable, grades and lines of streets, alleys, pavements and adjoining property and structures; designated wetlands; adjacent drainage; rights-of-way, restrictions, easements, encroachments, zoning, deed restrictions, boundaries and

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contours of the site; locations, dimensions, and other necessary data with respect to existing buildings, other improvements and trees; and information concerning available utility services and lines, both public and private, above and below grade, including inverts and depths. All the information on the survey shall be referenced to a Project benchmark.

§ 5.5 The Owner shall furnish services of geotechnical engineers, which may include test borings, test pits, determinations of soil bearing values, percolation tests, evaluations of hazardous materials, seismic evaluation, ground corrosion tests and resistivity tests, including necessary operations for anticipating subsoil conditions, with written reports and appropriate recommendations.

§ 5.6 The Owner shall provide the Supplemental Services designated as the Owner's responsibility in Section 4.1.1.

§ 5.7 If the Owner identified a Sustainable Objective in Article 1, the Owner shall fulfill its responsibilities as required in AIA Document E204™-2017, Sustainable Projects Exhibit, attached to this Agreement.

§ 5.8 The Owner shall coordinate the services of its own consultants with those services provided by the Architect. Upon the Architect's request, the Owner shall furnish copies of the scope of services in the contracts between the Owner and the Owner's consultants. The Owner shall furnish the services of consultants other than those designated as the responsibility of the Architect in this Agreement, or authorize the Architect to furnish them as an Additional Service, when the Architect requests such services and demonstrates that they are reasonably required by the scope of the Project. The Owner shall require that its consultants and contractors maintain insurance, including professional liability insurance, as appropriate to the services or work provided.

§ 5.9 The Owner shall furnish tests, inspections and reports required by law or the Contract Documents, such as structural, mechanical, and chemical tests, tests for air and water pollution, and tests for hazardous materials.

§ 5.10 The Owner shall furnish all legal, insurance and accounting services, including auditing services, that may be reasonably necessary at any time for the Project to meet the Owner's needs and interests.

§ 5.11 The Owner shall provide prompt written notice to the Architect if the Owner becomes aware of any fault or defect in the Project, including errors, omissions or inconsistencies in the Architect's Instruments of Service.

§ 5.12 The Owner shall include the Architect in all communications with the Contractor that relate to or affect the Architect's services or professional responsibilities. The Owner shall promptly notify the Architect of the substance of any direct communications between the Owner and the Contractor otherwise relating to the Project. Communications by and with the Architect's consultants shall be through the Architect.

§ 5.13 Before executing the Contract for Construction, the Owner shall coordinate the Architect's duties and responsibilities set forth in the Contract for Construction with the Architect's services set forth in this Agreement. The Owner shall provide the Architect a copy of the executed agreement between the Owner and Contractor, including the General Conditions of the Contract for Construction.

§ 5.14 The Owner shall provide the Architect access to the Project site prior to commencement of the Work and shall obligate the Contractor to provide the Architect access to the Work wherever it is in preparation or progress.

§ 5.15 Within 15 days after receipt of a written request from the Architect, the Owner shall furnish the requested information as necessary and relevant for the Architect to evaluate, give notice of, or enforce lien rights.

§ 5.16 The Owner will mark-out all privately owned underground utilities, such as irrigation lines. Architect and Engineers will not be responsible for damage to any underground utility that is not marked out in the field. Owner and Architect hereby acknowledge that the Owner's consultant, Suburban Consulting Engineers, will depict the location of the underground utilities within the project area based on existing mark-out, as well as physical surface structures and review of previously available mapping provided to Suburban Consulting Engineers. To that end, Architect will consult with Suburban Consulting Engineers to ensure that Architect is aware of the location of marked underground utilities

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## ARTICLE 6 COST OF THE WORK

§ 6.1 For purposes of this Agreement, the Cost of the Work shall be the total cost to the Owner to construct all elements of the Project designed or specified by the Architect and shall include contractors' general conditions costs, overhead and profit. The Cost of the Work also includes the reasonable value of labor, materials, and equipment, donated to, or otherwise furnished by, the Owner. The Cost of the Work does not include the compensation of the Architect; the costs of the land, rights-of-way, financing, or contingencies for changes in the Work; or other costs that are the responsibility of the Owner.

§ 6.2 The Owner's budget for the Cost of the Work is provided in Initial Information, and shall be adjusted throughout the Project as required under Sections 5.2, 6.4 and 6.5. Evaluations of the Owner's budget for the Cost of the Work, and the preliminary estimate of the Cost of the Work and updated estimates of the Cost of the Work, prepared by the Architect, represent the Architect's judgment as a design professional. It is recognized, however, that neither the Architect nor the Owner has control over the cost of labor, materials, or equipment; the Contractor's methods of determining bid prices; or competitive bidding, market, or negotiating conditions. Accordingly, the Architect cannot and does not warrant or represent that bids or negotiated prices will not vary from the Owner's budget for the Cost of the Work, or from any estimate of the Cost of the Work, or evaluation, prepared or agreed to by the Architect.

§ 6.3 In preparing estimates of the Cost of Work, the Architect shall be permitted to include contingencies for design, bidding, and price escalation; to determine what materials, equipment, component systems, and types of construction are to be included in the Contract Documents; to recommend reasonable adjustments in the program and scope of the Project; and to include design alternates as may be necessary to adjust the estimated Cost of the Work to meet the Owner's budget. The Architect's estimate of the Cost of the Work shall be based on current area, volume or similar conceptual estimating techniques. If the Owner requires a detailed estimate of the Cost of the Work, the Architect shall provide such an estimate, if identified as the Architect's responsibility in Section 4.1.1, as a Supplemental Service.

§ 6.4 If, through no fault of the Architect, the Procurement Phase has not commenced within 90 days after the Architect submits the Construction Documents to the Owner, the Owner's budget for the Cost of the Work shall be adjusted to reflect changes in the general level of prices in the applicable construction market.

§ 6.5 If at any time the Architect's estimate of the Cost of the Work exceeds the Owner's budget for the Cost of the Work, the Architect shall make appropriate recommendations to the Owner to adjust the Project's size, quality, or budget for the Cost of the Work, and the Owner shall cooperate with the Architect in making such adjustments.

§ 6.6 If the Owner's budget for the Cost of the Work at the conclusion of the Construction Documents Phase Services is exceeded by the lowest bona fide bid or negotiated proposal, the Owner shall

- .1 give written approval of an increase in the budget for the Cost of the Work;
- .2 authorize rebidding or renegotiating of the Project within a reasonable time;
- .3 terminate in accordance with Section 9.5;
- .4 in consultation with the Architect, revise the Project program, scope, or quality as required to reduce the Cost of the Work; or,
- .5 implement any other mutually acceptable alternative.

§ 6.7 If the Owner chooses to proceed under Section 6.6.4, and the lowest bona fide bid or negotiated proposal exceeds the Owner's budget for the Cost of Work by more than Ten Percent (10%), the Architect shall modify the Construction Documents as necessary to comply with the Owner's budget for the Cost of the Work at the conclusion of the Construction Documents Phase Services, or the budget as adjusted under Section 6.6.1. If the Owner requires the Architect to modify the Construction Documents because the lowest bona fide bid or negotiated proposal exceeds the Owner's budget for the Cost of the Work due to market conditions the Architect could not reasonably anticipate, the Owner shall compensate the Architect for the modifications as an Additional Service pursuant to Section 11.3; otherwise the Architect's services for modifying the Construction Documents shall be without additional compensation. In any event, the Architect's modification of the Construction Documents shall be the limit of the Architect's responsibility under this Article 6.

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## ARTICLE 7 COPYRIGHTS AND LICENSES

§ 7.1 The Architect and the Owner warrant that in transmitting Instruments of Service, or any other information, the transmitting party is the copyright owner of such information or has permission from the copyright owner to transmit such information for its use on the Project.

§ 7.2 The Architect and the Architect's consultants shall be deemed the authors and owners of their respective Instruments of Service, including the Drawings and Specifications, and shall retain all common law, statutory and other reserved rights, including copyrights. Submission or distribution of Instruments of Service to meet official regulatory requirements or for similar purposes in connection with the Project is not to be construed as publication in derogation of the reserved rights of the Architect and the Architect's consultants.

§ 7.3 All plans, drawings, specifications, computations, sketches, data, surveys, models, photographs, renderings and other like materials related to the services (documents) shall become the property of the Owner at the conclusion of the project, or termination of the services of the Architect, whichever is earlier, and shall be delivered to the Owner clearly marked and identified and in good order. The Owner may use the Documents as it determines, but the Architect and Architect's consultants shall incur no liability for the Owner's use of the Documents other than in connection with the project, and the Owner hereby indemnifies and holds harmless the Architect and its consultants from any loss or damage, including attorney's fees incurred as a result of this provision.

§ 7.3.1 In the event the Owner uses the Instruments of Service (including without limitation any future additions or alterations to the Project) without retaining the authors of the Instruments of Service, the Owner releases the Architect and Architect's consultant(s) from all claims and causes of action arising from such uses. The Owner, to the extent permitted by law, further agrees to defend, indemnify and hold harmless the Architect and its consultants from all costs and expenses, including the cost of defense, related to claims and causes of action asserted by any third person or entity to the extent such costs and expenses arise from the Owner's use of the Instruments of Service under this Section 7.3.1. The terms of this Section 7.3.1 shall not apply if the Owner rightfully terminates this Agreement for cause under Section 9.4.

*(Paragraph Deleted)*

§ 7.5 Except as otherwise stated in Section 7.3, the provisions of this Article 7 shall survive the termination of this Agreement.

## ARTICLE 8 CLAIMS AND DISPUTES

### § 8.1 General

§ 8.1.1 The Owner and Architect shall commence all claims and causes of action against the other and arising out of or related to this Agreement, whether in contract, tort, or otherwise, in accordance with the requirements of the binding dispute resolution method selected in this Agreement and within the period specified by applicable law, but in any case not more than 10 years after the date of Substantial Completion of the Work. The Owner and Architect waive all claims and causes of action not commenced in accordance with this Section 8.1.1.

§ 8.1.2 To the extent damages are covered by property insurance, the Owner and Architect waive all rights against each other and against the contractors, consultants, agents, and employees of the other for damages, except such rights as they may have to the proceeds of such insurance as set forth in AIA Document A201-2017, General Conditions of the Contract for Construction. The Owner or the Architect, as appropriate, shall require of the contractors, consultants, agents, and employees of any of them, similar waivers in favor of the other parties enumerated herein.

§ 8.1.3 Each party waives its rights to claim against, and recover from, the other party consequential, punitive, special, incidental or their indirect damages for claims, disputes, or other matters in question, relating to or arising in any way out of the performance of the Agreement including any damages related to the loss of profits, loss of use, loss of income, loss of reputation, unrealized savings or diminution of property value and shall apply to any cause of action including negligence, strict liability, breach of contract and breach of warranty. This mutual waiver is applicable, without limitation, to all consequential damages due to either party's termination of this Agreement, except as specifically provided in Section 9.7.

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**§ 8.2 Mediation**

**§ 8.2.1** Any claim, dispute or other matter in question arising out of or related to this Agreement shall be subject to mediation as a condition precedent to the institution of legal or equitable proceedings by either party. If such matter relates to or is the subject of a lien arising out of the Architect's services, the Architect may proceed in accordance with applicable law to comply with the lien notice or filing deadlines prior to resolution of the matter by mediation.

**§ 8.2.2** The Owner and Architect shall endeavor to resolve claims, disputes and other matters in question between them by mediation, which, unless the parties mutually agree otherwise, shall be administered by the American Arbitration Association in accordance with its Construction Industry Mediation Procedures in effect on the date of this Agreement. A request for mediation shall be made in writing, delivered to the other party to this Agreement, and filed with the person or entity administering the mediation.

**§ 8.2.3** The parties shall share the mediator's fee and any filing fees equally. The mediation shall be held in the place where the Project is located, unless another location is mutually agreed upon. Agreements reached in mediation shall be enforceable as settlement agreements in any court having jurisdiction thereof.

**§ 8.2.4** If the parties do not resolve a dispute through mediation pursuant to this Section 8.2, the method of binding dispute resolution shall be the following:

*(Check the appropriate box.)*

*(Paragraph Deleted)*

☒ [ X ] Litigation in a court of competent jurisdiction

☐ [ ] Other: *(Specify)*

If the Owner and Architect do not select a method of binding dispute resolution, or do not subsequently agree in writing to a binding dispute resolution method other than litigation, the dispute will be resolved in a court of competent jurisdiction.



*(Paragraphs Deleted)*

#### **ARTICLE 9 TERMINATION OR SUSPENSION**

**§ 9.1** If the Owner fails to make payments to the Architect in accordance with this Agreement, such failure shall be considered substantial nonperformance and cause for termination or, at the Architect's option, cause for suspension of performance of services under this Agreement. If the Architect elects to suspend services, the Architect shall give seven days' written notice to the Owner before suspending services. In the event of a suspension of services, the Architect shall have no liability to the Owner for delay or damage caused the Owner because of such suspension of services. Before resuming services, the Owner shall pay the Architect all sums due prior to suspension and any expenses incurred in the interruption and resumption of the Architect's services. The Architect's fees for the remaining services and the time schedules shall be equitably adjusted.

**§ 9.2** If the Owner suspends the Project, the Architect shall be compensated for services performed prior to notice of such suspension. When the Project is resumed, the Architect shall be compensated for expenses incurred in the interruption and resumption of the Architect's services. The Architect's fees for the remaining services and the time schedules shall be equitably adjusted.

**§ 9.3** If the Owner suspends the Project for more than 90 cumulative days for reasons other than the fault of the Architect, the Architect may terminate this Agreement by giving not less than seven days' written notice.

**§ 9.4** Either party may terminate this Agreement upon not less than seven days' written notice should the other party fail substantially to perform in accordance with the terms of this Agreement through no fault of the party initiating the termination.

**§ 9.5** The Owner may terminate this Agreement upon not less than seven days' written notice to the Architect for the Owner's convenience and without cause.

**§ 9.6** If the Owner terminates this Agreement for its convenience pursuant to Section 9.5, or the Architect terminates this Agreement pursuant to Section 9.3, the Owner shall compensate the Architect for services performed prior to termination, Reimbursable Expenses incurred, and costs attributable to termination, including the costs attributable to the Architect's termination of consultant agreements.

*(Paragraphs Deleted)*

**§ 9.8** Except as otherwise expressly provided herein, this Agreement shall terminate one year from the date of Substantial Completion for all of the project phases.

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§ 9.9 The Owner's rights to use the Architect's Instruments of Service in the event of a termination of this Agreement are set forth in Article 7.

#### ARTICLE 10 MISCELLANEOUS PROVISIONS

§ 10.1 This Agreement shall be governed by the law of the place where the Project is located, excluding that jurisdiction's choice of law rules. If the parties have selected arbitration as the method of binding dispute resolution, the Federal Arbitration Act shall govern Section 8.3.

§ 10.2 Terms in this Agreement shall have the same meaning as those in AIA Document A201-2017, General Conditions of the Contract for Construction.

§ 10.3 The Owner and Architect, respectively, bind themselves, their agents, successors, assigns, and legal representatives to this Agreement. Neither the Owner nor the Architect shall assign this Agreement without the written consent of the other, except that the Owner may assign this Agreement to a lender providing financing for the Project if the lender agrees to assume the Owner's rights and obligations under this Agreement, including any payments due to the Architect by the Owner prior to the assignment.

§ 10.4 If the Owner requests the Architect to execute certificates, the proposed language of such certificates shall be submitted to the Architect for review at least 14 days prior to the requested dates of execution. If the Owner requests the Architect to execute consents reasonably required to facilitate assignment to a lender, the Architect shall execute all such consents that are consistent with this Agreement, provided the proposed consent is submitted to the Architect for review at least 14 days prior to execution. The Architect shall not be required to execute certificates or consents that would require knowledge, services, or responsibilities beyond the scope of this Agreement.

§ 10.5 Nothing contained in this Agreement shall create a contractual relationship with, or a cause of action in favor of, a third party against either the Owner or Architect.

§ 10.6 Unless otherwise required in this Agreement, the Architect shall have no responsibility for the discovery, presence, handling, removal or disposal of, or exposure of persons to, hazardous materials or toxic substances in any form at the Project site.

In the event that the Architect or any other party encounters asbestos or hazardous or toxic materials at the job site, or should it become known in any way that certain materials may be present at the job site or any adjacent areas that may affect the performance of the Architect's services, the Architect may, at its option and without liability for consequential or any other damages, suspend performance of service on the Project until the Owner retains appropriate specialist consultant's or contractor's to identify, abate and/or remove the asbestos or hazardous or toxic material, and warrant that the job site is in full compliance with applicable laws and regulations.

§ 10.7 The Architect shall have the right to include photographic or artistic representations of the design of the Project among the Architect's promotional and professional materials. The Architect shall be given reasonable access to the completed Project to make such representations. However, the Architect's materials shall not include the Owner's confidential or proprietary information if the Owner has previously advised the Architect in writing of the specific information considered by the Owner to be confidential or proprietary. The Owner shall provide professional credit for the Architect in the Owner's promotional materials for the Project. This Section 10.7 shall survive the termination of this Agreement unless the Owner terminates this Agreement for cause pursuant to Section 9.4.

§ 10.8 If the Architect or Owner receives information specifically designated as "confidential" or "business proprietary," the receiving party shall keep such information strictly confidential and shall not disclose it to any other person except as set forth in Section 10.8.1. This Section 10.8 shall survive the termination of this Agreement. This section shall not apply to information in whatever form that comes into the public domain, nor shall it restrict the Architect or Owner from giving notices required by law or complying with an order to provide information or data when such order is issued by a court, administrative agency or other authority with proper jurisdiction, or if it is reasonably necessary for the Architect or Owner to defend itself from any suit or claim.

§ 10.8.1 The receiving party may disclose "confidential" or "business proprietary" information after 7 days' notice to the other party, when required by law, arbitrator's order, or court order, including a subpoena or other form of compulsory legal process issued by a court or governmental entity, or to the extent such information is reasonably

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necessary for the receiving party to defend itself in any dispute. The receiving party may also disclose such information to its employees, consultants, or contractors in order to perform services or work solely and exclusively for the Project, provided those employees, consultants and contractors are subject to the restrictions on the disclosure and use of such information as set forth in this Section 10.8.

**§ 10.9** The invalidity of any provision of the Agreement shall not invalidate the Agreement or its remaining provisions. If it is determined that any provision of the Agreement violates any law, or is otherwise invalid or unenforceable, then that provision shall be revised to the extent necessary to make that provision legal and enforceable. In such case the Agreement shall be construed, to the fullest extent permitted by law, to give effect to the parties' intentions and purposes in executing the Agreement.

**§ 10.10** To the fullest extent permitted by law, the Architect agrees to indemnify and hold the Owner harmless from and against any liabilities, claims, damages and costs (including reasonable attorney's fees) to the extent caused by negligence of the Architect in the performance of services under this agreement.

#### **ARTICLE 11 COMPENSATION**

**§ 11.1** For the Architect's Basic Services described under Article 3, the Owner shall compensate the Architect as follows:

.1 Stipulated Sum  
(Insert amount)

Eight Hundred Ninety Five Thousand Six Hundred Fifty Dollars (\$895,650)

(Paragraph Deleted)

(Paragraph Deleted)

**§ 11.2** For the Architect's Supplemental Services designated in Section 4.1.1 and for any Sustainability Services required pursuant to Section 4.1.3, the Owner shall compensate the Architect as follows:

*(Insert amount of, or basis for, compensation. If necessary, list specific services to which particular methods of compensation apply.)*

In accordance with the attached hourly rate schedule

**§ 11.3** For Additional Services that may arise during the course of the Project, including those under Section 4.2, the Owner shall compensate the Architect as follows:

*(Insert amount of, or basis for, compensation.)*

In accordance with the attached hourly rate schedule

**§ 11.4** Compensation for Supplemental and Additional Services of the Architect's consultants when not included in Section 11.2 or 11.3, shall be the amount invoiced to the Architect plus Eighteen percent ( 18 %), or as follows:

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(Insert amount of, or basis for computing, Architect's consultants' compensation for Supplemental or Additional Services.)

§ 11.5 When compensation for Basic Services is based on a stipulated sum or a percentage basis, the proportion of compensation for each phase of services shall be as follows:

Schematic Design Phase	zero	percent (	0	%)
Design Development Phase	Thirty Three	percent (	33	%)
Construction Documents Phase	Forty	percent (	40	%)
Bidding / Procurement Phase	Six	percent (	6	%)
Construction Administration Phase	Twenty	percent (	20	%)
NJDOE Application	one	percent	1	
Total Basic Compensation	one hundred	percent (	100	%)

§ 11.6 When compensation identified in Section 11.1 is on a percentage basis, progress payments for each phase of Basic Services shall be calculated by multiplying the percentages identified in this Article by the Owner's most recent budget for the Cost of the Work. Compensation paid in previous progress payments shall not be adjusted based on subsequent updates to the Owner's budget for the Cost of the Work.

§ 11.6.1 When compensation is on a percentage basis and any portions of the Project are deleted or otherwise not constructed, compensation for those portions of the Project shall be payable to the extent services are performed on those portions. The Architect shall be entitled to compensation in accordance with this Agreement for all services performed whether or not the Construction Phase is commenced.

§ 11.7 The hourly billing rates for services of the Architect and the Architect's consultants are set forth below. The rates shall be adjusted in accordance with the Architect's and Architect's consultants' normal review practices. (If applicable, attach an exhibit of hourly billing rates or insert them below.)

In accordance with the attached hourly rate schedule

Employee or Category	Rate (\$0.00)
----------------------	---------------

#### § 11.8 Compensation for Reimbursable Expenses

§ 11.8.1 Reimbursable Expenses are in addition to compensation for Basic, Supplemental, and Additional Services and include expenses incurred by the Architect and the Architect's consultants directly related to the Project, as follows:

(Paragraphs Deleted)

- .3 Permitting and other fees required by authorities having jurisdiction over the Project;
- .4 Printing, reproductions, plots, and standard form documents;
- .5 Postage, handling, and delivery;
- .6 Expense of overtime work requiring higher than regular rates, if authorized in advance by the Owner;
- .7 physical models, mock-ups, professional photography, and presentation materials requested by the Owner or required for the Project;
- .8 If required by the Owner, and with the Owner's prior written approval, the Architect's consultants' expenses of professional liability insurance dedicated exclusively to this Project, or the expense of additional insurance coverage or limits in excess of that normally maintained by the Architect's consultants;

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(Paragraphs Deleted)

.12 Other similar Project-related expenditures.

**§ 11.8.2** For Reimbursable Expenses the compensation shall be the expenses incurred by the Architect and the Architect's consultants plus Fifteen percent ( 15 %) of the expenses incurred.

**§ 11.9 Architect's Insurance.** If the types and limits of coverage required in Section 2.5 are in addition to the types and limits the Architect normally maintains, the Owner shall pay the Architect for the additional costs incurred by the Architect for the additional coverages as set forth below:

*(Insert the additional coverages the Architect is required to obtain in order to satisfy the requirements set forth in Section 2.5, and for which the Owner shall reimburse the Architect.)*

## **§ 11.10 Payments to the Architect**

(Paragraphs Deleted)

**§ 11.10.1.2** If a Sustainability Certification is part of the Sustainable Objective, an initial payment to the Architect of (\$ ) shall be made upon execution of this Agreement for registration fees and other fees payable to the Certifying Authority and necessary to achieve the Sustainability Certification. The Architect's payments to the Certifying Authority shall be credited to the Owner's account at the time the expense is incurred.

## **§ 11.10.2 Progress Payments**

**§ 11.10.2.1** Unless otherwise agreed, payments for services shall be made monthly in proportion to services performed. Payments are due and payable upon presentation of the Architect's invoice, provided such presentation is made 14 days prior to the Board's regularly scheduled monthly meeting. Otherwise payment is due at the Owner's next regularly scheduled Board of Education meeting.

(Paragraph Deleted)

**§ 11.10.2.2** The Owner shall not withhold amounts from the Architect's compensation to impose a penalty or liquidated damages on the Architect, or to offset sums requested by or paid to contractors for the cost of changes in the Work, unless the Architect agrees or has been found liable for the amounts in a binding dispute resolution proceeding.

**§ 11.10.2.3** Records of Reimbursable Expenses, expenses pertaining to Supplemental and Additional Services, and services performed on the basis of hourly rates shall be available to the Owner at mutually convenient times.

## **ARTICLE 12 SPECIAL TERMS AND CONDITIONS**

Special terms and conditions that modify this Agreement are as follows:

*(Include other terms and conditions applicable to this Agreement.)*

## **ARTICLE 13 SCOPE OF THE AGREEMENT**

**§ 13.1** This Agreement represents the entire and integrated agreement between the Owner and the Architect and supersedes all prior negotiations, representations or agreements, either written or oral. This Agreement may be amended only by written instrument signed by both the Owner and Architect.

**§ 13.2** This Agreement is comprised of the following documents identified below:

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**User Notes:**

(3B9ADA34)



.1 AIA Document B101™-2017, Standard Form Agreement Between Owner and Architect

(Paragraph Deleted)

(Paragraph Deleted)

.3 Exhibits:

(Check the appropriate box for any exhibits incorporated into this Agreement.)

(Paragraphs Deleted)

[ X ] Other Exhibits incorporated into this Agreement:

(Clearly identify any other exhibits incorporated into this Agreement, including any exhibits and scopes of services identified as exhibits in Section 4.1.2.)

Form of proposal dated March 4, 2023

(Paragraph Deleted)

This Agreement entered into as of the day and year first written above.

OWNER (Signature)

Dr. Peter Crawley, Business Administrator

(Printed name and title)

ARCHITECT (Signature)

Michael Millemann, Principal

(Printed name, title, and license number, if required)

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March 4, 2023

Dr. Peter Crawley, Business Administrator  
**Manasquan School District**  
169 Broad Street  
Manasquan, NJ 08736  
(via email)



Re: Design Services Proposal for:  
Facilities improvements to:  
Manasquan High School Building, Site and Grounds Garage  
Manasquan Elementary School Building and Site  
Manasquan Board of Education Site  
*Manasquan, NJ*

Dear Dr. Crawley:

We are excited to present the following proposal to provide A/E services for your successful referendum. We have enjoyed working with you and your administration over the past years and look forward to continuing our work to both enhance your educational spaces and improve your facilities.

**SCOPE OF SERVICES:**

**A. General:**

1. We have validated the scope of work as follows:

**a. Manasquan High School Building, Site and Grounds Garage**

- i. Gym Locker Room Renovations
- ii. Select Roof Replacements
- iii. Band Room Renovations
- iv. Water Heater Replacement
- v. Select Door Hardware Replacement with an alternate for district-wide replacements
- vi. Select Brick Repointing
- vii. Bleacher Repairs
- viii. Field Event Upgrades with an alternate to replace the baseball dugouts
- ix. Grounds Garage roof replacement, new heating system, door replacements and electrical service replacements.

**b. Manasquan Elementary School Building and Site**

- i. HVAC system Replacements
- ii. 100 Wing Classroom Renovations
- iii. Science Lab and Art Room Renovations
- iv. Gymnasium Renovations
- v. Gym Locker Room Renovations
- vi. Wood wall replacements at the underside of the gymnasium perimeter
- vii. New access controls at 100 wing rooms
- viii. Faculty Room Renovations



- ix. Faculty Toilet Room Renovations
- x. New windows at Auditorium
- xi. Select Brick Repointing
- xii. New playground equipment with alternate for rubber safety surface
- xiii. Macadam replacement at basketball courts / new backboards

**c. Manasquan Board of Education Site**

- i. Mill and repave BOE and IA parking lot with additional parking spaces.

2. Based on discussions with the administration and our engineers, we will commence with our design work immediately with anticipation of executing a limited scope of work during the summer of 2023. Much of this work will be exterior improvements.

3. Along with the design work for this summer we will be proceeding with the remainder of the design documents which we anticipate will bid out late summer, with work to be completed during the availability of the facilities.

**B. A/E Services**

- 1. The Design services shall include the requisite Architectural, Interior Design, Building Engineering, Site/Civil Engineering services needed for the scope of this project. We will be using the engineering team which assisted the district in the construction of the recently completed Field house; KSI Consulting Engineers for MEP and Suburban Consulting Engineers for Site/Civil Engineering.
- 2. We will work along with an environmental engineer, as needed, for any hazardous material testing and required abatement.
- 3. Our bid phase services will include both procuring contractors from a co-operative purchasing system or public bidding and will include assistance with solicitation, pre-bid meetings and post bid evaluations.
- 4. Our construction administration phase services will include requisite pre-construction meeting, construction progress meetings and observations, shop drawing review, payment application review, contract administration and closeout.

Tentative Schedule – As mentioned above, we have already started on the design work for the summer projects. We are finishing an outline of our schedule, which will detail the expectations and assist with producing a draw down schedule for your use as it related to funding.

**Qualifications**

- a. Reimbursables, which will be billed separately, are to include printing/plotting, reproductions and shipping. Reimbursables will be billed at 1.15 times cost.
- b. Remediation and/or documentation of Hazardous materials and Biological contaminants, whether identified or not, is specifically excluded from this proposal. We will coordinate with an environmental firm as required to identify areas which require abatement testing and specifications.
- c. Review of security, access control, CCTV, intercommunications / Paging and data systems are excluded.
- d. Professional services not identified above are excluded from this proposal. If services are required, a separate proposal will be provided.
- e. We will assist Owner with meetings with state agencies as an additional service.



- f. We will be producing a final DOE submission for the educational portion of the work at the Elementary School. No other interaction with the DOE is anticipated or included in this proposal.
- g. We will attend and chair the pre-bid meeting and conduct a walk through at the work sites.
- h. We will attend and chair the pre-construction meetings to review procedural requirements.
- i. We will visit the site at intervals appropriate to the progress of construction. Generally, once every two weeks.
- j. It is anticipated the work will be bid out as multiple projects. We will assist the Owner, along with the Construction Manager, with identifying like work to combine and the procurement methods for specific tasks.
- k. Front end documents (Bidding Requirements will be provided by the District's Counsel.)
- l. This proposal includes shop drawing review (up to 2 for each product), review of payment applications, review of proposal requests, preparation of change orders, and review of closeout documents.
- m. Owner to provide all available existing documents.
- n. Our electrical drawings will include locations of low voltage devices. Owner to procure low voltage vendor(s) to design technology systems, run cabling and terminate as required.
- o. For additional work and or services not indicated above, we will provide proposals as requested.
- p. For alternate work not accepted by the Board, we will credit the Construction Administration fee.

We propose to perform the work indicated herein as follows:

**Facilities Improvements for the Manasquan Public School District**

NJDOE Final Plans.....	\$9,000
Design Development.....	\$296,100
Construction Documents .....	\$358,525
Bidding / Procurement .....	\$53,975
Construction Administration.....	\$178,050
Total Fee.....	\$895,650

If you elect to proceed, please return a signed copy to my attention in my office. We understand your attorney will draft the AIA-A101 Owner Architect Agreement.

Please do not hesitate to call should there be questions regarding any aspect of this proposal. Thank You again for the opportunity to provide our services to the Manasquan Board of Education

Sincerely,

Tokarski Millemann Architects, LLC



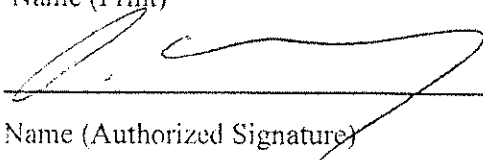
Michael J. Millemann, AIA  
Principal

cc: File



Proposal accepted by:

Pete Crowley  
Name (Print)

  
Name (Authorized Signature)

3-14-23  
Date



## **2023 Tokarski + Millemann Architects Hourly Fee Schedule**

The following Fee Schedule is for projects, or phases of a project, where the Owner/Architect Agreement will be invoiced on an hourly basis. Rates are applicable for calendar year plus one month of the following year. A new schedule may be forwarded by February 1 for all projects where services extend beyond a single calendar year.

<u>TITLE</u>	<u>Hourly Rate Billed</u>
<b>Principal</b>	\$275 / hour
<b>Senior Architect</b>	\$255 / hour
<b>Project Manager</b>	\$160 / hour
<b>Architectural Designer 3</b>	\$154 / hour
<b>Architectural Designer 2</b>	\$130 / hour
<b>Architectural Designer 1</b>	\$ 92 / hour
<b>Administrative</b>	\$ 115 / hour
<b>Architectural Intern</b>	\$ 60 / hour

### **CONSULTANT HOURLY RATES & SPECIAL SERVICES**

Hourly rates for consultants engaged by the firm (Site, Civil, Structural, Mechanical, Plumbing and Electrical Engineering, Food Service, Special Equipment, Cost Estimators and Acoustical) for projects requiring such specialized services are billed at 1.2 times direct cost.

Renderings and models when requested by Owner are billed at 1.2 times direct cost. Quotations are received on these items prior to proceeding with services and rough layouts are requested for Owner's final approval.

### **PROPOSALS**

In order to gauge extent of services required and to identify the cost for services to be performed, a written proposal is usually prepared indicating the estimated amounts of hours that may be required.

### **REIMBURSABLES**

Expense of reproduction and express postage/handling of drawings, exhibits, reports and specifications, are billed at cost plus 15% for administration and processing.

### **\*PROFESSIONAL LIABILITY**

Professional services on an hourly fee project are normally limited and cannot be interpreted as all-inclusive. Tokarski Millemann Architects, LLC shall not be responsible for any losses or damages Owner may sustain in connection with any claim which arises out of, relates to or is based upon the dispersal, discharge, escape, release or saturation of smoke, vapors, soot, fumes, acids, alkalis, toxic chemicals, liquids, gases or any other material, irritant, contaminant or pollutant in or into the atmosphere or on, onto, upon, in or into surface or subsurface:

- (a) Soil; (c) Objects;
- (b) Water or watercourses; (d) Any tangible or intangible matter, sudden or not.

The client, in authorizing the firm to proceed, acknowledges that the professional liability responsibility is therefore limited.



Task Name	Task ID	Duration	Start	Finish	Predecessors	Resource Name
Summer Work 2023	1	141 days	Mon 3/10/23	Fri 9/1/23		
Site Projects	2	81 days	Wed 3/1/23	Tue 8/20/23		
Sketches	3	1 day	Wed 3/1/23	Wed 3/1/23		
Evaluation	4	18 days	Thu 3/2/23	Mon 3/27/23		
Design	5	2 days	Fri 3/3/23	Mon 4/2/23		
Cost Estimate	6	8 days	Wed 4/5/23	Fri 4/20/23		
Final Design	7	15 days	Mon 4/17/23	Fri 5/5/23		
Procurement	8	10 days	Fri 5/5/23	Thu 5/18/23		
Permitting Phase	9	10 days	Thu 5/18/23	Thu 5/25/23		
Construction	10	138 days	Thu 5/25/23	Thu 8/3/23		
ME Field Work	11	1 day	Thu 5/25/23	Thu 5/25/23		
Survey	12	10 days	Tue 5/30/23	Mon 6/1/23		
Preliminary Design	13	3 days	Tue 6/5/23	Thu 6/7/23		
Final Design	14	10 days	Mon 6/12/23	Thu 6/29/23		
Procurement	15	28 days	Mon 6/26/23	Thu 7/27/23		
Permitting Phase	16	0 days	Thu 6/29/23	Thu 6/29/23		
Pre-Construction	17	24 days	Mon 7/3/23	Fri 7/20/23		
Construction	18	45 days	Mon 7/3/23	Fri 8/18/23		
BCE Field Work	19	1 day	Fri 7/20/23	Fri 7/20/23		
Survey	20	27 days	Thu 7/27/23	Fri 8/18/23		
Preliminary Design	21	9 days	Wed 8/2/23	Fri 8/18/23		
Cost Estimate	22	20 days	Fri 8/18/23	Wed 9/6/23		
Final Design	23	20 days	Fri 8/18/23	Wed 9/6/23		
Procurement	24	20 days	Fri 8/18/23	Wed 9/6/23		
Permitting Phase	25	20 days	Fri 8/18/23	Wed 9/6/23		
Pre-Construction	26	15 days	Tue 8/22/23	Mon 8/28/23		
Construction	27	47 days	Tue 8/22/23	Mon 9/18/23		
BCE Field Work	28	1 day	Mon 8/28/23	Mon 8/28/23		
Survey	29	17 days	Fri 9/1/23	Fri 9/1/23		
Preliminary Design	30	10 days	Tue 9/5/23	Fri 9/1/23		
Cost Estimate	31	10 days	Tue 9/5/23	Fri 9/1/23		
Final Design	32	10 days	Tue 9/5/23	Fri 9/1/23		
Procurement	33	10 days	Tue 9/5/23	Fri 9/1/23		
Permitting Phase	34	10 days	Tue 9/5/23	Fri 9/1/23		
Pre-Construction	35	10 days	Tue 9/5/23	Fri 9/1/23		
Construction	36	10 days	Tue 9/5/23	Fri 9/1/23		
BCE Field Work	37	1 day	Fri 9/1/23	Fri 9/1/23		
Survey	38	10 days	Fri 9/1/23	Fri 9/1/23		
Preliminary Design	39	10 days	Fri 9/1/23	Fri 9/1/23		
Cost Estimate	40	10 days	Fri 9/1/23	Fri 9/1/23		
Final Design	41	10 days	Fri 9/1/23	Fri 9/1/23		
Procurement	42	10 days	Fri 9/1/23	Fri 9/1/23		
Permitting Phase	43	10 days	Fri 9/1/23	Fri 9/1/23		
Pre-Construction	44	10 days	Fri 9/1/23	Fri 9/1/23		
Construction	45	10 days	Fri 9/1/23	Fri 9/1/23		
BCE Field Work	46	1 day	Fri 9/1/23	Fri 9/1/23		
Survey	47	10 days	Fri 9/1/23	Fri 9/1/23		
Preliminary Design	48	10 days	Fri 9/1/23	Fri 9/1/23		
Cost Estimate	49	10 days	Fri 9/1/23	Fri 9/1/23		
Final Design	50	10 days	Fri 9/1/23	Fri 9/1/23		
Procurement	51	10 days	Fri 9/1/23	Fri 9/1/23		
Permitting Phase	52	10 days	Fri 9/1/23	Fri 9/1/23		
Pre-Construction	53	10 days	Fri 9/1/23	Fri 9/1/23		
Construction	54	10 days	Fri 9/1/23	Fri 9/1/23		
BCE Field Work	55	1 day	Fri 9/1/23	Fri 9/1/23		
Survey	56	10 days	Fri 9/1/23	Fri 9/1/23		
Preliminary Design	57	10 days	Fri 9/1/23	Fri 9/1/23		
Cost Estimate	58	10 days	Fri 9/1/23	Fri 9/1/23		
Final Design	59	10 days	Fri 9/1/23	Fri 9/1/23		
Procurement	60	10 days	Fri 9/1/23	Fri 9/1/23		
Permitting Phase	61	10 days	Fri 9/1/23	Fri 9/1/23		
Pre-Construction	62	10 days	Fri 9/1/23	Fri 9/1/23		
Construction	63	10 days	Fri 9/1/23	Fri 9/1/23		
BCE Field Work	64	1 day	Fri 9/1/23	Fri 9/1/23		
Survey	65	10 days	Fri 9/1/23	Fri 9/1/23		
Preliminary Design	66	10 days	Fri 9/1/23	Fri 9/1/23		
Cost Estimate	67	10 days	Fri 9/1/23	Fri 9/1/23		
Final Design	68	10 days	Fri 9/1/23	Fri 9/1/23		
Procurement	69	10 days	Fri 9/1/23	Fri 9/1/23		
Permitting Phase	70	10 days	Fri 9/1/23	Fri 9/1/23		
Pre-Construction	71	10 days	Fri 9/1/23	Fri 9/1/23		
Construction	72	10 days	Fri 9/1/23	Fri 9/1/23		
BCE Field Work	73	1 day	Fri 9/1/23	Fri 9/1/23		
Survey	74	10 days	Fri 9/1/23	Fri 9/1/23		
Preliminary Design	75	10 days	Fri 9/1/23	Fri 9/1/23		
Cost Estimate	76	10 days	Fri 9/1/23	Fri 9/1/23		
Final Design	77	10 days	Fri 9/1/23	Fri 9/1/23		
Procurement	78	10 days	Fri 9/1/23	Fri 9/1/23		
Permitting Phase	79	10 days	Fri 9/1/23	Fri 9/1/23		
Pre-Construction	80	10 days	Fri 9/1/23	Fri 9/1/23		
Construction	81	10 days	Fri 9/1/23	Fri 9/1/23		
BCE Field Work	82	1 day	Fri 9/1/23	Fri 9/1/23		
Survey	83	10 days	Fri 9/1/23	Fri 9/1/23		
Preliminary Design	84	10 days	Fri 9/1/23	Fri 9/1/23		
Cost Estimate	85	10 days	Fri 9/1/23	Fri 9/1/23		
Final Design	86	10 days	Fri 9/1/23	Fri 9/1/23		
Procurement	87	10 days	Fri 9/1/23	Fri 9/1/23		
Permitting Phase	88	10 days	Fri 9/1/23	Fri 9/1/23		
Pre-Construction	89	10 days	Fri 9/1/23	Fri 9/1/23		
Construction	90	10 days	Fri 9/1/23	Fri 9/1/23		
BCE Field Work	91	1 day	Fri 9/1/23	Fri 9/1/23		
Survey	92	10 days	Fri 9/1/23	Fri 9/1/23		
Preliminary Design	93	10 days	Fri 9/1/23	Fri 9/1/23		
Cost Estimate	94	10 days	Fri 9/1/23	Fri 9/1/23		
Final Design	95	10 days	Fri 9/1/23	Fri 9/1/23		
Procurement	96	10 days	Fri 9/1/23	Fri 9/1/23		
Permitting Phase	97	10 days	Fri 9/1/23	Fri 9/1/23		
Pre-Construction	98	10 days	Fri 9/1/23	Fri 9/1/23		
Construction	99	10 days	Fri 9/1/23	Fri 9/1/23		
BCE Field Work	100	1 day	Fri 9/1/23	Fri 9/1/23		

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MAY 16 2023

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"YOUR PROJECT ADVOCATE SINCE 1979"

March 10, 2023

Dr. Peter Crawley  
School Business Administrator/Board Secretary  
Manasquan Board of Education  
169 Broad Street  
Manasquan, NJ 08736

Re: 2023 Referendum CM Proposal

Dear Dr. Crawley,

**NEW ROAD** Construction Management Company is proud of the programs we have managed for the Manasquan Board of Education and are looking forward to the upcoming 2023/2024 projects. Our understanding of the upcoming work is as follows:

**Phase 1 projects:**

- MHS Bleacher Repairs
- MHS Field Event Upgrades/Baseball Dugout (*bid as alternate to field event project*)
- MES Macadam Replacement (rear of the gym)/BOE parking lot macadam replacement
- MES playground replacement
- MHS hardware replacement (first and second floor of original structure)
- MHS roof replacement + Grounds garage roof/overhead door and man door replacement

**Phase 2 projects:**

- MHS gym locker replacement and band room renovation
- Renovations throughout MES (gym; gym lockers; 100 wing; science lab and art rooms renovation; faculty lounge and toilet room renovations; door hardware replacements)
- MES courtyard atrium
- HVAC upgrades throughout MES

The Phase 1 work is currently in design by Tokarski+Milleman Architects ("TMA") and Suburban Consulting Engineers ("SCE") and is scheduled to be constructed during the upcoming summer (2023) recess. The tentative schedule for Phase 2 work will be for design work to begin now, with construction work to be bid and awarded in Fall 2023. Phase 2 construction will begin on a limited basis in Winter and Spring of 2024. Phase 2 work will be "all out" in Summer 2024 and will be completed on a second shift basis by the end of 2024.



We propose the following scope of services:

**Pre-Construction Services:**

- Participate in periodic design progress meetings.
- Provide constructability reviews at approximately 90% design.
- Update the BOE on a monthly basis.
- Assist TMA and SCE in securing pre-construction approvals.
- Work with the BOE, TMA and SCE in coordinating the bidding phases of projects, including conducting pre-bid meetings with all interested bidders, encouraging quality contractors' interest in the project, and providing assistance and guidance during bidding.
- Analyze and make recommendations for award of bids, in consultation with the District and the A/E team.

**Construction Phase Services:**

- Provide one full time or part-time on-site construction manager, supported by a project executive.
- Maintain accurate records on all construction activities.
- Assist contractors with obtaining permits and maintain a good working relationship with the authorities having jurisdiction.
- Provide on-site monitoring of construction activities for compliance with plans and specifications, sequence of work, quality of work, and adherence to CPM schedule.
- Update the BOE on a monthly basis.
- Prepare and implement procedures for contract administration and processes for handling and distributing correspondence, meeting minutes, payments, change orders, requests for information, submittals, correspondence, inspections, etc. and maintain organized files for each.
- Review requests for changes, submit written recommendations to the BOE and the Architect and negotiate change orders with final terms and prices subject to approval by the BOE.
- Maintain a project construction budget.
- Review, and recommend for approval, applications for payments to construction contractors.
- Conduct regular construction progress meetings with representatives of the BOE, Architect, Engineers, and all contractors. The purpose of these meetings will be to review current progress, review problem areas and to coordinate construction activities to ensure the timely completion of the project.
- Assist the BOE in identifying and selecting professional service of testing laboratories and/or any special consultants associated with construction of the project.
- Maintain at the record copies of all contracts, drawings, specification, addenda, change orders and other modifications, in good order, and in addition, approved shop drawings, product data, samples and similar required submittals.
- Work with BOE and design professionals on punchlist inspections

**Post Construction Phase Services**

- Monitor the correction and completion of punchlist items.
- Secure and transmit to the BOE warranties and similar submittals required by the contract documents and deliver all keys, manuals, record drawings, and maintenance stocks to the BOE.





### **FEE SCHEDULE:**

**Preconstruction Phase Services:** hourly billing (refer to rate schedule below). Estimated precon fee of \$40,000.00

### **Construction Phase Services**

One (1) PT On-site CM (average 20 hr/week) .....\$15,900.00 per month

One (1) FT On-site CM with PT Px support.....\$24,900.00 per month

We anticipate full time CM services from 6/15/2023 to 9/15/2023, and from 6/15/2024 to 9/15/2024 (total of six months). We anticipate part time CM services from 12/15/2023 to 6/15/2024, and from 9/15/2024 to 12/15/2024 (total of nine months)

**Close-Out Phase Services:** hourly billing (refer to rate schedule below). Estimated post-con fee of \$24,000

### **2023/2024 HOURLY RATE FEE SCHEDULE**

NEW ROAD's fee schedule below is for hourly rate assignments. Rates are discounted significantly for long term lump sum assignments. We prefer to invoice our projects on a monthly basis in accordance with an agreed schedule/monthly fee.

Principal Partner.....	\$190.00/hour
Project Executive.....	\$150.00/hour
Lead Cx Project Manager .....	\$135.00/hour
Project Manager.....	\$135.00/hour
Architect.....	\$135.00/hour
Specialty Consultants, Scheduler, Estimator.....	\$125.00/hour
Construction Manager .....	\$125.00/hour
Roofing Specialist .....	\$120.00/hour
Senior MEPCx Commissioning Agent .....	\$105.00/hour
Field Engineer.....	\$100.00/hour
MEPCx Commissioning Agent .....	\$ 95.00/hour
Clerical Support .....	\$ 65.00/hour
Weekend or Second shift Work Rate .....	15% premium/hour

### **OVERTIME**

Work on site during 2<sup>nd</sup> or 3<sup>rd</sup> shifts will entitle NEW ROAD to a 15% fee differential per diem in addition to our regular fee. If more than one shift of work is implemented NEW ROAD is entitled to add a 2<sup>nd</sup> on site Project Manager per contracted fees. Weekend work will entitle NEW ROAD to additional per diem fees with a 15% premium.



### **ADDITIONAL SERVICES**

Upon recognizing the need to perform any Additional Services, the PM shall notify the Owner with reasonable promptness and explain the facts and circumstances giving rise to the need. The PM shall not proceed to provide the following services until the PM receives the Owner's written authorization:

- i. Services necessitated by a change in the Initial Information, previous instructions or approvals given by the Owner, or a material change in the Project including, but not limited to, size, quality, complexity, The Owner's schedule or budget for Cost of the Work, procurement or delivery method, or bid packages;
- ii. Services necessitated by the enactment or revision of codes, laws or regulations or official interpretations after the date of the Agreement;
- iii. Preparation for, and attendance at, a public presentation, meeting or hearing; other than monthly meetings;
- iv. Preparation for, and attendance at a dispute resolution proceeding or legal proceeding, except where the PM is party thereto;
- v. Providing consultation concerning replacement of Work resulting from fire, mold or other cause during construction and furnishing services required in connection with the replacement of such Work.
- vi. Cost Estimating and Commissioning Services

**NOTE:** NEW ROAD requires a furnished and functional office space for field personnel. The office space, telephone, fax machine, and utility services provided for the Construction Manager's use will be part of the General Contractor's responsibilities or otherwise provided by the District. These costs are not included in this fee proposal.

**NOTE:** Compensation for Additional Services of the Construction Manager's consultants and or designated "pass-through" services shall be billed to the Owner in the amount invoiced to the Construction Manager plus ten percent (10%).

**NOTE:** NEW ROAD typically does not invoice for reimbursable expenses, however, travel (*i.e. associated with verification of stored material off site*), postage (*if not mailed through District*) and print services for contract documents (*if not provided by AE*) are considered reimbursable.

If there is any other information you require or if you have any questions, please call my cell at (609) 610-7337 or the office at (856) 424-8888.

Very truly yours,

A handwritten signature in black ink, appearing to read 'R. Notley' with a stylized flourish at the end.

Robert Notley, LEED AP  
Principal



REVISED

**2023 MANASQUAN BOARD OF EDUCATION MEETING SCHEDULE**

Meetings will start at 6:00 p.m. in the Manasquan High School Charles Raffetto Media Center unless otherwise noted. All meetings, unless otherwise noted, will be Combined Committee of the Whole and Regular Public Meetings.

**Reorganization Meeting**

Thursday, January 5, 2023

**Combined Committee of the Whole & Regular Public Meeting**

Tuesday, February 7, 2023

Tuesday, March 14, 2023

Wednesday, April 19, 2023 (Special Action Meeting on School District Budget)

Tuesday, April 25, 2023 (Public Hearing on the School District Budget)

Tuesday, May 16, 2023

~~Tuesday, May 23, 2023 – Cancelled~~

Tuesday, June 13, 2023

Tuesday, July 18, 2023 – Board Retreat

Tuesday, August 22, 2023

Tuesday, September 19, 2023

Tuesday, October 17, 2023

Tuesday, November 21, 2023

Tuesday, December 19, 2023

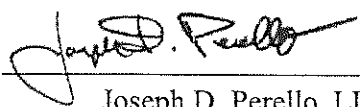


**APPLICATION RELEASE**

**NOTE:** A separate release must be signed for each entry submitted.

I certify that I am the owner of the photographs, information and drawings submitted with the enclosed application, and I hereby authorize the American Sports Builders Association to release any of these materials. I understand that photos and information submitted automatically become the property of the ASBA, and may be reproduced in publications, press releases, and other materials including those not pertaining to the awards program, without compensation to me. I further understand that photos and materials submitted will not be returned.

Name of Nominated Facility: Manasquan High School Mutli-Purpose Facility

Signature of Applicant:   
Joseph D. Perello, LLA, RLA, ASLA, PP, Vice President

Date: 5/3/2023

Signature of Authorized Representative of Project: (from the facility)

\_\_\_\_\_

Date: \_\_\_\_\_

**NOTE:** This form must be submitted with the entry. Mandatory disqualification if not included.

No changes to the release form may be made without the consent of ASBA.



**AMERICAN SPORTS BUILDERS ASSOCIATION**

**PUBLIC FACILITY RELEASE**

*(signed by authorized representative of project – from the facility)*

The undersigned certifies that he, she or it is the manager of the sports facility named below, which is the subject of an application for a facility award from the American Sports Builders Association. The undersigned, for good and valuable consideration, the receipt of which is hereby acknowledged, hereby authorizes the American Sports Builders Association to use any photographs of such facility submitted in connection with the awards application. The undersigned understands that photos and information submitted automatically become the property of the ASBA, and may be reproduced in publications, press releases, and other materials, including those not pertaining to the awards program, without compensation to any party.

Name of Nominated Facility: Manasquan High School Mutli-Purpose Facility

\_\_\_\_\_  
Signature and Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

**NOTE:** This form must be returned with the entry. Mandatory disqualification if not included.

No changes to the release form may be made without the consent of ASBA.



**AGREEMENT  
FOR STUDENT INTERNSHIPS  
BETWEEN  
ROWAN UNIVERSITY  
AND  
Manasquan High School**

**THIS STUDENT INTERNSHIP AGREEMENT** (this "Agreement") is made and entered into as of July 1, 2022 by and between **Rowan University**, acting on behalf of its **Department of Health and Exercise Science**, a public research university within the system of Higher Education in the State of New Jersey, having its principal administrative offices located at 201 Mullica Hill Road, Glassboro, New Jersey 08028 (hereinafter referred to as "University") and **[Manasquan High School]** located in Manasquan, NJ (hereinafter referred to as "Facility").

The University offers instruction in selected disciplines. As part of each program, University seeks relevant, supervised experiences in both clinical and non-clinical practice settings. The purpose of this Agreement is to identify the mutual responsibilities and expectations of the University and the Facility, in connection with paid or unpaid internships for students in University's **[NAME OF PROGRAM]** (hereinafter referred to as the "Program"). The University and the Facility shall be referred to as a "Party" or collectively as the "Parties" herein.

**WHEREAS**, the University maintains educational programs and is seeking training opportunities for its student interns at the Facility; and

**WHEREAS**, the Facility provides quality experiential training opportunities for student interns; and

**WHEREAS**, the University shall require its student interns to perform with high standards at all times and comply with all policies and regulations of the appropriate department of Facility to which the student intern is assigned; and

**WHEREAS**, the education of the student interns shall complement the services and educational activities of the Facility; however, it is understood that student interns shall not be used in lieu of professional or staff personnel and shall be under the supervision of an onsite supervisor acceptable to the University; and

**WHEREAS**, Student interns will receive University academic credit for their educational internship at the Facility; and

**WHEREAS**, it is to the mutual interest and advantage of the Parties to enter into this Agreement in order that the student interns involved be given the opportunity and benefit of receiving training; and

**WHEREAS**, both Parties are mutually desirous of cooperating in the manner set forth in this Agreement and in the Exhibits, which are attached hereto and incorporated by reference herein.

**NOW THEREFORE**, in consideration of the mutual covenants contained in this Agreement and Exhibits, and intending to be legally bound hereby, it is agreed by both Parties as follows:

**A. [Athletic Training] CLINICAL EDUCATION PROGRAM**

1. It is agreed by both Parties that specific details of the Program, the assignment of student interns, and other specific duties and obligations of the Parties, in addition to those set forth in this Agreement, shall be made by mutual agreement between the University and Facility, including, but not limited to:



whether the student internship shall be paid or unpaid; the activities the student interns will participate in at Facility; the required number of supervision hours; and the specific student intern evaluation procedures to be followed.

**B. RESPONSIBILITIES OF THE UNIVERSITY**

1. The University shall provide the basic academic preparation of the student interns through classroom instruction and laboratory practice and will assign to the Facility only those student interns who possess a satisfactory record of completing prerequisite portion of the curriculum and who have met the minimum requirements established by Facility for the Program.
2. The University will maintain general responsibility for didactic instruction, academic evaluation and related academic matters concerning student participation in the educational internship program at the Facility, including evaluation and grading of student interns.
3. The University will provide to appropriate personnel at the Facility a list of the student interns to receive training at the Facility and will update such list as necessary.
4. The University shall advise student interns that their participation in the training experience does not entitle the student interns to employment with the Facility that extends beyond their participation in the internship at the Facility.
5. The University will promptly consider any reasonable request by the Facility for the withdrawal of student interns for sufficient and good cause if they are participating in an unpaid internship. The University acknowledges that student interns participating in paid internships are at will employees of the Facility, and that the Facility has the right, in compliance with applicable laws, to terminate the student interns at any time, with or without cause.
6. The University shall provide the Facility's staff with opportunities to participate in the development of specific educational objectives for each student intern as well as in the joint planning and evaluation of the student intern's educational experience.
7. The University is an agency of the State of New Jersey. Any agreement signed on behalf of the State of New Jersey by a State official shall be subject to all of the provisions of the New Jersey Tort Claims Act (*N.J.S.A. 59:1-1 et seq.*), the New Jersey Contractual Liability Act (*N.J.S.A. 59:13-1 et seq.*), and the availability of appropriations. The State of New Jersey does not carry public liability insurance, but the liability of the State and the obligation of the State to be responsible for tort claims against its employees is covered under the terms and provisions of the New Jersey Tort Claims Act.
8. The University will provide its student interns participating in unpaid internships with professional liability and general liability coverage with independent policy limits of not less than One Million Dollars (\$1,000,000) per occurrence and Three Million Dollars (\$3,000,000) aggregate per year. Coverage will extend to activities performed under this Agreement. Evidence of insurance will be provided upon request.

**C. RESPONSIBILITIES OF THE FACILITY**

1. If the student interns will be participating in paid training experiences, they shall be considered W2 employees of the Facility, entitled to all of the protections of the Facility's other employees, and shall be covered under the Facility's Workers' Compensation and Liability Insurance. The Facility will compensate the students for time spent performing work for the Facility at an hourly rate in compliance with applicable wage and hour laws. The Facility shall indemnify and hold the University harmless from any tax liabilities related to Facility's payment to paid student interns.
2. Each Party agrees that the student interns will be participating in a learning situation and that the primary purpose of the placement is for the student interns' learning. It is further understood that the student



interns shall perform duties as part of their training under the direct supervision of athletic trainer Kevin Hyland and administration of the Facility.

3. The Facility agrees to provide to University a current list, upon request, of the names and professional academic credentials of the staff members who will participate in the student interns' Program at the Facility.
4. The Facility shall provide direction and supervision of student interns by personnel who meet the standards of recognized professional accrediting agencies or regulatory agencies in the state where the Facility is located and in accordance with the stated objectives of the Program.
5. Designated Facility personnel and the University's Program coordinator shall jointly plan and evaluate the student interns' training experience.
6. The Facility shall provide to student interns all rules and regulations of the Facility.
7. The Facility will inform the University and student interns in advance of any eligibility requirements for participation in the internship, including medical screening and/or criminal background requirements.
8. The Facility will notify the University immediately of any situation or problem which threatens a student intern's successful completion of the educational internship program at the Facility.
9. The Facility will assist any student intern requiring emergency medical care in the case of injury or illness during the affiliation. Student interns are required carry their own medical insurance, proof of which shall be furnished to the Facility upon request.
10. When required for accreditation and/or upon the University's request, the Facility will provide the University with its internship training program information, reports or other data.
11. The Facility will permit student interns to utilize the Facility's parking and library, together with the Facility's cafeteria (if any) at the student intern's own expense.
12. The Facility shall maintain the confidentiality of all student intern records produced by it or furnished to it by the University, and will not disclose information except as the University may request for its own use or as the student intern may direct or as required by law.
13. The Facility shall indemnify and hold harmless the University, including, without limitation, the University's agents, directors, officers, and employees from and against all claims, losses, costs, damages and expenses (including reasonable attorneys' fees) relating to injury to or death of any person or damage to real or personal property in connection with (i) any breach by Facility of any provision hereof, or (ii) an act of negligence by Facility.
14. **The Facility will maintain insurance coverage as outlined below:**
  - (a) If the student interns are participating in a paid training experience, each Party agrees that the student interns will be treated as employees of the Facility and will be covered under the Facility's Workers' Compensation and Liability Insurance.
  - (b) All insurance coverage will be written on an occurrence basis and will be issued by an insurance company authorized to do business in the State of New Jersey and which maintains an A.M. Best rating of A (XI) or better. Facility will provide the University with its certificates of insurance.
  - (c) The Facility shall carry professional liability insurance covering its professionals with coverage limits of not less than One Million Dollars (\$1,000,000) per occurrence and Three Million Dollars (\$3,000,000) aggregate per year.



- (d) The Facility shall also carry Comprehensive General Liability Insurance to include coverage for claims of bodily injury and property damage, personal and advertising injury, products and completed operations, and contractual liability with minimum limits of:
  - a. \$1,000,000 each occurrence;
  - b. \$1,000,000 personal and advertising injury;
  - c. \$3,000,000 general aggregate; and
  - d. \$1,000,000 products/completed operations aggregate.
- (e) The Facility shall also carry Workers' Compensation Insurance in statutory amounts applicable to the laws of the State of New Jersey and any other State or Federal jurisdiction required to protect the Facility and its employees. This insurance shall include Employers' Liability Protection with minimum limits of:
  - a. \$1,000,000 bodily injury, each occurrence;
  - b. \$1,000,000 disease, each employee; and
  - c. \$1,000,000 disease, aggregate policy limit.
- (f) All liability insurance certificates must name Rowan University as an additional insured on the policy.

#### **D. MUTUAL RESPONSIBILITIES/GENERAL PROVISIONS**

1. Both of the Parties to this Agreement are independent contractors. It is not intended that an employment, joint venture, or partnership agreement be established by this Agreement.
2. The performance of this Agreement by either Party shall be subject to force majeure, including but not limited to acts of God, fire, flood, natural disaster, war or threat of war, acts or threats of terrorism, civil disorder, unauthorized strikes, governmental regulation or advisory, recognized health threats as determined by the World Health Organization, the Centers for Disease Control, or local government authority or health agencies (including but not limited to the health threats of COVID-19, H1N1, or similar infectious diseases), curtailment of transportation facilities, or other similar occurrence beyond the control of the Parties, where any of those factors, circumstances, situations, or conditions or similar ones prevent, dissuade, or unreasonably delay the internship, or where any of them make it illegal, impossible, inadvisable, or impracticable to implement the internship, or to fully perform the terms of this Agreement.
3. As applicable, student interns shall comply with all immigration-related requirements under the law in connection with their internships at Facility and, if necessary, shall complete and submit any required documentation.
4. The determination of the number of student interns, their schedules, the time commitment and the availability of space and/or rotations shall be made by mutual agreement between the University and Facility.
5. The University's instructors and Facility personnel shall consult periodically to review student intern progress and to review the Program in general.
5. The Facility is in compliance with applicable local state and federal laws and regulations, will not discriminate on the basis of race, religion, color, sex, age, national origin, handicap, sexual preference, disabled or Vietnam era veteran status or financial status in admission or access to, or treatment or employment in, its programs and activities.



6. The University in its programs and services adheres to the State's non-discrimination policy for Affirmative Action and Equal Employment Opportunity. In accordance with that policy, discrimination based upon race, creed, color, national origin, ancestry, age, sex, marital status, familial status, affectional or sexual orientation, atypical heredity cellular or blood trait, genetic information, liability for service in the Armed Forces of the United States, or disability will not be tolerated. Sexual harassment, which is a form of unlawful gender discrimination, likewise will not be tolerated. While in performance of this Agreement, Facility certifies that it does not discriminate on these grounds either.
7. The term of this Agreement shall be for a one (1) year period, from July 1, 2022 through August 1, 2023, and shall automatically renew for additional one (1) year terms, unless either Party to this Agreement notifies the other, in writing, of its intention not to renew this Agreement at least ninety (90) days' prior to the expiration of the contract year term thereof.
8. This Agreement may be terminated by either Party giving written notice to the other Party at least ninety (90) days prior to the effective date of such termination.
9. This Agreement may be terminated by either Party at any time if the other Party defaults in any material obligation, but only if such default shall have continued for a period of ten (10) days after receipt of written notice thereof by the other Party.
10. Notwithstanding any termination under this Agreement, once a student has been accepted by the Facility for the Program, and as long as the student remains in good standing at the University and within the Facility's performance standards, and the student's training has not otherwise ended, the student shall be permitted to complete the internship at the Facility.
11. Notices, requests and other communications required pursuant to this Agreement shall be in writing and shall be sent by first-class mail or overnight service (e.g., Federal Express) to each Party as follows:

**If to the University:**

Anthony Lowman, Ph.D.  
Provost & Senior VP for Academic Affairs  
Rowan University  
201 Mullica Hill Road  
Glassboro, New Jersey 08028

**With a Copy to:**

[Robert Sterner]  
[Program Director]  
[Athletic Training]  
Rowan University  
201 Mullica Hill Road  
Glassboro, New Jersey 08028

**If to the Facility:**

[Pete Crawley]  
School/Business Administrator  
Manasquan Public School District  
169 Broad Street  
Manasquan, NJ 08736]

12. This Agreement may be revised or modified by a written amendment signed by authorized representatives of both Parties.



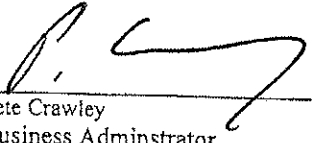
13. This Agreement and its Exhibit(s) represent the entire understanding of the Parties with respect to the subject matter covered herein and supersedes and nullifies any previous agreements between the Parties.
14. This Agreement and its Exhibit(s) shall be binding on the Parties and their respective successors and assigns. Neither Party shall assign its duties and obligations under this Agreement without the prior written consent of the other Party.
15. This Agreement is not intended to conflict with or affect any existing or future affiliation between the Parties and institutions not a party to this Agreement.
16. This Agreement shall be construed in accordance with the laws of the State of New Jersey.

*[SIGNATURES ON FOLLOWING PAGE]*



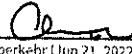
IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed by their duly authorized representatives, as of the day and year above first written.

[Manasquan Public Schools]

By:   
Pete Crawley  
Business Administrator

Date: 6/17/22

ROWAN UNIVERSITY

By:   
Lynn Oberkehr (Jun 21, 2022 08:39 EDT)  
Anthony Lowman, Ph.D.  
Provost & Senior VP for Academic Affairs

Date: 6.21.22



**RESOLUTION DETERMINING THE FORM AND OTHER  
DETAILS OF \$13,770,000 SCHOOL BONDS OF THE BOARD  
OF EDUCATION OF THE BOROUGH OF MANASQUAN IN  
THE COUNTY OF MONMOUTH, NEW JERSEY AND  
PROVIDING FOR THEIR SALE**

BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF MANASQUAN IN THE COUNTY OF MONMOUTH, NEW JERSEY AS FOLLOWS:

Section 1. \$13,770,000 bonds of The Board of Education of the Borough of Manasquan in the County of Monmouth, New Jersey (the "Board of Education") authorized by virtue of the proposal adopted by the Board of Education on November 15, 2022 and approved by the affirmative vote of a majority of the legal voters present and voting at the school district election held on January 24, 2023 to finance the school facilities projects authorized therein pursuant to Title 18A, Education, of the New Jersey Statutes shall be issued as a single issue of school bonds in the amount of \$13,770,000 (the "Bonds"). The Bonds shall mature in the principal amounts on July 15 in each of the years as follows:

<u>Year</u>	<u>Principal Amount</u>	<u>Year</u>	<u>Principal Amount</u>
2025	\$360,000	2037	\$625,000
2026	\$360,000	2038	\$650,000
2027	\$365,000	2039	\$685,000
2028	\$370,000	2040	\$705,000
2029	\$390,000	2041	\$710,000
2030	\$420,000	2042	\$720,000
2031	\$445,000	2043	\$720,000
2032	\$475,000	2044	\$720,000
2033	\$500,000	2045	\$720,000
2034	\$535,000	2046	\$720,000
2035	\$560,000	2047	\$720,000
2036	\$575,000	2048	\$720,000



The Bonds are subject to redemption prior to their stated maturities in accordance with the Notice of Sale authorized herein. The Bonds shall be twenty-four in number, with one certificate being issued for each year of maturity and shall be numbered R-1 to R-24, inclusive. The Bonds are entitled to the benefits of the New Jersey School Bond Reserve Act, N.J.S.A. 18A:56-17 et seq. (P.L. 1980, c. 72, approved July 16, 1980, as amended by P.L. 2003, c. 118, approved July 1, 2003.)

Section 2. The Bonds will be issued in fully registered form. One certificate shall be issued for the aggregate principal amount of Bonds maturing in each year. Both principal of and interest on the Bonds will be payable in lawful money of the United States of America. Each certificate will be registered in the name of Cede & Co., as nominee of The Depository Trust Company, New York, New York, which will act as securities depository (the "Securities Depository"). The certificates will be on deposit with The Depository Trust Company. The Depository Trust Company will be responsible for maintaining a book-entry system for recording the interests of its participants or the transfers of the interests among its participants. The participants will be responsible for maintaining records regarding the beneficial ownership interests in the Bonds on behalf of individual purchasers. Individual purchases may be made in the principal amount \$5,000 or any multiple thereof (except that those Bonds maturing in any year in an amount in excess of the largest principal amount not equaling a multiple of \$5,000 may be purchased in amounts of \$1,000 or any multiple thereof) through book-entries made on the books and records of The Depository Trust Company and its participants.

Bonds will bear interest payable semiannually on the fifteenth day of January and July in each year until maturity or earlier redemption, commencing on July 15, 2024, at a rate or rates per



annum expressed in a multiple of 1/8 or 1/20 of 1% and proposed by the successful bidder in accordance with the Notice of Sale authorized herein.

The principal of and the interest on the Bonds will be paid to the Securities Depository by the Board of Education or a duly authorized paying agent on the respective maturity dates and due dates and will be credited on the respective maturity dates and due dates to the participants of The Depository Trust Company as listed on the records of The Depository Trust Company as of each next preceding January 1 and July 1 (the "Record Dates" for the Bonds). The Bonds shall be executed by the manual or facsimile signature of the President of the Board of Education under the official seal or facsimile thereof affixed, printed, engraved or reproduced thereon and attested by the manual signature of the Secretary of the Board of Education. The following matters are hereby determined with respect to the Bonds:

Date of Bonds:	Date of Delivery
Interest Payment Dates:	Each January 15 and July 15 until maturity or earlier redemption, commencing on July 15, 2024

Section 3. The Bonds shall be substantially in the following form with such additions, deletions and omissions as may be necessary for the Board of Education to deliver and to market the Bonds in accordance with the requirements of The Depository Trust Company and the final terms of sale:



**SAMPLE BOND FORM FOR INFORMATION ONLY-  
DO NOT COMPLETE OR SIGN**

REGISTERED  
NUMBER R-\_\_\_\_

REGISTERED  
\$\_\_\_\_\_

UNITED STATES OF AMERICA  
STATE OF NEW JERSEY

THE BOARD OF EDUCATION OF THE  
BOROUGH OF MANASQUAN IN THE  
COUNTY OF MONMOUTH

SCHOOL BOND

DATED DATE:	MATURITY DATE:	RATE OF INTEREST PER ANNUM:	CUSIP:
___/___/2023	07/15/___	_____%	_____

THE BOARD OF EDUCATION OF THE BOROUGH OF MANASQUAN IN THE COUNTY OF MONMOUTH, NEW JERSEY (the "Board of Education"), hereby acknowledges itself indebted and for value received promises to pay to CEDE & CO., as nominee of The Depository Trust Company, which will act as securities depository (the "Securities Depository"), on the Maturity Date specified above, the principal sum of \_\_\_\_\_ DOLLARS (\$\_\_\_\_\_), and to pay interest on such sum from the Dated Date of this bond at the Rate of Interest Per Annum specified above semiannually on the fifteenth day January and July in each year until maturity or earlier redemption, commencing on July 15, 2024. Interest on this bond will be paid to the Securities Depository by the Board of Education or a duly appointed paying agent and will be credited to the participants of The Depository Trust Company as listed on the records of The Depository Trust Company as of the January 1 and July 1 next preceding the date of such payments (the "Record Dates" for such payments). Principal of this bond, upon presentation and surrender to the Board of Education, will be paid to the Securities Depository by the Board of Education and will be credited to the participants of The Depository Trust Company.

This bond is not transferable as to principal or interest except to an authorized nominee of The Depository Trust Company. The Depository Trust Company shall be responsible for maintaining the book-entry system for recording the interests of its participants or the transfers of the interests among its participants. The participants are responsible for maintaining records regarding the beneficial ownership interests in the bonds on behalf of individual purchasers.

The bonds of this issue maturing prior to July 15, 2031 are not subject to redemption prior to their stated maturities. The bonds of this issue maturing on or after July 15, 2031 are redeemable at the option of the Board of Education in whole or in part on any date on or after July 15, 2030



upon notice as required herein at par, plus in each case unpaid accrued interest to the date fixed for redemption.

Notice of redemption shall be given by mailing by first class mail in a sealed envelope with postage prepaid to the registered owners of the bonds not less than thirty (30) days, nor more than sixty (60) days prior to the date fixed for redemption. Such mailing shall be to the owners of such bonds at their respective addresses as they last appear on the registration books kept for that purpose by the Board of Education or a duly appointed bond registrar. However, as long as DTC (or any successor thereto) acts as Securities Depository for the bonds, notice of redemption may be sent to such Securities Depository by email or as otherwise permitted by the Securities Depository regulations. Any failure of the Securities Depository to advise any of its participants or any failure of any participant to notify any beneficial owner of any notice of redemption shall not affect the validity of the redemption proceedings. If the Board of Education determines to redeem a portion of the bonds prior to maturity, the bonds to be redeemed shall be selected by the Board of Education. The bonds to be redeemed having the same maturity shall be selected by the Securities Depository in accordance with its regulations.

If notice of redemption has been given as provided herein, the bonds or the portion thereof called for redemption shall be due and payable on the date fixed for redemption at the redemption price, together with unpaid accrued interest to the date fixed for redemption. Interest shall cease to accrue on the bonds after the date fixed for redemption. Payment shall be made upon surrender of the bonds redeemed.

This bond is one of an authorized issue of bonds and is issued pursuant to Title 18A, Education, of the New Jersey Statutes and a proposal adopted by the Board of Education of the School District on November 15, 2022 and approved by the affirmative vote of a majority of the legal voters present and voting at the School District election held on January 24, 2023. Payment of this obligation is secured under the provisions of the New Jersey School Bond Reserve Act, N.J.S.A. 18A:56-17 et seq. (P.L. 1980, c. 72, approved July 16, 1980, as amended by P.L. 2003, c. 118, approved July 1, 2003), in accordance with which an amount equal to 1% of the aggregate outstanding bonded indebtedness (but not to exceed the moneys available in the fund) of New Jersey counties, municipalities and school districts for school purposes as of September 15 of each year is held within the State Fund for the Support of Free Public Schools as a school bond reserve pledged by law to secure payments of principal and interest due on such bonds in the event of the inability of the issuer to make payment.

The full faith and credit of the Board of Education are hereby irrevocably pledged for the punctual payment of the principal of and the interest on this bond according to its terms.

It is hereby certified and recited that all conditions, acts and things required by the constitution or statutes of the State of New Jersey to exist, to have happened or to have been performed precedent to or in the issuance of this bond exist, have happened and have been performed and that the issue of bonds of which this is one, together with all other indebtedness of the Board of Education, is within every debt and other limit prescribed by such constitution or statutes.



IN WITNESS WHEREOF, THE BOARD OF EDUCATION OF THE BOROUGH OF MANASQUAN IN THE COUNTY OF MONMOUTH, NEW JERSEY has caused this bond to be executed in its name by the manual or facsimile signature of its Board President, its corporate seal to be hereunto imprinted or affixed, this bond and the seal to be attested by the manual signature of its Board Secretary and this bond to be dated the Dated Date as specified above.

[BOARD SEAL]

THE BOARD OF EDUCATION OF THE  
BOROUGH OF MANASQUAN IN THE  
COUNTY OF MONMOUTH, NEW  
JERSEY

ATTEST:

By: [executed upon issuance]  
President

By: [executed upon issuance]  
Secretary

**[END OF SAMPLE BOND FORM]**

Section 4. The Bonds shall be sold on June 22, 2023 via the "PARITY Electronic Bid System" (PARITY) upon the terms and the conditions set forth in and described in the Full Notice of Sale authorized below and set forth in Exhibit A attached hereto (the "Full Notice of Sale"). The Full Notice of Sale shall be posted in full at www.munihub.com and in The Bond Buyer Online. The Business Administrator/Board Secretary is hereby directed to arrange for the publication of the Short Notice of Sale authorized below and set forth in Exhibit B attached hereto (the "Short Notice of Sale") and the Summary Notice of Sale authorized below and set forth in Exhibit C (the "Summary Notice of Sale"). The Notices of Sale shall be posted and published as required by law not less than seven days prior to the date of sale. The Full Notice of Sale shall be substantially in the form attached hereto as Exhibit A, the Short Notice of Sale shall be substantially in the form attached hereto as Exhibit B and the Summary Notice of Sale shall be substantially in the form attached hereto as Exhibit C, each with such additions, deletions and



omissions as may be necessary for the Board of Education to market the Bonds in accordance with the requirements of The Depository Trust Company and PARITY and as may be suggested by McManimon, Scotland & Baumann, LLC ("Bond Counsel"). The Short Notice of Sale shall be published in the Board of Education's local newspaper, and the Summary Notice of Sale shall be published in the Bond Buyer, a financial newspaper published and circulating in the City of New York, New York, and in The Bond Buyer Online.

Section 5. The Board of Education hereby designates the Business Administrator/Board Secretary as the officer to sell and to award the Bonds and to act on behalf of the Board of Education in accordance with the Notices of Sale authorized herein, and the Business Administrator/Board Secretary shall report in writing the results of the sale to the Board of Education as required by law.

Section 6. The Bonds shall have printed thereon, or be accompanied with, a copy of the written opinion with respect to the Bonds that is to be rendered by Bond Counsel, complete except for omission of its date.

Section 7. Bond Counsel is authorized to arrange for the printing of the Bonds, and Phoenix Advisors, LLC (the "Municipal Advisor") or Bond Counsel are authorized to arrange for the printing of the Official Statement to be prepared in connection with the sale of the Bonds and to arrange for the distribution of the preliminary Official Statements on behalf of the Board of Education to those financial institutions that customarily submit bids for such Bonds. The Municipal Advisor, Bond Counsel and the Board of Education auditor are authorized to prepare the Official Statement necessary in connection with the issuance of the Bonds, and the President of the Board of Education or Business Administrator/Board Secretary is authorized to execute any certificates necessary in connection with the distribution of the Official Statement. Such Official



Statement may be distributed in preliminary form and deemed final for purposes of Rule 15c2-12 of the Securities and Exchange Commission on behalf of the Board of Education by the Business Administrator/Board Secretary or by the President of the Board of Education. Final Official Statements shall be delivered to the purchaser of the Bonds within the earlier of seven business days following the sale of the Bonds or to accompany the purchaser's confirmations that request payment for the Bonds. The Municipal Advisor is further authorized to arrange on behalf of the Board of Education for a rating on the Bonds from S&P Global Ratings, acting through Standard & Poor's Financial Services LLC, and/or Moody's Investors Service.

Section 8. The Business Administrator/Board Secretary is hereby authorized to make representations and warranties, to enter into agreements and to make all arrangements with The Depository Trust Company, New York, New York as may be necessary in order to provide that the Bonds will be eligible for deposit with The Depository Trust Company and to satisfy any obligation undertaken in connection therewith.

Section 9. In the event that The Depository Trust Company may determine to discontinue providing its service with respect to the Bonds or is removed by the Board of Education and if no successor Securities Depository is appointed, the Bonds that were previously issued in book-entry form shall be converted to registered bonds (the "Registered Bonds") in denominations of \$5,000, or any integral multiple thereof, except that bonds maturing in any year in an amount that is not a multiple of \$5,000 may be issued in an amount that is a multiple of \$1,000. The beneficial owner under the book-entry system, upon registration of the Bonds held in the beneficial owner's name, will become the registered owner of the Registered Bonds. The Board of Education shall be obligated to provide for the execution and delivery of the Registered Bonds in certificate form.



Section 10. Solely for purposes of complying with Rule 15c2-12 of the Securities and Exchange Commission, as amended and interpreted from time to time (the "Rule"), and provided that the Bonds are not exempt from the Rule and provided that the Bonds are not exempt from the following requirements in accordance with paragraph (d) of the Rule, for so long as the Bonds remain outstanding (unless the Bonds have been wholly defeased), the Board of Education shall provide for the benefit of the holders of the Bonds and the beneficial owners thereof:

(a) On or prior to February 1 of each year, beginning February 1, 2024, electronically to the Municipal Securities Rulemaking Board's Electronic Municipal Market Access ("EMMA") system or such other repository designated by the Securities and Exchange Commission to be an authorized repository for filing secondary market disclosure information, if any, annual financial information with respect to the Board of Education consisting of the audited financial statements (or unaudited financial statements if audited financial statements are not then available, which audited financial statements will be delivered when and if available) of the Board of Education and certain financial information and operating data consisting of (1) Board of Education indebtedness; (2) property valuation information; and (3) tax rate, levy and collection data. The audited financial statements will be prepared in accordance with generally accepted accounting principles as modified by governmental accounting standards as may be required by New Jersey law.

(b) If any of the following events occur regarding the Bonds, a timely notice not in excess of ten business days after the occurrence of the event sent to EMMA:

- (1) Principal and interest payment delinquencies;
- (2) Non-payment related defaults, if material;
- (3) Unscheduled draws on debt service reserves reflecting financial difficulties;
- (4) Unscheduled draws on credit enhancements reflecting financial difficulties;



- (5) Substitution of credit or liquidity providers, or their failure to perform;
- (6) Adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB) or other material notices or determinations with respect to the tax status of the Bonds, or other material events affecting the tax status of the Bonds;
- (7) Modifications to rights of holders of the Bonds, if material;
- (8) Bond calls, if material, and tender offers;
- (9) Defeasances;
- (10) Release, substitution or sale of property securing repayment of the Bonds, if material;
- (11) Rating changes;
- (12) Bankruptcy, insolvency, receivership or similar event of the obligated person;
- (13) The consummation of a merger, consolidation or acquisition involving the Board of Education or the sale of all or substantially all of the assets of the Board of Education, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms, if material;
- (14) Appointment of a successor or additional trustee or the change of name of a trustee, if material;
- (15) Incurrence of a Financial Obligation of the Board of Education, if material, or agreement to covenants, events of default, remedies, priority rights or other similar terms of a Financial Obligation, any of which affect holders of the Bonds, if material; and
- (16) Default, event of acceleration, termination event, modification of terms or other similar events under a Financial Obligation of the Board of Education, if any such event reflects financial difficulties.

For the purposes of the event identified in subparagraph (b)(12) above, the event is considered to occur when any of the following occur: the appointment of a receiver, fiscal agent or similar officer for an obligated person in a proceeding under the U.S. Bankruptcy Code or in any other proceeding under state or federal law in which a court or governmental authority has assumed jurisdiction over substantially all of the assets or business of the obligated person, or if such jurisdiction has been assumed by leaving the existing governing body and officials or officers in possession but subject to the supervision and orders of a court or governmental authority, or the entry of an order confirming a plan of reorganization, arrangement or liquidation by a court or governmental authority having supervision or jurisdiction over substantially all of the assets or business of the obligated person.

The term "Financial Obligation" as used in subparagraphs (b)(15) and (b)(16) above means a (i) debt obligation, (ii) derivative instrument entered into in connection with, or pledged as security or a source of payment for, an existing or planned debt obligation or (iii) guarantee of (i) or (ii); provided, however, that the term "Financial Obligation" shall not include municipal



securities as to which a final official statement has been provided to the Municipal Securities Rulemaking Board consistent with the Rule.

Notice of failure of the Board of Education to provide required annual financial information on or before the date specified in this resolution shall be sent in a timely manner to EMMA.

If all or any part of the Rule ceases to be in effect for any reason, then the information required to be provided under this resolution, insofar as the provision of the Rule no longer in effect required the provision of such information, shall no longer be required to be provided.

The Business Administrator/Board Secretary shall determine, in consultation with Bond Counsel, the application of the Rule or the exemption from the Rule for each issue of obligations of the Board of Education prior to their offering. Such officer is hereby authorized to enter into additional written contracts or undertakings to implement the Rule and is further authorized to amend such contracts or undertakings or the undertakings set forth in this resolution, provided such amendment is, in the opinion of nationally recognized bond counsel, in compliance with the Rule.

In the event that the Board of Education fails to comply with the Rule requirements or the written contracts or undertakings specified in this resolution, the Board of Education shall not be liable for monetary damages, remedy being hereby specifically limited to specific performance of the Rule requirements or the written contracts or undertakings therefor.

Section 11. The Business Administrator/Board Secretary is authorized to invest the proceeds of the Bonds in investment obligations or deposits as permitted in accordance with New Jersey law.

Section 12. The Business Administrator/Board Secretary is authorized to pay the costs of issuance at or after the time of closing to the various participants regarding the sale and issuance of the Bonds, including costs for the publications, preparation and printing of the Official



Statement, credit rating, legal services and other miscellaneous costs of issuing the Bonds.

Section 13. The Board of Education hereby covenants that it will comply with any conditions subsequent imposed by the Internal Revenue Code of 1986, as amended (the "Code"), in order to preserve the exemption from taxation of interest on the Bonds, including when applicable the requirement to rebate all net investment earnings on the gross proceeds above the yield on the Bonds. The Bonds will not be designated as "bank qualified" within the meaning of Section 265 of the Code.

Section 14. The Business Administrator/Board Secretary and other appropriate representatives of the Board of Education are authorized to take all other actions on behalf of the Board of Education necessary for the sale and the delivery of the Bonds in accordance with this resolution and the investment of the proceeds thereof in accordance with the requirements of law.

Section 15. When referred to herein, the office of Business Administrator/Board Secretary shall include any acting, interim or assistant Board Secretary or Business Administrator acting in that capacity on behalf of the Board of Education, and the reference to the Board President shall include the Vice-President in the event of the absence or unavailability of the Board President.

Section 16. This resolution shall take effect immediately.



BUSINESS ADMINISTRATOR/BOARD SECRETARY CERTIFICATE

I, Dr. Peter Crawley, Business Administrator/Board Secretary of The Board of Education of the Borough of Manasquan in the County of Monmouth, New Jersey (the "Board of Education"), HEREBY CERTIFY that the foregoing is a true and complete copy of a resolution adopted by the Board of Education by the vote set forth below as set forth in the minutes of the regular meeting of the Board of Education held on May 16, 2023 in accordance with the requirements of the New Jersey Open Public Meetings Law and that the aforesaid resolution has not been amended, modified or repealed and remains in full force and effect.

AYES:

NAYS:

ABSTENTIONS:

ABSENT:

I have hereunto set my hand and affixed the corporate seal of the Board of Education this \_\_\_\_\_ day of May, 2023.

[SEAL]

---

Dr. Peter Crawley  
Business Administrator/Board Secretary



**EXHIBIT A**

**FULL NOTICE OF SALE**

**(for publication on MuniHub's website and on  
The Bond Buyer Online's website: [www.bondbuyer.com](http://www.bondbuyer.com))**



**THE BOARD OF EDUCATION OF THE  
BOROUGH OF MANASQUAN  
IN THE COUNTY OF MONMOUTH, NEW JERSEY  
NOTICE OF \$13,770,000 SCHOOL BOND SALE  
(BOOK-ENTRY-ONLY) (CALLABLE)**

**SUMMARY**

ISSUER:	The Board of Education of the Borough of Manasquan in the County of Monmouth, New Jersey
PAR AMOUNT:	\$13,770,000
SECURITY:	General Obligations of the Board of Education/New Jersey School Bond Reserve
TAX EXEMPT:	Yes
RATINGS AND INSURANCE:	Ratings to be Determined; Insurance at option of bidder
TYPE OF SALE:	Electronic proposals via the Parity Electronic Bid System ("PARITY") of I-Deal LLC ("I-Deal") (See Bidding Details Item herein)
BOND SALE AGENT:	PARITY
BID/AWARD DATE:	June 22, 2023 electronic proposals until 11:00 a.m., local time, at which time they will be publicly opened, received and announced. Award by 3:00 p.m.
DATED DATE:	Date of Delivery
DELIVERY DATE:	On or about July 18, 2023
INTEREST PAYMENT DATES:	January 15 and July 15, commencing July 15, 2024
FORM:	Book-entry-only
FIRST CALL DATE:	July 15, 2030
MINIMUM BID:	\$13,770,000 (Par)
MAXIMUM BID:	\$13,771,000 (Par plus \$1,000)
BID SECURITY:	<b><u>Good Faith Check or wire transfer in the amount of \$275,400 received by the Board of Education prior to bidding</u></b>
BASIS OF AWARD:	<u>Net Interest Cost</u> - Ascending Coupons Required in multiples of 1/8 or 1/20 of 1%
OFFERING STATEMENT:	Preliminary Official Statement and Notice of Sale available at <a href="http://www.munihub.com">www.munihub.com</a> and at <i>The Bond Buyer Online</i> at <a href="http://www.bondbuyer.com">www.bondbuyer.com</a>



## NOTICE

NOTICE IS HEREBY GIVEN that electronic proposals will be received by The Board of Education of the Borough of Manasquan in the County of Monmouth, New Jersey (the "Board of Education") for the purchase of \$13,770,000 original principal amount of the Board of Education's School Bonds (the "Bonds"). **All Bids (as defined below) must be submitted in their entirety via "PARITY Electronic Bid System" (PARITY) prior to 11:00 a.m., New Jersey time on June 22, 2023. To bid, Bidders (as defined below) must have submitted a good faith check or wire payable to the Board of Education in the amount of \$275,400 by no later than 10:30 a.m. on the Bid Date (see Bidding Details below).**

### **Preliminary and Final Official Statement**

The Board of Education's Preliminary Official Statement (the "POS") is available for viewing in electronic format on [www.munihub.com](http://www.munihub.com) and in *The Bond Buyer Online*. *The Bond Buyer Online* address is [www.bondbuyer.com](http://www.bondbuyer.com). In addition, broker dealers registered with the National Association of Securities Dealers (the "NASD") and dealer banks with The Depository Trust Company ("DTC") clearing arrangements may either: (a) print out a copy of the POS on their own printer, or (b) at any time prior to June 22, 2023, elect to receive a photocopy of the POS in the mail by calling the Board of Education's bond counsel, McManimon, Scotland & Baumann, LLC ("Bond Counsel"), 75 Livingston Avenue, Roseland, New Jersey 07068 to the attention of Andrea L. Kahn, Esq. (telephone no. 973-622-5171) or Terry Anderson (telephone no. 973-622-5161). All Bidders must review the POS and certify that they have done so prior to participating in the bidding.

The POS is deemed by the Board of Education to be final as of its date for purposes of SEC Rule 15c2-12(b)(1) under the Securities and Exchange Act of 1934, except for the omission of information concerning the offering price(s), interest rate(s), selling compensation, aggregate principal amount of the Bonds and any other terms or provisions to be determined from the successful Bid(s) or depending on such matters, and the identity of the underwriter(s). The POS is, however, subject to such further revisions, amendments and completion in a final official statement (the "Final Official Statement") as may be necessary.

The Board of Education, at its expense, will make available to the Winning Bidder a reasonable number of Final Official Statements within seven (7) business days following the date of acceptance of the Bid.

### **Types of Bids Allowed**

Subject to the Bid requirements described below, Bids for the Bonds must be submitted on an "All-or-None" ("AON") basis for the entire amount of \$13,770,000. First, a Bidder must submit a conforming Bid for the entire issue, and, if such Bid is accepted by the Board of Education, the Bidder will be required to purchase the entire issue in accordance with such Bid.



## Insurance

All or any part of the Bonds can be insured at the option of the Bidder. The insurance premium, if any, will be paid by the Bidder.

## Interest Payment Dates; Description of the Bonds

The Bonds will be dated the date of delivery and will bear interest from such date payable semiannually on each January 15 and July 15, commencing on July 15, 2024.

## Principal Amortization

The Bonds will consist of serial bonds maturing on July 15 in the years 2025 through 2048, inclusive, as set forth in the following table:

<u>Year</u>	<u>Principal Amount</u>	<u>Year</u>	<u>Principal Amount</u>
2025	\$360,000	2037	\$625,000
2026	\$360,000	2038	\$650,000
2027	\$365,000	2039	\$685,000
2028	\$370,000	2040	\$705,000
2029	\$390,000	2041	\$710,000
2030	\$420,000	2042	\$720,000
2031	\$445,000	2043	\$720,000
2032	\$475,000	2044	\$720,000
2033	\$500,000	2045	\$720,000
2034	\$535,000	2046	\$720,000
2035	\$560,000	2047	\$720,000
2036	\$575,000	2048	\$720,000

## Book-Entry-Only

The Bonds will be issued in book-entry form only, initially in the name of Cede & Co., as nominee of The Depository Trust Company, New York, New York ("DTC"). Purchasers will not receive certificates representing their interests in the Bonds. Individual purchases will be in the principal amount of \$5,000 or any multiple thereof (except that Bonds maturing in any year in an amount that is not a multiple of \$5,000 may be purchased in an amount that is a multiple of \$1,000). Payments of principal, interest and redemption premium, if any, will be made by the paying agent to DTC for subsequent disbursement to DTC participants to then be remitted to the beneficial owners of the Bonds.

## Section 265 Qualification

The Bonds will not be designated as qualified under Section 265 of the Internal Revenue Code of 1986, as amended, by the Board of Education for an exemption from the denial of deduction for interest paid by financial institutions to purchase or to carry tax-exempt obligations.



## **Redemption Provisions**

The bonds of this issue maturing prior to July 15, 2031 are not subject to redemption prior to their stated maturities. The bonds of this issue maturing on or after July 15, 2031 are redeemable at the option of the Board of Education in whole or in part on any date on or after July 15, 2030 upon notice as required herein at par, plus in each case unpaid accrued interest to the date fixed for redemption.

Notice of redemption shall be given by mailing by first class mail in a sealed envelope with postage prepaid to the registered owners of the bonds not less than thirty (30) days nor more than sixty (60) days prior to the date fixed for redemption. Such mailing shall be to the owners of such bonds at their respective addresses as they last appear on the registration books kept for that purpose by the Board of Education or a duly appointed bond registrar. However, as long as DTC (or any successor thereto) acts as Securities Depository for the bonds, notice of redemption may be sent to such Securities Depository by email or as otherwise permitted by the Securities Depository regulations. Any failure of the Securities Depository to advise any of its participants or any failure of any participant to notify any beneficial owner of any notice of redemption shall not affect the validity of the redemption proceedings. If the Board of Education determines to redeem a portion of the bonds prior to maturity, the bonds to be redeemed shall be selected by the Board of Education. The bonds to be redeemed having the same maturity shall be selected by the Securities Depository in accordance with its regulations.

If notice of redemption has been given as provided herein, the bonds or the portion thereof called for redemption shall be due and payable on the date fixed for redemption at the redemption price, together with unpaid accrued interest to the date fixed for redemption. Interest shall cease to accrue on the Bonds after the date fixed for redemption. Payment shall be made upon surrender of the Bonds redeemed.

## **Term Bond Option – Not Available**

## **Terms of PARITY**

Each electronic proposal must be submitted via PARITY. No Bidder will see any other bidder's bid, nor will any bidder see the status of its bid relative to other bids (e.g., whether its Bid is a leading bid). To the extent any instructions or directions set forth on PARITY conflict with this Notice of Sale, the terms of this Notice of Sale shall control. For further information about PARITY, potential bidders may contact PARITY at I-Deal at (212) 404-8102. The Board of Education may, but is not obligated to, acknowledge its acceptance in writing of any bid submitted electronically via PARITY. In the event that a bid for the Bonds is submitted via PARITY, the bidder further agrees that: The Board of Education may regard the electronic transmission of the bid via PARITY (including information about the purchase price of the Bonds, the interest rate or rates to be borne by the various maturities of the Bonds, the initial public offering price of each maturity of the Bonds and any other information included in such transmission) as though the same information were submitted on the official "Proposal for Bonds" provided by the Board of Education and executed by a duly authorized signatory of the bidder. If a bid submitted electronically via PARITY is accepted by the Board of Education, the terms of the official "Proposal for Bonds" and this Notice of Sale and the information that is electronically transmitted via PARITY shall form a contract, and the Winning Bidder shall be bound by the terms of such contract.

PARITY is not an agent of the Board of Education, and the Board of Education shall have no liability whatsoever based on any bidder's use of PARITY, including but not limited to any failure by



PARITY to correctly or timely transmit information provided by the Board of Education or information provided by the bidder.

The Board of Education may choose to discontinue use of electronic bidding via PARITY by issuing a notification to such effect via TM3 News Services, or by other available means, no later than 3:00 p.m., Eastern Time, on the last business date prior to the Bid Date.

Once the bids are communicated electronically via PARITY to the Board of Education, each Bid will constitute an official "Proposal for Bonds" and shall be deemed to be an irrevocable offer to purchase the Bonds on the terms provided in this Notice of Sale. For purposes of submitting all "Proposals for Bonds," whether electronically or sealed, the time as maintained on PARITY shall constitute the official time.

Each Bidder shall be solely responsible to make necessary arrangements to access PARITY for purposes of submitting its Bid in a timely manner and in compliance with the requirements of this Notice of Sale. Neither the Board of Education nor I-Deal shall have any duty or obligation to provide or assure to any Bidder, and neither the Board of Education nor I-Deal shall be responsible for the proper operation of, or have any liability for any delays or interruptions of, or any damages caused by, PARITY. The Board of Education is using PARITY as a communication mechanism, and not as the Board of Education's agent, to conduct the electronic bidding for the Bonds. By using PARITY, each Bidder agrees to hold the Board of Education harmless for any harm or damages caused to such Bidder in connection with its use of PARITY for bidding on the Bonds.

#### **Bidding Details**

Bidders should be aware of the following bidding details associated with the sale of the Bonds:

- (1) **BIDDERS MUST SUBMIT A GOOD FAITH CHECK OR WIRE TRANSFER (PLEASE CONTACT THE MUNICIPAL ADVISOR FOR WIRE INSTRUCTIONS) IN THE AMOUNT OF \$275,400 PAYABLE TO THE BOARD OF EDUCATION NO LATER THAN 10:30 A.M. ON THE BID DATE. HOWEVER, BIDDERS ARE ENCOURAGED TO SUBMIT CHECKS AND WIRE TRANSFERS ON THE DAY PRIOR TO THE BID DATE TO ASSURE RECEIPT OF PAYMENT BY THE BOARD OF EDUCATION. CHECKS CAN BE SENT TO THE FOLLOWING ADDRESS:**

**Dr. Peter Crawley  
Business Administrator/Board Secretary  
Manasquan Board of Education  
169 Broad Street  
Manasquan, NJ 08736**

**BIDDERS SUBMITTING GOOD FAITH CHECKS SHOULD ALSO ENCLOSE A RETURN ENVELOPE FOR USE BY THE BOARD OF EDUCATION.**

**UNSUCCESSFUL BIDDERS SUBMITTING THE GOOD FAITH DEPOSIT BY WIRE TRANSFER SHALL, NO LATER THAN THE CLOSE OF BUSINESS ON**



**THE BID DATE OF THE BONDS, PROVIDE THE BOARD OF EDUCATION'S BUSINESS ADMINISTRATOR/BOARD SECRETARY IN WRITING WITH WIRING INSTRUCTIONS FOR THE RETURN OF SUCH UNSUCCESSFUL BIDDER'S GOOD FAITH DEPOSIT. IN THE EVENT THAT THE BOARD OF EDUCATION FAILS TO RETURN ANY GOOD FAITH WIRES IN A TIMELY FASHION, THE BOARD OF EDUCATION SHALL NOT BE LIABLE FOR MONETARY DAMAGES, REMEDY BEING HEREBY SPECIFICALLY LIMITED TO SPECIFIC PERFORMANCE.**

- (2) All Bids must be submitted via PARITY. No telephone, telefax, telegraph or personal delivery Bids will be accepted.
- (3) All Bids for the Bonds must be submitted on an AON basis.
- (4) Each proposal submitted must name the rate or rates of interest per annum to be borne by the Bonds and the rate or rates named must be multiples of 1/8 or 1/20 of 1%. Not more than one rate may be named for Bonds of the same maturity. There is no limitation on the number of rates that may be named. If more than one rate of interest is named, no interest rate named for any maturity may be less than the interest rate named for any prior maturity. Each proposal submitted must state the purchase price, which must be not less than \$13,770,000 nor more than \$13,771,000. The Bonds will be awarded to the Bidder on whose bid the total loan may be made at the lowest net interest cost. Such net interest cost shall be computed, as to each Bid, by adding to the total principal amount of Bonds bid for the total interest cost to maturity in accordance with such Bid and by deduction therefrom of the amount of premium, if any, bid. No proposal shall be considered that offers to pay an amount less than the principal amount of Bonds offered for sale or under which the total loan is made at an interest cost higher than the lowest net interest cost to the Board of Education under any legally acceptable proposal. The purchaser must also pay an amount equal to the interest on the Bonds accrued to the date of payment of the purchase price.
- (5) Bidders are only permitted to submit Bids for the Bonds during the bidding period.

#### **Definitions**

"Bid"	any confirmed purchase offer received by PARITY on or before the proposal submission deadline.
"Bidder"	any firm registered and approved for participation in sale.
"Winning Bid"	any purchase offer made by a Bidder and received by PARITY that, at the end of the bidding time period, results in the lowest NIC that is acceptable to the Board of Education.
"Net Interest Cost"	computed by adding to the total principal amount of Bonds bid for, the total interest cost to maturity in accordance with such bid and by deduction therefrom of the amount of premium, if any, bid or the addition thereto of the amount of discount,



if any, bid. The Net Interest Cost serves as the basis for awarding the Bonds to Winning Bidder.

#### **Bid Procedure and Basis of Award**

Subject to the right reserved by the Board of Education to reject any or all Bids, the Bonds will be sold to the Bidder whose Bid produces the lowest NIC for the Board of Education and otherwise complies with the Notice of Sale.

Bids must remain valid until at least 3:00 p.m., prevailing time, on the date of the sale and, if accepted by the Board of Education prior to such time, shall be irrevocable except as otherwise provided in the Notice of Sale. Upon selection of the Winning Bidder, the Board of Education will execute an award certificate to award the Bonds and will promptly communicate with the Winning Bidder by telephone, e-mail or fax.

#### **Bid Security and Method of Payment for Bonds**

A Good Faith Deposit ("Deposit") in the form of a certified, treasurer's or cashier's check or a wire transfer in the amount of \$275,400 payable to the order of the Board of Education by no later than 10:30 a.m. on the Bid Date is required for each Bid to be considered. Wire instructions can be obtained by contacting the Board of Education's Municipal Advisor, Sherry Tracey of Phoenix Advisors, LLC, at (609) 291-0130 or [stracey@muniadvisors.com](mailto:stracey@muniadvisors.com), and such wire must be received and confirmed by the Board of Education prior to the time for bids to be submitted. If a check is used, it must be a certified, treasurer's or cashier's check and must be provided to the Board of Education no later than by 10:30 a.m. on the Bid Date. Each Bidder accepts responsibility for delivering such check or wire transfer on time, and the Board of Education is not responsible for any check or wire transfer that is not received on time. The Deposit will be applied to the purchase price of the Bonds. In the event the Winning Bidder fails to honor its accepted bid, the Deposit will be retained by the Board of Education. Award of the Bonds to the Winning Bidder or rejection of all Bids is expected to be made within two hours after opening of the Bids, but such Winning Bidder may not withdraw its proposal until after 3:00 p.m. of the day of receipt of such Bids and then only if such award has not been made prior to the withdrawal. The balance of the purchase price shall be paid in Federal Funds by wire transfer to the Board of Education on the Delivery Date.

#### **Right to Reject Bids; Waive Irregularities**

The Board of Education reserves the right to reject any and all Bids and to the extent permitted by law to waive any irregularity or informality in any Bid.

#### **Information Required from the Winning Bidder**

By making a bid for the Bonds, the Winning Bidder agrees: (a) to provide to the Board of Education, in writing, immediately upon being unofficially awarded the Bonds, a written confirmation of the bid, which shall include the purchase price, reoffering yield(s), and other related information necessary for completion of the Final Official Statement or by Bond Counsel; (b) to disseminate to all members of the underwriting syndicate copies of the Official Statement; (c) to promptly file a copy of the Final Official Statement with each nationally recognized Municipal Securities Information Repository; and (d) to take



any and all other actions necessary to comply with applicable Securities and Exchange Commission and Municipal Securities Rulemaking Board rules governing the offering, sale and delivery of the Bonds to alternate purchasers.

### **Establishment of Issue Price for the Bonds**

In the event the Board of Education receives at least three (3) bids for the Bonds, then the Issue Price for the Bonds shall be established based on the reasonably expected initial offering prices of the Bonds as of the Sale Date (the "Expected Offering Prices"). The Expected Offering Prices shall consist of the prices for each maturity of the Bonds used by the winning bidder in formulating its bid to purchase the Bonds. The winning bidder shall be required to deliver on the Delivery Date a certificate to such effect, and provide to the Board of Education, in writing, the Expected Offering Prices as of the Sale Date.

In the event the Board of Education receives fewer than three (3) bids for the Bonds, then the Issue Price for the Bonds shall be established based on the following method as selected by the winning bidder on the Sale Date:

**10% Sold:** The Issue Price for the Bonds shall be established based on the first price at which at least 10% of each maturity of the Bonds was sold to the Public (as defined below). The winning bidder shall be required to deliver on the Delivery Date a certificate to such effect, and provide to the Board of Education, in writing, evidence satisfactory to Bond Counsel to the Board of Education of such sales prices for each maturity of the Bonds. In the event that the winning bidder has not sold at least 10% of each maturity of the Bonds to the Public as of the Delivery Date (each, an "Unsold Maturity"), the winning bidder shall (i) provide to the Board of Education, in writing, on the Delivery Date, the Expected Offering Prices for each Unsold Maturity and a certificate regarding same and (ii) have a continuing obligation to provide to the Board of Education, in writing, evidence satisfactory to Bond Counsel to the Board of Education of the first price at which at least 10% of each Unsold Maturity is sold to the Public, contemporaneous with each such sale, until at least 10% of all such Unsold Maturities have been sold to the Public.

**Hold The Price:** The Issue Price for the Bonds shall be established based on the initial offering price of the Bonds to the Public as of the Sale Date, provided that the winning bidder shall, in writing, (i) confirm that the Underwriters have offered or will offer the Bonds to the public on or before the Sale Date at the offering price or prices set forth in the bid submitted by the winning bidder and (ii) agree, on behalf of the Underwriters participating in the purchase of the Bonds, that the Underwriters will neither offer nor sell the Bonds to any person at a price that is higher than the initial offering price to the Public during the period starting on the Sale Date and ending on the earlier of: (1) the close of the fifth (5th) business day after the sale date; or (2) the date on which the Underwriters have sold at least 10% of the Bonds to the Public at a price that is no higher than the initial offering price to the Public.

Public means any person (including an individual, trust, estate, partnership, association, company, or corporation) other than an Underwriter (as defined herein) or a related party to an Underwriter. The term "related party" generally means any two or more persons who have greater than 50 percent common ownership, directly or indirectly. Underwriter means (i) any person that agrees pursuant to a written contract with the Issuer (or with the lead underwriter to form an underwriting syndicate) to participate in the initial sale of the Bonds to the Public, and (ii) any person that agrees pursuant to a written contract directly or indirectly with a person described in clause (i) of this paragraph to participate in the initial sale



of the Bonds to the Public (including a member of a selling group or a party to a retail distribution agreement participating in the initial sale of the Bonds to the Public).

### **Delivery of the Bonds**

The Bonds will be delivered on or about July 18, 2023 (UNLESS A NOTICE OF A CHANGE IN THE DELIVERY DATE IS PUBLISHED NOT LATER THAN 2 HOURS PRIOR TO ANY ANNOUNCED DATE FOR RECEIPT OF BIDS) in New York City at DTC against payment of the purchase price therefor (less the amount of the good faith deposit) in federal funds.

There will also be furnished the usual closing papers, including (1) a certificate signed by the officials who signed the Bonds stating that no litigation of any kind is now pending or, to their knowledge, threatened to restrain or enjoin the issuance or delivery of the Bonds or in any manner questioning the proceedings and authorization under which the Bonds are issued or affecting the validity of the Bonds, and (2) a certificate signed by the Board President or Business Administrator/Board Secretary relating to the Official Statement.

### **CUSIP Numbers**

The Municipal Advisor will apply for CUSIP numbers with respect to the Bonds, but the Board of Education will assume no obligation for the assignment or printing of such numbers on the Bonds or for the correctness of such numbers, and neither the failure to print such numbers on any bond nor any error with respect thereto shall constitute cause for a failure or refusal by the purchasers thereof to accept delivery of and make payment for the Bonds. The CUSIP Service Bureau charge for the assignment of the numbers shall be the responsibility of and shall be paid for by the Winning Bidder.

### **Legal Opinion**

The approving opinion of Bond Counsel will be furnished without cost to the Winning Bidder.

### **Postponement**

The Board of Education reserves the right to postpone, upon not less than 24 hours' notice, the date and time established for receipt of Bids. **ANY SUCH POSTPONEMENT WILL BE PUBLISHED OR POSTED BEFORE 11:00 A.M. ON THE DAY BEFORE THE SALE.** If any date fixed for the receipt of Bids and the sale of the Bonds is postponed, an alternative sale date will be announced via PARITY at least forty-eight (48) hours prior to such alternative sale date. On any such alternative sale date, any Bidder may submit a Bid for the purchase of the Bonds in conformity in all respects with the provisions of the Notice of Sale, except for the Bid Date and except for the changes announced on [www.munihub.com](http://www.munihub.com) ("MuniHub") at the time the sale date and time are announced.



### **Additional Information**

For further information relating to the Bonds, reference is made to the POS prepared for and authorized by the Board of Education. The Notice of Sale and the POS may be viewed on MuniHub. However, the Board of Education makes no assurance or representation with respect to the form of the Notice of Sale and the POS on MuniHub, and no investment decision should be made in reliance thereon. Printed copies of the POS and the Notice of Sale may be obtained from Bond Counsel at the address and the phone number stated above. For additional information relating to the sale please contact PARITY at I-Deal at (212) 404-8102. Additional information relating to the financing of the Board of Education can be obtained by contacting the Municipal Advisor.

The Board of Education of the Borough of Manasquan in  
the County of Monmouth, New Jersey

Dated: May 16, 2023

By: Dr. Peter Crawley  
Business Administrator/Board Secretary



**EXHIBIT B**

**SHORT FORM OF NOTICE OF SALE**

**(for publication in the Board of Education's local newspaper)**



**NOTICE OF SALE**  
**\$13,770,000**  
**SCHOOL BONDS**  
**OF THE BOARD OF EDUCATION OF**  
**THE BOROUGH OF MANASQUAN**  
**IN THE COUNTY OF MONMOUTH, NEW JERSEY**  
**(Book-Entry-Only)**  
**(Callable)**

NOTICE IS HEREBY GIVEN that electronic proposals will be received by The Board of Education of the Borough of Manasquan in the County of Monmouth, New Jersey (the "Board of Education") for the purchase of \$13,770,000 original principal amount of the Board of Education's School Bonds (the "Bonds"). **All Bids (as defined below) must be submitted in their entirety via "PARITY Electronic Bid System" (PARITY) prior to 11:00 a.m., New Jersey time on June 22, 2023. To bid, Bidders (as defined below) must have submitted a good faith check or wire payable to the Board of Education in the amount of \$275,400 by no later than 10:30 a.m. on the Bid Date (see Bidding Details below).**

**Preliminary and Final Official Statement**

The Board of Education's Preliminary Official Statement (the "POS") is available for viewing in electronic format on [www.munihub.com](http://www.munihub.com) and in *The Bond Buyer Online*. *The Bond Buyer Online* address is [www.bondbuyer.com](http://www.bondbuyer.com). In addition, broker dealers registered with the National Association of Securities Dealers (the "NASD") and dealer banks with The Depository Trust Company ("DTC") clearing arrangements may either: (a) print out a copy of the POS on their own printer, or (b) at any time prior to June 22, 2023, elect to receive a photocopy of the POS in the mail by calling the Board of Education's bond counsel, McManimon, Scotland & Baumann, LLC ("Bond Counsel"), 75 Livingston Avenue, Roseland, New Jersey 07068 to the attention of Andrea L. Kahn, Esq. (telephone no. 973-622-5171) or Terry Anderson (telephone no. 973-622-5161). All Bidders must review the POS and certify that they have done so prior to participating in the bidding.

The POS is deemed by the Board of Education to be final as of its date for purposes of SEC Rule 15c2-12(b)(1) under the Securities and Exchange Act of 1934, except for the omission of information concerning the offering price(s), interest rate(s), selling compensation, aggregate principal amount of the Bonds and any other terms or provisions to be determined from the successful Bid(s) or depending on such matters, and the identity of the underwriter(s). The POS is, however, subject to such further revisions, amendments and completion in a final official statement (the "Final Official Statement") as may be necessary.

The Board of Education, at its expense, will make available to the Winning Bidder a reasonable number of Final Official Statements within seven (7) business days following the date of acceptance of the Bid.



### **Types of Bids Allowed**

Subject to the Bid requirements described below, Bids for the Bonds must be submitted on an "All-or-None" ("AON") basis for the entire amount of \$13,770,000. First, a Bidder must submit a conforming Bid for the entire issue, and, if such Bid is accepted by the Board of Education, the Bidder will be required to purchase the entire issue in accordance with such Bid.

### **Insurance**

All or any part of the Bonds can be insured at the option of the Bidder. The insurance premium, if any, will be paid by the Bidder.

### **Interest Payment Dates; Description of the Bonds**

The Bonds will be dated the date of delivery and will bear interest from such date payable semiannually on each January 15 and July 15, commencing on July 15, 2024.

### **Principal Amortization**

The Bonds will consist of serial bonds maturing on July 15 in the years 2025 through 2048, inclusive, as set forth in the following table:

<u>Year</u>	<u>Principal Amount</u>	<u>Year</u>	<u>Principal Amount</u>
2025	\$360,000	2037	\$625,000
2026	\$360,000	2038	\$650,000
2027	\$365,000	2039	\$685,000
2028	\$370,000	2040	\$705,000
2029	\$390,000	2041	\$710,000
2030	\$420,000	2042	\$720,000
2031	\$445,000	2043	\$720,000
2032	\$475,000	2044	\$720,000
2033	\$500,000	2045	\$720,000
2034	\$535,000	2046	\$720,000
2035	\$560,000	2047	\$720,000
2036	\$575,000	2048	\$720,000

### **Book-Entry-Only**

The Bonds will be issued in book-entry form only, initially in the name of Cede & Co., as nominee of The Depository Trust Company, New York, New York ("DTC"). Purchasers will not receive certificates representing their interests in the Bonds. Individual purchases will be in the principal amount of \$5,000 or any multiple thereof (except that Bonds maturing in any year in an amount that is not a multiple of \$5,000 may be purchased in an amount that is a multiple of \$1,000). Payments of principal, interest and redemption premium, if any, will be made by the paying agent to DTC for subsequent disbursement to DTC participants to then be remitted to the beneficial owners of the Bonds.



## **Section 265 Qualification**

The Bonds will not be designated as qualified under Section 265 of the Internal Revenue Code of 1986, as amended, by the Board of Education for an exemption from the denial of deduction for interest paid by financial institutions to purchase or to carry tax-exempt obligations.

## **Redemption Provisions**

The bonds of this issue maturing prior to July 15, 2031 are not subject to redemption prior to their stated maturities. The bonds of this issue maturing on or after July 15, 2031 are redeemable at the option of the Board of Education in whole or in part on any date on or after July 15, 2030 upon notice as required herein at par, plus in each case unpaid accrued interest to the date fixed for redemption.

Notice of redemption shall be given by mailing by first class mail in a sealed envelope with postage prepaid to the registered owners of the bonds not less than thirty (30) days nor more than sixty (60) days prior to the date fixed for redemption. Such mailing shall be to the owners of such bonds at their respective addresses as they last appear on the registration books kept for that purpose by the Board of Education or a duly appointed bond registrar. However, as long as DTC (or any successor thereto) acts as Securities Depository for the bonds, notice of redemption may be sent to such Securities Depository by email or as otherwise permitted by the Securities Depository regulations. Any failure of the Securities Depository to advise any of its participants or any failure of any participant to notify any beneficial owner of any notice of redemption shall not affect the validity of the redemption proceedings. If the Board of Education determines to redeem a portion of the bonds prior to maturity, the bonds to be redeemed shall be selected by the Board of Education. The bonds to be redeemed having the same maturity shall be selected by the Securities Depository in accordance with its regulations.

If notice of redemption has been given as provided herein, the bonds or the portion thereof called for redemption shall be due and payable on the date fixed for redemption at the redemption price, together with unpaid accrued interest to the date fixed for redemption. Interest shall cease to accrue on the Bonds after the date fixed for redemption. Payment shall be made upon surrender of the Bonds Redeemed.

## **Term Bond Option – Not Available**

## **Bid Procedure and Basis of Award**

Subject to the right reserved by the Board of Education to reject any or all Bids, the Bonds will be sold to the Bidder whose Bid produces the lowest NIC for the Board of Education and otherwise complies with the Notice of Sale.

Bids must remain valid until at least 3:00 p.m., prevailing time, on the date of the sale, and if accepted by the Board of Education, prior to such time, shall be irrevocable except as otherwise provided in the Notice of Sale. Upon selection of the winning Bidder, the Board of Education will execute an award certificate to award the Bonds and will promptly communicate with the winning Bidder by telephone, e-mail or fax.



Each proposal submitted must name the rate or rates of interest per annum to be borne by the Bonds and the rate or rates named must be multiples of 1/8 or 1/20 of 1%. Not more than one rate may be named for Bonds of the same maturity. There is no limitation on the number of rates that may be named. If more than one rate of interest is named, no interest rate named for any maturity may be less than the interest rate named for any prior maturity. Each proposal submitted must state the purchase price, which must be not less than \$13,770,000 nor more than \$13,771,000. The Bonds will be awarded to the Bidder on whose bid the total loan may be made at the lowest net interest cost. Such net interest cost shall be computed, as to each Bid, by adding to the total principal amount of Bonds bid for the total interest cost to maturity in accordance with such Bid and by deduction therefrom of the amount of premium, if any, bid. No proposal shall be considered that offers to pay an amount less than the principal amount of Bonds offered for sale or under which the total loan is made at an interest cost higher than the lowest net interest cost to the Board of Education under any legally acceptable proposal. The purchaser must also pay an amount equal to the interest on the Bonds accrued to the date of payment of the purchase price.

Bidders are only permitted to submit Bids for the Bonds during the bidding period.

### **Terms of PARITY**

Each electronic proposal must be submitted via PARITY. No Bidder will see any other bidder's bid, nor will any bidder see the status of its bid relative to other bids (e.g., whether its Bid is a leading bid). To the extent any instructions or directions set forth on PARITY conflict with this Notice of Sale, the terms of this Notice of Sale shall control. For further information about PARITY, potential bidders may contact PARITY at I-Deal at (212) 404-8102. The Board of Education may, but is not obligated to, acknowledge its acceptance in writing of any bid submitted electronically via PARITY. In the event that a bid for the Bonds is submitted via PARITY, the bidder further agrees that: The Board of Education may regard the electronic transmission of the bid via PARITY (including information about the purchase price of the Bonds, the interest rate or rates to be borne by the various maturities of the Bonds, the initial public offering price of each maturity of the Bonds and any other information included in such transmission) as though the same information were submitted on the official "Proposal for Bonds" provided by the Board of Education and executed by a duly authorized signatory of the bidder. If a bid submitted electronically via PARITY is accepted by the Board of Education, the terms of the official "Proposal for Bonds" and this Notice of Sale and the information that is electronically transmitted via PARITY shall form a contract, and the Winning Bidder shall be bound by the terms of such contract.

PARITY is not an agent of the Board of Education, and the Board of Education shall have no liability whatsoever based on any bidder's use of PARITY, including but not limited to any failure by PARITY to correctly or timely transmit information provided by the Board of Education or information provided by the bidder.

The Board of Education may choose to discontinue use of electronic bidding via PARITY by issuing a notification to such effect via TM3 News Services, or by other available means, no later than 3:00 p.m., Eastern Time, on the last business date prior to the Bid Date.

Once the bids are communicated electronically via PARITY to the Board of Education, each Bid will constitute an official "Proposal for Bonds" and shall be deemed to be an irrevocable offer to purchase the Bonds on the terms provided in this Notice of Sale. For purposes of submitting all "Proposals for



Bonds," whether electronically or sealed, the time as maintained on PARITY shall constitute the official time.

Each Bidder shall be solely responsible to make necessary arrangements to access PARITY for purposes of submitting its Bid in a timely manner and in compliance with the requirements of this Notice of Sale. Neither the Board of Education nor I-Deal shall have any duty or obligation to provide or assure to any Bidder, and neither the Board of Education nor I-Deal shall be responsible for the proper operation of, or have any liability for any delays or interruptions of, or any damages caused by, PARITY. The Board of Education is using PARITY as a communication mechanism, and not as the Board of Education's agent, to conduct the electronic bidding for the Bonds. By using PARITY, each Bidder agrees to hold the Board of Education harmless for any harm or damages caused to such Bidder in connection with its use of PARITY for bidding on the Bonds.

### **Bid Security and Method of Payment for Bonds**

A Good Faith Deposit ("Deposit") in the form of a certified, treasurer's or cashier's check or a wire transfer in the amount of \$275,400 payable to the order of the Board of Education by no later than 10:30 a.m. on the Bid Date is required for each Bid to be considered. Wire instructions can be obtained by contacting the Board of Education's Municipal Advisor, Sherry Tracey of Phoenix Advisors, LLC, at (609) 291-0130 or [stracey@muniadvisors.com](mailto:stracey@muniadvisors.com), and such wire must be received and confirmed by the Board of Education prior to the time for bids to be submitted. If a check is used, it must be a certified, treasurer's or cashier's check and must be provided to the Board of Education no later than by 10:30 a.m. on the Bid Date. Each Bidder accepts responsibility for delivering such check or wire transfer on time, and the Board of Education is not responsible for any check or wire transfer that is not received on time. The Deposit will be applied to the purchase price of the Bonds. In the event the Winning Bidder fails to honor its accepted bid, the Deposit will be retained by the Board of Education. Award of the Bonds to the Winning Bidder or rejection of all Bids is expected to be made within two hours after opening of the Bids, but such Winning Bidder may not withdraw its proposal until after 3:00 p.m. of the day of receipt of such Bids and then only if such award has not been made prior to the withdrawal. The balance of the purchase price shall be paid in Federal Funds by wire transfer to the Board of Education on the Delivery Date.

### **Right to Reject Bids; Waive Irregularities**

The Board of Education reserves the right to reject any and all Bids and to the extent permitted by law to waive any irregularity or informality in any Bid.

### **Information Required from the Winning Bidder**

By making a bid for the Bonds, the Winning Bidder agrees: (a) to provide to the Board of Education, in writing, immediately upon being unofficially awarded the Bonds, a written confirmation of the bid, which shall include the purchase price, reoffering yield(s), and other related information necessary for completion of the Final Official Statement or by Bond Counsel; (b) to disseminate to all members of the underwriting syndicate copies of the Official Statement; (c) to promptly file a copy of the Final Official Statement with each nationally recognized Municipal Securities Information Repository; and (d) to take any and all other actions necessary to comply with applicable Securities and Exchange Commission and Municipal Securities Rulemaking Board rules governing the offering, sale and delivery of the Bonds to



alternate purchasers.

### **Establishment of Issue Price for the Bonds**

In the event the Board of Education receives at least three (3) bids for the Bonds, then the Issue Price for the Bonds shall be established based on the reasonably expected initial offering prices of the Bonds as of the Sale Date (the "Expected Offering Prices"). The Expected Offering Prices shall consist of the prices for each maturity of the Bonds used by the winning bidder in formulating its bid to purchase the Bonds. The winning bidder shall be required to deliver on the Delivery Date a certificate to such effect, and provide to the Board of Education, in writing, the Expected Offering Prices as of the Sale Date.

In the event the Board of Education receives fewer than three (3) bids for the Bonds, then the Issue Price for the Bonds shall be established based on the following method as selected by the winning bidder on the Sale Date:

**10% Sold:** The Issue Price for the Bonds shall be established based on the first price at which at least 10% of each maturity of the Bonds was sold to the Public (as defined below). The winning bidder shall be required to deliver on the Delivery Date a certificate to such effect, and provide to the Board of Education, in writing, evidence satisfactory to Bond Counsel to the Board of Education of such sales prices for each maturity of the Bonds. In the event that the winning bidder has not sold at least 10% of each maturity of the Bonds to the Public as of the Delivery Date (each, an "Unsold Maturity"), the winning bidder shall (i) provide to the Board of Education, in writing, on the Delivery Date, the Expected Offering Prices for each Unsold Maturity and a certificate regarding same and (ii) have a continuing obligation to provide to the Board of Education, in writing, evidence satisfactory to Bond Counsel to the Board of Education of the first price at which at least 10% of each Unsold Maturity is sold to the Public, contemporaneous with each such sale, until at least 10% of all such Unsold Maturities have been sold to the Public.

**Hold The Price:** The Issue Price for the Bonds shall be established based on the initial offering price of the Bonds to the Public as of the Sale Date, provided that the winning bidder shall, in writing, (i) confirm that the Underwriters have offered or will offer the Bonds to the public on or before the Sale Date at the offering price or prices set forth in the bid submitted by the winning bidder and (ii) agree, on behalf of the Underwriters participating in the purchase of the Bonds, that the Underwriters will neither offer nor sell the Bonds to any person at a price that is higher than the initial offering price to the Public during the period starting on the Sale Date and ending on the earlier of: (1) the close of the fifth (5th) business day after the sale date; or (2) the date on which the Underwriters have sold at least 10% of the Bonds to the Public at a price that is no higher than the initial offering price to the Public.

Public means any person (including an individual, trust, estate, partnership, association, company, or corporation) other than an Underwriter (as defined herein) or a related party to an Underwriter. The term "related party" generally means any two or more persons who have greater than 50 percent common ownership, directly or indirectly. Underwriter means (i) any person that agrees pursuant to a written contract with the Issuer (or with the lead underwriter to form an underwriting syndicate) to participate in the initial sale of the Bonds to the Public, and (ii) any person that agrees pursuant to a written contract directly or indirectly with a person described in clause (i) of this paragraph to participate in the initial sale of the Bonds to the Public (including a member of a selling group or a party to a retail distribution agreement participating in the initial sale of the Bonds to the Public).



## **Delivery of the Bonds**

The Bonds will be delivered on or about July 18, 2023 (UNLESS A NOTICE OF A CHANGE IN THE DELIVERY DATE IS PUBLISHED NOT LATER THAN 2 HOURS PRIOR TO ANY ANNOUNCED DATE FOR RECEIPT OF BIDS) in New York City at DTC against payment of the purchase price therefor (less the amount of the good faith deposit) in federal funds.

There will also be furnished the usual closing papers, including (1) a certificate signed by the officials who signed the Bonds stating that no litigation of any kind is now pending or, to their knowledge, threatened to restrain or enjoin the issuance or delivery of the Bonds or in any manner questioning the proceedings and authorization under which the Bonds are issued or affecting the validity of the Bonds, and (2) a certificate signed by the Board President or Business Administrator/Board Secretary relating to the Official Statement.

## **CUSIP Numbers**

The Municipal Advisor will apply for CUSIP numbers with respect to the Bonds, but the Board of Education will assume no obligation for the assignment or printing of such numbers on the Bonds or for the correctness of such numbers, and neither the failure to print such numbers on any bond nor any error with respect thereto shall constitute cause for a failure or refusal by the purchasers thereof to accept delivery of and make payment for the Bonds. The CUSIP Service Bureau charge for the assignment of the numbers shall be the responsibility of and shall be paid for by the Winning Bidder.

## **Legal Opinion**

The approving opinion of Bond Counsel will be furnished without cost to the Winning Bidder.

## **Postponement**

The Board of Education reserves the right to postpone, upon not less than 24 hours' notice, the date and time established for receipt of Bids. **ANY SUCH POSTPONEMENT WILL BE PUBLISHED OR POSTED BEFORE 11:00 A.M. ON THE DAY BEFORE THE SALE.** If any date fixed for the receipt of Bids and the sale of the Bonds is postponed, an alternative sale date will be announced via PARITY at least forty-eight (48) hours prior to such alternative sale date. On any such alternative sale date, any Bidder may submit a Bid for the purchase of the Bonds in conformity in all respects with the provisions of the Notice of Sale, except for the date of sale and except for the changes announced on [www.munihub.com](http://www.munihub.com) ("MuniHub") at the time the sale date and time are announced.

## **Additional Information**

For further information relating to the Bonds, reference is made to the POS prepared for and authorized by the Board of Education. The Notice of Sale and the POS may be viewed on MuniHub. However, the Board of Education makes no assurance or representation with respect to the form of the Notice of Sale and the POS on MuniHub, and no investment decision should be made in reliance thereon. Printed copies of the POS and the Notice of Sale may be obtained from Bond Counsel at the address and the phone numbers stated above. For additional information relating to the sale please contact PARITY at



I-Deal at (212) 404-8102. Additional information relating to the financing of the Board of Education can be obtained by contacting the Municipal Advisor.

The Board of Education of the Borough of Manasquan in the  
County of Monmouth, New Jersey

Dated: May 16, 2023

By: Dr. Peter Crawley  
Business Administrator/Board Secretary



**EXHIBIT C**

**SUMMARY FORM OF NOTICE OF SALE**

(For publication in *The Bond Buyer* and in *The Bond Buyer Online*))



**SUMMARY NOTICE OF SALE  
\$13,770,000 SCHOOL BONDS**

**THE BOARD OF EDUCATION OF THE  
BOROUGH OF MANASQUAN  
IN THE COUNTY OF MONMOUTH, NEW JERSEY  
(Book-Entry-Only); (Callable)**

**SUMMARY**

Dated Date: Date of Delivery (expected July 18, 2023)

Bid Date: Electronic proposals will be received via the Parity Electronic Bid System ("PARITY") of I-Deal LLC on **June 22, 2023** until 11:00 a.m. Award by 3:00 p.m.

Type of Sale: PARITY

Interest: Multiple Interest Rates- ascending in multiples of 1/8 or 1/20 of 1%

Maturity Schedule: The Bonds will consist of serial bonds maturing on July 15 in the years 2025 through 2048, inclusive, as set forth in the following table:

<u>Year</u>	<u>Principal Amount</u>	<u>Year</u>	<u>Principal Amount</u>
2025	\$360,000	2037	\$625,000
2026	\$360,000	2038	\$650,000
2027	\$365,000	2039	\$685,000
2028	\$370,000	2040	\$705,000
2029	\$390,000	2041	\$710,000
2030	\$420,000	2042	\$720,000
2031	\$445,000	2043	\$720,000
2032	\$475,000	2044	\$720,000
2033	\$500,000	2045	\$720,000
2034	\$535,000	2046	\$720,000
2035	\$560,000	2047	\$720,000
2036	\$575,000	2048	\$720,000

Legal Opinion: McManimon, Scotland & Baumann, LLC, Roseland, NJ

Bid Security: **Good Faith Check or wire must be received by Board of Education by 10:30 a.m. prior to bidding in the amount of \$275,400**

Preliminary Official Statement, a Notice of Sale and other details available at [www.munihub.com](http://www.munihub.com)



Kroll, LLC  
167 North Green Street, 12th Floor, Chicago, IL 60607  
T +1 312 697 4600



May 3, 2023

Mr. Peter Crawley  
School Business Administrator/BS  
Manasquan Board of Education  
169 Broad Street

Manasquan, NJ 08736

Dear Mr. Crawley:

Kroll, LLC ("Kroll") will provide Manasquan Board of Education the consulting services described within this agreement ("Agreement").

## Purpose of the Engagement

The purpose of this engagement is to provide Manasquan Board of Education an updated fixed asset accounting ledger for accounting and financial reporting as of June 30, 2023.

## Engagement Scope

We will compile a fixed asset accounting ledger based on information provided by Manasquan Board of Education for the fiscal year ending June 30, 2023. We will not inventory Manasquan Board of Education's fixed assets nor verify the existence or ownership. We completed our last inspection and inventory of Manasquan Board of Education's fixed assets on August 7, 2014.

## Definition of Historical Cost

Historical cost is defined by Generally Accepted Accounting Principles as the amount of cash, or its equivalent, paid to acquire an asset.

## Scope of Work

To perform our analysis, we require the following information for each fixed asset acquisition, disposal, or transfer:

- |                |                                  |                    |
|----------------|----------------------------------|--------------------|
| • Property     | • Tag Number                     | • Serial Number    |
| • Building     | • Asset Classification (Account) | • Acquisition Date |
| • Room         | • Description                    | • Historical Cost  |
| • Floor        | • Manufacturer                   | • Function Code    |
| • Asset Number | • Model                          |                    |



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Upon your request, we can provide an Excel reporting template and related instructions to assist you in providing us your fixed asset activity data. Fixed asset activity data must be sent to us in Excel format. Manasquan Board of Education acknowledges and accepts responsibility for the completeness and accuracy of its fixed asset activity data.

We anticipate this engagement will include the following:

- 1) Assign the appropriate useful lives
- 2) Estimate historical cost of additions using standard or normal costing techniques. (Normal costing involves estimating the historical cost of an asset by reverse trending the replacement cost new back to the date of acquisition. For standard costing, we estimate the historical cost of an asset by comparing it with the known average installed cost of an identical or similar unit at the estimated acquisition date of the subject fixed assets.)
- 3) Enter the current-year fixed asset activity data into our Electronic Property Record Asset Information System ("ePRAIS")
- 4) Calculate accumulated depreciation for all fixed assets and depreciation expense for the current fiscal year consistent with the methodology employed by Manasquan Board of Education.

## Terms and Conditions

This Agreement is subject to and incorporates the **Terms and Conditions** attached as **Exhibit A**.

## Fee

The fee for this engagement will be \$2,000.00, and will be invoiced upon receipt of your fixed asset activity data.

This fee includes issuing the deliverables below and responding to customary questions from Manasquan Board of Education and its auditor or advisors. Additional fee will be required for an increase in engagement scope or involvement in subsequent reviews beyond the customary work effort. Additional fee also may be required if Manasquan Board of Education does not provide its fixed asset activity data in Excel format.

Manasquan Board of Education may cancel this engagement at any time and will only be obligated for fees and expenses incurred. Our fee is not contingent on our deliverable or any subsequent event related to it.

## Timing and Deliverables

This engagement will require cooperation, access, and timely receipt of requested information from management of Manasquan Board of Education. After this Agreement is signed and all requested information is received, we will begin our analyses and provide our final report within four to six weeks.



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The report will be provided in electronic format and will present our conclusions and related narrative discussion of the supporting analyses and assumptions, along with appropriate exhibits. Additional relevant information and analyses considered will be retained in our work files.

Upon your request, we can provide an SOC 1 Type 2 report prepared by our independent auditor, Baker Tilly, which discusses policies and procedures placed in operation and tests of operating effectiveness.

## Conclusion

We appreciate the opportunity to serve Manasquan Board of Education. To authorize, please sign below and return the full executed copy to wrp@kroll.com. This Agreement shall remain valid for signature for 30 days. Please contact me at 630 541 4656 with any questions.

Sincerely,



Bradley Schulz  
Managing Director

**Client of Record:** Manasquan Board of Education

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



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## Exhibit A – Terms and Conditions

**Entire Agreement** – This is the entire Agreement between Kroll and Manasquan Board of Education and supersedes any prior oral or written agreements. This Agreement may only be modified in writing signed by both parties. Any purchase order covering this engagement is only for Manasquan Board of Education's internal needs and shall not modify this Agreement.

**Fees** – Kroll's invoices are payable upon receipt. If payment of any invoice is not received within 45 days of the invoice date, Kroll shall be entitled, without prejudice to any other rights that it may have, to suspend services until all sums due are paid in full. In the event that Kroll is required to initiate a lawsuit or hire attorneys to collect any past due amounts, in addition to any other rights and remedies available, it shall be entitled to reimbursement of attorneys' fees and other costs of collection.

**Limited Use and Reliance** – Manasquan Board of Education is the sole intended user of Kroll's report or other work product. Manasquan Board of Education may disclose an informational copy of the report or other work product to its audit, tax, legal, or insurance professionals acting in an advisory capacity in connection with the purpose of this engagement. No third party shall have the right of reliance on the report, and neither receipt nor possession of the report by any third party shall create any express or implied third-party beneficiary rights.

**Confidentiality** – Kroll shall maintain the confidentiality of Manasquan Board of Education's information and will not disclose or use it for any purpose other than in connection with this engagement. This excludes information (i) available to the public, (ii) already in Kroll's possession, or (iii) received from a party having no confidentiality obligation to Manasquan Board of Education. Kroll may include Manasquan Board of Education's name and logo in its client list.

**Engagement Limits** – Kroll's work may only be used for the specific purpose or premise of value stated in this Agreement and the work product. Manasquan Board of Education shall not reference Kroll or its work in any public filing or other materials distributed to actual or prospective shareholders, investors, financing parties, or similar third parties without Kroll's prior written consent.

**Independent Contractor** – Kroll shall perform as an independent contractor, with no authority to bind or obligate Manasquan Board of Education in any way.

**Information Provided by Manasquan Board of Education** – Kroll will not independently verify information provided by Manasquan Board of Education, its advisors, or third parties acting at Manasquan Board of Education's direction. Kroll will assume and rely on the accuracy and completeness of all such information.

**Retention** – All files, documents, and work papers received, created, or developed during the engagement will be retained for professional recordkeeping and legal/regulatory compliance purposes, all in accordance with Kroll's document retention policy. If required by applicable law to disclose any of the documents, Kroll will, unless legally prohibited, notify Manasquan Board of Education so it may seek a protective order at its discretion.

**Indemnification** – Manasquan Board of Education shall indemnify and hold harmless Kroll and its affiliates, including each of their respective employees, from and against any and all liabilities, losses,



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costs, and reasonable expenses, including, but not limited to, reasonable legal fees and expenses and billable hours of client service personnel, which are (i) incurred in responding to subpoenas, discovery, or other similar inquiries associated with or arising from the engagement or (ii) arising from or relating to third-party claims based on reliance or purported reliance on Kroll's work product or other alleged loss or damage caused to or alleged by any nonclient entity arising from unauthorized access to or reliance upon Kroll's work product. The foregoing indemnification obligations shall not apply in the event that a court of competent jurisdiction finally determines that such claims resulted directly from the gross negligence, willful misconduct, or fraudulent acts of Kroll.

**Limitation of Liability** – In no event shall Kroll be liable to Manasquan Board of Education (or any person claiming through Manasquan Board of Education) under this Agreement, under any legal theory, for any amount in excess of the total professional fees paid by Manasquan Board of Education to Kroll in connection with this engagement, except to the extent such liability is directly caused by Kroll's gross negligence, fraud, or willful misconduct. The foregoing limitation of liability shall not apply to liabilities that arise from personal injury or property damage resulting primarily from Kroll's negligence or willful misconduct. In no event shall Kroll be liable to Manasquan Board of Education for any consequential, indirect, lost profit, or similar damages relating to or arising from this engagement.

**Environmental Policy** – Kroll will not investigate, nor assume responsibility for, the existence or impact of any contamination or hazardous substance related to property or assets associated with this engagement.

**Governing Law** – This Agreement is governed by and construed in accordance with the laws of the State of New York.



**RESOLUTION APPROVING ENERGY SAVINGS PLAN**

**WHEREAS,** The Board of Education of the Borough of Manasquan in the County of Monmouth, New Jersey (the “Board of Education” or the “School District”) conducted energy audits of the School District schools and facilities pursuant to the Local Government Energy Audit Program, and such audits were completed and delivered to this Board of Education; and

**WHEREAS,** the Board of Education has determined to consider the implementation of an energy savings improvement program pursuant to N.J.S.A. 18A:18A-4.6 and to seek the assistance of an energy services company (an “Energy Services Company”) through competitive contracting pursuant to N.J.S.A. 18A:18A-4.6(b)(1) and N.J.S.A. 18A:18A-4.1 for assistance with the development and implementation of an energy savings plan; and

**WHEREAS,** after receipt and review of proposals, the Board of Education selected Honeywell International Inc. (“Honeywell”) as its Energy Services Company to assist the Board of Education with its energy savings program in accordance with the requirements of the competitive contracting process set forth in N.J.S.A. 18A:18A-4.1 *et seq.*; and

**WHEREAS,** Honeywell has worked with the representatives of the Board of Education to develop an energy savings plan and has presented the proposed plan to the Board of Education; and

**WHEREAS,** the Board of Education hired Whitman Engineering, a qualified independent third party (the “Verification Agent”), to verify that the projected energy savings to be realized from the proposed program has been calculated as required by law, the Verification Agent has issued its report to this effect, the report and proposed plan have been submitted to the Board of Public Utilities for review, and the Board of Public Utilities has approved the proposed plan on May 10, 2023; and



**WHEREAS**, after reviewing the proposed plan, this Board of Education has determined that the energy savings generated from reduced energy use from the Energy Conservation Measures set forth in the Energy Savings Plan will be sufficient to cover the cost of the program's Energy Conservation Measures and that it is in the best interest of the School District to approve, adopt and implement the Energy Savings Plan for the School District pursuant to N.J.S.A. 18A:18A-4.6; now, therefore,

BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF MANASQUAN IN THE COUNTY OF MONMOUTH, NEW JERSEY AS FOLLOWS:

Section 1. The Energy Savings Plan submitted by Honeywell and developed with the professional staff of this Board of Education, to be dated as of February 10, 2023, or as otherwise determined by the Business Administrator/Board Secretary of this Board of Education (the "Energy Savings Plan"), is hereby approved and adopted as the Energy Savings Plan of this School District.

Section 2. The Business Administrator/Board Secretary is hereby directed to arrange to have the Energy Savings Plan submitted to the Board of Public Utilities for posting on its website and to post the Energy Savings Plan on this School District's website in accordance with N.J.S.A. 18A:18A-4.6(d)(4). Additional action of this Board of Education will be required for approval of the contract with Honeywell for implantation of the Energy Savings Plans or parts of it and the energy conservation measures to be undertaken and approval of a guaranty offered by Honeywell.

Section 3. This resolution shall take effect immediately.



BUSINESS ADMINISTRATOR/BOARD SECRETARY'S CERTIFICATE

I, Dr. Peter Crawley, Business Administrator/Board Secretary of The Board of Education of the Borough of Manasquan in the County of Monmouth, New Jersey, HEREBY CERTIFY that the foregoing is a true and complete copy of a resolution adopted by the Board of Education by the vote set forth below as set forth in the minutes of a meeting of the Board of Education held on May 16, 2023 held in accordance with the requirements of the New Jersey Open Public Meetings Law and that the aforesaid resolution has not been amended, modified or repealed and remains in full force and effect.

The foregoing resolution was adopted by the following vote:

AYES:

NAYS:

ABSTENTIONS:

ABSENT:

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Board of Education this \_\_\_\_ day of May, 2023.

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Dr. Peter Crawley  
Business Administrator/Board Secretary

[SEAL]



**SCHOOL ENERGY SAVINGS OBLIGATION REFUNDING  
BOND ORDINANCE OF THE BOARD OF EDUCATION OF  
THE BOROUGH OF MANASQUAN IN THE COUNTY OF  
MONMOUTH, NEW JERSEY, PROVIDING FOR ENERGY  
CONSERVATION IMPROVEMENTS, APPROPRIATING  
NOT TO EXCEED \$3,500,000 THEREFOR AND  
AUTHORIZING THE ISSUANCE OF NOT TO EXCEED  
\$3,500,000 ENERGY SAVINGS OBLIGATION REFUNDING  
BONDS TO PROVIDE FOR SUCH IMPROVEMENTS.**

**WHEREAS,** The Board of Education of the Borough of Manasquan in the County of Monmouth, New Jersey (the "Board of Education" or the "School District") decided to investigate implementation of an energy savings improvement program and arranged for the conduct of energy audits of the school district facilities, and the audits were conducted and delivered to this Board of Education; and

**WHEREAS,** the Board of Education determined to utilize competitive contracting pursuant to N.J.S.A. 18A:18A-4.1 *et seq.* for the selection of an energy savings company ("ESCO") to assist the School District with the development and implementation of an energy savings plan; and

**WHEREAS,** the Board of Education hired Honeywell International Inc. to serve as its ESCO in accordance with the competitive contracting process, and Honeywell International Inc. has worked with the Board of Education to develop an energy savings plan; and

**WHEREAS,** the Board of Education hired Whitman Engineering to verify the energy savings to be realized through the energy savings plan, and Whitman Engineering issued a report verifying the savings; and

**WHEREAS,** the Energy Savings Plan and verification report were submitted to the Board of Public Utilities Office of Clean Energy (the "BPU") for their review, and the BPU reviewed and approved the plan on May 10, 2023; and



**WHEREAS**, by resolution adopted on May 16, 2023, the Board of Education approved the energy savings plan, and the energy savings plan was posted on the Board of Education's website and submitted to the BPU for posting on its website; and

**WHEREAS**, the Board of Education has determined that the energy savings generated from reduced energy use from the program will be sufficient to cover the cost of the program's energy conservation measures set forth in the energy savings plan and, therefore, has determined to implement the plan pursuant to N.J.S.A. 18A:18A-4.6 and to finance the program through the issuance of energy savings obligations authorized as refunding bonds pursuant to N.J.S.A. 18A:18A-4.6(c)(3) and 18A:24-61.1 *et seq.*; now, therefore,

**BE IT ORDAINED BY THE BOARD OF EDUCATION OF THE BOROUGH OF MANASQUAN IN THE COUNTY OF MONMOUTH, NEW JERSEY** (with not less than two-thirds of all members thereof affirmatively concurring), **AS FOLLOWS:**

Section 1. The School District is hereby authorized to provide for energy conservation measures described in its approved energy savings plan and related work.

Section 2. In order to finance the cost of the improvements described in Section 1 hereof, negotiable school energy savings obligation refunding bonds (the "Bonds") are hereby authorized to be issued, in one or more series, in the aggregate principal amount not to exceed \$3,500,000 pursuant to N.J.S.A. 18A:18A-4.6 (c)(3) and N.J.S.A. 18A:24-61.1 *et seq.*

Section 3. An aggregate amount not exceeding \$200,000 for items of expense for issuing the bonds permitted under N.J.S.A. 18A:24-61.4 has been included in the aggregate principal amount of Bonds authorized herein.

Section 4. A supplemental debt statement has been prepared and filed in the offices of the Clerk of the Borough of Manasquan (the "Borough") and the Business



Administrator/Board Secretary and in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey as required by law. Such statement shows that the gross debt of the Borough as defined in the Local Bond Law and the school debt of the School District is increased by the amount of the Bond authorization set forth herein.

Section 5. A certified copy of this school energy savings obligation refunding bond ordinance as adopted on first reading has been filed with the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey prior to final adoption, together with a complete statement in the form prescribed by the Director and signed by the Business Administrator/Board Secretary or the Board President of the School District as to the indebtedness to be financed by the issuance of the obligations authorized herein.

Section 6. The Board President, the Superintendent, the Business Administrator/Board Secretary and other appropriate representatives of the School District are hereby authorized to prepare such documents, to publish such notices and to take such other actions as are necessary or desirable to enable the School District to prepare for the sale and the issuance of the Bonds authorized herein.

Section 7. This bond ordinance shall take effect immediately after final adoption and endorsement of the consent of the Local Finance Board upon a certified copy of this ordinance as finally adopted.



**CERTIFICATION OF BUSINESS ADMINISTRATOR/BOARD SECRETARY  
REGARDING INTRODUCTION OF SCHOOL ENERGY SAVINGS OBLIGATION  
REFUNDING BOND ORDINANCE**

I, Dr. Peter Crawley, Business Administrator/Board Secretary of The Board of Education of the Borough of Manasquan in the County of Monmouth, State of New Jersey (the "Board"), HEREBY CERTIFY that the attached school energy savings obligation refunding bond ordinance entitled, "School Energy Savings Obligation Refunding Bond Ordinance of The Board of Education of the Borough of Manasquan in the County of Monmouth, New Jersey, Providing for Energy Conservation Improvements, Appropriating not to Exceed \$3,500,000 Therefor and Authorizing the Issuance of not to Exceed \$3,500,000 Energy Savings Obligation Refunding Bonds to Provide for Such Improvements," was introduced on May 16, 2023 and approved on first reading by a vote of \_\_\_\_\_ and that the attached ordinance has been compared by me with the original minutes as officially recorded in my office in the minute book of the Board and is a true, complete and correct copy of the ordinance as introduced.

IN WITNESS WHEREOF, I have hereunto set my hand and  
affixed the corporate seal of the Board this \_\_\_\_ day  
of May, 2023.

\_\_\_\_\_  
Dr. Peter Crawley  
Business Administrator/Board Secretary

[SEAL]



**RESOLUTION OF THE BOARD OF EDUCATION OF THE  
BOROUGH OF MANASQUAN IN THE COUNTY OF MONMOUTH,  
NEW JERSEY MAKING APPLICATION TO THE LOCAL  
FINANCE BOARD PURSUANT TO N.J.S.A. 18A:18A-4.6(1)(c)(3)  
AND N.J.S.A. 18A:24-61.1 *ET SEQ.***

WHEREAS, The Board of Education of the Borough of Manasquan in the County of Monmouth, New Jersey (the "Board of Education") desires to make application to the Local Finance Board for its approval of a School Energy Savings Obligation Refunding Bond Ordinance pursuant to N.J.S.A. 18A:18A-4.6(1)(c)(3) and N.J.S.A. 18A:24-61.1 *et seq.* in order to provide for energy conservation improvements for the school district; and

WHEREAS, the Board of Education believes that:

- (a) it is in the public interest to accomplish such purpose;
- (b) the purpose is for the health, the welfare, the convenience or the betterment of the inhabitants of the school district;
- (c) the amounts to be expended for the purpose or the improvements are not unreasonable or exorbitant; and
- (d) the proposal is an efficient and feasible means of providing services for the needs of the inhabitants of the school district and will not create an undue financial burden to be placed upon the school district;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF MANASQUAN IN THE COUNTY OF MONMOUTH as follows:

Section 1. The application to the Local Finance Board is hereby approved, and the Board of Education's Bond Counsel and Municipal Advisor, along with other representatives of the Board of Education, are hereby authorized to prepare such application and to represent the Board of Education in matters pertaining thereto.

Section 2. The Business Administrator/Board Secretary of the Board of Education is hereby directed to prepare and to file a certified copy of the financing documents authorizing the Bonds with the Local Finance Board as part of such application.

Section 3. The Local Finance Board is hereby respectfully requested to consider such application and to record its findings and approval as provided by the applicable New Jersey Statutes.

Recorded Vote

AYE

NO

ABSTAIN

ABSENT

The foregoing is a true copy of a resolution adopted by the Board of Education on May 16, 2023.

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Dr. Peter Crawley  
Business Administrator/Board Secretary