

# **MANASQUAN SCHOOL DISTRICT BOARD OF EDUCATION MEETING**

Manasquan Borough  
Manasquan High School Auditorium  
August 1, 2013  
7:00 P.M.

## **AGENDA**

### **1. Call to Order**

Opening Statement: Pursuant to N.J.S.A. 10:4-10, notice of this meeting has been provided by publication in the Asbury Park Press, the Coast Star and posted in the Borough Hall of Manasquan and in the schools within the time limits prescribed by law.

### **2. Pledge of Allegiance**

### **3. Roll Call**

|                        |                         |                     |                 |
|------------------------|-------------------------|---------------------|-----------------|
| Julia Barnes (Brielle) | Kenneth Clayton         | Mark Furey (Belmar) | Katherine Verdi |
| Thomas Bauer           | Linda DiPalma           | Thomas Pellegrino   | Patricia Walsh  |
| Jack Campbell          | Michael Forrester (SLH) | Michael Shelton     |                 |

### **4. Mission Statement**

Manasquan School District's mission is to empower students to reach their potential and become life-long learners. We strive to ensure that students play an active role in their education, are guided by rigorous academic standards aligned with the New Jersey Core Curriculum Content Standards, and function within the community that regards student, educators, and parents as full participants in the educational process. We dedicate ourselves to the realization of a supportive learning environment that nurtures growth, personal integrity and mutual respect.

### **5. Statement to the Public**

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board committee. The members of the Board committee work with the administration and the Superintendent of Schools to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

### **6. Acceptance of Minutes**

Recommend acceptance and approval of the minutes of the Regular Open Business Meeting and Closed Executive Session of Tuesday, June 25, 2013.

### **7. Reports**

### **8. Superintendent's Report & Information Items**

Recommend approval of the acceptance of the Superintendent's Reports as listed below:

- **Enrollment Report for June 2013 - District Total – 1,609**

#### **Elementary School**

| <u>Grade</u>    | <u>Students</u> | <u>Sections</u> |
|-----------------|-----------------|-----------------|
| Kindergarten    | 71              | 4               |
| 1 <sup>st</sup> | 74              | 4               |
| 2 <sup>nd</sup> | 52              | 3               |
| 3 <sup>rd</sup> | 75              | 3               |

|                 |            |   |
|-----------------|------------|---|
| 4 <sup>th</sup> | 78         | 4 |
| 5 <sup>th</sup> | 70         | 3 |
| 6 <sup>th</sup> | 62         | 3 |
| 7 <sup>th</sup> | 89         | 4 |
| 8 <sup>th</sup> | 77         | 4 |
| Pre-schl. Hand. | 6          | 1 |
| MD              | 3          |   |
| LD              | 1          |   |
| <b>TOTAL</b>    | <b>658</b> |   |

#### High School

| <u>Town</u>         | <u>Grade 9</u> | <u>Grade 10</u> | <u>Grade 11</u> | <u>Grade 12</u> | <u>Totals</u> |
|---------------------|----------------|-----------------|-----------------|-----------------|---------------|
| Avon                | 7              | 4               | 5               | 6               | 22            |
| Belmar              | 30             | 22              | 23              | 22              | 97            |
| Brielle             | 47             | 71              | 66              | 56              | 240           |
| Lake Como           | 7              | 13              | 16              | 10              | 46            |
| Manasquan           | 77             | 59              | 76              | 59              | 271           |
| Sea Girt            | 7              | 8               | 8               | 9               | 32            |
| Spring Lake         | 12             | 11              | 17              | 21              | 61            |
| Spring Lake Heights | 34             | 34              | 30              | 25              | 123           |
| Employee            | 1              | 0               | 0               | 0               | 1             |
| Parent Paid         | 0              | 1               | 1               | 1               | 3             |
| MD                  | 1              | 0               | 0               | 0               | 1             |
| ED                  | 1              | 0               | 0               | 0               | 1             |
| LLD                 | 4              | 5               | 0               | 0               | 9             |
| <b>Sub-totals</b>   | <b>228</b>     | <b>228</b>      | <b>242</b>      | <b>209</b>      | <b>907</b>    |

#### Shared-time

| <u>Town</u>         | <u>Grade 9</u> | <u>Grade 10</u> | <u>Grade 11</u> | <u>Grade 12</u> | <u>Totals</u> |
|---------------------|----------------|-----------------|-----------------|-----------------|---------------|
| Avon                | 0              | 0               | 0               | 0               | 0             |
| Belmar              | 1              | 3               | 3               | 2               | 9             |
| Brielle             | 0              | 0               | 4               | 5               | 9             |
| Lake Como           | 0              | 3               | 2               | 1               | 6             |
| Manasquan           | 0              | 0               | 2               | 5               | 7             |
| Sea Girt            | 0              | 0               | 0               | 0               | 0             |
| Spring Lake         | 1              | 0               | 0               | 0               | 1             |
| Spring Lake Heights | 1              | 0               | 1               | 1               | 3             |
| Parent Paid         | 0              | 0               | 0               | 0               | 0             |
| LLD/Voc shared time | 3              | 0               | 3               | 3               | 9             |
| <b>Sub Totals</b>   | <b>6</b>       | <b>6</b>        | <b>15</b>       | <b>17</b>       | <b>46</b>     |
| <b>HS TOTALS</b>    | <b>234</b>     | <b>234</b>      | <b>257</b>      | <b>226</b>      | <b>951</b>    |

- **Attendance Comparison, Tardy Report, Suspension, Bus & Fire Drill Reports**

| <b>High School</b>   | <b>Attendance Percentage</b> | <b>Average Daily Enrollment</b> | <b>Average Daily Attendance</b> | <b>Elementary School</b> | <b>Attendance Percentage</b> | <b>Average Daily Enrollment</b> | <b>Average Daily Attendance</b> |
|----------------------|------------------------------|---------------------------------|---------------------------------|--------------------------|------------------------------|---------------------------------|---------------------------------|
| Jun 2012<br>Jun 2013 | 92.56<br>94.48               | 976<br>929.63                   | 920.17<br>889.66                | Jun 2012<br>Jun 2013     | 95.766<br>96.514             | 685<br>637.25                   | 658<br>658                      |

| High School  | Sept | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | June | Total |
|--|------|-----|-----|-----|-----|-----|-----|-----|-----|------|-------|
| <b>OUT OF SCHOOL SUSPENSIONS</b>                   |      |     |     |     |     |     |     |     |     |      |       |
| Pushing another student                            |      | 1   |     |     |     |     |     |     |     |      | 1     |
| Profanity to staff                                 |      | 1   |     | 1   |     |     |     |     |     |      | 2     |
| Threatening another student                        |      | 1   |     |     |     |     |     |     |     |      | 1     |
| Possession/use of drugs                            |      |     | 4   |     | 1   |     |     |     |     |      | 5     |
| Leaving school grounds                             |      |     |     | 1   |     | 1   |     |     |     |      | 2     |
| Disrespectful to staff/other student               |      |     |     | 1   |     |     |     |     | 1   |      | 2     |
| Disrespectful behavior                             |      |     |     | 1   |     |     |     |     |     |      | 1     |
| Open Defiance                                      |      |     |     |     | 2   | 2   |     |     | 1   |      | 5     |
| Danger to others                                   |      |     |     |     | 1   |     |     |     |     |      | 1     |
| Verbal Threat                                      |      |     |     |     |     | 1   |     |     |     |      | 1     |
| Under the influence at school dance                |      |     |     |     |     |     | 1   |     |     |      | 1     |
| Possession at school dance                         |      |     |     |     |     |     | 1   |     |     |      | 1     |
| Fighting   |      |     |     |     |     |     |     |     | 2   |      | 2     |
| Stabbed Another Student w/Pencil                   |      |     |     |     |     |     |     |     |     | 1    | 1     |
| Shoplifting on MHS Surf Trip                       |      |     |     |     |     |     |     |     |     | 1    | 1     |
| Cutting Class                                      |      |     |     |     |     |     |     |     | 1   |      | 1     |
| <b>IN-SCHOOL SUSPENSIONS</b>                       |      |     |     |     |     |     |     |     |     |      |       |
| Defiance   | 1    |     |     |     |     |     |     |     |     |      | 1     |
| Truancy  |      | 3   |     |     |     | 1   |     |     |     |      | 4     |
| Failure to report to Saturday Detention            |      | 5   |     | 1   | 3   | 4   | 2   | 2   | 2   | 1    | 22    |
| Cutting Class                                      |      | 3   | 3   | 1   | 3   |     |     | 1   | 1   |      | 12    |
| Accumulation of Demerits                           |      |     |     |     | 1   | 2   | 1   | 1   |     |      | 5     |
| Under the Influence                                |      |     |     |     | 1   |     |     |     |     |      | 1     |
| Profanity  |      |     |     |     |     | 1   |     |     |     |      | 1     |
| Leaving school grounds/Truancy                     |      |     |     |     |     |     | 3   | 1   |     |      | 4     |
| Writing Profanity                                  |      |     |     |     |     |     | 2   |     |     |      | 2     |
| Disrespectful to Staff                             |      |     |     |     |     |     |     | 1   |     |      | 1     |
| Pushing another student                            |      |     |     |     |     |     |     |     |     | 1    | 1     |
| Phone 4 <sup>th</sup> time                         |      |     |     |     |     |     |     |     |     | 1    | 1     |
| Biased remarks                                     |      |     |     |     |     |     |     |     | 1   |      | 1     |
| <b>NUMBER OF INDIVIDUAL SUSPENSIONS</b>            | 1    | 14  | 7   | 6   | 12  | 12  | 12  | 6   | 9   | 5    | 84    |
| Saturday Detention                                 | 5    | 10  | 0   | 7   | 20  | 4   | 11  | 9   | 8   | 15   | 89    |
| Smoking-Insight Program                            |      |     |     |     |     |     |     |     |     |      |       |
| Students Suspended 1 Time                          | 35   |     |     |     |     |     |     |     |     |      |       |
| Students Suspended 2 Times                         | 10   |     |     |     |     |     |     |     |     |      |       |
| Students Suspended 3 Times                         | 4    |     |     |     |     |     |     |     |     |      |       |
| Students Suspended 4 Times                         | 3    |     |     |     |     |     |     |     |     |      |       |
| Students Suspended 5 Times                         | 1    |     |     |     |     |     |     |     |     |      |       |
| <b>TOTAL SUSPENSIONS TO DATE</b>                   | 84   |     |     |     |     |     |     |     |     |      |       |
| <b>TOTAL INDIVIDUAL STUDENTS SUSPENDED TO DATE</b> | 53   |     |     |     |     |     |     |     |     |      |       |

| <u>DATE OF DRILL</u>     | <u>TIME OF DRILL</u> | <u>LENGTH OF DRILL</u> | <u>COMMENTS</u> | <u>SECURITY DRILL</u> |
|--------------------------|----------------------|------------------------|-----------------|-----------------------|
| <b>HIGH SCHOOL</b>       |                      |                        |                 |                       |
| June 5                   | 9:15 AM              | 8 minutes              | Fire Drill      |                       |
| June                     |                      |                        |                 |                       |
| <b>ELEMENTARY SCHOOL</b> |                      |                        |                 |                       |
| June 12                  | 1:00 PM              | 6 minutes              | Fire Drill      |                       |
| June 17                  | 1:00 PM              |                        |                 | Security Drill        |
| June 20                  | 10:00 AM             | 6 minutes              | Fire Drill      |                       |

- **HIB Report**  
No HIB to report at this time

**9. Board Committee Reports**

**10. Presentations**

- Donald Bramley, High School Assistant Principal – HIB Self-Assessment

**11. Public Comment on Agenda**

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. During the public participation portions of this meeting, the Board will not respond to questions from the public involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee. This public forum is limited to comment on items included in this agenda only.

**MANASQUAN**

**General Items**

- 12. Recommend** approval of the appointment of Maureen Kelly, as an independent contractor/psychologist at a rate of \$300.00 a day for 4 days a week for the months of September and October 2013, not to exceed 35 days.
- 13. Recommend** approval to accept 3 parent paid tuition students in Grade K, 2 and 5. (Parents expect to establish permanent residency in Manasquan in September.) Tuition will be prorated appropriately.
- 14. Recommend** approval to accept 1 parent paid tuition student in Grade 3. (Parents anticipate the completion of construction of their home in Manasquan by November.) Tuition will be prorated appropriately.
- 15. Recommend** approval and acceptance of FY 2014 NCLB Funds in the amount of \$122,144. (Title I \$90,638, Title IIA \$23,267 and Title III \$8,239)
- 16. Recommend** approval of the **Manasquan School District Organizational Chart** until the next organization meeting of the Board of Education as per **Document A**.
- 17. Recommend** approval of **Renae LaPrete** as the **Custodian of Personnel Records** for the 2013-2014 SY.
- 18. Recommend** approval of YCS Foundation, located in Hackensack – N.J., to provide home educational and behavioral supports for student #17272, ESY 2013 program (7/9-8/22/13 Tues/Wed/Thurs), not to exceed \$16,565.00
- 19. Recommend** approval of YCS Foundation, located in Hackensack – N.J., to provide home educational and behavioral supports for student #17272, for the 2013-2014 SY, not to exceed an annual rate of \$140,732.00.

**Personnel**

- 20. Recommend** approval of the 2012-2013 and 2013-2014 negotiated Administrative Salaries as listed below:

| <u>Administrators</u> | <u>2012-2013</u> | <u>Longevity</u> | <u>2013-2014</u> | <u>Longevity</u> |
|-----------------------|------------------|------------------|------------------|------------------|
| Graziano, Colleen     | \$139,452.00     | \$2,000.00       | \$142,241.00     | \$2,000.00       |
| Kirk, Richard         | \$124,756.00     | \$2,000.00       | \$127,251.00     | \$2,000.00       |

- 21. Recommend** approval of the **appointment** of **Jillian McNamara**, ***TCH.MS.ENGL.08.03***, **Middle School Language Arts Teacher**, for the 2013-2014 SY at **Step 2B** – *final salary to be determined when contract negotiations are finalized. (Pending criminal history approval)*

22. Recommend approval of the appointment of John Menafrá, TCH.MS.SSTU.07.01, Middle School Social Studies Teacher, for the 2013 – 2014 SY at Step1B - final salary to be determined when contract negotiations are finalized. (Pending criminal history approval)

23. Recommend approval of the following voluntary transfer for the 2013-2014 SY:

Lou Certo – from Middle School Social Studies to High School Social Studies

24. Recommend approval of the request for TCH.ES.SPED.RR.16 (4215), to take a paid medical leave of absence beginning September 9, 2013 through October 15, 2013 and a Family Medical Leave of Absence beginning October 16, 2013 through December 13, 2013, returning December 16, 2013.

25. Recommend approval of the request for TCH.ES.SPED.RR.23 (4549), to take a paid medical leave of absence beginning October 25, 2013 through November 27, 2013 and a Family Medical Leave of Absence beginning December 2, 2013 through February 18, 2014, returning February 19, 2014.

26. Recommend approval of the request for TCH.MS.MATH.08.04 (4468), to take a paid medical leave of absence beginning October 29, 2013 through December 20, 2013 and a Family Medical Leave of Absence beginning January 2, 2014 through April 3, 2014, returning April 4, 2014.

27. Recommend approval of a Child Care Leave of Absence extension for CST.ES.PSYC.FL.02 (4396), beginning September 3, 2013 through October 31, 2013, returning November 1, 2013. (Previously approved to return September 3, 2013)

28. Recommend approval for the following teachers to write curriculum at \$30.00 each per hour:

|                               |  |          |
|-------------------------------|--|----------|
| <u>Martin Januario</u>        | French   | 25 hours |
| <u>Kimberly Craig</u>         | Journalism                                     | 20 hours |
| <u>Kimberly Craig</u>         | Creative Writing (Grade 4)                     | 15 hours |
| <u>Carrie Eastmond</u>        | Financial Literacy (Grade 5)                   | 15 hours |
| <u>Oriana Kopec</u>           | Research Skills/Study Skills<br>(Grades 4 & 5) | 20 hours |
| <u>Laura Wahl</u>             | Public Speaking                                | 25 hours |
| <u>Language Arts Literacy</u> |  |          |
| <u>Kimberly Craig</u>         | Grade 6  | 10 hours |
| <u>Andrea Trischitta</u>      | Grade 7  | 10 hours |
| <u>Lisa Kukoda</u>            | Grade 8  | 10 hours |

29. Recommend approval of the following appointments for summer positions at \$50.00 each per hour:  
(7:30 – 1:30 each day)

|                       |                    |        |
|-----------------------|--------------------|--------|
| <u>Nancy Sanders</u>  | School Counselor   | 7 days |
| <u>Erin Saponara</u>  | School Counselor   | 3 days |
| <u>Christin Walsh</u> | Reading Specialist | 5 days |

30. Recommend approval of the following appointment for a summer position at \$30.00 per hour:  
(7:30 – 1:30 each day)

|                     |                  |        |
|---------------------|------------------|--------|
| <u>Oriana Kopec</u> | Media Specialist | 2 days |
|---------------------|------------------|--------|

31. **Recommend** approval of the following teachers to attend **Orientation Programs for 2 ½ hours each on August 28, 2013 at \$50.00 each per hour:**

Mary VanWickle

Elyse Boyes

Sandra Hill

Alyse Leybovich

32. **Professional Days**

No **conferences/workshops** to be approved at this time.

**Student Action**

Recommend that the following student(s) be placed on home instruction, as recommended by the Child Study Team:

# 211761      Manasquan      Grade 5      ESY & 2013-2014 SY      (Medical)

33. **Field Trips**

No **field trips** to approve at this time.

**Secretary's Report**

34. **Recommend acceptance** of the following **Financial Reports, Elementary School Central Funds Report, Purchase Orders and Payment and Confirmation of Bills (Current Expense)** as noted in A, B, C and D:

A) Secretary's Financial & Investment Report as per **Document B**

B) Elementary School Central Funds Report as per **Document C**

C) Purchase Orders as per **Document D**

D) Cafeteria Report as per **Document E**

E) Bills and Confirmation of Bills (Current Expense)

A) The Business Administrator/Board Secretary certifies that as of **June 30, 2013** no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the Board of Education of the Borough of Manasquan.

Be it Resolved; that the amount of district taxes, excluding debt services requirements, needed to meet the obligations of this Board for the next eight weeks is **\$2,005,757.00** and that Manasquan Borough Council is hereby requested to place in the hands of the Treasurer of School Moneys that amount within the 30 days in accordance with the statutes relating thereto.

**Be It Resolved:** Pursuant to N.J.A.C. 6:20-2A.10(d), the Board of Education of the Borough of Manasquan accepts the **Business Administrator/Board Secretary's** certification as of **June 30, 2013** that no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the borough of Manasquan Board of Education.

**Recommend acceptance** of the **Secretary's Financial & Investment Report** and the **Treasurer's Report**, for the month ending **June 30, 2013** per **Document B**. (The Treasurer of School Moneys Report for the month of **June 2013** is on file in the Business Office and is in balance with the Secretary's Report).

Pursuant to N.J.A.C. 6:20-2A.10(e), we the members of the Board of Education of the Borough of Manasquan, County of Monmouth, after having reviewed the Report of the Secretary and upon consultation with the appropriate officials, certify that as of **June 30, 2013** it is to the best of our knowledge that no major account fund has been expanded and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and that the Board of Education further approves the transfers made with line item accounts of the current expense portion of the **2012-2013 and 2013-2014 budgets for June and July** as recommended by the Superintendent of Schools, as per **Document B**.

B) **Recommend acceptance** of the **Elementary School Central Funds Report** for the month ending **June 30, 2013** as per **Document C**.

C) **Purchase Orders** for the month of **July 2013** be approved, as per **Document D**.

- D) Recommend acceptance of the Cafeteria Report for the month ending June 30, 2013 as per Document E.**
- E) Be It Resolved:** that the **Bills (Current Expense)** in the amount of **\$1,008,758.61** for the month of **July 2013** be approved. Records of, checks (**#33025-#33101**) and distributions are on file in the Business Office.
- F) Confirmation of Bills (Current Expense) for June 2013 at \$2,595,220.11 and checks (**#32783-#33024**).**

### **MANASQUAN/SENDING DISTRICTS**

#### **General Items**

- 35. Recommend** acceptance of a donation from the Monmouth County Sheriff's Office of a Wave Plus Emergency Communication System and Installation to include: 1 Wave Plus 100 Zone Control Panel (902-50), 1 Additional Radio Interface (902-DR), 6 Dual Button Pendant Type Panic Alarms w/Lanyards (1002), 1 Programming for E-Mail and Text Message Notification, and 1 Battery Back Up (36 Hours for Radio Transmission. This package is valued at \$11,081.89.
- 36. Recommend** approval that the District's architects, Fraytak, Veisz, Hopkins, Duthie P.C. be authorized to submit applications for a Regularly Operating District (ROD) Grant for the above High School Door and Security Project, Project Plan #2930-050-13-2001 to the NJ Department of Education for approval on the District's behalf.
- 37. Recommend** approval of the following Revised Meeting Schedule of the Manasquan Board of Education. All meetings will take place at 7:00 P.M. in the Manasquan High School Auditorium unless otherwise noted.
- August 22, 2013, September 19, 2013, October 17, 2013, November 14, 2013, December 19, 2013**
- 38. Recommend** approval for Educational Data Services, Inc., to provide Cooperative Skilled Trades, Compliance Services and Ancillary bids for the 2013-2014 school year, at the yearly rate of \$1,990.00.
- 39. Recommend** approval of the Resolution authorizing The Rugby School at Woodfield to provide free school lunches to its students as per **Document 1**.
- 40. Recommend** approval of the appointment of Joanne S. Madden, as the Treasurer of School Monies for the 2013-2014 school year, at an annual rate of \$4,500.00.
- 41. Recommend** acceptance of bids and award of contracts in accordance with specifications in the bid of July 17, 2013 for 2013-2014 Athletic and Co-Curricular Transportation to Briggs Transportation, 508 Washington Avenue, Point Pleasant Beach, NJ, in the amount of \$22,200.00 (for Vans only) and to First Student, 3<sup>rd</sup> Avenue & Highway 35, Neptune City, NJ, in the amount of \$111,020.00 (for Buses only). No additional contractors submitted bids.
- 42. Recommend approval of the following Job Descriptions as per Documents 2A, 2B, 2C:**
- Head Coach - (2A)
  - Assistant Coach - (2B)
  - Volunteer Assistant Coach - (2C)
- 43. Recommend** approval of the shared services agreement between the Manasquan Board of Education and the Point Pleasant Beach Board of Education for a cooperative sports program for the 2013 – 2014 school year in the amount of \$17,000.00.
- 44. Recommend** approval of Amy Dougherty, from Augmentative Communication Consulting, LLC, to conduct 6 training sessions at a rate of \$100.00 per hour, maximum of 6 hours over the summer for student #181394 not to exceed \$600.00

45. **Recommend** approval of Dr.Frio, Psychologist, to conduct a mental status assessment for student #161503, not to exceed \$600.00.

**Personnel**

46. **Recommend** approval of the 2012-2013 and 2013-2014 negotiated Administrative Salaries as listed below:

| <b><u>Administrators</u></b> | <b><u>2012-2013</u></b> | <b><u>Longevity</u></b> | <b><u>2013-2014</u></b> | <b><u>Longevity</u></b> |
|------------------------------|-------------------------|-------------------------|-------------------------|-------------------------|
| Bigley, Bernie               | \$93,718.00             |                         | \$95,592.00             |                         |
| Bramley, Donald              | \$122,134.00            |                         | \$124,576.00            |                         |
| Cahill, Peter                | \$118,470.00            | \$2,000.00              | \$120,839.00            | \$2,000.00              |
| Coppola, Richard             | \$147,566.00            |                         | \$150,518.00            |                         |
| Kerensky, Barbara            | \$99,493.00             |                         | \$108,537.00            | \$1,000.00              |
| Kornegay, Ronald             | \$143,170.00            |                         | \$146,034.00            |                         |
| McCarthy, Sean               | \$111,616.00            | \$1,000.00              | \$113,848.00            | \$1,000.00              |
| Murin, Craig                 | \$90,242.00             |                         | \$98,446.00             |                         |
| Place, Jesse                 | \$86,843.00             |                         | \$96,843.00             |                         |
| Polak, Margaret              | \$124,863.00            | \$1,000.00              | \$127,361.00            | \$1,000.00              |

47. **Recommend** approval of the 2013-2014 Confidential Secretaries salaries as listed below:

| <b><u>Confidential Secretaries</u></b> | <b><u>2013-2014</u></b>                              | <b><u>Longevity</u></b> |
|--|--|-------------------------|
| Attilio, Maria                         | \$49,271.00  | \$500.00                |
| Freeman, Sandi                         | \$53,764.00  | \$500.00                |
| Gallo, Lisa                            | \$41,738.00 ( <i>pro-rated</i> )                     |                         |
| Jost, Cindy                            | \$41,738.00  |                         |
| Mahon, Andrea                          | \$45,890.00  |                         |
| Read, Kim                              | \$65,557.00  | \$1,000.00              |
| Schanen, Deb                           | \$52,993.00 ( <i>pro-rated for July and August</i> ) |                         |

48. **Recommend** approval of Debra Schanen as the **High School Guidance Secretary** for the 2013-2014 school year beginning September 1, 2013 at an annual salary of \$51,801.72 (pro-rated for 10 months, September through June) frozen.

49. **Recommend** approval of the 2013-2014 Non-Unit Employee salaries:

| <b><u>Non-Unit</u></b> | <b><u>2013-2014</u></b> | <b><u>Longevity</u></b> |
|------------------------|-------------------------|-------------------------|
| DeForge, Kevin         | \$45,100.00             |                         |
| Egan, James            | \$64,463.00             |                         |
| Schnebel, Cory         | \$45,100.00             |                         |
| Scott, Frank           | \$93,517.00             |                         |

50. **Recommend** approval of the appointment of Marisa Marco, *TCH.HS.ENGL.FL.06*, **High School English Teacher**, for the **2013 – 2014 SY** at **Step 1B** - *final salary to be determined when contract negotiations are finalized. (Pending criminal history approval)*

51. **Recommend** approval of the appointment of Amy Edwards, *TCH.HS.LIBR.FL.01*, **High School Media Specialist**, for the **2013 – 2014 SY** at **Step 1M** - *final salary to be determined when contract negotiations are finalized. (Pending criminal history approval)*



52. Recommend approval of the following **voluntary transfer** for the **2013-2014 SY**:

**Oriana Kopec** – from High School Media Specialist to Elementary School Media Specialist

53. Recommend approval to accept the resignation of **Susan Tellone McCoy**, NRS.HS.NURS.FL.03, School Nurse/Teacher, effective **September 14, 2013 (or sooner)**.

54. Recommend approval to accept the resignation of **Timothy Marden**, TCH.HS.BUSN.FL.02, High School Business Teacher, effective **September 9, 2013 (or sooner)**.

55. Recommend approval for the following **teachers to write curriculum** at **\$30.00 each per hour**:

|                                 |                         |          |
|---------------------------------|-------------------------|----------|
| <b><u>Carol Kooklin</u></b>     | Introduction to Spanish | 25 hours |
| <b><u>Toni Capodanno</u></b>    | ESL                     | 30 hours |
| <b><u>Kristen Radzinsky</u></b> | Spanish II              | 5 hours  |
| <b><u>Lauren Pappa</u></b>      | Spanish II              | 5 hours  |
| <b><u>Jamie Mawn</u></b>        | AP Composition          | 25 hours |
| <b><u>Maria Eldridge</u></b>    | AP Spanish              | 25 hours |
| <b><u>Barbara Buckley</u></b>   | AP Chemistry            | 25 hours |
| <b><u>Justin Roach</u></b>      | English III New Unit    | 15 hours |

56. Recommend approval of **Brett Lomas** as the **Webmaster** for the **2013 – 2014 SY** at a stipend of **\$2,700.00**.

57. Recommend approval of **Virginia Vodola** as the **District Caller of Substitutes** for the **2013-2014 SY** at a stipend of **\$30.00/day**.

58. Recommend approval to rescind the appointment of the following substitute for the **2013-2014 SY effective immediately**:

**Jeff Norris** - **Custodian**

59. Recommend approval of the following substitute for the 2013-2014 SY:

**Megan Doherty** - **Teacher**

#### **Athletics**

60. Recommend approval of the following coaches for the **2013-2014 SY**: *final salary to be determined when contract negotiations are finalized.*

**Morgan Dunnels** - Assistant Field Hockey Coach – Step 1 - \$3,300.00

**Robert Shafer** - Assistant Boys' Soccer Coach – Step 4 - \$3,200.00

*(pending criminal history approval)*

**Megan Doherty** - Gymnastics Coach - \$4,150.00

*(pending substitute certification)*

61. Recommend approval of the following non-paid volunteer coaches for the **2013-2014 SY**:

**James Freda** Weight Room

**Tom Glenn** Weight Room

**Matthew Voskian** Softball

**Sean Walsh** Winter Track, Swimming

**David Bryant** Ice Hockey

**Tim Burke** Boys Basketball

Tom McGill

Boys Soccer

Eric Howland, William Bertscha,

Football

Jay Price, Sr., Alex Vasilenko,

Matthew Voskian, Greg Gavan, Donald Klein

**62. Professional Days**

Recommend approval of the attendance of staff members at conferences/workshops indicated below:

| <u>Date</u>           | <u>Name</u>     | <u>Destination</u> | <u>Purpose</u>                | <u>Sub</u> | <u>Cost</u>                           |
|-----------------------|-----------------|--------------------|-------------------------------|------------|---------------------------------------|
| October 3 & 4, 2013   | Carolyn Treney  | New Brunswick      | Art Educators Conference      | Yes        | \$125 registration<br>\$22 mileage    |
| October 16, 2013      | Cheryl Bontales | Somerset           | Annual School Health Workshop | Yes        | \$225 registration<br>\$17.50 mileage |
| October 24 & 25, 2013 | Craig Murin     | East Windsor       | AMTNJ Conference              | Yes        | \$225 registration<br>\$36 mileage    |

**Student Action**

**63. Field Trips**

Recommend approval of the field trips listed below:

| <u>Date</u>        | <u>Name</u>  | <u>Subject</u> | <u>Destination</u> | <u>Purpose</u>                    | <u>Sub</u> | <u>Other Board Costs</u> | <u>Other Fund</u> |
|--------------------|--------------|----------------|--------------------|-----------------------------------|------------|--------------------------|-------------------|
| September 21, 2013 | Alan Abraham | Marching Band  | West Point, NY     | To perform at West Point Band Day | No         | \$2,550 transportation   |                   |

**64. Placement of Students on Home Instruction**

No placements at this time.

**65. Placement of Students Out of District**

| <u>Student</u> | <u>Date</u>        | <u>Placement</u>  | <u>Tuition</u>             |
|----------------|--------------------|-------------------|----------------------------|
| #161789        | July & August 2013 | Brick High School | \$5,077.17 (includes aide) |

**Financials**

**66. Recommend acceptance of the following High School Central Funds Report for the month ending June 30, 2013 as per Document 3.**

**67. Old Business/New Business**

**68. Public Forum**

**69. Sunshine Law Resolutions**

The Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. allows for the exclusion of the public from that portion of a public meeting when certain matters which might endanger the public interest or risk the deprivation of individual rights are discussed; and

The Board of Education wishes to discuss the following matters in a non-public closed meeting with the resulting discussion being made public when proper conclusion has been reached and there is no longer a need for confidentiality:

1. \_\_\_\_\_ Matters rendered expressly confidential by state or federal law or a rule of court.
2. \_\_\_\_\_ Matters in which the release of information would impair a right to receive funds from the United States Government
3. \_\_\_\_\_ Any matter the disclosure of which would constitute an unwarranted invasion of individual privacy unless

the affected individual or his or her parent or guardian shall request in writing that the matter be disclosed at a public meeting.

4. \_\_\_\_ Pending or anticipated negotiations concerning a collective bargaining agreement with the MEA Association.
5. \_\_\_\_ Any matter involving the purchase of real property with public funds, the setting of banking rates or investment of public funds.
6. \_\_\_\_ Any tactics and techniques utilized in protecting the safety and property of the public or any investigations of violations or possible violations of law.
7. X Any pending or anticipated litigation or contract negotiations other than collective bargaining contract negotiations in which the Board of Education is or may become a party or any matter falling within the attorney-client privilege to the extent confidentiality is required in order for the attorney to exercise his or her ethical duties as an attorney.
8. \_\_\_\_ Any matter involving the employment, appointment, termination of employment and the conditions of employment, evaluation or disciplining of any specific employee, unless the individual employee requests in writing that the matter be discussed at a public meeting.
9. \_\_\_\_ Any deliberations that may result in the imposition of a civil penalty or suspension.
10. \_\_\_\_ Any appointment of a public official.

**NOW, THEREFORE, BE IT RESOLVED**, the Manasquan Board of Education will hold a closed executive session immediately. It is anticipated that the closed session will not last longer than \_\_\_\_\_ minutes.[Action may be taken during the public portion of the meeting following the recess of the executive session] or [the Board of Education will not be returning to public session after the closed session].

**70. Adjournment**

Motion to Adjourn