MANASQUAN SCHOOL DISTRICT BOARD OF EDUCATION COMBINED COMMITTEE OF THE WHOLE MEETING & REGULAR PUBLIC BOARD OF EDUCATION MEETING

Manasquan Borough Manasquan High School Charles Raffetto Media Center August 17, 2021 6:00 P.M.

AGENDA

1. Call to Order

2. 48- Hour Notice

Opening Statement: Pursuant to N.J.S.A. 10:4-10, notice of this meeting has been provided by publication in the Asbury Park Press, the Coast Star and posted in the Borough Hall of Manasquan and in the schools within the time limits prescribed by law.

3. Pledge of Allegiance

4. Roll Call

Bruce Bolderman Eugene Cattani Anne McGarry (Spring Lake Heights)

Donna BossoneTerence HoverterThomas PellegrinoMartin BurnsDennis Ingoglia (Brielle)Alexis PollockMichele Cartaya (Lake Como)Joseph LoffredoAlfred Sorino

5. Mission Statement

Manasquan School District empowers all students by providing a safe, healthy, and inclusive environment where continual growth, perseverance, and rigorous academic standards are balanced with extensive extracurricular opportunities and rich tradition through partnership with community.

6. Statement to the Public

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then placed on the agenda at the next Combined Committee of the Whole and Regular Board meeting. The members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the matter. After discussion during the Committee of the Whole portion of the meeting, the matter is focused on during the Regular Public Board Meeting agenda and presented to the Board of Education for a vote.

7. Acceptance of Minutes

Recommend acceptance and approval of the minutes of the Combined Committee of the Whole and Regular Public Meeting and Closed Executive Session of July 20, 2021. Executive Session Minutes will be withheld from disclosure until such time as the reasons for discussing and acting on a matter in closed executive session no longer exists.

8. Student Board Representative Report - No Report for the Month

9. Presentations

- Retirees
 - O Durell Eckart

• MHS Esports Team – 2021 Rocket League State Champions

- o Braeden Chek
- o Tyler Collinson
- o Christopher Lynch
- o Substitutes: Alex Graetz, Darren Van Pelt, Jesse Zhuino

> Five Minute Break

10. Principals' Reports -

- o Lower Elementary School (PK-4) Jaclyn Puleio
- o Upper Elementary School (5-8) Megan Manetta
- o High School Robert Goodall

11. Public Forum on Agenda Items

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. In the event it appears the public comment portion of the meeting may exceed 45 minutes, the presiding officer may limit each statement made by a participant to 3-5 minutes duration. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. In order to ensure all members of the public who wish to participate are afforded a timely and orderly opportunity to do so, the Board may not answer questions posed by those making comments. The Board may address questions posed during this period once all members of the public wishing to speak have done so. The Board will not respond to questions from the public involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee. This public forum is limited to comment on items included in this agenda only.

12. Public Forum

13. <u>Discussion Items August 17, 2021 Agenda</u> (*Denotes Action Item on This Agenda)

- Education, Curriculum & Technology
 - 2021-2022 School Year Calendar Revised
- Personnel

 To be Discussed in Executive Session*

Policy

- Policies/Regulations for Adoption 1st Reading *
 - o P 1648.11 The Road Forward COVID-19 Health and Safety (New) (M)
- Policies/Regulations for Abolishment *
 - o P 1648 Restart and Recovery Plan
 - o P 1648.02 Remote Learning Options for Families
 - o P 1648.03 Restart and Recovery Plan Full-Time Remote Instruction
- Finance
 - o ARP-IDEA and School Security Grants

• Buildings & Grounds/Facilities

o Summer Project Update

14. Superintendent's Report & Information Items

• Board of Education Goals 2021-2022

Goal 1: Path Forward

The Manasquan School District is proud to be able to have maintained a safe and healthy in-person learning environment during the entirety of the 2020-2021 school year. However, due to conditions outside of our control, the Board of Education recognizes that many students will be returning to a more normal school environment this year having lost instructional time and/or experienced varying degrees of stress and trauma because of the pandemic. In an effort to address any learning loss and the social well-being of all students, the Board of Education will implement and monitor programs and initiatives targeted at remediating learning loss and the any pandemic-related social/emotional issues.

The Board of Education will establish a committee of educators chaired by the Director of School Counseling Services, Lesley Kenney, that will be tasked with identifying and implementing effective programs and interventions to address the academic and social/emotional needs of students. The committee will report to the Board of Education in the Fall of 2021 to report on progress and recommend any additional interventions.

Goal 2: Student Achievement

The Board of Education, to increase rigor and relevance in the Elementary School, will continue the process of fulfilling requirements to achieve National Blue Ribbon School Recognition. The federally funded National Blue Ribbon Schools program celebrates school excellence, turnaround stories, and closing student achievement gaps. The developed committee, consisting of Principal Megan Manetta, Principal Jaclyn Puleio, and Director of Curriculum & Instruction Richard Coppola, will lead this effort and report to the Superintendent of Schools.

The developed committee will conduct a review of the current elementary school master schedule to provide time for targeted, student-specific remediation or enrichment and provide the Board with a report of the progress in Fall 2021 and Spring 2022 detailing the aggregation of data collected toward the achievement of fulfilling requirements for nomination.

Goal 3: Facilities

The Board of Education has entered into a shared services agreement with the Borough of Manasquan to construct a multi-purpose athletic facility on the campus of Manasquan High School. This construction is expected to begin during the summer of 2021 and continue throughout the 2021-2022 school year.

The Board of Education will task the Superintendent of Schools with monitoring the progress of construction to ensure adherence to the construction schedule so that the project is completed on time and under budget. The Superintendent and Board's construction manager will provide regular updates to the Board of Education at public meetings throughout the year.

• Manasquan School District 2021-2022 District Goals

Goal 1: Path Forward

The Superintendent will monitor the progress of the committee of educators chaired by the Director of School Counseling Services, Lesley Kenney, by meeting with Ms. Kenney monthly to review meeting minutes and to discuss identified needs.

• Goal 2: Student Achievement

The Superintendent will meet with the established Blue Ribbon School committee regularly to review scheduling options and available student achievement data in the pursuit of a Blue Ribbon School nomination.

Goal 3: Facilities

The Superintendent will meet bi-weekly with the Board of Education's construction manager and the contractor's site superintendent to monitor the construction process and progress and will report to the Board of Education monthly with construction updates.

- **Enrollment Document** A (N/A) No Report for the Month
- **ABA Program Summer Olympics**
- Attendance Comparison, Fire Drill Reports, Bus Evacuation Reports, Suspensions & Tardy **Reports- Document B**
 - **➤** High School:
 - o July 13th Fire Drill
 - o July 20th Shelter in Place Drill
 - > Alternative School:
 - o July 13th Fire Drill
 - o July 20th Shelter in Place Drill
 - **Elementary School:**

 - July 28th Fire Drill
 July 29th Shelter in Place Drill
- HIB Monthly Report Document C
 - **➤** High School: No Report for the Month
 - **Elementary School: No Report for the Month**
- **Report of the Assistant Superintendent**
- Report of the Director of Curriculum and Instruction
- **Report of the Director of School Counseling Services**

Recommend approval and acceptance of the Superintendent's Report.

MANASQUAN

General Items

- 15. Recommend the continuation of placement of the following Tuition Free Student of Staff Member, in accordance with the MEA/MBOE Negotiated Agreement, at Manasquan Elementary School for the 2021-2022 school year:
 - Student ID # 3292746383

Grade 8

- 16. Recommend approval of the acceptance of the following Parent-Paid Tuition students in the Manasquan Elementary School for the 2021-2022 school year, at the annual tuition amount of \$8,510 per student:
 - Student ID # 8160948431

Grade 8

- 17. Recommend approval to rescind the acceptance of the following Tuition Free Student of Staff Members, in accordance with the MEA/MBOE Negotiated Agreement, in the Manasquan Elementary School, for the 2021 -2022 school year (previously approved on April 27, 2021)
 - Student ID # to be determined (J.B) Grade 3
 - Student ID # 8160948431

Grade 8

- **18. Recommend** approval to rescind the acceptance of the following Parent Paid Tuition Students (B.W. and B.W.) in the 3B Class of the Integrated Preschool Program for the 2021-2022 school year (previously approved on July 20, 2021)
- **19. Recommend a**pproval of the 2021-2022 Tuition rates for the Warrior Club House, as per **Document 1.**
- **20. Recommend** approval of the following Facility Request for the 2021-2022 School Year and the submission to the County Office of Education, as per **Document 2.**
 - Renewal for Dual Use of Educational Space MES Media Center / Basic Skills Room
- **21. Recommend** approval of the following persons to positions specified for the period beginning September 1, 2021 and ending at the next organization meeting of the Manasquan Board of Education:
 - Anti-Bullying Specialist (MES) Harmony Schwier

Professional Days

22. Recommend approval of the **attendance** of staff members at conferences/workshops indicated below:

<u>Date</u>	<u>Name</u>	<u>Destination</u> <u>Purpose</u>		<u>Sub</u>	Cost	
July 12-14, 2021	Christin Walsh	Online	Wilson Training	No	Registration - \$499.00	
July 12-14, 2021	Alyse Leybovich	Online	Wilson Training	No	Registration - \$499.00	
			Safety Care			
			Training Re-		Mileage- \$7.91	
September 24, 2021	Kelly Balon	Freehold	Certification	No	Registration - \$475.00	

Student Action

Field Trips

23. Recommend approval of the field trips listed below: No Report for the Month

Placement of Students on Home Instruction

24. Recommend that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician: **No Report for the Month**

Placement of Students Out of District

25. Recommend approval of the 2021-2022 Extended School Year Placements and 2021-2022 September – June Placements list that reflects available tuition costs. (Transportation costs to be determined once routes are established). (No Report for the month)

Financials

26. Recommend acceptance of the following Elementary School Central Funds Report for the month ending July, 2021 as per <u>Document 3.</u>

MANASQUAN/SENDING DISTRICTS

General Items

27. Secretary's Report/Financials

Recommend acceptance of the following Financial Reports, High School Central Funds Report, Purchase Orders and Payment and Confirmation of Bills (Current Expense) and (Capital Expense).

The Business Administrator/Board Secretary certifies that as of **JULY**, **2021** no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the Board of Education of the Borough of Manasquan.

Be It Resolved: Pursuant to N.J.A.C. 6A:23A-16.10 (c)3 the Board of Education of the Borough of Manasquan accepts the **Business Administrator/Board Secretary's** certification as of **JULY 30, 2021** that no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the borough of Manasquan Board of Education.

Recommend acceptance of the Secretary's Financial & Investment Report and the Treasurer's Report, for the month ending JULY 30, 2021 as per <u>Document D</u>. (The Treasurer of School Moneys Report for the month of JULY, 2021 is on file in the Business Office and is in balance with the Secretary's Report).

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we the members of the Board of Education of the Borough of Manasquan, County of Monmouth, after having reviewed the Report of the Secretary and upon consultation with the appropriate officials, certify that as of **JULY 30, 2021,** it is to the best of our knowledge that no major account fund has been expanded and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and that the Board of Education further approves the transfers made with line item accounts of the current expense portion of the **2021-2022 budgets for JULY and AUGUST** as recommended by the Superintendent of Schools, as per **Document D.**

Purchase Orders for the months of JULY 2021 be approved, as per <u>Document E</u>.

Recommend acceptance of the Cafeteria Report – Document F – No Report For The Month

(C) Be it Resolved: that the Bills (Current Expense) in the amount of \$308,007.65 for the month of AUGUST, 2021 be approved. Record of checks (#50103 through #50110), and distributions are on file in the Business Office.

Be it Resolved: that the Bills (Capital Expense) in the amount of \$120,618.33 for the month of AUGUST, 2021 be approved. Record of checks (#1233 through #1234), and distributions are on file in the Business Office.

Confirmation of Bills (Current Expense) for JULY, 2021 at \$2,716,303.15 and checks (#50000 through #50102) and (Capital Expense) for JULY, 2021 at \$19,746.71 and checks (#1231 through 1232).

Recommend acceptance of the following **High School Central Funds Report** for the month ending **JULY 2021 as per Document G.**

- **28. Recommend** approved of the Curriculum list for the 2021-2022 School Year as per **Document H.**
- **29. Recommend** approval of the continuation of placement of the following Parent-Paid Tuition Students at Manasquan High School for the 2021-2022 school year, at the annual tuition amount of \$8,510. (Students were previously enrolled as Manasquan and/or Sending District students during the 2020-2021 school year):
 - Student ID # 2180236466
- Grade 10
- **30. Recommend** approval of the acceptance of the following Parent-Paid Tuition Student at Manasquan High School for the 2021-2022 school year, at the annual tuition amount of \$8,510:
 - Student ID # 1187641215
- Grade 12
- **31. Recommend** approval to rescind the acceptance of the following Tuition Free Student of Staff Members, in accordance with the MEA/MBOE Negotiated Agreement, in the Manasquan High School, for the 2021 -2022 school year (previously approved on April 27, 2021)
 - Student ID # 7696879046
- Grade 9
- **32. Recommend** approval to rescind the acceptance of the following Parent-Paid Tuition Student, in the Manasquan High School, for the 2021-2022 school year (previously approved on May 11, 2021)
 - Student ID # 2734184843
- Grade 12
- **33. Recommend** approval of the acceptance of the following tuition student (M.D.), in the High School Center for Learning and Independence ABA program, for the 2021-2022 school year, at the yearly ABA Tuition

of \$39,278.00 plus related services billed separately at the hourly rates of Speech - \$51.11; OT - \$68.48; PT - \$90.00 and Behavioral Analysis (BCBA) - \$61.27. Tuition to be paid by the Neptune Township Board of Education.

34. Recommend approval of the following revision to the 2021-2022 Vocational School District placements: (Previously approved for 5 students in the amount of \$30,600 on the July 20, 2021 agenda)

# of Students	Tuition/Student	<u>Placement</u>	Total Cost
6	\$6,120	Shared-Time Special Ed – Career Center	\$36,720

- **35. Recommend** approval of the Use Agreement #22123 with the State of New Jersey, Department of Military & Veterans Affairs, for use of the Sea Girt Armory, for the 2021-2022 Athletic/Sports Programs, (8/09/2021 6/15/22), in the amount of \$6,256.45.
- **36. Recommend** approval of Pay Application # 18-ret, from Thermal Piping., for the Manasquan High School HVAC and Fire Alarm Project, in the final payment amount of \$116,995.83 (attorney reviewed and approved).
- **37. Recommend** approval of the authorization for the School Business Administrator to execute a contract for the 2021-2022 school year with Tokio Marine Specialty Insurance Company, through Alliant/Boynton & Boynton, for the Pollution Liability coverage, in the estimated amount of \$12,722.70.
- **38. Recommend** approval of the authorization for the School Business Administrator to execute a contract for the 2021-2022 school year with Bob McCloskey Insurance, through Alliant/Boynton & Boynton, for K-12 Student Accident Insurance in the following amounts:
 - Base Student Accident \$69,449
 - Catastrophic Student Accident \$8,117
- **39. Recommend** approval of the authorization for the School Business Administrator to execute a contract for the 2021-2022 school year with Selective Insurance for the Flood Insurance renewal, in the amount of \$13,013.
- **40. Recommend** approval to authorize the School Business Administrator to increase the 2021-2022 budget in the amount of \$90,569 due to the receipt of revenues from the securing of our Children's Future Bond Act School Security Grant.
- **41. Recommend** approval of the following 2021-2022 Manasquan Board of Education Goals:

Goal 1: Path Forward

The Manasquan School District is proud to be able to have maintained a safe and healthy in-person learning environment during the entirety of the 2020-2021 school year. However, due to conditions outside of our control, the Board of Education recognizes that many students will be returning to a more normal school environment this year having lost instructional time and/or experienced varying degrees of stress and trauma because of the pandemic. In an effort to address any learning loss and the social well-being of all students, the Board of Education will implement and monitor programs and initiatives targeted at remediating learning loss and the any pandemic-related social/emotional issues.

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Goal 2: Student Achievement

The Board of Education, to increase rigor and relevance in the Elementary School, will continue the process of fulfilling requirements to achieve National Blue Ribbon School Recognition. The federally funded National Blue Ribbon Schools program celebrates school excellence, turnaround stories, and closing student

achievement gaps. The developed committee, consisting of Principal Megan Manetta, Principal Jaclyn Puleio, and Director of Curriculum & Instruction Richard Coppola, will lead this effort and report to the Superintendent of Schools.

The developed committee will conduct a review of the current elementary school master schedule to provide time for targeted, student-specific remediation or enrichment and provide the Board with a report of the progress in Fall 2021 and Spring 2022 detailing the aggregation of data collected toward the achievement of fulfilling requirements for nomination.

Goal 3: Facilities

The Board of Education has entered into a shared services agreement with the Borough of Manasquan to construct a multi-purpose athletic facility on the campus of Manasquan High School. This construction is expected to begin during the summer of 2021 and continue throughout the 2021-2022 school year.

The Board of Education will task the Superintendent of Schools with monitoring the progress of construction to ensure adherence to the construction schedule so that the project is completed on time and under budget. The Superintendent and Board's construction manager will provide regular updates to the Board of Education at public meetings throughout the year.

42. Recommend approval of the following 2021-2022 Manasquan School District Goals:

Goal 1: Path Forward

The Superintendent will monitor the progress of the committee of educators chaired by the Director of School Counseling Services, Lesley Kenney, by meeting with Ms. Kenney monthly to review meeting minutes and to discuss identified needs.

Goal 2: Student Achievement

The Superintendent will meet with the established Blue Ribbon School committee regularly to review scheduling options and available student achievement data in the pursuit of a Blue Ribbon School nomination.

Goal 3: Facilities

The Superintendent will meet bi-weekly with the Board of Education's construction manager and the contractor's site superintendent to monitor the construction process and progress and will report to the Board of Education monthly with construction updates.

- **43. Recommend** approval of the submission of the ARP IDEA Consolidated grant application.
- **44. Recommend** approval of the creation of a central fund account for the Bike Club.
- **45. Recommend** approval of the creation of a central fund account for the Class of 2025
- **46. Recommend** approval of the creation of a central fund account for the Woodworking Club.
- **47. Recommend** approval of the **adoption** of the following policies and regulations (first reading), as per **Document I:**
 - o P 1648.11 The Road Forward COVID-19 Health and Safety (New) (M)
- **48. Recommend** approval of the **abolishment** of the following policies and regulations, as per **Document J**:
 - o P 1648 Restart and Recovery Plan
 - o P 1648.02 Remote Learning Options for Families
 - o P 1648.03 Restart and Recovery Plan Full-Time Remote Instruction

49. Recommend approval to authorize Manasquan Bank to open a Manasquan Board of Education/Manasquan Schools Development Fund Account and further approve that the following person/persons be authorized to sign checks and make transfers and withdrawals:

Officials: Board Secretary and Treasurer

50. Recommend approval of the proposal from Premier Sports Medicine to provide substitute/supplemental athletic training services for the 2021-2022 Manasquan High School athletic program, as per **Document K** (pending attorney review).

Professional Days

51. Recommend approval of the **attendance** of staff members at conferences/workshops indicated below:

<u>Date</u>	<u>Name</u>	Destination	Purpose	<u>Sub</u>	Cost
			MOESC		
			Transportation		
July 27, 2021	Sandra Freeman	Tinton Falls	Meeting	No	\$9.00 Mileage

Student Action Field Trips

52. Recommend approval of the field trips listed below:

<u>Date</u>	<u>Name</u>	<u>Subject</u>	<u>Destination</u>	<u>Purpose</u>	Sub	Other Board Costs	Other Funds
July 26, 2021 August 2, 2021 August 9, 2021	Jen Dyer Meghan Dullea	ABA Program	Manasquan Beach	Community Based Learning	No	1 Bus - \$240	None
September 10, 2021	Kelly Balon Jen Dyer	ABA Program	Point Pleasant Shopping Center	Community Based Learning	No	1 Bus - \$240	None
September 13, 2021	Kelly Balon Jen Dyer	ABA Program	Wall Shopping Center	Community Based Learning	No	1 Bus - \$200	None
September 17, 2021	Kelly Balon Jen Dyer	ABA Program	Manasquan Beach	Community Based Learning	No	1 Bus - \$240	None
September 20, 2021	Kelly Balon Jen Dyer	ABA Program	Belmar Shoprite	Community Based Learning	No	1 Bus - \$200	None

Placement of Students on Home Instruction

53. Recommend that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician: **None for the Month**

54. Old Business/New Business

55. Executive Session

WHEREAS, the Sen. Byron M. Baer Open Public Meetings Act, *N.J.S.A.* 10:4-6, *et seq.*, (the "Act") provides that the Manasquan Board of Education hold an "Executive Session" from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed in Section 12(b) of the Act; and

WHEREAS, it is recommended by the Superintendent that the Manasquan Board of Education go into Executive Session on this date in Manasquan, New Jersey, to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be thirty (30) minutes after which the public meeting of the Board shall reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

IEREFORE BETT RESOLVED by the Manasquan Board of Education that the Board shall
ecutive Session to discuss the following items:
1. Confidential Matters per Statute or Court Order
2. Impact Rights to Receive Federal Funds
3. Unwarranted Invasion of Individual Privacy
4. Collective Bargaining
5. Acquisition of Real Property or Investment of Fund
6. Public Safety Procedures
7. Litigation or Contract Matters or Att./Client
8. Personnel Matters (Hiring, Resignation, Leave of Absence, Reduction in Force, Transfer,
Employee Increment Withholding)
9. Imposition of Penalties Upon an Individual
D IN EXECUTIVE SESSION WILL RESULT IN BOARD ACTION WHEN

THE BOARD RECONVENES TO PUBLIC SESSION.

56. Roll Call

MANASQUAN

Personnel

57. Recommend approval of the Elementary School personnel as per **Document 4.**

MANASQUAN/SENDING DISTRICTS

Personnel

- **58. Recommend** approval of the High School personnel as per **Document L.**
- **59. Recommend** approval of the following resolution regarding an administrative reorganization: WHEREAS, for reason of change in the administrative and supervisory organization of the District, the Superintendent of Schools has recommended that the position of Supervisor of Special Services (0324-BOE-CSTM-01) be abolished with an effective date of September 1, 2021; and

WHEREAS, N.J.S.A. 18A: 28-9 provides that a board of education has the right to abolish positions in the district whenever, in the judgement of the board, it is advisable to abolish any such positions for reasons of economy or because of change in the administrative or supervisory organization of the District or for other good cause;

NOW, THEREFORE BE IT RESOVLED, the Board approves the abolishment of the position of Supervisor of Special Services (0324-BOE-CSTM-01) for reason of a change in the administrative and supervisory organization of the District effective date of September 1, 2021.

- **60. Recommend** approval of the adoption of the following job descriptions, as per **Document M.**
 - o Director of Special Services

61. Adjournment

Motion to Adjourn.